

# YAZOO COUNTY SCHOOL DISTRICT

## JOB DESCRIPTION

**POSITION TITLE:** Occupational Therapist

**TITLE OF SUPERVISOR:** Director of Special Education

**SUPERVISES:** N/A

**GENERAL RESPONSIBILITIES:** To facilitate reduction, remediation, or elimination of speech and language impairments which interfere with the individual student's ability to benefit from the district's educational program.

**SALARY:** Salary is reflective of the Yazoo County School District salary schedule.

**QUALIFICATIONS:**

1. Bachelor's Degree in Occupational Therapy from an accredited institution of higher learning
2. Such alternatives to the above qualifications as the Superintendent may find appropriate and acceptable.

### **DESCRIPTION OF DUTIES:**

1. Conduct assessment of students referred through the evaluation process;
2. Participate in the IEP program planning for individual students;
3. Provide intervention(s) for students identified as needing service by the IEP team;
4. Demonstrate management skills;
5. Demonstrate professional competencies:
  - a. Knowledge of handicapping conditions, and their effects on sensory, motor, psychosocial, and cognitive development of students with disabilities;

- b. Knowledge of local, federal, and state regulations, and procedures pertaining to the provision of occupational therapy services in the school setting;
  - c. Knowledge of major theories, treatment procedures, and research relevant to providing occupational therapy services for children with disabilities;
  - d. Ability to select, administer, and interpret appropriate assessment instruments, and procedures taking into consideration the student's age, developmental level, disability, and educational needs;
  - e. Ability to assess the functional performance of students with disabilities within the school environment;
  - f. Ability to engage in consensus decision making as a member of the IEP team.
  - g. Ability to plan, and implement intervention strategies using direct therapy, monitoring, and consultation.
  - h. Ability to communicate effectively (orally and in writing) with education personnel, administrators, parents, and community members;
  - i. Ability to explain the role of occupational therapy within the educational setting to education personnel, administrators, parents, and community member;
  - j. Ability to document assessment and intervention results in the proper manner for a school setting, and to relate this information to the educational IEP goals of the student.
  - k. Ability to develop, implement, evaluate, and modify according to an occupational therapy program within a school setting.
6. Follow policies and administrative rules and regulation as specified in the board policy manual.

**Additional Duties and Responsibilities:**

- 1. Other tasks as may be deemed appropriate and necessary by the immediate supervisor, the principal and/or the Superintendent.