

# **BOARD MINUTES**

**February 13, 2013**

A regular Board Meeting of the Trustees of Shepherd School District #37 was held Wednesday, February 13, 2013 in the Board Room of the Administration Building. Chairman Kirk Brumfield called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Kirk Brumfield, Russ Curry, Jamie Mertz, Carl Openshaw, and Kristy Parrish.

Members excused: Linda Goggins and Julie Hinkle,

Superintendent Dan Jamieson, Business Manager/Clerk Janice Ripley, HS Principal KJ Poepping, and Elementary Principal John Farley were present for the entire meeting.

JH Principal/AD Rich Hash was at District BB Tournaments.

## **CONSENT AGENDA**

An Elementary motion was made by Russ Curry, seconded by Carl Openshaw to approve the Elementary business claims and accounts to include January claims 123373 – 123454.

A High School/Joint motion was made by Russ Curry, seconded by Carl Openshaw to approve the High School business claims and accounts to include January claims 123373 – 123454, and approval of the January minutes.

Both motions passed unanimously.

## **HEARING OF THE PUBLIC**

None

## **COMMUNICATIONS**

The PTO Treasurer introduced herself to the Board and advised them of a fund raising event they are planning for the fall. This would include carnival games, races, sales, etc. The PTO has been in contact with the Lions Club about joining with them during their fall Jamboree. The event would be open to all organizations, teams, and clubs that are involved in the school and community. They would like to use school grounds for some events. Someone from the PTO will stop in at the school and fill out building use requests in the near future. A deadline of May 1, 2013 has been set for booth submission requests. The PTO will handle the advertising and its cost.

## **INFORMATIONAL**

- 1) Building use requests:  
As listed in the agenda
- 2) Water
- 3) Missing Children Report
- 4) Nurse's Report
- 5) Spring Enrollment Report

No action.

## **OLD BUSINESS**

### **Policies/Procedures/Forms**

A High School/Joint Motion was made by Kristy Parrish, seconded by Russ Curry to approve the second reading of policies 2312 and 2332.

Motion passed unanimously.

## **NEW BUSINESS**

### **Human Resources**

Resignation:

- Michelle Hofferber – Sign Interpreter
- Sara DeVore – Head Volleyball Coach and Elem. Paraprofessional
- Mardella Jones – Assistant Clerk
- Jon Moore – High School Student Council
- Heather Wilson – Asst. Speech and Drama Coach

New Hire:

- Chris Mason – Head High School Softball Coach

A High School/Joint Motion was made by Kristy Parrish, seconded by Jamie Mertz to accept the resignations, and approve the new hires as listed.

Motion passed unanimously.

### **Out of District Student Request**

A High School/Joint Motion was made by Jamie Mertz, seconded by Carl Openshaw to approve the out-of-district students as listed.

Motion passed unanimously.

### **Food Services**

Mr. Jamieson advised the Board that OPI did an on-site audit of the lunch program in regards to the new Federal Rules and Regulations. The lunch program passed the OPI audit with no findings. Mr. Jamieson also advised the Board of his visit to a neighboring school to assess their lunch program. Some comparisons between the two schools' programs were discussed. To make the kind of changes to Shepherd's lunch program that was discussed would put the district in the position of having to break Federal Laws. The Board said they were not comfortable telling the administrators to break the law for the lunch program.

A High School/Joint Motion was made by Jamie Mertz, seconded by Kristy Parrish to table new business #3 until a later date.

Motion passed unanimously.

### **Architectural Site Study**

Spectrum Group Architects were at the meeting and discussed their thoughts for the Shepherd School Campus Masterplan. There was much discussion regarding this plan versus the one that was done about 5 years ago.

A High School/Joint Motion was made by Russ Curry, seconded by Carl Openshaw to table new business #4 until a meeting with the facility committee and some Board members could be held.

Motion passed unanimously.

### **School Safety Update**

Spectrum Architects brought two preliminary drawings to the Board showing their plans to show how changes could be made at the schools that would make the schools safer for students and staff.

A High School/Joint Motion was made by Kirk Brumfield, seconded by Russ Curry to table new business #5 until a meeting with the facility committee and some Board members could be held.

Motion passed unanimously.

### **Principal Re-hire and Salary Increase**

It was recommended to re-hire the three principals and provide a salary increase comparable to the rest of the district staff.

A High School/Joint Motion was made by Russ Curry, seconded by Kristy Parrish to re-hire the principals as listed and to provide a salary increase comparable to the rest of the district staff to be decided later.

Motion passed unanimously.

### **STANDING COMMITTEE REPORTS**

#### **ADMINISTRATION REPORTS**

The administrators highlighted their reports.

#### **OPEN SESSION TOPICS FOR NEXT MEETING**

#### **EXECUTIVE SESSION TOPICS FOR NEXT MEETING**

#### **ADJOURNMENT**

Time of adjournment: 8:10pm