

COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

COLTS NECK BOARD OF EDUCATION GOALS
2021-2022 SCHOOL YEAR

- *FACILITIES: Develop a funding strategy plan for capital improvement projects as outlined in the Long-Range Facilities Plan.*
- *COMMUNICATIONS: Develop a District communications plan to establish positive partnerships within the community and promote district initiatives.*
- *STUDENT ACHIEVEMENT: Evaluate student success and standards in relationship to Curriculum, in a systematic and consistent manner, while taking into consideration costs and other factors in developing programs that are effective for the district.*
- *LONG-RANGE DISTRICT PLANNING: Complete the District Strategic Plan initiated in the 2019-2020 academic year.*
- *BOARD OPERATIONS: Review the current committee structure and develop a process to streamline the work and time commitment for board members.*
- *TECHNOLOGY: The board and administration will work together to establish a multi-year Technology Plan to best meet the needs of the district.*

COLTS NECK SCHOOL DISTRICT GOALS
2022-2023 SCHOOL YEAR

- *ACADEMIC: Develop and implement targeted action plans to increase percentages of students "meeting" and/or "exceeding" grade-level standards in mathematics and language arts.*
- *OPERATIONS Implementation of the Strategic Plan - The district will complete all activities identified for year 1 (22-23) in Action Plans.*
- *WELLNESS: Increase identification of SEL needs, specifically in the areas of students' perceptions of school and perceptions of selves as learners while increasing district-wide provisions of counseling and/or mental health supports.*
- *FACILITIES: Identify and pursue supplemental funding for Capital Projects directly related to indoor air quality and HVAC improvements.*
- *COMMUNICATIONS: Foster meaningful, strong relationships with parents/guardians and community stakeholders by increasing communications from the district and facilitating opportunities for both parent/guardians and stakeholder engagement.*

MINUTES: For the Meeting of the Board of Education, **August 23, 2023**, at 7:00 p.m. in the Board Room of the Administration Building at 70 Conover Road, Colts Neck, New Jersey 07722

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of*

- his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
 3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
 4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
 5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

CALL TO ORDER

President Tormey called the meeting to order at 7:05 p.m. Three members of the public were in attendance.

ROLL CALL

ROLL CALL

Board Members Present: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

Board Members Absent: None

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 19, 2023 notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

President Tormey led the Flag Salute and John Camera read the Mission Statement.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

EXECUTIVE SESSION

At approximately 7:08 p.m President Tormey announced that the Board would move into Executive Session for approximately forty-five minutes to discuss legal matters. She further announced that no action would be taken afterwards and articulated that Executive discussion may be disclosed upon future resolution.

It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote in the affirmative to move into Executive session.

The Board returned to Public Session at approximately 8:36 p.m. and Mr. Marasco announced a quorum based on a roll call for attendance:

Board Members Present: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

Board Members Absent: None

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

None

PRESENTATION

PRESENTATION

None

COMMUNICATIONS

COMMUNICATIONS

Date	From	To	Subject
8/10/23	Sherri Gugliara	Board of Education	Inquiry into live streaming of BOE meeting
8/17/23	Lia Palermo	Board of Education	Options for Home Schooled Students
8/21/23	Shawn Rykaczewski	Board of Education	Opposed to revision of Policy 5756.

REPORT OF PRESIDENT – Mrs. Heather Tormey

PRESIDENT'S
REPORT

President Tormey reported:

- Noted there are a number of new and revised curricula that are being recommended for approval this evening. On August 15th Dr. Garibay sent the Board the list of tonight's curricula, instructions for how to access the curriculum in Rubicon, and brief overviews of the work that was done for each curriculum so as to afford them

the opportunity to review them prior to tonight's meeting. Thanked all of our curriculum writers, editors, and Dr. Reynolds for a job very well done.

- Shared that as Board President, she registered to testify to the position of this Board in Trenton on September 6, 2023 to the State Board of Education. While our district is not named in this pending litigation, we remain steadfast in our conviction to ensure that the reputable partnership between parents and our schools is preserved. President Tormey invited each of the Board Members to provide their input in the statement she will be reading to the State Board of Education, noting that we are a collaborative governing body of our schools. She further noted that she has requested the Chair of the Board's Advocacy & Government Relations Committee to develop an action plan of communication and outreach to our legislators on Policy 5756. She commented that she believes that the best and most effective way for the District to accomplish its goals is through thoughtful and timely advocacy.

COMMITTEE REPORTS

COMMITTEE REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Tracy Kramer

Committee Members: Kevin O'Connor, John Camera, Brenna Dillon

Administrator: Vincent Marasco

- Tracy Kramer reported that the committee has not met; the next meeting is TBD.

Communications Committee:

Chairperson: Amy Dimes

Committee Members: Heather Tormey, John Camera

Administrator: Philip J. Capasso III

- Amy Dimes reported that the committee met last week.
- Discussed the Coffee Chat which is scheduled for October 17th; the focus of the meeting will be Report Cards.
- Discussed some questions raised regarding the live streaming of BOE meetings which was done previously and why it is not a possibility now.

Curriculum Committee:

Chairperson: Heather Tormey

Committee Members: Amy Dimes, Brenna Dillon

Administrator: Dr. Erica Reynolds

- Heather Tormey reported that the committee met and the minutes will be forthcoming.
- The next meeting is scheduled for September 26, 2023 at 12pm

Finance/Negotiations Committee:

Chairperson: Kevin O'Connor

Committee Members: Tracy Kramer, Alison DeNoia
Administrator: Vincent Marasco

- Kevin O'Connor reported that the committee has not met with respect to Finance items, however it has met several times for negotiations with the CNTEA.
- Noted on the agenda Item #4 approval of the Dining Prices. Mr. Marasco had provided the committee with justifications for the increase in the prices as supported by Pomptonian. Increases are primarily due to inflationary cost pressures and state mandated wage increases.

Policy Committee:

Chairperson: Alison DeNoia
Committee Members: Jessica Ramirez, Andrew Rytter
Administrator: Dr. MaryJane Garibay

- Alison DeNoia reported that the committee has not met and the next meeting is TBD.

Advocacy & Government Relations Committee:

Chairperson: Brenna Dillon
Committee Members: Alison DeNoia, Jessica Ramirez, Andrew Rytter
Co-Administrators: Dr. MaryJane Garibay and Dr. Richard Beck

- Brenna Dillon reported that the committee met on August 10th.
- Dr. Garibay updated the committee on the Wellness Committee report and recommendation which consisted of food services, SEL and gardens at the schools.
- Discussed the Parent Focus Group; the first topic could be Parental Rights in Education. Need an additional meeting to discuss and determine the goals, purpose and frequency of meetings.
- The next meeting is scheduled for August 29th; the topic will be advocacy relating to the ongoing litigation in other Monmouth County districts.

Board Member Liaisons:

Amy Dimes - Colts Neck PTO

- No Report

Heather Tormey - Colts Neck Township Committee

- Chuck Lambert Blues Band at 7:00pm on the pond side at Town Hall

Alison DeNoia - Colts Neck Township Senior Citizens

- Sent ESIP Newsletter

State & County School Boards Association Representative:

Alison DeNoia - No Report

SUPERINTENDENT'S REPORT

Dr. Garibay reported:

- Enrollment numbers at this time are 989, which includes 69 military families.
- A ‘Welcome Back’ letter will be going out to the community; it will include links to each school's Welcome Back Letter.
- The Genesis Parent Portal will open at 9am on Friday, August 25th. It will include the student's Homeroom and Bus information along with various forms that need to be completed.

INFORMATION ITEMS

None

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

None

ACTION ITEMS

1. It was moved by Jessica Ramirez, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the following evaluation, as indicated below: EVALUATION

Student #	Type of Evaluation	Performed By	Cost Not to Exceed
20321807	Neurodevelopmental	Dr. Neelam Sell	\$600.00

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O’Connor and Heather Tormey.

No: None

Absent: None

2. It was moved by Jessica Ramirez, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the submission of the following requests to establish and eliminate the following Special Education Program/Service to the Monmouth County Department of Education Office in accordance with N.J.A.C.6A:14:
- APPROVAL OF
SUBMISSION OF
REQUESTS TO
ELIMINATE AND
ESTABLISH A SPECIAL
EDUCATION
PROGRAM OR
SERVICE FOR THE
2023-2024 SCHOOL
YEAR

Establish

- Special Class Program - Learning/Language Disabilities, Mild/Moderate ages 5-7
- Special Class Program - Learning/Language Disabilities, Mild/Moderate ages 10-12

Eliminate

- Special Class Program - Autism

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O’Connor and Heather Tormey.

No: None

Absent: None

3. It was moved by Jessica Ramirez, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the amendment to the resolution adopted at the August 9, 2023 Regular Meeting for the school calendar for the 2023-2024 school year. ([Attachment # S-1](#))

AMENDED 2023-2024
SCHOOL YEAR
CALENDAR

Kevin O'Connor commented "Thank You" for moving the CDMS Back to School Night as there was a conflict with the High School.

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

BUILDINGS AND GROUNDS/SAFETY AND SECURITY

1. It was moved by Tracy Kramer, seconded by Jessica Ramirez and carried on a unanimous roll call vote to approve the use of Conover Road Primary School and/or the Conover Road Elementary School (select rooms to be directed by the building Principal and/or Facilities Manager) by the YMCA of Greater Monmouth County to operate a Before and After School Care program for Colts Neck children from September 6, 2023 through June 21, 2024.

FACILITIES USE:
YMCA OF GREATER
MONMOUTH COUNTY

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

CURRICULUM

1. It was moved by Jessica Ramirez, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the following occupational therapy fieldwork placement during the 2023-2024 school year, as indicated below:

FIELDWORK
PLACEMENT:
OCCUPATIONAL
THERAPY

Student/College/ Number of Hours	Cooperating Staff Member/ Position/Location	Effective Date
Elisabeth Ongtiong/ Rutgers School of Health	Chelsea McGowan / Occupational Therapist /	10/16/23 - 12/18/23

Professions / Eight (8) weeks	District	
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Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

2. It was moved by Jessica Ramirez, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the appointment of the following staff member to serve as a mentor for the 2023-2024 school year, as indicated below:
- MENTORS

New Staff Member Position/Location	Mentor/Position/Location	Stipend
Katelyn Jeleniewicz/ Speech Language Therapist/ Conover Road Primary School	Jennifer Daughtry/Speech Language Therapist Conover Road Primary School	\$550.00*

- ♦Pro-rata stipend for mentors working with part-time employees or mentors working with employees less than a full year.
- *Standard Certificate
- ♣Provisional Certificate
- ♥Certificate of Eligibility with Advanced Standing
- Certificate of Eligibility

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

3. It was moved by Jessica Ramirez, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the three-year Clinical Affiliation Agreement with Kean University whereby the district will cooperate in the development and implementation of the clinical experience phase for Kean University nursing students.
- CLINICAL AFFILIATION
AGREEMENT:
SCHOOL NURSE FALL
PRACTICUM

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

4. It was moved by Jessica Ramirez, seconded by Tracy Kramer and carried on a unanimous roll call vote to approve the field observation assignment for the 2023-2024 school year, as indicated below: FIELD OBSERVATION

Student/Location/College/ Number of Hours	Cooperating Staff Member/ Position/Location	Effective Date
Deborah Kelleher Conover Road Primary School Kean University (90 Hours clinical practice including 15 Hours observation)	MaryLou Jennings School Nurse Conover Road Elementary School	09/01/2023

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

5. It was moved by Jessica Ramirez, seconded by Tracy Kramer and carried on a roll call vote to approve the adoption of the following new curricula on file with the Curriculum Office for the 2023-2024 school year, as indicated below: ADOPTION OF NEW
CURRICULA
FOR THE 2023-2024
SCHOOL YEAR

Grade Level	Title
	ABLE Therapeutic Intervention Training Program Development
K-2	Being a Reader Curriculum
	Executive Functioning Curriculum
8	Future Entrepreneurs Curriculum
K-2	My World Interactive Social Studies Curriculum
3-5	My World Interactive Social Studies Curriculum
K-5	Positive Action SEL Curriculum
	Preschool Curriculum
3-5	Science Curriculum
3-5	TEP ELA Curriculum
3-5	TEP Mathematics Curriculum

Jessica Ramirez inquired whether she could vote against one of the items listed in the table. Michael Gross, Board Attorney responded yes.

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy

Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: John Camera (K-5 Positive Action SEL Curriculum) and Jessica Ramirez (K-5 Positive Action SEL Curriculum)

Absent: None

FINANCE

1. It was moved by Alison DeNoia, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Bill List dated August 23, 2023 in the amount of \$2,476,121.04 and Food Service payments in the amount of \$59,570.47.

BILL LIST
FOOD SERVICE
PAYMENTS

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

2. It was moved by Alison DeNoia, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Food Service Financial Report for the month of May, 2023.

FOOD SERVICE
FINANCIAL REPORT

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

3. It was moved by Alison DeNoia, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve Delta-T Group North Jersey, Inc. ("Delta-T"), 1460 US Route 9 North, Suite 300, Woodbridge, NJ 07095, as a provider of interim professionals, on an as needed basis for the 2023-2024 school year, not to exceed \$6,000 in aggregate, at the rates set forth in the Educational Rate Sheet on file in the Office of the School Business Administrator/Board Secretary. (Account # 11-000-217-320-000)

PROFESSIONAL
SERVICES - INTERIM
PROFESSIONALS

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

4. It was moved by Alison DeNoia, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the Dining Services Price List for the 2023-2024 school year, as indicated below:

2023-2024 DINING
PRICES

Conover Road Primary School Conover Road Elementary School	
Student Lunch	\$4.50
Featured Favorite Student Lunch	\$5.00
Reduced Price Lunch	\$0.50
Faculty Lunch	\$5.00
Faculty Featured Favorite Lunch	\$5.50

Cedar Drive Middle School	
Student Lunch	\$4.50
Featured Favorite Student Lunch	\$5.00
Reduced Price Lunch	\$0.50
Faculty Lunch	\$5.00
Faculty Featured Favorite Lunch	\$5.50

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

5. It was moved by Alison DeNoia, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the appropriation of \$79,407.69 of 2022-2023 NJ State Extraordinary Aid to increase the following budgetary accounts, in accordance with N.J.A.C. 6A:23A-13.3(d):

APPROPRIATION OF
2022-2023
EXTRAORDINARY
AID

Budgetary Account	Description	Effective Date	Amount
11-000-240-199-000-100	M.Beil vac. days earned	7/31/23	\$5,866.20
11-000-221-199-000-100	M.Beil vac. days earned	7/31/23	\$3,910.80
11-000-211-101-030-100	CDMS secretary summer	7/31/23	\$1,992.04
11-000-211-101-050-100	CRES secretary summer	7/31/23	\$1,970.04
11-000-211-101-060-100	CRPS secretary summer	7/31/23	\$2,311.04
11-000-240-105-030-100	CDMS secretary summer	7/31/23	\$2,988.06
11-000-240-105-050-100	CRES secretary summer	7/31/23	\$2,955.06
11-000-240-105-060-100	CRPS secretary summer	7/31/23	\$3,466.56
11-214-100-320-060-400	Autism purchased prof. svcs.	7/31/23	\$38,820.00
11-204-100-101-050-100	ESY LLD salaries	7/31/23	\$6,396.00

11-000-217-106-060-100-2	ESY 1:1 aide salaries	7/31/23	\$2,731.89
11-000-217-320-000-400	1:1 aide purchased services	7/31/23	\$6,000.00
	Total:		\$79,407.69

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

6. It was moved by Alison DeNoia, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the contract between Brett DiNovi & Associates, LLC and the Colts Neck Board of Education, to provide behavioral/educational consultation services for Student #20320135, for the 2023-2024 school year, at an amount not to exceed \$31,350. (Account # 11-214-100-320-060)

CONTRACT WITH
BRETT DINOVI &
ASSOCIATES, LLC

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

7. It was moved by Alison DeNoia, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the contract between Monmouth Ocean Educational Services Commission and the Colts Neck Board of Education to provide the services of a Intensive 1:1 Licensed Practical Nurse (LPN) for Student #20291593 at the rate set forth in the Fee Schedule on file in the Office of the School Business Administrator, as indicated below:

CONTRACT WITH
MONMOUTH OCEAN
EDUCATIONAL
SERVICES
COMMISSION
(MOESC)

	Dates	Amount Not to Exceed	Account No.
2023-2024 School Year	9/6/23 - 6/21/24	\$57,920.00	11-000-217-320-000

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

8. It was moved by Alison DeNoia, seconded by Kevin O'Connor and carried on a unanimous roll call vote to approve the addendum to extend the agreement with ESS Northeast, LLC. originally approved by the Board on October 20, 2021 and amended at the November 9, 2022 Regular Meeting, to continue to provide professional contracted services for three (3) daily substitute teachers, for the term of July 1, 2023 through June 30, 2024. Addendum on file in the Business Office. (Account # 11-190-100-320-xxx)

APPROVAL OF
ADDENDUM TO
EXTEND CONTRACT
WITH EDUCATION
MANAGEMENT &
STAFF SOLUTIONS
('ESS')

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

POLICY

1. It was moved by Andrew Rytter, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the adoption of the following policies and regulations, as indicated below: (Attachment # P-1 - # P-4)

ADOPTION OF
POLICIES AND
REGULATIONS

Attachment # P-1	P5200 - Attendance
Attachment # P-2	R5200 - Attendance
Attachment # P-3	P3216 - Dress and Grooming
Attachment # P-4	P4216 - Dress and Grooming

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

NEGOTIATIONS

None

TRANSPORTATION

1. It was moved by Amy Dimes, seconded by Andrew Rytter and carried on a unanimous roll call vote to approve the additional transportation jointure between Colts Neck Township Schools ("Colts Neck") and Marlboro Township School District ("Marlboro") for the 2023-2024 school year, as indicated below:

ADDITIONAL
TRANSPORTATION
JOINTURE

School	Number of Buses	Marlboro to Pay Colts Neck
Marlboro Middle School	1	\$33,011.87

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

PERSONNEL

1. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the resignation of the following staff member, as indicated below: RESIGNATION

Name	Position/Location	Effective Date
Angelina Francese	Teacher of Music/Conover Road Primary School	10/14/23

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

2. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the employment of the following individual for the 2023-2024 school year, as indicated below: EMPLOYMENT: INSTRUCTIONAL ASSISTANT 2023-2024 SCHOOL YEAR

Name	Position/Location/ Account No.	Effective Dates	Hours/Number of Days/Step/Hourly Rate/Salary
* Patricia Cottrell (Replacing Kristina Panetta, who resigned)	Instructional Assistant/Conover Road Elementary School (11-214-100-106-050)	9/1/23 – 6/30/24	6.75 Hours Daily 184 Days Step 13 \$18.00 Per Hour \$ 22,356 Per Annum

* Pending criminal history review and receipt of prior employment verification.

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

3. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the employment of the following individual for the 2023-2024 school year, as indicated below:

EMPLOYMENT:
TRANSPORTATION
AIDE
2023-2024 SCHOOL
YEAR

Name	Position/Location/ Account No.	Effective Dates	Hours/Number of Days/Step/Hourly Rate/Salary
Barbara Cannata (Replacing Kathleen Hulse, who resigned)	Transportation Aide (11-000-270-107-000)	9/1/23 – 6/30/24	4.50 Hours Daily 183 Days Step 5 \$15.53 Per Hour \$12,789 Per Annum

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

4. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the medical disability leave for the following staff member during the 2023-2024 school year, as indicated below:

MEDICAL DISABILITY
LEAVE
2023-2024 SCHOOL
YEAR

Name/Position Location	Effective Dates	Medical Disability Leave
Ryan White/ Occupational Therapist/ Conover Road Primary School	9/1/23 - 10/27/23	FMLA – Paid With healthcare benefits (Using Sick Days from 9/1/23 through 10/27/23)

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

5. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the transfer of the following staff members for the 2023-2024 school year as indicated below:

TRANSFERS:
INSTRUCTIONAL
ASSISTANTS FOR
THE 2023-2024

SCHOOL YEAR

Name/ Current Position	Location/Account No. From	Location/Account No. To	Effective Date
Karen Blaser/ Instructional Assistant	Conover Road Elementary School (11-204-100-106-060)	Cedar Drive Middle School (11-204-100-106-030)	9/1/23
Teresa D'Elia/ Instructional Assistant	Conover Road Primary School (11-214-100-106-060)	Conover Road Elementary School (11-214-100-106-050)	9/1/23
Kathryn Derzinski/ Instructional Assistant	Conover Road Primary School (11-000-217-106-060)	Cedar Drive Middle School (11-000-217-106-030)	9/1/23
Felicia Latrenta/ Instructional Assistant	Conover Road Elementary School (11-000-217-106-050)	Cedar Drive Middle School (11-204-100-106-030)	9/1/23
Deborah Pletcher/ Instructional Assistant	Cedar Drive Middle School (11-214-100-106-030)	Conover Road Elementary School (11-214-100-106-050)	9/1/23

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

6. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the reassignment of the following staff memberS during the 2023-2024 school year, as indicated below:

REASSIGNMENT:
TEACHER
2023-2024 SCHOOL
YEAR

Name	Effective Dates	From	To
		Position/Location/ Account No.	Position/Location/ Account No.
Jennifer Klein	9/1/23 - 6/30/24	Special Education Teacher ABA/Cedar Drive Middle School (11-214-100-101-030)	Special Education Teacher LLD/Cedar Drive Middle School (11-204-100-101-030)
Marissa Ragusa	9/1/23 - 6/30/24	Special Education Teacher ABA/Conover Road Primary School (11-214-100-101-060)	Special Education Teacher LLD/Conover Road Primary School (11-204-100-101-060)

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy

Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

7. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appointment of the following individual to the Substitute Teacher list for the 2023-2024 school year, at a salary of \$125 per day on an as needed basis, pending approval of criminal history review.
- SUBSTITUTE
TEACHERS:
2023-2024 SCHOOL
YEAR

Name	Certification
Christian Stacey	Teacher of Students with Disabilities Elementary School Teacher in Grades K-6

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

8. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appointment of the following individual to the list of Substitute Support Staff for the 2023-2024 school year, on an as needed basis, pending approval of criminal history review:
- SUBSTITUTE
SUPPORT STAFF:
2023-2024 SCHOOL
YEAR

Name	Position	Hourly Rate
Christian Stacey	Substitute Instructional Assistant	\$14.13

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

9. It was moved by Kevin O'Connor, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the amended employment of Emily Vitale, Instructional Assistant at Conover Road Primary School, for the 2023-2024 school year, as indicated below:
- AMENDED
EMPLOYMENT

Name	From	To
	Position/Hours/Step/Hourly Rate/Salary/Effective Dates	Position/Hours/Step/Hourly Rate/Salary/Effective

		Dates/Account No.
Emily Vitale (New Unbudgeted Transportation Aide position)	Instructional Assistant 6.75 Hours Daily Step 17, \$20.97 Per Hour \$26,045 Per Annum 9/1/23 - 6/30/24	Instructional Assistant 6 Hours Daily Step 17, \$20.97 Per Hour \$23,150 Per Annum 9/1/23 - 6/30/24 (11-216-100-106-060) & Transportation Aide 3.25 Hours Daily Step 18, \$21.14 Per Hour \$12,573 Per Annum 9/1/23 - 6/30/24 (11-000-270-107-000)

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey.

No: None

Absent: None

NEW BUSINESS/WORK SESSION AGENDA

A Motion was made by Andrew Rytter, seconded by Heather Tormey and carried on a roll call vote that the Colts Neck Board of Education hereby authorizes the Board Attorney to take those steps necessary to file an Amicus Brief in support of fellow Monmouth County School Districts against the State of New Jersey, supporting and seeking the modification and implementation of the revisions to Policy 5756.

Yes: John Camera, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter and Heather Tormey.

No: Alison DeNoia and Kevin O'Connor

Absent: None

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

No Executive Session held.

ADJOURNMENT

At approximately 8:57 p.m., it was moved by Heather Tormey, seconded by Amy Dimes and carried on a unanimous roll call vote to adjourn the meeting.

Yes: John Camera, Alison DeNoia, Brenna Dillon (remote), Amy Dimes, Tracy Kramer, Jessica Ramirez, Andrew Rytter, Kevin O'Connor and Heather Tormey

No: None

Absent: None

REFERENCE SHEET	
Attachment # S-1	Amended 2023-24 School Calendar
Attachment # P-1	Adoption of P5200 - Attendance
Attachment # P-2	Adoption of R5200 - Attendance
Attachment # P-3	Adoption of P3216 - Dress and Grooming
Attachment # P-4	Adoption of P4216 - Dress and Grooming

BOARD MEETINGS*			
September 6, 2023	October 4, 2023	November 1, 2023	December 13, 2023 @ 6 PM
September 20, 2023	October 18, 2023	November 15, 2023	
January 3, 2024 @ 6:00 p.m. (Organization Meeting)			

* All Regular Board Meetings will be held at 7:00 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

NOTEWORTHY DATES		
2023		
Wednesday	August 30	New Student Orientations Conover Road Primary School 9:30 a.m. Conover Road Elementary School 11:00 a.m. Cedar Drive Middle School 1:00 p.m.
Friday	September 1	Staff Orientation - All Schools
Monday	September 4	Labor Day Recess/ Schools/Central Office Closed
Tuesday	September 5	Schools Closed for Students/Professional Development Staff
Wednesday	September 6	First Day School Students
Friday	September 15	Rosh Hashanah Schools/Central Office Closed
Monday	September 25	Yom Kippur - Schools/Central Office Closed
Tuesday	September 14	Back to School Night - Conover Road Elementary School
Tuesday	September 21	Back to School Night - Conover Road Primary School
Thursday	September 22	Back to School Night - Cedar Drive Middle School
Monday	October 9	Columbus Day – Schools Closed for Students Professional Development Day – Full Day for Staff
Monday	October 23	Short Session Day – Parent/Teacher Conferences (Afternoon)
Tuesday	October 24	Short Session Day – Parent/Teacher Conferences (Afternoon)
Wednesday	October 25	Short Session Day – Parent/Teacher Conferences (Afternoon)
Thursday	October 26	Short Session Day – Parent/Teacher Conferences (Afternoon &

		Evening)
Friday	October 27	Short Session Day – Students and Staff
Thursday-Friday	November 9-10	NJEA Convention – Schools/Central Office Closed
Wednesday	November 22	Short Session Day for Students and Staff
Thursday-Friday	November 23-24	Thanksgiving Recess – Schools/Central Office Closed
Friday	December 22	Short Session Day for Students & Staff (Winter Recess Begins at the End of Day)
Monday - Friday	December 25-29	Winter Recess – Schools/Central Office Closed
2024		
Monday	January 1	Winter Recess - Schools/Central Office Closed
Tuesday	January 2	Schools Reopen for Students and Staff
Monday	January 15	Martin L. King's Birthday – Schools Closed for Students Professional Development Day – Full Day for Staff
Thursday	February 15	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Friday - Monday	February 16-19	Presidents' Weekend – Schools/Central Office Closed
Wednesday	February 28	Short Session Day – Parent/Teacher Conferences (Afternoon)
Thursday	February 29	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	March 1	Short Session Day - Students & Staff
Thursday	March 29	Short Session Day - Students & Staff
Friday - Friday	March 30 - April 5	Spring Recess – Schools/Central Office Closed
Monday	April 8	Schools Reopen
Monday	April 22	Passover - Schools/Central Office Closed
Tuesday	April 23	Passover - Schools/Central Office Closed
Friday	May 24	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Monday	May 27	Memorial Day - Schools/Central Office Closed
Friday	June 20	Short Session Day for Students & Staff TBD Last Day of School - CDMS Graduation TBD

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco

School Business Administrator/Board Secretary