

COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

MINUTES: For the Meeting of the Board of Education, **October 30, 2024**, at 6:30 p.m. in the Board Room of the Administration Building at 70 Conover Road, Colts Neck, New Jersey 07722

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

CALL TO ORDER

President Ramirez called the meeting to order at 6:39 p.m. Approximately seven members of the public were present.

ROLL CALL

ROLL CALL

Board Members Present: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

Board Members Absent: Amy Dimes

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 11, 2024 notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

President Ramirez led the Flag Salute and Alison DeNoia read the Mission Statement.

APPROVAL OF MINUTES

APPROVAL OF MINUTES

1. It was moved by Kevin Walsh, seconded by Jason Orrico and carried on a roll call vote to approve the Board minutes of the following Meetings:

Meeting
June 12, 2024 Regular Meeting Minutes
June 12, 2024 Executive Session Minutes
June 26, 2024 Regular Meeting Minutes
June 26, 2024 Executive Session Minutes
July 10, 2024 Regular Meeting Minutes
July 31, 2024 Regular Meeting Minutes

Yes: Alison DeNoia, Brenna Dillon (6/12/24 & 6/26/24 Regular), Jason Orrico, Jessica Ramirez (6/12/24 Regular, 6/26/24 Regular & Executive, 7/10/24 & 7/31/24 Regular), Vincent Rugnetta, Angelique Volpe and Kevin Walsh

No: None

Abstain: Brenna Dillon (6/12/24 & 6/26/24 Executive and 7/10/24 & 7/31/24 Regular), Jessica Ramirez (6/12/24 Executive) and Richard Wickberg

PRESENTATION

PRESENTATION

1. Dr. Erica Reynolds, Director of Curriculum and Instruction presented the 2024 Spring NJSLA, DLM, and ACCESS results. The presentation will be posted on the district

SPRING 2024 STATE ASSESSMENT

website.

PRESENTATION

COMMUNICATIONS

COMMUNICATIONS

Date	From	To	Subject
10/21/24	Holly Milewski	Board of Education	How can an agenda topic be added to the 11/13/24 Board of Education Meeting?
10/23/24	Molly Kahan	Board of Education	Former employee inquiry

REPORT OF PRESIDENT – Mrs. Jessica Ramirez

PRESIDENT'S
REPORT

President Ramirez reported:

- Colts Neck middle school students recently attended the annual trip to Stokes State forest; the trip was a success. Two board members were present as parent chaperones. Thanked the staff that volunteered their time to be part of that, as well as the parents who volunteered to chaperone their children.
- Last week, there were parent teacher conferences which gave an opportunity to our parents to meet with their students' teachers.
- Tomorrow our primary and elementary schools will host the annual Halloween parade; this is always a wonderful event that our students really look forward to.
- She is honored to attend the upcoming Veterans Day event at Cedar Drive Middle School, which will take place on November 11th. This is organized in conjunction with the Township committee, the Women's Club and the Colt Neck Recreation. There will also be a Veterans Day event on this campus for our Primary and Elementary School students
- Early voting is underway - started on October 26th through November 3rd at the Colts Neck Library. Election Day is Tuesday, November 5th. Please make sure to vote.
- There are four Board of Education seats up this year, and there are nine candidates running; encouraged everyone to vote.
- Wished everyone a safe and happy Halloween.

COMMITTEE REPORTS

COMMITTEE
REPORTS

Ad-Hoc Committee for the Arts, Sports, & Extracurricular Activities:

Chairperson: Vincent Rugnetta
Committee Members: Amy Dimes, Richard Wickberg
Administrator: Dr. MaryJane Garibay

Vincent Rugnetta reported:

- The Cedar Drive Middle School talent show is scheduled for Thursday, November 14th, from 7pm to 10pm.
- The Cedar Drive Winter Concert is Thursday, December 12th from 7pm to 8pm.

- The Cedar Drive Hershey Trip fundraiser will take place at the Chipotle in Eatontown, on Monday, December 16th, from 4pm to 8pm.

Board Member Liaisons:

Brenna Dillon/Alison DeNoia - Parent Advisory Committee

- Brenna Dillon reported that the first meetings took place two weeks ago, on October 16th in the morning and evening; they were well attended. The committee collected top priorities from all the parents who attended, gathered those notes, sent them out to the parents who signed up and asked for additional feedback. Will be announcing the next meeting date, will probably be November 21st morning and evening sessions.

Amy Dimes - Colts Neck PTO

- No report

Jessica Ramirez- Colts Neck Township Committee

- Free Rabies Clinic on November 9th from 9 am -10:30 am.
- Breakfast with Santa will be held on December 14th and 15th at 9:00 am and 11:00 am.
- Township is still soliciting volunteers for their commissions and committees; information can be found on the Township's website.
- Working to put together information on the affordable housing plan for the new year.

Kevin Walsh - Colts Neck Township Senior Citizens

- The next meeting of the Senior Citizens is Wednesday, November 9th at 11:00 am.
- Dr Rigby has spoken with the Senior Citizen President and is working on developing plans on how to best get the Seniors to school events.

State & County School Boards Association Representative:

Alison DeNoia - New Jersey School Boards Association Annual Workshop took place last week; it was four days of learning and networking. She attended workshops on ethics, women in leadership, and then an afternoon session on school climate and surveys. The information that was provided throughout the workshop was beneficial.

SUPERINTENDENT'S REPORT

Dr. Garibay reported:

- Thanked and recognized community partners who continue to enhance our school community by participating in activities throughout the course of our school year.
- The Colts Neck Fire Department has been involved with our school district for Fire Prevention Month, giving demonstrations in schools, showcasing fire trucks at the schools, and learning all about safety and fire prevention.
- The Colts Neck Lions Club has been working with our school nurse, Mrs. Kelleher, at the Primary School for vision screening which has become an annual tradition here.
- Pediatric Dentistry and Orthodontics of Old Bridge will visit our pre-K and kindergarten classes to talk about dental health and hygiene.

- Thanked the Nursery at Colts Neck for their fall landscape donations by our school signs.
- Thanked the Women's Club of Colts Neck and the Colts Neck Recreation for their joint efforts for our district, for coordinating and sponsoring the Veterans Day program on November 11th at Cedar Drive Middle School, which also includes our award winning New Jersey ROTC from Colts Neck High School.
- Thanked Captain Ken Smith, the Commanding Officer of Naval Weapons Station Earle and Ida West Jones, our current Naval Weapons Station Earle liaison, for their dedication to learn about our district so that they can bridge the communication between us and our families at Naval Weapons Station Earle.
- Today was the CDMS stem luncheon. The volunteers are both current staff members, parents who are in the field of STEM, as well as working professionals in the field who are willing to partner with us for our students.
- Special thank you to all of the chaperones, our teachers, and all of the parents for giving their time to attend the Stokes State Forest Trip. Thanked Dr Rigby, who brought this opportunity to the students at Cedar Drive.

INFORMATION ITEMS

1. Superintendent's Report on Enrollment, Fire/Security Drills and Student Suspensions for the 2024-2025 School Year, as of September 30, 2024. ([Attachment # S-1](#))

SUPERINTENDENT'S REPORT
2. The Superintendent will report on the Harassment, Intimidation and Bullying ("HIB") School and District Grades for the 2023-2024 school year. The school grade is a raw score of data and the sum of the ratings for all indicators within each core element on each School Self-Assessment for the 2023-2024 school year filed with the New Jersey Department of Education. The maximum grade for a school and district is 78. The district's grade is an average of the total scores of all schools in the district. The grades for each school and the district for the 2023-2024 school year are as follows: ([Attachment # S-2](#))

HIB GRADES FOR 2023-2024 SCHOOL YEAR

Cedar Drive Middle School	78
Conover Road Elementary School	78
Conover Road Primary School	78
District Grade	78

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

Phyllis Camera, 1 Roundhill Court - thanked Dr Garibay and all the teachers, as well as parents that chaperoned the Stokes trip. She remarked that in order to get an accurate understanding of how Colts Neck students are performing, the District should compare CN results with Monmouth County Schools as county level data provides a clearer, more relevant benchmark.

Mallory Reardon, 165 Laird Road - commented on the discussion at the last Board meeting regarding changing the District's policy on health curriculum classes from an opt-out option to an opt-in option. She noted that the data reveals that fewer than 3% of children in public school districts across the entire state opted out of these classes. Based on that statistic, she suggested the district should not spend board resources on a policy change that likely isn't of interest to that many families, and it would be a change for the sake of making a statement, rather than for the sake of bringing about a real, needed change.

ACTION ITEMS

1. It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a unanimous roll call vote to approve the following field trips, as indicated below: FIELD TRIPS

Participants/Location	Trip / Location	Date
Grade 7 Students/ Cedar Drive Middle School	Leadership Opportunities for LLD Program/Conover Road Primary School	11/20/24
Grade 8 Students/ Cedar Drive Middle School	Unified PE Program/Alpha School, Jackson, NJ	12/6/24
Grade 8 Students/ Cedar Drive Middle School	Unified PE Program/Harbor School, Eatontown, NJ	12/9/24
Grade 8 Students /Cedar Drive Middle School	Unified PE Program/Alpha School, Jackson, NJ	1/10/25
Grade 8 Students/ Cedar Drive Middle School	Unified PE Program/Harbor School, Eatontown, NJ	1/13/25 1/17/25
Grade 8 Students/ Cedar Drive Middle School	Unified PE Program/Alpha School, Jackson, NJ	2/7/25
Grade 8 Students/ Cedar Drive Middle School	Unified PE Program/Harbor School, Eatontown, NJ	2/10/25
Grade 3 Students/ Conover Road Elementary School	Once Upon a Time Production/Brookdale Community College Performing Arts Center Lincroft, NJ	2/19/25
Grade 8 Students/ Cedar Drive Middle School	Unified PE Program/Alpha School, Jackson, NJ	3/7/25
Grade 8 Students/ Cedar Drive Middle School	Unified PE Program/Harbor School, Eatontown, NJ	3/10/25 3/14/25
Grade 8 Students/ Cedar Drive Middle School	Unified PE Program/Alpha School, Jackson, NJ	4/4/25
Grade 8 Students/ Cedar Drive Middle School	Unified PE Program/Harbor School, Eatontown, NJ	4/7/25 4/11/25 4/28/25

Grade 6 Students /Cedar Drive Middle School	State Theater of New Jersey/New Brunswick, NJ	4/24/25
Grade 8 Students/ Cedar Drive Middle School	Unified PE Program/Alpha School, Jackson, NJ	5/2/25 5/30/25
Grade 6-8 Students/ Cedar Drive Middle School	American Youth Voices/Prudential Center, Newark, NJ	6/3/25
Grade 8 Students/ Cedar Drive Middle School	Unified PE Program/Alpha School, Jackson, NJ	6/6/25
Grade 6-8 Students/ Cedar Drive Middle School	Cross Campus Connection/Conover Road Elementary School	12/19/24
Grade 6-8 Students/ Cedar Drive Middle School	Music in the Parks Festival Competition/Hershey, PA	5/29/25 5/30/25
Grade 6 Students/ Cedar Drive Middle School	State Theater of New Jersey/ New Brunswick, NJ	4/24/25
Grade 3-5 Students/ Conover Road Elementary School School	American Youth Voices/Prudential Center, Newark, NJ	6/3/25

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

2. It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a unanimous roll call vote to approve the following Cedar Drive Middle School Science class guest speakers, from the Monmouth County Mosquito Commission as indicated below:

CEDAR DRIVE MIDDLE
SCHOOL SCIENCE
CLASS GUEST
SPEAKERS: 2024-2025
SCHOOL YEAR

Guest Speaker	Location	Date
Vicki Thompson Dr. Andrea Egizi Maria Mascaro	Cedar Drive Middle School	11/26/24

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

3. It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a unanimous roll call vote to approve the submission of the Health and Safety Evaluation

HEALTH AND SAFETY
EVALUATION OF

of School Buildings Checklist Statement of Assurance (“SOA”) for the 2024-25 school year to the Monmouth County Office of the New Jersey Department of Education attesting that the checklists for Conover Road Primary School, Conover Road Elementary School and Cedar Middle School have been completed. ([Attachment # S-3](#))

SCHOOL BUILDINGS
CHECKLIST SOA FOR
THE 2024-25 SCHOOL
YEAR

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

4. It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a unanimous roll call vote to approve the contract with the New Jersey Commission for the Blind and Visually Impaired to provide services to Student #20351936 at a cost not to exceed \$2,420 from September 1, 2024 through June 30, 2025.

CONTRACT WITH NJ
COMMISSION FOR
THE BLIND AND
VISUALLY IMPAIRED

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

BUILDINGS AND GROUNDS/SAFETY AND SECURITY

None

CURRICULUM

1. It was moved by Angelique Volpe, seconded by Jason Orrico and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Attachment # C-1](#))

REIMBURSABLE
EXPENSES

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

2. It was moved by Angelique Volpe, seconded by Jason Orrico and carried on a unanimous roll call vote to approve the revised mentor/new staff member start date adopted at the August 28, 2024 Regular Meeting for the 2024-2025 school year, as indicated below:

MENTORS: REVISED
START DATE
2024-2025
SCHOOL YEAR

New Staff Member Position/Location	Mentor/Position/Location	Start Date From	Start Date To	Stipend
Rebecca Groninger/ School Counselor/ District	Anne Rauso/ Guidance Counselor/ Conover Road Elementary School	9/1/24 - 6/30/25	10/14/24 - 6/30/25	\$550♦

- ♦Pro-rata stipend for mentors working with part-time employees or mentors working with employees less than a full year.
 - *Standard Certificate
 - ♣Provisional Certificate
 - ♥Certificate of Eligibility with Advanced Standing
 - Certificate of Eligibility
- (Acct. # 11-000-223-110-000-100-0)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

3. It was moved by Angelique Volpe, seconded by Jason Orrico and carried on a unanimous roll call vote to approve the adoption of the district and schools’ Professional Development (“PD”) Plans for the 2024-2025 school year, which are on file in the office of Curriculum and Instruction.

ADOPTION OF
2024-2025 SCHOOL
YEAR DISTRICT
PROFESSIONAL
DEVELOPMENT
PLANS

2024-2025 CRPS Professional Development Plan
2024-2025 CRES Professional Development Plan
2024-2025 CDMS Professional Development Plan

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

4. It was moved by Angelique Volpe, seconded by Jason Orrico and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as members of the 2024-2025 School Improvement Panel (SciP), as indicated below:

2024-2025 SCHOOL
YEAR SciP MEMBERS

Name	Location	Position
Tricia Barr	Conover Road Primary School	Principal

Merri Milano	Conover Road Primary School/ Conover Road Elementary School	Assistant Principal
James Osmond	Conover Road Elementary School	Principal
Anne Rauso	Conover Road Elementary School	Teacher
Olivia Santarsiero	Conover Road Elementary School	Teacher
Katherine Staron	Conover Road Elementary School	Teacher
Kathleen McGuire-Dunlea	District	School Social Worker
Carrie Sullivan	Cedar Drive Middle School	Teacher
Joseph Truisi	Cedar Drive Middle School	Teacher
Dolores Pollak	Cedar Drive Middle School	Teacher

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

FINANCE

1. It was moved by Kevin Walsh, seconded by Jason Orrico and carried on a unanimous roll call vote to approve the transfer of funds for the month of August, 2024 for the 2024-2025 school year. ([Attachment # F-1](#)) TRANSFER OF FUNDS

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

2. It was moved by Kevin Walsh, seconded by Jason Orrico and carried on a unanimous roll call vote to approve the Board Secretary's Report as of August 31, 2024. ([Attachment # F-2](#)) BOARD SECRETARY'S
REPORT

RESOLVED, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary certifies August 31, 2024, no budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of August 31, 2024 the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we

have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

3. It was moved by Kevin Walsh, seconded by Jason Orrico and carried on a unanimous roll call vote to approve the Report of the Treasurer of School Monies as of August 31, 2024. ([Attachment # F-3](#))

TREASURER'S
REPORT

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

4. It was moved by Kevin Walsh, seconded by Jason Orrico and carried on a unanimous roll call vote to approve the Bill List dated October 30, 2024 in the amount of \$4,891,314.46 and Food Service payments in the amount of \$1,284.38.

BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

5. It was moved by Kevin Walsh, seconded by Jason Orrico and carried on a unanimous roll call vote to approve the Food Service Financial Report for the month of September, 2024.

FOOD SERVICE
FINANCIAL REPORT

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

6. It was moved by Kevin Walsh, seconded by Jason Orrico and carried on a unanimous roll call vote to approve the following resolution:

COMPREHENSIVE
MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey school districts to submit a Comprehensive Maintenance Plan Report and M-1 form documenting “required” maintenance activities for each of its public school facilities for the following periods;

Actual FY 2023-24
Current FY 2024-25
Planned FY 2025-26

WHEREAS, the required maintenance activities as listed in the documents for the various school facilities of the Colts Neck Township School District are consistent with these requirements;

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid;

NOW, THEREFORE, BE IT RESOLVED, that the Colts Neck Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan Report and M-1 form for the Colts Neck Township School District in compliance with the Department of Education requirements, which is on file in the Office of the Business Administrator.

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

7. It was moved by Kevin Walsh, seconded by Jason Orrico and carried on a unanimous roll call vote to approve the contract between Brett DiNovi & Associates, LLC and the Colts Neck Board of Education, to provide behavioral/educational consultation services for Student #20320128, for the 2024-2025 school year, at an amount not to exceed \$73,455.00. A copy of said contract shall be kept on file in the Office of the Business Administrator.

(Acct. # 11-213-100-320-060-400-0)*

*New Account

CONTRACT WITH
BRETT DINOVI &
ASSOCIATES, LLC
FOR THE 2024-2025
SCHOOL YEAR

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

8. It was moved by Kevin Walsh, seconded by Jason Orrico and carried on a unanimous roll call vote to approve the appropriation of \$73,455.00 of 2023-2024 NJ State Extraordinary Aid to increase the following budgetary account, in accordance with N.J.A.C. 6A:23A-13.3(d):

APPROPRIATION OF
2023-2024
EXTRAORDINARY
AID

Budgetary Account *	Description	Amount
11-213-100-320-060-400-0	Purchased professional services from Brett DiNovi, LLC	\$73,455.00
	TOTAL	\$73,455.00

*New Account

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

9. It was moved by Kevin Walsh, seconded by Jason Orrico and carried on a unanimous roll call vote to approve the acceptance by the Board of the 2023-24 Annual Comprehensive Financial Report ("ACFR") for the year ending June 30, 2024.

ACFR FOR THE
2023-24 SCHOOL
YEAR

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

POLICY

1. It was moved by Vincent Rugnetta, seconded by Jason Orrico and carried on a unanimous roll call vote to approve the adoption of the following policies and regulations, as indicated below: (Attachment # P-1- #P-13)

ADOPTION OF
POLICIES AND
REGULATIONS

Attachment #P-1	Bylaw 0141 Board Member Number and Term
Attachment #P-2	Policy 2200 Curriculum Content
Attachment #P-3	Policy 3160 Physical Examination
Attachment #P-4	Regulation 3160 Physical Examination
Attachment #P-5	Policy 4160 Physical Examination
Attachment #P-6	Regulation 4160 Physical Examination
Attachment #P-7	Regulation 5200 Attendance
Attachment #P-8	Policy 5350 Student Suicide Prevention
Attachment #P-9	Policy 8420 Emergency and Crisis Situations
Attachment #P-10	Policy 8467 Firearms and Weapons

Attachment #P-11	Regulation 8467 Firearms and Weapons
Attachment #P-12	Policy 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants
Attachment #P-13	Bylaw 0171 Duties of President and Vice President

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

2. It was moved by Vincent Rugnetta, seconded by Jason Orrico and carried on a unanimous roll call vote to approve the adoption of the following job description for the 2024-2025 school year, as indicated below:
- ADOPTION OF JOB DESCRIPTION - PAYROLL MANAGER

[Payroll Manager Confidential](#)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

3. It was moved by Vincent Rugnetta, seconded by Jason Orrico and carried on a unanimous roll call vote to approve the abolishment of the following job description, as indicated below:
- ABOLISHMENT OF JOB DESCRIPTION

Bookkeeper/Payroll Accounts Assistant

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

NEGOTIATIONS

None

TRANSPORTATION

None

PERSONNEL

1. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the continuation of the probationary employment of the following staff members, at no increase in salary for said probationary period and pending the attainment of a current and valid Black Seal License, adopted at the May 29, 2024 and August 28, 2024 regular meetings, respectively, as indicated below:

CONTINUATION OF
PROBATIONARY
EMPLOYMENT -
J.BERNING
J.NITKOWSKI

Name/Location	From	To
	Step/Salary Effective Dates	Step/Salary Effective Dates
Jason Berning/ Administration Building	Step 13/ \$45,809/ 7/01/23 – 10/30/24	Step 13/ \$45,809/ 7/01/23 – 11/30/24
Jacob Nitkowski/Conover Road Elementary School	Step 1/ \$32,262/ 7/01/24 – 10/31/24	Step 1/ \$32,262/ 7/01/24 – 11/30/24

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

2. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the amended reassignment of the following staff member adopted at the September 25, 2024 Regular Meeting for the 2024-2025 school year, as indicated below:

AMENDED
REASSIGNMENT:
LUNCH - RECESS
AIDE 2024-2025
SCHOOL YEAR

Name	From	To
	Position/Location/ Effective Dates	Position/Location/ Effective Dates
Deborah Zeppetella (New, budgeted position)	Preschool Instructional Assistant/Conover Road Primary School	Lunch/Recess Aide/Conover Road Primary School 9/1/24 - 9/4/24 Step 1-3 \$15.33 per hour \$6,629 Per Annum Prorated (Acct. # 11-000-262-107-000-100-1) & Pre-K Disabled Instructional Assistant/Conover Road Primary School 9/5/24 - 6/30/25 Step 1-10 \$16.49 per hour

		\$20,481 Per Annum Prorated (Acct. # 11-216-100-106-060-100-0)
--	--	---

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

3. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the change in the placement on the salary guide for the 2024-2025 school year for the following staff member due to education advancement, effective October 1, 2024, as indicated below:
- MOVEMENT ON
GUIDE
2024-2025 SCHOOL
YEAR

Name/Position/Location	From	To
	Guide/Step/Salary Effective Dates	Guide/Step/Salary Effective Dates
E. Marc Coe/Teacher/ Cedar Drive Middle School	MA/16/\$96,681 9/1/24 - 6/30/25	MA+ 30/16/\$99,781 10/1/24 - 6/30/25

(Acct. # 11-130-100-101-030-100-0)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

4. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a roll call vote to approve the medical disability leave for each of the following staff members during the 2024-2025 school year, as indicated below:
- MEDICAL DISABILITY
LEAVE
2024-2025 SCHOOL
YEAR

Name/Position/ Location	Effective Dates	Medical Disability Leave
Catherine Maltese/ Teacher/ Conover Road Elementary School (Acct. # 11-120-100-101-050-100-0)	11/19/24 - 2/17/25	FMLA – Paid (using sick days from 11/19/24 through 2/17/25)
Dawn DeLuca/ Guidance Secretary/ Cedar Drive Middle School (Acct. #11-000-218-105-030-100-0)	11/22/24 - 12/31/24	FMLA – Paid (using sick and personal days from 11/22/24 through 12/11/24 (.5) Unpaid 12/11/24 (.5) through 12/31/24

Emily Vitale/ Instructional Assistant/ Conover Road Primary School/ and Transportation Aide/District (Acct. #11-216-100-106-060-100-0; 11-270-107-000-100-0)	10/7/24 - 10/18/24	FMLA – Paid (using sick days from 10/7/24 through 10/18/24)
Richard McCann/ Custodian/Cedar Drive Middle School	10/23/24 - 11/1/24	FMLA – Paid (using sick days from 10/23/24 through 11/1/24)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Abstain: Vincent Rugnetta

Absent: Amy Dimes

5. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a roll call vote to approve the intermittent family care leave for the following staff member during the 2024-2025 school year, as indicated below:

FAMILY CARE LEAVE:
2024-2025 SCHOOL
YEAR

Name/Position Location	Effective Dates	Familycare Leave
Amy Desmond/ Teacher/ Conover Road Elementary School	11/4/24 - 11/30/24	FMLA – Intermittent, paid with healthcare benefits (using sick days 11/4/24 - 11/30/24)

(Acct. # 11-120-100-101-050-100-0)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Abstain: Vincent Rugnetta

Absent: Amy Dimes

6. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appointment of the following Conover Road Elementary School staff member to serve as the nurse chaperone for the Cedar Drive Middle School Grade 7 Trip to Stokes State Forest in Sussex, NJ during the 2024-2025 school year, at a rate of \$200 per night, as indicated below:

CEDAR DRIVE
MIDDLE SCHOOL
NURSE CHAPERONE:
GRADE 7 STOKES
STATE FOREST TRIP
2024-2025 SCHOOL
YEAR

Name	Date	Number of Sessions	Total Amount Not To Exceed
Mary Lou Jennings	10/16/24 - 10/18/24	2 nights	\$400

(Acct. # 11-401-100-100-030-100-0)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

7. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff member to serve as chaperone for the Cedar Drive Middle School Grade 7 Trip to Stokes State Forest in Sussex, NJ during the 2024-2025 school year, at a rate of \$200 per night, as indicated below:

CEDAR DRIVE
MIDDLE SCHOOL
CHAPERONE
ADDITIONAL DAY:
GRADE 7 STOKES
STATE FOREST TRIP
2024-2025 SCHOOL
YEAR

Name	Date	Number of Sessions	Total Amount Not To Exceed
Kathleen Godlesky	10/15/24	1 night	\$200

(Acct # 11-401-100-100-030-100-0)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

8. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appointment of the following Conover Road Elementary School staff members to serve as extracurricular activity advisors at Conover Road Elementary during the 2024-2025 school year, as indicated below:

EXTRACURRICULAR
ADVISORS: CONOVER
ROAD ELEMENTARY
SCHOOL
2024-2025 SCHOOL
YEAR

Name	Position	Amount Not Exceed
Brian J. Willis	CRES Choir	\$2,911
Amanda Auletta	Players Club - Show Director	\$2,911
Olivia Santarsiero	Players Club - Music Director	\$2,911
Amanda Auletta♦ Taylor Donovan♦	Yearbook - Co-Advisor	\$2,911
Kristen Rutigliano♦ Jessica Romanik♦	Really Big Shoe - Music Director	\$2,911
Nicole Ramos	Really Big Shoe - Show Director	\$2,911

◆ Amount split equally between co-advisors
(Acct # 11-401-100-100-050-100-0)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

9. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff member to serve as extracurricular advisor/coach for the following sport activity at Cedar Drive Middle School during the 2024-2025 school year, as indicated below:

EXTRACURRICULAR
ADVISORS:
CEDAR DRIVE
MIDDLE SCHOOL
2024-2025 SCHOOL
YEAR

Name	Position	Amount Not To Exceed
Laila Tlack	Cheerleading Coach	\$3,529

(Acct # 11-402-100-100-030-100-0)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

10. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appointment of the following individual to serve as an extracurricular advisor at Cedar Drive Middle School for the 2024-2025 school year, as indicated below:

EXTRACURRICULAR
ADVISOR

Name	Activity	Amount Not to Exceed
Frederick Heyer	Wrestling Coach	\$3,529

(Acct # 11-402-100-800-030-200-0)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

11. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appointment of the following Conover Road Elementary School staff members to serve as advisors to the Conover Road

2024-2025 SCHOOL
YEAR FALL
AFTER-SCHOOL
INTRAMURAL
PROGRAM

Elementary School Fall After-School Intramural Program for the 2024-2025 school year, once a week, at an hourly rate of \$47, with each session to run sixty (60) minutes, at an amount not to exceed \$47 per session, as indicated below:

ADVISORS:
CONOVER ROAD
ELEMENTARY
SCHOOL

Name	Activity♦	Number of Sessions	Total Amount Not To Exceed
Amanda Auletta	Science Fanatics	7	\$329
Niamh Cassidy	Cornhole Craze Club	9	\$423
Kayla Diorio	Jammin' Jump Ropers	8	\$376
Shannon Eisenmann	Comic Book Club	6	\$282
Jordan Farley	Spirit Squad Council	7	\$329
Jordan Farley	Cornhole Craze Club	9	\$423
Cheryl Gorman	Buddy Builders	16	\$752
Michelle Gunnell	CRES Scoop - Fall Sessions	9	\$423
Allison Klacik	Bats Incredible!	9	\$423
Allison Klacik	Native American History & Craft Club	7	\$329
Elizabeth Lowes	Yoga Club	6	\$282
Nicole Nigro	STEAM Stars	7	\$329
Alexis Novotny	Math Masterminds	16	\$752
Caitlin Saggau	CRES Scoop - Fall Sessions	9	\$423

♦ An individual activity will only run if the required minimum number of students sign up for the activity.
(Acct.# 11-401-100-100-050-100-0)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

12. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appointment of the following Conover Road Elementary School staff member to serve as chaperone for the following Conover Road Elementary School event during the 2024-2025 school year, at an amount not to exceed \$80 for each staff member, as indicated below:

CONOVER ROAD
ELEMENTARY
SCHOOL
CHAPERONES
2024-2025 SCHOOL
YEAR

Name	Event	Date
Brian J. Willis	CRES Choir / Colts Neck Township TreeLighting	12/7/24

(Acct. # 11-401-100-100-050-100-0)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

13. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as chaperones for the following Cedar Drive Middle School events during the 2024-2025 school year, at an amount not to exceed \$80 for each staff member, per session, as indicated below:

CEDAR DRIVE
MIDDLE SCHOOL
CHAPERONES
2024-2025 SCHOOL
YEAR

Name	Event	Date
Elizabeth Bufano	Basketball Clock Operator	12/17/24
Carol J. Burtnick	Basketball Clock Operator	12/19/24
Carol J. Burtnick	Basketball Clock Operator	1/3/25
Hope Delia	Basketball Clock Operator	1/7/25
Elizabeth Bufano	Basketball Clock Operator	1/16/25
Hope Delia	Basketball Clock Operator	1/21/25
Carol J. Burtnick	Basketball Clock Operator	1/30/25
Jeffrey Brown	Talent Show	11/14/24
Marissa Granato	Talent Show	11/14/24
Krystyna Hubbard	Talent Show	11/14/24
Laila Tlack	Talent Show	11/14/24
Carrie Zanyor	Talent Show	11/14/24
Carol J. Burtnick	School Dance	12/5/24
Kathleen Godlesky	School Dance	12/5/24
Anthony Higuera	School Dance	12/5/24
Lauren Hums	School Dance	12/5/24
Karin Londono	School Dance	12/5/24
Joseph Truise	School Dance	12/5/24
Christine Bakos	Winter Concert	12/12/24
Cheryl Chandler	Winter Concert	12/12/24
Dolores Pollak	Winter Concert	12/12/24
Lindsay Spitzer	Winter Concert	12/12/24
Carrie Sullivan	Winter Concert	12/12/24
Brian J. Willis	Winter Concert	12/12/24
Elizabeth Bufano	Spirit Games	1/16/25
Jeffrey Brown	Spirit Games	1/16/25
Kathleen Godlesky	Spirit Games	1/16/25
Jessica Grippaldi	Spirit Games	1/16/25
Dolores Pollak	Spirit Games	1/16/25
Martha Rose	Spirit Games	1/16/25

(Acct. # 11-401-100-100-030-100-0)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

14. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the additional pay to the following staff members to accompany students participating in the Conover Road Elementary School after school programs, for each session to run sixty (60) minutes, as indicated below:

ADDITIONAL PAY:
INSTRUCTIONAL
ASSISTANTS

Name/After School Program	Step/ Hourly rate	Total Amount Per Session	Number of Sessions	Total Amount Not to Exceed
Tracey Amaniera/ Corn Hole Club	18/\$22.19	\$22.19	1	\$22.19
Tracey Amaniera/ Yoga Club	18/\$22.19	\$22.19	5	\$110.95
Graziella Paolino/ Corn Hole Club	1-10/\$16.49	\$16.49	8	\$131.92

(Acct. # 11-000-217-106-050-100-0)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

15. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the additional pay to Patrick DeJoy and Donald Felle to serve as School Security Monitors on October 23, 2024 for the Cross Country All Star Meet at Bucks Mill Park, for a total number of hours each not to exceed three (3), at an hourly rate of \$25.00 per hour, not to exceed \$75.00.

ADDITIONAL PAY -
SECURITY MONITOR

(Acct. # 11-000-266-100-000-100-1)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

16. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the additional pay to Allison Pense Half-Time Teacher of Art at Conover Road Elementary School, at an hourly rate of \$47.00, as indicated below:

ADDITIONAL PAY
TEACHER: 2024-2025
SCHOOL YEAR

Date	Purpose	Total Number of Hours	Total Amount Not to Exceed
10/14/24	Professional Development Day	3.55	\$166.85

(Acct. # 11-120-100-101-050-100-0)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

17. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appointment of the following staff member to serve in the following position listed below, in the After School Mathematics Program for the 2024-2025 school year, at an hourly rate of \$52, for a total number of hours not to exceed 142 hours for staff member, for a total amount not to exceed \$7,384* for staff member, as indicated below:

AFTER SCHOOL
MATHEMATICS
PROGRAM
TEACHER:
2024-2025
SCHOOL YEAR

Staff Member	Location	Position
Lisa Rupinski	Cedar Drive Middle School	Teacher

*Funded by TITLE IA (Acct. # 20-231-100-101-030-500-0)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

18. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appointment of the following Conover Road Primary School staff members to serve as chaperones for the following Conover Road Primary School event during the 2024-2025 school year, at an amount not to exceed \$80 for each staff member, for no more than two hours (2) hours as indicated below:

CONOVER ROAD
PRIMARY SCHOOL
CHAPERONES
2024-2025 SCHOOL
YEAR

Name	Event	Date
Leigh Farran	Kindergarten Kickoff Playdate	8/29/24
Diana Mrozinski-Kasimov	Kindergarten Kickoff Playdate	8/29/24

Jillian O'Reilly	Kindergarten Kickoff Playdate	8/29/24
Michele Szwed	Kindergarten Kickoff Playdate	8/29/24

(Acct. # 11-000-218-110-060-100-2)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

19. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appointment of the following individual to the Substitute Teacher list for the 2024-2025 school year, at a salary of \$125 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
TEACHERS:
2024-2025 SCHOOL
YEAR

Name	Certification
Penelope El-Dalati	Substitute Credential
Sue Holeman	Substitute Credential

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

20. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appointment of the following individual] to the list of Substitute Bus Drivers for the 2024-2025 school year, at an hourly rate of \$25.00 on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
BUS DRIVERS:
2024-2025 SCHOOL
YEAR

Name
John Braisted

(Acct.# 11-270-160-000-100-3)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

21. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the amendment to the change in the placement on

AMENDED
MOVEMENT ON

the salary guide, adopted at the August 28, 2024 regular meeting, for the 2024-2025 school year for the following staff member due to education advancement, effective September 1, 2024, as indicated below:

GUIDE: 2024-2025
SCHOOL YEAR

Name/Position/Location	From	To
	Guide/Step/Salary Effective Dates	Guide/Step/Salary Effective Dates
Joseph Truisi/Teacher/ Cedar Drive Middle School	MA/6-7/\$70,706/ 9/1/24 - 6/30/25	MA/6-7/\$73,706/ 9/1/24 - 6/30/25

(Acct. # 11-130-100-101-030-100-2)

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

22. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the amending of the resolution adopted at the September 25, 2024 regular meeting for the employment of the following individual for the 2024-2025 school year, as indicated below:

AMENDED
EMPLOYMENT:
BUS DRIVER
2024-2025
SCHOOL YEAR

Name/Position/Location	Effective Dates From	Effective Dates To
John Braisted/Bus Driver/District	10/16/24 - 6/30/25	11/1/24 - 6/30/25

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

23. It was moved by Richard Wickberg, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the following individual to serve in the role of District Data Coordinator for the 2024-2025 school year, as indicated below:

2024-2025
ADMINISTRATIVE
APPOINTMENT

Title:	Name:
District Data Coordinator	Philip J. Capasso, III

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

NEW BUSINESS/WORK SESSION AGENDA

Angelique Volpe thanked all the staff who attended the Stokes State Forest Trip and thanked Dr. Rigby, remarking that he was a phenomenal leader and that everything was so organized under his leadership.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

No No Executive Session held.

ADJOURNMENT

It was moved by Kevin Walsh, seconded by Vincent Rugnetta and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Alison DeNoia, Brenna Dillon (remote), Jason Orrico, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Amy Dimes

REFERENCE SHEET	
Attachment # S-1	Enrollment, Fire/Security Drills and Student Suspensions as of September 30, 2024
Attachment # S-2	School & District 2023-2024 Self-Assessment HIB Grades
Attachment # S-3	Health & Safety Building Checklist Statement of Assurance (SOA)
Attachment # C-1	Reimbursable Expenses
Attachment # F-1	Transfers for the Month of August, 2024
Attachment # F-2	Board Secretary's Report as of August 31, 2024
Attachment # F-3	Treasurer's Report as of August 31, 2024
Attachment # P-1	Adoption - Bylaw 0141 Board Member Number and Term
Attachment # P-2	Adoption - Policy 2200 Curriculum Content
Attachment # P-3	Adoption - Policy 3160 Physical Examination
Attachment # P-4	Adoption - Regulation 3160 Physical Examination
Attachment # P-5	Adoption - Policy 4160 Physical Examination
Attachment # P-6	Adoption - Regulation 4160 Physical Examination
Attachment # P-7	Adoption - Regulation 5200 Attendance

Attachment # P-8	Adoption - Policy 5350 Student Suicide Prevention
Attachment # P-9	Adoption - Policy 8420 Emergency and Crisis Situations
Attachment # P-10	Adoption - Policy 8467 Firearms and Weapons
Attachment # P-11	Adoption - Regulation 8467 Firearms and Weapons
Attachment # P-12	Adoption - Policy 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants
Attachment # P-13	Adoption - Bylaw 0171 Duties of President and Vice President
Attachment # P-14	Adoption - Job Description - Payroll Manager - Confidential

BOARD MEETINGS*			
November 13, 2024	November 20, 2024	December 11, 2024	December 18, 2024
	January 8, 2025 @ 6:00 (Organization Meeting)		

* All Regular Board Meetings will be held at 6:30 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

2024		
Thursday-Friday	November 7-8	NJEA Convention – Schools/Central Office Closed
Wednesday	November 27	Short Session Day for Students and Staff
Thursday-Friday	November 28-29	Thanksgiving Recess – Schools/Central Office Closed
Friday	December 20	Short Session Day - Students and Staff - Start Winter Recess
Monday-Tuesday	December 23-31	Winter Recess – Schools/Central Office Closed
2025		
Wednesday	January 1	Winter Recess - Schools/Central Office Closed
Thursday	January 2	Schools Reopen for Students and Staff
Monday	January 20	Martin L. King's Birthday – Schools Closed for Students Professional Development Day – Full Day for Staff
Thursday	February 13	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Friday - Monday	February 14 - 17	Presidents' Day Weekend – Schools/Central Office Closed
Wednesday	February 26	Short Session Day – Parent/Teacher Conferences (Afternoon)
Thursday	February 27	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	February 28	Short Session Day – Students & Staff
Friday	April 11	Short Session Day - Students & Staff - Start of Spring Recess
Monday - Monday	April 14 - April 21	Spring Recess – Schools/Central Office Closed
Tuesday	April 22	Schools Reopen
Friday	May 23	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal

Monday	May 26	Memorial Day - Schools/Central Office Closed
Monday	June 23	Short Session Day for Students / Full Day for Staff
Tuesday	June 24	Last Day of School - Short Session Day for Students and Staff

Respectfully Submitted,
Vincent S. Marasco
Vincent S. Marasco
School Business Administrator/Board Secretary