

COLTS NECK TOWNSHIP SCHOOLS
COLTS NECK, NEW JERSEY 07722

Mission Statement

The mission of Colts Neck Township Schools is to empower and inspire students to be confident, creative, self-sufficient learners who maximize their strengths and talents and contribute as responsible participants in their ever expanding world.

MINUTES: For the Meeting of the Board of Education, **August 28, 2024**, at 6:30 p.m. in the Board Room of the Administration Building at 70 Conover Road, Colts Neck, New Jersey 07722

2023-2024 Colts Neck Township Schools District Goals

STUDENT ACHIEVEMENT - To implement supplemental intervention programs designed specifically to target areas of student performance in language arts and mathematics for the purpose of yielding results on 2024 Spring NJSLA that restore all tested grade level scores to 2019 pre-pandemic scores or above.

COMMUNITY & COMMUNICATIONS - Design and coordinate opportunities for the district to interact and communicate with parents and the community at large for purposes of enhancing the district's public relations and parent engagement.

FACILITIES: Continue efforts to provide additional outdoor and indoor spaces to support student learning and the overall development of the whole child.

STAFF ENGAGEMENT: Increase and enhance opportunities for staff to participate and contribute to decisions directly impacting them and their work environment.

Public Participation

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. Public participation is governed under District Policy 0167 - Public Participation in Board Meetings as follows:

Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
2. *Each statement made by a participant shall be limited to three minutes' duration;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and only then if time constraints and/or the presiding officer allow.*
4. *All statements, questions, or inquiries shall be directed to the presiding officer; and any questions or inquiries directed by a participant to another Board member or Superintendent shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member or Superintendent;*
5. *It is the expectation of the Board that communications between participants and the Board will remain positive and focused around the best interest of the student(s) and the district as a whole. All communications from all stakeholders shall be conducted with mutual respect and civility. The Board will not condone communications and interactions that can be perceived as harassing, insulting, threatening, or lacking in respect or civility.*

The presiding officer may:

- a. *Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
- b. *Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may*

- be defamatory;*
- c. *Request any person to leave the meeting when that person does not observe reasonable decorum;*
- d. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
- e. *Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
- f. *Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

CALL TO ORDER

President Jessica Ramirez called the meeting to order at 6:34 p.m. Approximately six (6) members of the public were present.

ROLL CALL

ROLL CALL

Board Members Present: Alison DeNoia, Brenna Dillon, Amy Dimes (Remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

Board Members Absent: Jason Orrico

LEGAL NOTICE OF MEETING

LEGAL NOTICE

Pursuant to the Open Public Meetings Act, Chapter 231, this meeting has been duly advertised in the Asbury Park Press in a schedule of meetings dated January 11, 2024 notice of which has been filed with the Deputy Clerk for Colts Neck Township and the requirements of posting of notices have been met.

FLAG SALUTE

FLAG SALUTE

President Jessica Ramirez led the Flag Salute and Mr. Wickberg read the Mission Statement.

EXECUTIVE SESSION RESOLUTION (N.J.S.A. 10:4-9,12)

EXECUTIVE
SESSION

At approximately 6:38 p.m President Ramirez announced that the Board would move into Executive Session for approximately thirty (30) minutes to discuss potential litigation. She further announced that action would not be taken afterwards and articulated that Executive discussion may be disclosed upon future resolution.

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote in the affirmative to move into Executive session.

Public Session resumed at 7:09 p.m. Vincent Marasco noted all members previously in attendance are present and Amy Dimes has entered the meeting remotely.

BOARD REPRESENTATIVE TO STATE AND COUNTY SCHOOL BOARDS ASSOCIATION

The Board President appoints the following Board Member as the district's representative to New Jersey and County School Boards Associations:

BOARD
REPRESENTATIVE:
STATE & COUNTY
SCHOOL BOARDS
ASSOCIATION

Alison DeNoia

BOARD COMMITTEES

APPOINTMENT OF
BOARD
COMMITTEES

The Board President appoints the following Board members to the various Committees of the Board, effective August 28, 2024 through January 8, 2025:

Committee	Chairperson(s)	Members
Buildings & Grounds/ Safety & Security	Kevin Walsh	Vincent Rugnetta Richard Wickberg
Communications	Amy Dimes	Brenna Dillon Vincent Rugnetta Angelique Volpe
Curriculum	Brenna Dillon	Amy Dimes Jason Orrico
Finance/Negotiations	Jason Orrico	Alison DeNoia Kevin Walsh
Policy	Jessica Ramirez	Alison DeNoia Jason Orrico Angelique Volpe
Advocacy & Government Relations	Alison DeNoia	Brenna Dillon Angelique Volpe Richard Wickberg
Ad-Hoc Committee for Arts, Sports, & Extracurricular Activities	Vincent Rugnetta	Amy Dimes Richard Wickberg

BOARD LIAISONS

The Board President appoints the following Board liaisons, effective August 28, 2024 through January 8, 2025:

APPOINTMENT OF
BOARD LIAISONS

Organization/Group	Board Member Liaison
Parent Advisory Committee	Brenna Dillon Alison DeNoia
Colts Neck PTO	Amy Dimes
Colts Neck Township Committee	Jessica Ramirez
Colts Neck Township Senior Citizens	Kevin Walsh

NEW BOARD MEMBER MENTOR

The Board recognizes the following Board of Education member to serve as a mentor f BOARD MENTOR following appointed Board member who began his term of service in August 2024 as follows:

Board Mentor	Board Member
Jessica Ramirez	Richard Wickberg

APPROVAL OF MINUTES

APPROVAL OF
MINUTES

1. It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a roll call vote to approve the Board minutes of the following Meetings:

Meeting
May 29, 2024 Reorganization and Regular Meeting Minutes

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (Remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe and Kein Walsh

No: None

Abstain: Richard Wickberg

Absent: Jason Orrico

PRESENTATION

PRESENTATION

1. Dr. MaryJane Garibay, Superintendent of Schools, provided an update on the progress and determinations of achievement for the 2023-2024 District Goals.

COMMUNICATIONS

COMMUNICATION

Date	From	To	Subject
8/15/24	Sarah DiSalvatore	Board of Education	Appreciation to the Board for approving the school counselor/ replacement position.

REPORT OF PRESIDENT – Mrs. Jessica Ramirez

PRESIDENT'S
REPORT

- Commented on the reorganization of Board committees, which reflects the recent addition of newly appointed board member, Richard Wickberg. This reorganization focused on aligning committee assignments of board members based on their strengths and willingness and ability to volunteer their time.

- The next Board of Education meeting will be a work session format, with no formal action unless there is an emergency need for personnel or other matters. Mr. Teehan, NJSBA Field Rep will be in attendance to guide the Board in discussions and help make informed decisions. There will be an opportunity for public comment.

COMMITTEE REPORTS

COMMITTEE REPORTS

Buildings & Grounds/Safety & Security Committee:

Chairperson: Kevin Walsh
Committee Members: Vincent Rugnetta, Richard Wickberg
Administrator: Vincent Marasco

- Kevin Walsh reported that the condensing units at the Conover Road Primary School are in need of repair prior to the start of the school year. Mr. Marasco and Mr. Moretta provided the Board with a detailed, written report explaining the critical need for this repair.
- The ESIP project is progressing well and on time.
- A meeting with the new Chief of Police, Daniel DeVito will be soon.
- Mr. Greg Burns from DCO will be giving a presentation at the September 25, 2024 Board meeting on the progress of upgrades that are being made through the ESIP.

Angelique Volpe inquired whether the committee is moving forward with a student's request for urinal dividers in certain boys bathrooms in CDMS.

Amy Dimes inquired if there is any tax impact for the HVAC repairs at CRPS. Dr. Garibay responded that the district will be utilizing funds from the Maintenance Reserve for this repair.

Communications Committee:

Chairperson: Amy Dimes
Committee Members: Brenna Dillon, Vincent Rugnetta, Angelique Volpe
Administrator: Philip J. Capasso III

- Vincent Rugnetta reported that the committee met yesterday. Mr. Capasso shared his recommendations for additional equipment needed for better quality of the live-streaming of Board meetings.
- The committee also discussed the Chromebook password concerns raised by parents, as well as the web-filtering and Chromebook usage.

Curriculum Committee:

Chairperson: Brenna Dillon
Committee Members: Amy Dimes, Jason Orrico
Administrator: Dr. Erica Reynolds

- Jessica Ramirez reported that the Committee did not meet.
- Noted Item # 3 under Curriculum is the adoption of the new curriculum.

Finance/Negotiations Committee:

Chairperson: Jason Orrico
Committee Members: Alison DeNoia, Kevin Walsh
Administrator: Vincent Marasco

- Mr. Orrico noted there is no report.

Policy Committee:

Chairperson: Jessica Ramirez
Committee Members: Alison DeNoia, Jason Orrico, Angelique Volpe
Administrator: Dr. MaryJane Garibay

- Jessica Ramirez reported that the Committee has not met; noted the adoption of 17 policies / regulations on the agenda this evening.

Advocacy & Government Relations Committee:

Chairperson: Alison DeNoia
Committee Members: Brenna Dillon, Angelique Volpe, Richard Wickberg
Co-Administrators: Dr. MaryJane Garibay and Dr. Richard Beck

- Angelique Volpe read a statement sharing her disappointment that she was removed from the Chair position. She reiterated that she will stay steadfast in her commitment to the parents and students of this district and will continue to advocate and keep parental rights at the forefront, along with always searching for the best educational opportunities for all of the students. She will make it a priority to keep government overreach out of the educational system. She wished Mrs. DeNoia well in leading the committee.

Ad-Hoc Committee for the Arts, Sports, & Extracurricular Activities:

Chairperson: Vincent Rugnetta
Committee Members: Amy Dimes, Richard Wickberg
Administrator: Dr. MaryJane Garibay

- Mr. Rugnetta noted there is no report.

Board Member Liaisons:

Brenna Dillon/Alison DeNoia - Parent Advisory Committee

- Mrs. Dillon noted there is no report.

Amy Dimes - Colts Neck PTO

- Registration for PTO membership is open.
- Spiritwear store is open; will close on September 4th.

Jessica Ramirez - Colts Neck Township Committee

- Tomorrow night is the last of the summer concert series.
- National Night out has been rescheduled for September 28th from 4-7 pm.
- Campout Movie night is also September 28th.

Kevin Walsh - Colts Neck Township Senior Citizens

- Mr. Walsh noted there is no report.

State & County School Boards Association Representative:

Alison DeNoia

- August 29th at 1pm on YouTube, Facebook and Instagram, NJSBA Podcast - will be discussing school funding issues, teacher shortage and more.
- September 25th - NJSBA holding a meeting in Toms River to discuss the spectator code of conduct policy.
- October - NJSBA Annual Workshop in Atlantic City
- December 7th - NJSBA Delegate Assembly meeting

SUPERINTENDENT’S REPORT

Dr. Garibay reported:

- The district is preparing for the opening of school. Teachers are preparing their classrooms; the custodians / maintenance staff are preparing the buildings.
- New Teacher Orientation was held this week.
- Thursday, August 29th - New Student Orientation and Kindergarten Playdate.
- Thursday, September 3rd - Staff Orientation day.
- We experienced a technical glitch with the Parent Portal and bus stop information; thanked the parents for their patience while the glitch was resolved.

INFORMATION ITEMS

None

COMMENTS FROM ATTENDING CONSTITUENTS – ALL SUBJECTS

- Rob Scales, 2 Queens Pass - commented that the parents in Colts Neck are very disappointed because of an incident that happened two years ago with regard to the Chromebook passwords. He remarked that the passwords are too predictable and there needs to be another layer of protection. Mr. Scales further commented on his concerns with approving Attachment P-6 under Policy and urged the Board to hold off on the approval.
- Brian Scarpa, 11 Deerpath Lane - inquired how the Board is going to address the concerns regarding the Chromebook passwords.

ACTION ITEMS

1. It was moved by Angelique Volpe, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the submission of the following requests to eliminate the following Special Education Program/Service to the Monmouth County Department of Education Office in accordance with N.J.A.C.6A:14:

Eliminate

- Special Class Program - Learning/Language Disabilities, Mild/Moderate ages 5-7

APPROVAL OF
SUBMISSION OF
REQUESTS TO
ELIMINATE
SPECIAL
EDUCATION
PROGRAM /
SERVICE FOR THE
2024-2025 SCHOOL
YEAR

- Special Class Program - Learning/Language Disabilities, Mild/Moderate ages 8-10

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

2. It was moved by Angelique Volpe, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the Non-Resident Tuition Agreement between the Colts Neck Board of Education and the Parent/Guardian of V.E.B. (Student # to be assigned at a later date), whose name is on file in the Office of the Business Administrator, for the enrollment of said student at Conover Road Primary School for the 2024-2025 school year, at the approved non-resident tuition rate of \$22,647.

NON-RESIDENT
TUITION
AGREEMENT

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

BUILDINGS AND GROUNDS/SAFETY AND SECURITY

1. It was moved by Vincent Rugnetta, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the use of Conover Road Primary School (select rooms to be directed by the building Principal and/or Facilities Manager) by the YMCA of Greater Monmouth County to operate a Before and After School Care program for Colts Neck children from September 5, 2024 through June 24, 2025.

FACILITIES USE:
YMCA OF GREATER
MONMOUTH
COUNTY

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

CURRICULUM

1. It was moved by Brenna Dillon, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the reimbursable expenses in accordance with Policy #6471/Regulation #6471. ([Attachment # C-1](#))

REIMBURSABLE
EXPENSES

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent

Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

2. It was moved by Brenna Dillon, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the appointment of the following staff members to serve as mentors for the 2024-2025 school year, as indicated below: MENTORS

New Staff Member Position/Location/Effective Dates	Mentor/Position/Location	Stipend
Gianna Dane/Teacher/ Conover Road Primary School/ 9/1/24-6/30/25	Mary Alex Donofrio/Teacher/ Conover Road Primary School	\$850.00♥
Jessica DeLisa/Teacher/ Cedar Drive Middle School/ 9/1/24-6/30/25	Lisa Rupinski/Teacher/ Cedar Drive Middle School	\$550.00*
Rebecca Groninger/School Counselor/ District 9/1/24-6/30/25	Anne Rauso/Guidance/ Counselor/Conover Road Elementary School	\$550.00*
Tara Rusin/Occupational Therapy Teacher/ Conover Road Elementary School/ 9/1/24-6/30/25	Chelsea McGowan/Teacher/ Conover Road Elementary School	\$550.00♦*
Katarina Trench/Teacher/ Cedar Drive Middle School/ 9/1/24-6/30/25	Hope Delia/Teacher/ Cedar Drive Middle School	\$550.00*
Anna Capron/Teacher/ Conover Road Elementary School 9/1/24 - 12/1/24	Jennifer Caga-Collett/ Teacher/ Conover Road Elementary School	\$850.00♦♥

♦Pro-rata stipend for mentors working with part-time employees or mentors working with employees less than a full year.

*Standard Certificate

♣Provisional Certificate

♥Certificate of Eligibility with Advanced Standing

●Certificate of Eligibility

Account # (11-000-223-110-000-100-0)

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

3. It was moved by Brenna Dillon, seconded by Alison DeNoia and carried on a roll call vote to approve the adoption of the following new curricula on file with the Curriculum Office for the 2024-2025 school year, as indicated below:

ADOPTION OF
NEW CURRICULA
FOR THE
2024-2025
SCHOOL YEAR

Grade Level	Title
3-5	Being a Reader Curriculum
8	Mindfulness Curriculum

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe (Grade 3-5), Kevin Walsh (Grade 3-5) and Richard Wickberg

No: Angelique Volpe (Grade 8) and Kevin Walsh (Grade 8)

Absent: Jason Orrico

4. It was moved by Brenna Dillon, seconded by Alison DeNoia and carried on a unanimous roll call vote to approve the the District Mentoring Plan for the 2024-2025 school year, as indicated below:

MENTORING PLAN
2024-2025 SCHOOL
YEAR

2024-2025 District Mentor Plan (on file in the office of Curriculum and Instruction)

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

FINANCE

1. It was moved by Alison DeNoia, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the Bill List dated August 28, 2024 in the amount of \$4,683,588.88 and Food Service payments in the amount of \$36,839.38.

BILL LIST
FOOD SERVICE
PAYMENTS

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

2.

It was moved by Alison DeNoia, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the Food Service Financial Report for the month of June, 2024.
- FOOD SERVICE
FINANCIAL
REPORT

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

3.

It was moved by Alison DeNoia, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the following resolution:
- WITHDRAWAL
FROM
MAINTENANCE
RESERVE FUND -
REQ'D
MAINTENANCE
REPAIRS TO CRPS
HVAC EQUIPMENT

WHEREAS, N.J.S.A. 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the Maintenance Reserve account and appropriate into Required Maintenance account lines at budget time or anytime during the year, for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4; and

WHEREAS, the Colts Neck Board of Education is desirous to withdraw \$60,000.00 from the Maintenance Reserve Account and appropriate said funds into the required maintenance budget account (11-000-261-420-060-262-0); for the necessary repair work to service five McQuay hvac unit compressors at Conover Road Primary School; and

WHEREAS, pursuant to 6A:23A-14.2(e), the Colts Neck Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Board of Education that it hereby authorizes the district's School Business Administrator to make the necessary withdrawal and appropriation consistent with all applicable laws and regulations.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

POLICY

1.

It was moved by Alison DeNoia, seconded by Brenna Dillon and carried on a unanimous roll call vote to approve the adoption of the following policies and regulations, as
- ADOPTION OF
POLICIES AND
REGULATIONS

indicated below: (Attachment # P-1 -# P-17)

Attachment # P-1	Policy 1140 - Educational Equity Policies / Affirmative Action
Attachment # P-2	Policy 1523 - Comprehensive Equity Plan
Attachment # P-3	Policy 1530 - Equal Employment Opportunities
Attachment # P-4	Regulation 1530 - Equal Employment Opportunities Complaint Procedure
Attachment # P-5	Policy 1550 - Equal Employment / Anti-Discrimination Practices
Attachment # P-6	Regulation 2200 - Curriculum Content
Attachment # P-7	Policy 2260 - Equity in School and Classroom Practices
Attachment # P-8	Regulation 2260 - Equity in School and Classroom Practices Complaint Procedure
Attachment # P-9	Policy 5750 - Equitable Educational Opportunity
Attachment # P-10	Policy 5842 - Equal Access of Student Organizations
Attachment # P-11	Policy 2411 - Guidance Counseling
Attachment # P-12	Policy 3211 - Code of Ethics
Attachment # P-13	Policy 5570 - Sportsmanship
Attachment # P-14	Policy 5841 - Secret Societies
Attachment # P-15	Policy 7610 - Vandalism
Attachment # P-16	Regulation 7610 - Vandalism
Attachment # P-17	Policy 9323 - Notification of Juvenile Offender Case Disposition

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

2. It was moved by Alison DeNoia, seconded by Amy Dimes and carried on a unanimous roll call vote to approve the abolishment of the following policy as listed below:

ABOLISHMENT OF
POLICY

P5755 - Equity in Educational Programs and Services

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

NEGOTIATIONS

None

TRANSPORTATION

None

PERSONNEL

1. It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a unanimous roll call vote to approve the resignation of the following staff members, as indicated below:
- RESIGNATIONS

Name	Position/Location	Effective Date
Lauren Blake	Instructional Assistant/Conover Road Primary School	8/20/24
Lori Press	Instructional Assistant/Cedar Drive Middle School	8/22/24

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

2. It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a unanimous roll call vote to approve the rescinding of the approval of the appointment of Rayna Bobchin to serve as Instructional Assistants at Conover Road Primary School as approved at the August 14, 2024 Regular Meeting, due to the candidate declining the offer of employment after Board approval.
- RESCINDED
EMPLOYMENT
2024-2025
SCHOOL YEAR:

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

3. It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a unanimous roll call vote to approve the employment of the following individuals for the 2024-2025 school year, as indicated below:
- EMPLOYMENT:
INSTRUCTIONAL
ASSISTANTS
2024-2025
SCHOOL YEAR

			Hours/Number of
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Name	Position/Location/ Account No.	Effective Dates	Days/Step/Hourly Rate/Salary
* Dawn VanBrunt (Replacing Elissavet Kaouni Syrepisiou, who resigned)	Instructional Assistant/Conover Road Primary School/ (11-000-217-106-060-100-0)	9/1/24 – 6/30/25	6.75 Hours Daily 184 Days Step 13 \$18.14 Per Hour \$22,530 Per Annum
* Lata Shree Lnu (Replacing Lisa Mackesy, who resigned)	Instructional Assistant/Conover Road Primary School/ (11-000-217-106-060-100-0)	9/1/24 – 6/30/25	6.75 Hours Daily 184 Days Step 1-10 \$16.49 Per Hour \$20,481 Per Annum
* Sabrina Massato (Replacing Lauren Blake, who resigned)	Instructional Assistant/Conover Road Primary School/ (11-000-217-106-060-100-0)	9/1/24 – 6/30/25	6.75 Hours Daily 184 Days Step 14 \$18.89 Per Hour \$ 23,462 Per Annum
* Paige Tedesco (New budgeted position)	Instructional Assistant/Conover Road Primary School/ (11-000-217-106-060-100-0)	9/1/24 – 6/30/25	6.75 Hours Daily 184 Days Step 12 \$17.44 Per Hour \$21,661 Per Annum

* Pending criminal history review and receipt of prior employment verification.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

4. It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a unanimous roll call vote to approve the change in the placement on the salary guide for the 2024-2025 school year for the following staff member due to education advancement, effective September 1, 2024, as indicated below:

MOVEMENT ON
GUIDE
2024-2025
SCHOOL YEAR

Name/Position/Location	From	To
	Guide/Step/Salary Effective Dates	Guide/Step/Salary Effective Dates
Joseph Truisi/Teacher/ Cedar Drive Middle School	BA/6-7/\$67,106/ 9/1/24 - 6/30/25	MA/6-7/\$70,706/ 9/1/24 - 6/30/25

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

5. It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a unanimous roll call vote to approve the appointment of the following Cedar Drive Middle School staff members to serve as extracurricular advisors/coaches for the following sport and non-sport activities at Cedar Drive Middle School during the 2024-2025 school year, as indicated below:

EXTRACURRICULAR
ADVISORS:
CEDAR DRIVE
MIDDLE SCHOOL
2024-2025 SCHOOL
YEAR

Name	Position	Amount Not To Exceed
Andrew Czerwinski	Academic Decathlon Team	\$2,911
Krystyna Hubbard	Advanced Chorus	\$2,911
Jessica Grippaldi-Gr.6	After The Bell	\$2,882
Karin Londono-Gr.7	After The Bell	\$2,911
Carol J. Burtnick-Gr.8	After The Bell	\$2,911
Ryan Walker	Art Club	\$2,911
Jeffrey Brown	Colts Band	\$2,911
Jeffrey Brown	Jazz Band	\$2,911
Marissa Granato	Make-A-Difference	\$2,911
Karin Londono	Play Set Design	\$2,911
Carrie Sullivan	Show Director	\$2,882
Jeffrey Brown	Show Musical Director	\$3,529
♦Jessica Grippaldi ♦Martha Rose	Student Council	\$3,529
Karin Londono	Yearbook	\$2,911
Suzanne Cooper	Peer Tutoring	\$2,911

♦Stipend split equally between Co-Advisors

Account # (11-401-100-100-030-100-0)

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

6. It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a unanimous roll call vote to approve the continuation of the probationary employment of the following Maintenance staff member, at no increase in salary for said probationary period and pending the attainment of a current and valid Black Seal License, adopted at the May 29, 2024 regular meeting, as indicated below:

CONTINUATION
OF
PROBATIONARY
EMPLOYMENT -
J.BERNING

Name/Location	From	To
	Step/Salary Effective Dates	Step/Salary Effective Dates
Jason Berning/ Administration Building	Step 13*/ \$45,809*/ 7/01/23 – 9/01/24	Step 13*/ \$45,809*/ 7/01/23 – 10/31/24

**Reflective of the 2022-2023 school year collective bargaining agreement salary*

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

7. It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a unanimous roll call vote to approve the appointment of the following individuals to the Substitute Teacher list for the 2024-2025 school year, at a salary of \$125 per day on an as needed basis, pending approval of criminal history review.

SUBSTITUTE
TEACHERS:
2024-2025
SCHOOL YEAR

Name	Certification
Gianine Ippolito	Teacher of Health and Physical Education
Kate Mager	Substitute Credential

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

8. It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a roll call vote to approve the amendment to the effective dates and salary approved on August 14, 2024 to reflect an amended start date and the current 2024-2025 salary guide for the following individual, as indicated below:

AMENDED
EMPLOYMENT:
TEACHER
2024-2025
SCHOOL YEAR

Name	Position/Location/ Account No.	From: Effective Dates	To: Effective Dates	From: Guide/Step/ Salary	To: Guide / Step/ Salary
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*Rebecca Groninger (Replacing Belinda Mendez-Azzolini, who resigned)	School Counselor/ District/ (a/c#11-000-218-104-000)	9/1/24 - 6/30/25	10/14/24 - 6/30/24	MA+30 Guide Step 8 \$77,456 Per Annum, Prorated	MA+30 Guide Step 8 \$78,806 Per Annum, Prorated
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Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta and Richard Wickberg

No: Angelique Volpe and Kevin Walsh

Absent: Jason Orrico

9. It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a unanimous roll call vote to approve the transfer of the following staff members for the 2024-2025 school year as indicated below:

TRANSFERS:
INSTRUCTIONAL
ASSISTANTS FOR
THE 2024-2025
SCHOOL YEAR

Name	Position	From	To	Effective Date
		Location	Location	
Donna Balzotti	Instructional Assistant	Conover Road Elementary School	Conover Road Primary School	9/1/24
Pierrette Lloyd	Instructional Assistant	Conover Road Elementary School	Conover Road Primary School	9/1/24

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

10. It was moved by Alison DeNoia, seconded by Vincent Rugnetta and carried on a roll call vote to approve the medical disability leave for the following staff member during the 2024-2025 school year, as indicated below:

MEDICAL
DISABILITY
LEAVE
2024-2025
SCHOOL YEAR

Name/Position/ Location	Effective Dates	Medical Disability Leave
Christine Tesoriero/ Bus Driver/District	9/1/24 - 11/3/24	NON-FMLA – Paid with healthcare benefits (using sick days from 9/1/24 through 11/3/24)

Joanne Tillotson/Bus Driver/District	9/13/24 - 9/24/24	NON-FMLA – Paid with healthcare benefits (using sick days from 9/13/24 through 9/24/24)
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Yes: Alison DeNoia, Brenna Dillon, Amy Dimes (remote), Jessica Ramirez, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Abstain: Vincent Rugnetta

Absent: Jason Orrico

NEW BUSINESS/WORK SESSION AGENDA

Brenna Dillon thanked President Ramirez for her time and effort in reviewing and putting forth the new committee assignments.

ADJOURNMENT

At approximately 8:40 p.m. it was moved by Vincent Rugnetta, seconded by Kevin Walsh and carried on a unanimous roll call vote to adjourn the meeting.

Yes: Alison DeNoia, Brenna Dillon, Amy Dimes, Jessica Ramirez, Vincent Rugnetta, Angelique Volpe, Kevin Walsh and Richard Wickberg

No: None

Absent: Jason Orrico

REFERENCE SHEET	
Attachment # C-1	Reimbursable Expenses
Attachment # P-1	Adoption - Policy 1140 - Educational Equity Policies / Affirmative Action
Attachment # P-2	Adoption - Policy 1523 - Comprehensive Equity Plan
Attachment # P-3	Adoption - Policy 1530 - Equal Employment Opportunities
Attachment # P-4	Adoption - Regulation 1530 - Equal Employment Opportunities Complaint Procedure
Attachment # P-5	Adoption - Policy 1550 - Equal Employment / Anti-Discrimination Practices
Attachment # P-6	Adoption - Regulation 2200 - Curriculum Content
Attachment # P-7	Adoption - Policy 2260 - Equity in School and Classroom Practices
Attachment # P-8	Adoption - Regulation 2260 - Equity in School and Classroom Practices
Attachment # P-9	Adoption - Policy 5750 - Equitable Educational Opportunity
Attachment # P-10	Adoption - Policy 5842 - Equal Access of Student Organizations

Attachment # P-11	Adoption - Policy 2411 - Guidance Counseling
Attachment # P-12	Adoption - Policy 3211 - Code of Ethics
Attachment # P-13	Adoption - Policy 5570 - Sportsmanship
Attachment # P-14	Adoption - Policy 5841 - Secret Societies
Attachment # P-15	Adoption - Policy 7610 - Vandalism
Attachment # P-16	Adoption - Regulation 7610 - Vandalism
Attachment # P-17	Adoption - Policy 9323 - Notification of Juvenile Offender Case Disposition

BOARD MEETINGS*			
September 11, 2024	October 9, 2024	November 13, 2024	December 18, 2024
September 25, 2024	October 30, 2024	December 11, 2024	January 8, 2025 @ 6:00 (Organization Meeting)

* All Regular Board Meetings will be held at 6:30 p.m. in the Board Room of the Administration Building unless otherwise noted and advertised.

2024		
Thursday	August 29	New Student Orientations: CRPS: 9:30 AM CRES: 11:00 AM CDMS: 1:00 PM
Thursday	August 29	Kindergarten Play Date / CRPS: 1:30 PM
Monday	September 2	Labor Day Recess/ Schools/Central Office Closed
Tuesday	September 3	Schools Closed for Students/Staff Orientation Day - All Schools / Departments
Wednesday	September 4	School Closed for Students / Professional Development Day for Staff
Wednesday	September 4	CRPS Preschool Orientation: 10:00 AM - 11:30 AM
Thursday	September 5	First Day of School for Students
Tuesday	September 10	Back-To-School Night Conover Road Elementary School
Thursday	September 12	Back-To-School Night Conover Road Primary School
Thursday	September 26	Back-To-School Night Cedar Drive Middle School
Thursday - Friday	October 3-4	Rosh Hashanah - Schools/Central Office Closed
Monday	October 14	Columbus Day - School Closed for Students / Professional Day / Full Day for Staff
Monday	October 21	Short Session Day – Parent/Teacher Conferences (Afternoon)
Tuesday	October 22	Short Session Day – Parent/Teacher Conferences (Afternoon)
Wednesday	October 23	Short Session Day – Parent/Teacher Conferences (Afternoon)
Thursday	October 24	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	October 25	Short Session Day – Students and Staff

Thursday-Friday	November 7-8	NJEA Convention – Schools/Central Office Closed
Wednesday	November 27	Short Session Day for Students and Staff
Thursday-Friday	November 28-29	Thanksgiving Recess – Schools/Central Office Closed
Friday	December 20	Short Session Day - Students and Staff - Start Winter Recess
Monday-Tuesday	December 23-31	Winter Recess – Schools/Central Office Closed
2025		
Wednesday	January 1	Winter Recess - Schools/Central Office Closed
Thursday	January 2	Schools Reopen for Students and Staff
Monday	January 20	Martin L. King's Birthday – Schools Closed for Students Professional Development Day – Full Day for Staff
Thursday	February 13	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Friday - Monday	February 14 - 17	Presidents' Day Weekend – Schools/Central Office Closed
Wednesday	February 26	Short Session Day – Parent/Teacher Conferences (Afternoon)
Thursday	February 27	Short Session Day – Parent/Teacher Conferences (Afternoon & Evening)
Friday	February 28	Short Session Day – Students & Staff
Friday	April 11	Short Session Day - Students & Staff - Start of Spring Recess
Monday - Monday	April 14 - April 21	Spring Recess – Schools/Central Office Closed
Tuesday	April 22	Schools Reopen
Friday	May 23	Short Session Day for Students Full Day for Staff with In-Service After Student Dismissal
Monday	May 26	Memorial Day - Schools/Central Office Closed
Monday	June 23	Short Session Day for Students / Full Day for Staff
Tuesday	June 24	Last Day of School - Short Session Day for Students and Staff

Respectfully Submitted,

Vincent S. Marasco

Vincent S. Marasco

School Business Administrator/Board Secretary