

COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

MINUTES: For the Meeting of the Board of Education, **June 12, 2024**, at 6:30 p.m. in the Cafeteria of the Conover Road Primary School at 56 Conover Road, Colts Neck, New Jersey 07722

2023-2024 Colts Neck Township Schools District Goals

STUDENT ACHIEVEMENT - To implement supplemental intervention programs designed specifically to target areas of student performance in language arts and mathematics for the purpose of yielding results on 2024 Spring NJSLA that restore all tested grade level scores to 2019 pre-pandemic scores or above.

COMMUNITY & COMMUNICATIONS - Design and coordinate opportunities for the district to interact and communicate with parents and the community at large for purposes of enhancing the district's public relations and parent engagement.

FACILITIES: Continue efforts to provide additional outdoor and indoor spaces to support student learning and the overall development of the whole child.

STAFF ENGAGEMENT: Increase and enhance opportunities for staff to participate and contribute to decisions directly impacting them and their work environment.

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
- 2. Each statement made by a participant shall be limited to three minutes' duration;*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
- 4. All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
- 5. It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may*

- be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

CALL TO ORDER

Vice President Jessica Ramirez called the meeting to order at 6:33 p.m.
Approximately twenty-five members of the public were in attendance.

ROLL CALL

ROLL CALL

Board Members Present: Alison DeNoia, Amy Dimes, Jason Orrico, Jessica Ramirez (remote) Vincent Rugnetta, Angelique Volpe and Kevin Walsh

Board Members Absent: John Camera and Brenna Dillon

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 11, 2024 and June 8, 2024, notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

Vice President Ramirez led the Flag Salute.

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

None

Brenna Dillon entered the meeting at approximately 6:37 p.m.

PRESENTATION

PRESENTATION

1. Cedar Drive Middle School Principal Colin Rigby introduced Hope Delia, Math Teacher, who joined him in the Student Recognition Program 2023-2024 School Year. Ms. Delia recognized the two top CDMS students who participated in the AMC 8, a 25-question, 40-minute competition, for grades 6-8. Approximately 2,053 schools and 80,000 students competed. Andrew Quigley scored 16/25 and was in the top 15% and Newton Hu scored a 22/25 and was in the top 1%. Newton Hu also received the Honorable Distinction Award because he scored in the top 1%. Newton Hu also qualified for the AMC10 is a 25-question, 75-minute multiple-choice

examination for High school students in grades 10 and below. Approximately 30,000 students competed and Newton scored a 126/150, putting him in the top 2.5% in the Nation.

Ms. Delia also recognized the top performers in the CML, which consists of four sections of 6th, 7th, 8th and 9th graders.. The following were the top performers who participated in the four sections: 6th Grade - Daniel Shapiro and Katelyn Friend, 7th Grade - Sophia Cohen, Summer Torres and Sofia Sica, 8th Grade - Siena Nicholson and Hunter Paolantonio; and 9th Grade - Emmet Claps and Newton Hu. Newton was the only 8th grader who participated in the 9th grade level and received a perfect score of 30/30.

Additionally, the CDMS 9th grade team (Geometry students) participated in the CML Team Competition. CDMS was in Region 2 and received 1st Place in the Region and 3rd Place Nationally. The students who competed were: Newton Hu, Emmet Claps, Katilin McCormick, Kate Menkin, Alexis Kearns Ethan Vandenko, Andrew Quigley and Sophie Winkelmann

Dr. Rigby introduced Kristyna Hubbard, Choral Director, who joined him in the recognition of the participants in the Music in the Parks Festival in Hershey Park. The Jazz Band received 1st Place, the Concert Band received 3rd Place and Advanced Chorus received 1st Place in their division and Best Overall Chorus. There was also a separate category for individual percussionists and Lucas Fiore won best overall.

Dr. Rigby introduced CDMS Band Director Jeff Brown. Mr. Brown recognized Newton Hu for being chosen to participate in the All Shore Intermediate Band ensemble.

2. Dr. Garibay recognized each of the 2024 Colts Neck Township Schools Teachers of the Year and Educational Services Professionals of the Year:

2024 Governor's Educator of the Year Program award recipients		
Location	Name	Position
Conover Road Primary School	Stephanie Kohn-Lukowitz	Teacher of Preschool
Conover Road Primary School	Theodora Papasavas	Instructional Assistant
Conover Road Elementary School	Cheryl Gorman	Elementary School Teacher
Conover Road Elementary School	Dr. Christine Doran	Physical Therapist
Cedar Drive Middle School	Jessica Grippaldi	Special Education Teacher
Cedar Drive Middle School	Jacqueline Dimitri	Learning Disabilities Teacher Consultant (LDT/C) - Child Study

		Team
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Each recipient was honored by the Monmouth County Superintendents' Roundtable on May 23, 2024 at Brookdale Community College.

3. Dr. Garibay recognized the Colts Neck Township's retiring Chief of Police, Paul Santuccifor for his distinguished service and dedication to the Colts Neck Township Schools and provided him with a plaque.

COMMUNICATIONS

COMMUNICATIONS

None

REPORT OF VICE PRESIDENT – Mrs. Jessica Ramirez

PRESIDENT'S
REPORT

Vice President Jessica Ramirez spoke about the recognition program this evening, commenting that she has much pride and gratitude for the achievements of the students, staff and volunteers that were recognized. She extended thanks to the families of all of the district's students, teachers and volunteers.

COMMITTEE REPORTS

COMMITTEE
REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin Walsh
Committee Members: Brenna Dillon, Jason Orrico, Vincent Rugnetta
Administrator: Vincent Marasco

- Kevin Walsh reported that the ESIP project is on track.

Communications Committee:

Chairperson: Vincent Rugnetta
Committee Members: Amy Dimes, Jessica Ramirez, Angelique Volpe
Administrator: Philip J. Capasso III

- No Report

Curriculum Committee:

Chairperson: Jessica Ramirez
Committee Members: Amy Dimes, Vincent Rugnetta, Kevin Walsh
Administrator: Dr. Erica Reynolds

- Jessica Ramirez reported that the committee has not met.
- Noted there are four items on the agenda this evening for approval including the adoption of the curriculum and summer curriculum writing by staff.

Finance/Negotiations Committee:

Chairperson: Jason Orrico
Committee Members: John Camera, Alison DeNoia, Kevin Walsh
Administrator: Vincent Marasco

- No report

Alison DeNoia noted that the committee will need to meet shortly to discuss the annual contracts of nonaligned staff.

Policy Committee:

Chairperson: Jessica Ramirez
Committee Members: Alison DeNoia, Jason Orrico, Angelique Volpe
Administrator: Dr. MaryJane Garibay

- Jessica Ramirez reported that the committee met on June 3, 2024. This meeting was for the interviews with the firms who submitted proposals in response to the RFP for legal services. She anticipates that a recommendation will be made by the Committee to the Board with a formal approval on June 26, 2024.
- The committee also spoke about the policy vendor. It was decided that at this time the district would move forward with an approval of Strauss Esmay for the 2024-25 school year. There was additional discussion about the potential move to NJSBA, however, due to a long lead time required, it agreed to keep Strauss Esmay in place for now, while it plans for the transition to NJSBA.

Advocacy & Government Relations Committee:

Chairperson: Angelique Volpe
Committee Members: John Camera, Brenna Dillon, Jessica Ramirez
Co-Administrators: Dr. MaryJane Garibay and Dr. Richard Beck

- Angelique Volpe reported that since the last meeting Governor Murphy signed the OPRA Reform Act.
- Additionally the Freedom to Read Act was discussed on June 6th and it has moved out of Committee. There have however been some revisions to the act.
- She spoke with Dr. Garibay about twenty (20) books that have been “hot button” books. Dr. Garibay was able to confirm that none of these books are in Colts Neck Schools.

Ad-Hoc Committee for the Arts, Sports, & Extracurricular Activities:

Chairperson: Vincent Rugnetta
Committee Members: Brenna Dillon, Jessica Ramirez, Kevin Walsh
Administrator: Dr. MaryJane Garibay

- Last week there were three different concerts that took place in the schools.
- The American Youth Voice Choir performed at the Prudential Center; congratulations to everyone who attended and performed.

Board Member Liaisons:

Brenna Dillon - Parent Advisory Committee

- No Report

Amy Dimes - Colts Neck PTO

- Wrapping up end of year activities.
- The PTO celebrated the volunteers at the end of year luncheon.
- PTO is working on the 8th Grade Dance.

John Camera - Colts Neck Township Committee

- No Report

Kevin Walsh - Colts Neck Township Senior Citizens

- The feedback from the Seniors was that they are very happy about the zero tax impact on the '24-25 budget.

State & County School Boards Association Representative:

Angelique Volpe – Nominations for President and Vice President for the State Board of Education are open. The registration for the Annual Workshop in October is now open.

SUPERINTENDENT’S REPORT

- Dr. Garibay congratulated the students and staff that were recognized this evening.
- PTO volunteer luncheon was last week; thanked the PTO for their partnership and support.
- The American Youth Voices performance at the Prudential Center was wonderful. Thaned the Board for supporting the district’s involvement in this wonderful program.
- Congratulations to the 8th Grade graduating class.
- This is the last BOE meeting of the 2023-24 school year; thanked the parents and students for an outstanding school year.

INFORMATION ITEMS

1. The Superintendent recommends approval of the amendment to the resolution adopted at the May 29, 2024 Regular Meeting for the reporting on investigations of incidents of harassment, intimidation and bullying (“HIB”) occurring during the following period commencing May 1, 2024 through May 15, 2024, as indicated below:

AMENDED:
SUPERINTENDENT’S
REPORT ON
INVESTIGATIONS OF
HIB INCIDENTS

Incidents	From	To
Number of Investigations Reported	2	3
Number of Investigations where HIB Was Found to Occur	2	3

2. The Superintendent will report on investigations of incidents of harassment, intimidation and bullying (“HIB”) occurring during the following period:

SUPERINTENDENT'S
REPORT ON
INVESTIGATIONS OF
HIB INCIDENTS

Period	Number of Investigations Reported	Number of Incidents HIB Was Found to Occur
5/16/24 - 5/31/24	1	1

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

None

ACTION ITEMS

1. It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a unanimous roll call vote to approve the acceptance of the Superintendent’s Action for the following HIB incidents as reported to the Board at its meeting of May 29, 2024 and amended at the June 12, 2024 regular meeting for the period commencing May 1, 2024 through May 15, 2024 wherein three (3) incidents were reported and three (3) incident of HIB were found to occur as indicated below:

AFFIRMATION OF
SUPERINTENDENT'S
ACTION

Non-HIB Incident No.	Location
2023 - 03	Conover Road Primary School
2023 - 04	Cedar Drive Middle School
2023 - 05	Cedar Drive Middle School

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

2. It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a unanimous roll call vote to approve the following field trips, as indicated below:

FIELD TRIPS

Participants/Location	Trip / Location	Date
Grade 5 Students/Conover Road Elementary School	Cedar Drive Middle School 6th Grade Orientation/Colts Neck, NJ	6/13/24
Grade 6,7 & 8 Summer Bridge Students/Cedar Drive Middle School	Big Brook Laurelwood Drive/Colts Neck, NJ	7/22/24 7/23/24 7/24/24

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

3. **EXTRAORDINARY UNSPECIFIABLE SERVICES – POLICY SERVICES**

EXTRAORDINARY
UNSPECIFIABLE
SERVICES –
POLICY SERVICES

It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a roll call vote to approve the following resolution:

WHEREAS, there exists a need for policy review services of the Colts Neck Board of Education for the 2024-2025 School Year.

WHEREAS, it has been determined that such policy review services are specialized in nature, require expertise in the field of policy review and can be provided only by someone with knowledge of policy and is not reasonably possible to describe the required services with written bid specifications, and

NOW THEREFORE, BE IT RESOLVED, By The Colts Neck Board Of Education In The County Of Monmouth, As Follows

1. The policy review services firm of Strauss Esmay Associates, LLP is hereby retained to provide policy review services necessary for the 2024-2025 School Year.
2. This contract is awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.

A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta and Kevin Walsh

No: None

Abstain: Angelique Volpe

Absent: John Camera

4. It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a unanimous roll call vote to approve the submission of the Lead Testing Statement of Assurance (“SOA”) for the 2023-2024 school year to the Monmouth County Office of the New Jersey Department of Education, certifying that the district is continuing to

LEAD TESTING SOA
FOR 2023-2024
SCHOOL YEAR

fully implement all requirements relating to the lead testing program.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

5. The Superintendent opened the floor for public comment on the required update to American Rescue Plan (ARP) Safe Return Plan for the Colts Neck Township School District for the 2023-2024/2024-2025 school years. ([Attachment # S-3 1](#))

AMERICAN RESCUE
PLAN (ARP) SAFE
RETURN PLAN
2023-2024/2024-2025
SCHOOL YEAR

- a. Open Public Comment
- b. Public Comment - None
- c. Close Public Comment

It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a unanimous roll call vote to approve the electronic submission of the certification of the American Rescue Plan (ARP) Safe Return Plan for the Colts Neck Township school district for the 2023-2024/ 2024-2025 school years.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

BUILDINGS AND GROUNDS/SAFETY AND SECURITY

None

CURRICULUM

1. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Attachment # C-1](#))

REIMBURSABLE
EXPENSES

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

2. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following curricular revisions on file with the Curriculum Office for the 2023-2024 school year, as indicated below:

ADOPTION OF
SPRING
CURRICULAR
REVISIONS
FOR THE 2023-2024
SCHOOL YEAR

Grade Level	Title
K-2	Art Curriculum
3-5	Art Curriculum
6-8	Art Curriculum
4-5	Band Curriculum
6-8	Band Curriculum
6-8	Chorus Curriculum
K-2	Being a Reader Curriculum
6-8	Discovering Shakespeare
K-2	TEP ELA Curriculum
3-5	TEP ELA Curriculum
6-8	TEP ELA Curriculum
6-8	TIP ELA Curriculum
6-8	Language Arts Curriculum
8	Flight,Space and Advanced Robotics
8	Future Entrepreneurs Curriculum
7	Guitar Curriculum
K-2	Writing Curriculum
3-5	Writing Curriculum
2-4	Handwriting Curriculum
K-2	Health Curriculum
3-5	Health Curriculum
6-8	Health Curriculum
K-2	Innovation Lab Curriculum
3-5	Innovation Lab Curriculum
6-8	Innovation Lab Curriculum
8	Intro to TV Production Curriculum
K-8	Library Curriculum
K-2	Music Curriculum
3-5	Music Curriculum
6	Music Curriculum
8	Mindfulness Curriculum
7	Advanced Mathematics Curriculum
7	Financial Literacy Curriculum
K-2	TEP Mathematics Curriculum
3-5	TEP Mathematics Curriculum
K-2	Mathematics Curriculum
3-5	Mathematics Curriculum

6-8	Mathematics Curriculum
6	Accelerated Mathematics Curriculum
6	Advanced Mathematics Curriculum
8	Algebra Curriculum
8	Advanced Algebra I
8	Geometry Curriculum
K-2	Physical Education Curriculum
3-5	Physical Education Curriculum
6-8	Physical Education Curriculum
K-8	Positive Action SEL Curriculum
K-2	Science Curriculum
3-5	Science Curriculum
6-8	Science Curriculum
K-2	Social Studies Curriculum
3-5	Social Studies Curriculum
6-8	Social Studies Curriculum
6-8	Italian Curriculum
6-8	Spanish Curriculum
7	Stokes Curriculum
K-2	World Language Curriculum
3-5	World Language Curriculum

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

3. **ADOPTION OF CURRICULUM GUIDES AND TEXTBOOKS AND MATERIALS AND FIVE-YEAR REVIEW CYCLE OF CURRICULUM GUIDES**

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the following resolution:

RESOLVED, that all current curriculum guides and textbooks unless modified upon recommendation of the Superintendent, which are on file in the Office of Curriculum and Instruction, be adopted for the 2024-2025 school year, as indicated below:

(Attachment # C-2)	2024-2025 Textbook/ Resource List
(Attachment # C-3)	2024-2025 Curriculum Guides

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

CURRICULUM
GUIDES;
TEXTBOOKS AND
MATERIALS;
CURRICULUM
GUIDES
FOR 2024-2025
SCHOOL YEAR

No: None

Absent: John Camera

4. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the appointment of staff members to participate in Summer Curriculum Writing for the 2024-2025 school year, at an hourly rate of \$52, as indicated below:
- SUMMER
CURRICULUM
WRITING 2024-2025
SCHOOL YEAR

Name	Course	Total Number of Hours Not to Exceed	Total Salary Not to Exceed
Kimberly Cascone	Being a Reader Curriculum Writing (Gr. 3-5)	21	\$1092.00
Niamh Cassidy	Being a Reader Curriculum Writing (Gr. 3-5)	21	\$1092.00
Alexis Novotny	Being a Reader Curriculum Writing (Gr. 3-5)	21	\$1092.00
Marc Coe	Mindfulness Curriculum Writing (Gr.8)	5	\$260.00
Elizabeth Bufano	Stokes Curriculum Writing (Gr.7)	10	\$520.00
CJ Burtnick	Stokes Curriculum Writing (Gr.7)	10	\$520.00
Karin Londono	Stokes Curriculum Writing (Gr.7)	10	\$520.00
Dolores Pollak	Stokes Curriculum Writing (Gr.7)	10	\$520.00
Steven Ricci	Stokes Curriculum Writing (Gr.7)	10	\$520.00
Carrie Zanyor	Stokes Curriculum Writing (Gr.7)	10	\$520.00

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

FINANCE

1. It was moved by Amy Dimes, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the Bill List dated June 12, 2024 in the amount of \$968,326.84.
- BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

2. It was moved by Amy Dimes, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the tuition rates for non-resident general education students for the 2024-2025 school year, as indicated below:

NON-RESIDENT
STUDENT TUITION
FOR 2024-2025
SCHOOL YEAR

Grade Level	Annual Rate*♦
Language Learning Disabled (LLD)	\$50,613
Autism	\$51,300
Preschool Disabled	\$35,588
Kindergarten	\$21,572
Grades 1 Through 5	\$22,647
Grades 6-8	\$23,933

*Special Education costs to be in addition to annual rate.

♦ Based on 181 Student Days.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

3. It was moved by Amy Dimes, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the payment schedule to receive the current expense tax levy and the debt service tax levy for the 2024-2025 school year. ([Attachment # F-1](#))

2024-2025 TAX LEVY
PAYMENT SCHEDULE

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

4. It was moved by Amy Dimes, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the contract between Monmouth Ocean Educational Services Commission and the Colts Neck Board of Education to provide the services of a Intensive 1:1 Licensed Practical Nurse (LPN) for Student #20291593 at the rate set forth in the Fee Schedule on file in the Office of the School Business Administrator, as indicated below:

CONTRACT WITH
MONMOUTH OCEAN
EDUCATIONAL
SERVICES
COMMISSION
(MOESC)

	Dates	Amount Not to Exceed
ESY Program	6/26/24 - 8/7/24	\$9,628.00
2024-25 School Year	9/5/24 - 6/24/25	\$61,088.00

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

5. It was moved by Amy Dimes, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appropriation of \$29,226.45 of 2023-2024 NJ State Stabilization Aid to increase the following budgetary accounts, effective June 4, 2024, in accordance with N.J.A.C. 6A:23A-13.3(d):
- APPROPRIATION OF
2023-2024 NJ STATE
STABILIZATION AID

Budgetary Account	Description	Amount
12-000-262-730-000-262-S	Two custodial floor scrubber machines	\$17,600.00
12-000-261-730-030-200-S	Add'l approp. for stage lighting replacement project	\$ 7,144.94
11-000-261-420-030-262-S	Remaining balance of Stabilization Aid to appropriate for CDMS gymnasium door replacement	\$ 4,481.51
	TOTAL	\$29,226.45

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

6. It was moved by Amy Dimes, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the amendment of the resolution adopted at the July 19, 2023 meeting awarding a contract for the five (5) year firewall security licensing renewal and financing through Cisco Systems Capital Financing for wireless access points enterprise device licenses, from a total amount of \$43,584.76 to \$54,662.76, and an annual payment from \$8,716.95 to \$10,932.56. (Account # 11-000-252-500)
- AMENDED
RESOLUTION - 5YR
FIREWALL
SECURITY
LICENSING
RENEWAL

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

POLICY

None

NEGOTIATIONS

None

TRANSPORTATION

None

PERSONNEL

1. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the resignation of the following staff members, as indicated below: RESIGNATION

Name	Position/Location	Effective Date
Christopher Manigrasso	Custodian/Cedar Drive Middle School	5/30/24
Ralph Stuto	Bus Driver/District	7/1/24
Christian Stacey	Kindergarten Instructional Assistant/Conover Road Primary School	7/1/24

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

2. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the employment of the following individual for the 2024-2025 school year, as indicated below: EMPLOYMENT:
TEACHER
2024-2025 SCHOOL
YEAR

Name	Position/Location/ Account No.	Effective Dates	Guide/Step Salary
* Anna Capron (Replacing Mary Kate Shatkus, who was	Teacher/Conover Road Elementary School/ (11-120-100-101-050-100-0)	9/1/24 – 6/30/25	BA Guide Step 1 \$61,006

reassigned)			Per Annum
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* Pending criminal history review and receipt of prior employment verification.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

3. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the additional days of employment for the following School Counselors to perform summer guidance work between July 1, 2024 through August 30, 2024, as indicated below:

ADDITIONAL PAY
FOR SUMMER
GUIDANCE WORK:
SCHOOL
COUNSELOR

Name/Location	Guide/Step/ Salary	Total Number of Days	Per Diem Rate	Total Amount Not to Exceed
Jeanette Rigglesman/Conover Road Primary School	MA Guide/ Step 15/ \$94,156	10	\$470.78	\$4,707.80
Anne Rauso/ Conover Road Elementary School	MA Guide/ Step 16/ \$96,681	10	\$483.40	\$4,834.05
Lauren Hums/Cedar Drive Middle School	MA Guide/ Step 15/ \$94,156	10	\$470.78	\$4,707.80

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

4. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the following students at Colts Neck Township High School, to serve as volunteers in the 2024 Summer Bridge Program from July 8, 2024 through July 25, 2024 under the supervision of certificated staff Cheryl Chandler and Jeffrey Brown working in the Summer Bridge Program, as indicated below:

SUMMER BRIDGE
PROGRAM STUDENT
VOLUNTEER

Andrew Bellonio
Lauren Bradbury
Grace Cauble

Paige Chandler
Justin Herinriques
Luke Sans

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

5. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the employment agreements and salaries for the following nonaligned staff members for the 2024-2025 school year as indicated below:

2024-2025
EMPLOYMENT
AGREEMENTS AND
SALARIES:
STAFF MEMBERS

Name	Position / Location Account #	Effective Dates	Salary
*Nicole Orozco (Replacing Kathleen Holland, who is retiring)	Transportation Coordinator/ Transportation (11-000-270-160-000-100-0)	7/1/24 - 6/30/25	\$80,000
Dominick Petrillo	District Information Technology Manager/District (11-000-222-177-000-100-0 & 11-000-252-100-000-100-0)	7/1/24 - 6/30/25	\$97,763

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

6. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the appointment of the following individuals for the 2024-2025 school year, as indicated below:

EMPLOYMENT:
BUS DRIVER
2024-2025 SCHOOL
YEAR

Name	Position/Location/ Account No.	Effective Dates	Number of Days/Hourly Rate
Evan Ross (replacing, Miriam	Bus Driver/District/	9/1/24	184 Days

Teeter who retired)	(11-000-270-160-000-100-0)	- 6/30/25	\$27.41 Per Hour
Pietro Paolucci (replacing, John Donoghue who retired)	Bus Driver/District/ (11-000-270-161-000-100-0)	9/1/24 - 6/30/25	184 Days \$27.41 Per Hour

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

7. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the additional pay to the following staff member to accompany student #20260042 participating in the Subs and Sound Event at Cedar Drive Middle School after school program on June 11, 2024 for two (2) hours and forty - five (45) minutes, as indicated below:

ADDITIONAL PAY:
INSTRUCTIONAL
ASSISTANT

Name/Location	Step/ Hourly rate	Total Amount Per Session	Number of Sessions	Total Amount Not to Exceed
Felicia Latrenta/ Cedar Drive Middle School	20/\$23.88	\$65.67	1	\$65.67

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

8. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a roll call vote to approve the medical disability leave for the following staff member during the 2023-2024 school year, as indicated below:

MEDICAL DISABILITY
LEAVE
2023-2024 SCHOOL
YEAR

Name/Position/ Location	Effective Dates	Medical Disability Leave
Jennifer Tym/ Teacher/ Conover Road Primary School	5/20/24 - 6/30/24	FMLA – Paid with healthcare benefits (using sick days from 5/20/24 through 6/30/24)

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez

(remote), Angelique Volpe and Kevin Walsh

No: None

Abstain: Vincent Rugnetta

Absent: John Camera

9. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the employment of the following individual as a Long-Term Substitute Teacher during the 2023-2024 school year, as indicated below:

EMPLOYMENT:
LONG-TERM
SUBSTITUTE
TEACHER
2023-2024 SCHOOL
YEAR

Name	Position/Location/ Account No.	Effective Dates	Salary
Gianna Dane (Replacing Nicole Clancy who is on leave of absence)	Long-Term Substitute Teacher/Conover Road Primary School	6/6/24 – 6/21/24	\$245 Per Day

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

10. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a roll call vote to approve the childcare leave during the 2024-2025 school year for the following staff member during the 2024-2025 school year, as indicated below:

CHILDCARE LEAVE
2024-2025 SCHOOL
YEAR

Name/Position Location	Effective Dates	Childcare Leave
Nicole Clancy/ Teacher/ Conover Road Primary School	9/1/24 - 11/22/24	NJFLA – Unpaid with healthcare benefits

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Angelique Volpe and Kevin Walsh

No: None

Abstain: Vincent Rugnetta

Absent: John Camera

11. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the contractual leave for the following staff member during the 2024-2025 school year, as indicated below:

CONTRACTUAL
LEAVE
2024-2025 SCHOOL
YEAR

Name/Position Location	Effective Dates	Contractual Leave
Nicole Clancy/ Teacher/ Conover Road Primary School	11/23/24 - 6/30/25	Unpaid without healthcare benefits

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

12. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the employment of the following individual for the 2024-2025 school year, as indicated below:

EMPLOYMENT:
INTERIM TEACHER
2024-2025 SCHOOL
YEAR

Name	Position/Location/ Account No.	Effective Dates	Guide/Step Salary
Gianna Dane (Replacing Nicole Clancy who is on leave of absence)	Interim Teacher of Special Education/ Conover Road Primary School	9/1/24 – 6/30/25	BA Guide Step 1 \$61,006 Per Annum

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

13. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as chaperones for the following Cedar Drive Middle School events during the 2023-2024 school year, at an amount not to exceed \$80 for each staff member, as indicated below:

CEDAR DRIVE
MIDDLE SCHOOL
CHAPERONES
2023-2024 SCHOOL
YEAR

Name	Event	Date
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Desiree Daly Anthony Higuera Alexandra Vena	5th Grade Orientation	6/13/24
Carol J. Burtnick Lauren Hums Karin Londono Danielle Meyers	8th Grade Dance	6/14/24
Lauren Hums	5th Grade Orientation	6/13/24

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

14. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve Meghan O’Hare, a student at Wall High School, Margaret White, a student at Ocean Township High School, Lucy White, a student at the Marine Academy of Science and Technology and Madison Manners, a student at Barkalow Middle School to serve as a volunteers in the 2024 Extended School (ESY) Program from July 8, 2024 through August 8, 2024 under the supervision of the certificated staff working in the ESY Program.

ADDITIONAL 2024 ESY
PROGRAM STUDENT
VOLUNTEER

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

15. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the appointment of the additional individual to serve as an Instructional Assistant in the 2024 Extended School (ESY) Program from July 8, 2024 through August 8, 2024 (Monday through Thursday), for a total number of days not to exceed twenty (20), for three and one-half (3.50) hours daily, for a total amount of hours not to exceed seventy hours (70), as indicated below:

ADDITIONAL 2024 ESY
PROGRAM:
INSTRUCTIONAL
ASSISTANTS

Name	Total Number of Hours	Hourly Rate	Total Amount Not to Exceed
Patricia Cottrell	70	\$18.89	\$1,322

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

16. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the appointment of the additional individual to serve as a substitute teacher, on an as-needed basis, for the 2024 Extended School Year (ESY) Program from July 8, 2024 through August 8, 2024, at a per diem rate of \$125, as indicated below:

ADDITIONAL 2024 ESY
PROGRAM:
SUBSTITUTE
TEACHERS

Name
Christian Stacy

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

17. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the appointment of the additional staff member to serve as related services provider in the 2024 Extended School (ESY) Program from July 8, 2024 through August 8, 2024 (Monday through Thursday), for a total number of days not to exceed twenty (20), at an hourly rate of \$52.00. The total number of hours to be worked by staff member shall not exceed four and one-half (4.50) hours per day, and the total amount to be paid to all staff member shall not exceed \$4,680, as indicated below:

ADDITIONAL 2024 ESY
PROGRAM:
RELATED SERVICES
STAFF

Name	Position
Dawn Fittipaldi	Behavioral Analyst

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

18. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as a home instructor for Student #20240860, at an hourly rate of \$52, for the period commencing Monday, June 3, 2024 through Friday, June 21, 2024, for a total number of hours per week not to exceed ten (10), as indicated below:

HOME INSTRUCTION
FOR 2023-2024
SCHOOL YEAR

Name	Total Hours Per Week Not to Exceed
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Joanne Chavers	Ten (10)
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Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

19. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the additional pay to the following staff member to accompany student #20260051 participating in American Youth Voices the Cedar Drive Middle School event during the 2023-2024 school year on June 6, 2024 for seven (7) hours and thirty (30) minutes, as indicated below:

ADDITIONAL PAY:
INSTRUCTIONAL
ASSISTANT

Name/Location	Step/ Hourly rate	Total Amount Per Session	Number of Sessions	Total Amount Not to Exceed
Felicia Latrenta/ Cedar Drive Middle School	20/\$23.88	\$179.10	1	\$179.10

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

20. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the appointment of the following individual to the Substitute Teacher list for the 2023-2024 school year, at a salary of \$125 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
TEACHERS:
2023-2024 SCHOOL
YEAR

Name	Certification
Maria Eskander	Pending Substitute Credential

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Jessica Ramirez (remote), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera

NEW BUSINESS/WORK SESSION AGENDA

Alison DeNoia made a request that the Board hold a work session meeting to determine how the Board will be moving forward i.e. Board of Committees or a Committee of a Whole.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

At approximately 7:48 p.m Vice President Ramirez announced that the Board would move into Executive Session for approximately thirty minutes, to discuss the annual evaluation of the Superintendent. She further announced that action would not be taken afterwards and articulated that Executive discussion may be disclosed upon future resolution.

It was moved by Vincent Rugnetta, seconded by Brenna Dillon and carried on a unanimous roll call vote in the affirmative to move into Executive session.

ADJOURNMENT

It was moved by Alison DeNoia, seconded by Amy Dimes and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jason Orrico, Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Absent: John Camera and Jessica Ramirez

REFERENCE SHEET	
Attachment # C-1	Reimbursable Expenses
Attachment # C-2	2024-2025 Textbook/ Resource List
Attachment # C-3	2024-2025 Curriculum Guides
Attachment # F-1	2024-2025 Tax Levy Payment Schedule
Attachment # S-1	American Rescue Plan (ARP) Safe Return Plan 2023-2024/2024-2025 School Year

BOARD MEETINGS*			
June 26, 2024	August 14, 2024	September 25, 2024	November 13, 2024
July 10, 2024	August 28, 2024	October 9, 2024	December 18, 2024
July 31, 2024	September 11, 2024	October 30, 2024	December 11, 2024
January 8, 2025 @ 6:00 (Organization Meeting)			

* All Regular Board Meetings will be held at 6:30 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

2024		
Tuesday	June 18	CDMS Graduation @Colts Neck High School 6 p.m.
Thursday	June 20	Short Session Day for Students Full Day for Staff
Friday	June 21	Last Day of School Short Session Day for Students & Staff

Respectfully Submitted,
Vincent S. Marasco
Vincent S. Marasco
School Business Administrator/Board Secretary