

BOARD MINUTES

May 14, 2014

A regular Board Meeting of the Trustees of Shepherd School District #37 was held Wednesday, May 14, 2014 in the Board Room of the Administration Building. Chairman Kirk Brumfield called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Kirk Brumfield, Russ Curry, Linda Goggins, Julie Hinkle, Jamie Mertz, Carl Openshaw, and Carl Parker.

Superintendent Dan Jamieson, Business Manager/Clerk Janice Ripley, HS Principal KJ Poepping, JH Principal/AD Rich Hash, and Elementary Principal John Farley were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Carl Openshaw, seconded by Julie Hinkle to approve the Elementary business claims and accounts to include April claims 124549 - 124606.

A High School/Joint motion was made by Russ Curry, seconded by Carl Parker to approve the High School business claims and accounts to include April claims 124549 - 124606, and approval of the April minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

Members of the audience expressed their concern regarding the elimination of 5th grade band and how it could have a ripple effect for the Junior High and High School Bands. Mr. Hash advised them that the changes with the 6th grade scheduling will ensure that the Junior High and High School Bands will not be affected.

COMMUNICATIONS

Dori Phillips and Colleen Knudson advised the Board that they have finished up their work with Tessa from MSU-B this week, and that it was a very positive experience. Shepherd Elementary School has been selected by OPI to do an RTI presentation at the MBI conference this June. Six staff members will make up the team. Their cost for attending the conference will be covered by OPI.

Mr. Jamieson informed the Board that there are two MTSBA Board Trainings coming up and that he would register any Board Member that would like to attend either or both of the trainings. The information on the trainings was distributed to the Board.

INFORMATIONAL

- 1) Building use requests:
As listed in the agenda
- 2) Water
- 3) Missing Children Report
- 4) Nurse's Report

No action.

OLD BUSINESS

Board Policies

It was recommended to approve policies 2410 and 2168 for second reading.

A High School/Joint motion was made by Russ Curry, seconded by Carl Parker to approve the listed policies for second reading.

Motion passed with Jamie Mertz voting no.

NEW BUSINESS

Work Study Update

Seniors that were involved in the Work Study Program stated where they had worked and how that experience will help them with their future endeavors.

Mrs. Carpenter advised the Board of the history behind the School to Work Program as she was involved in the building of the program. She would like to see the program continue but in a more meaningful manner. She feels that it needs more instruction with follow up and supervision along the way.

Mr. Poepping stated that they are working on changing it some for next year but don't have the details worked out at this time.

Human Resources

Resignation:

New Hire:

Doug Gledhill – Elementary Custodian
Angela Wagenhals – Middle School Counselor
Brandon Arlian – Kindergarten
Katie Gilbert – 1st Grade Teacher
Colette Lemburg – 1st Grade Teacher
Emma Steffen – Middle School Language Arts
Megan Burns – HS Special Ed.
Tina Downing – HS/MS Special Ed.
Norma Romersa – 3rd Grade

Coaches and Advisors as listed.

Leave of Absence: Colleen Knudson – Elementary Teacher - leave for 2014-2015

The leave of absence was discussed. It was stated that if the staff member wishes to return the following year she would be guaranteed a position with the school, but no guarantee is given as to the position. Also, she will receive her medical benefits while she is on leave with the guarantee from her that she will return and teach at least one year. If not, she is then responsible to refund the District all the dollars that have been paid on her behalf for her insurance benefit while on leave. A staff member will be hired to replace her for the 2014-2015 school year.

An Elementary motion was made by Russ Curry, seconded by Jamie Mertz to approve the new hires as listed and grant the year's leave of absence.

A High School/Joint motion was made by Linda Goggins, seconded by Julie Hinkle to approve the hiring of Megan Burns, Tina Downing, and coaches/advisors as listed.

Both motions passed unanimously.

New Bus Purchase

Mr. Peil is recommending the District purchase two 83 passenger front engine buses, and a 50 passenger conventional lift bus. One of the 83 passenger buses will replace the bus that was in the accident.

It was recommended to purchase the new buses as presented.

A High School/Joint motion was made by Carl Parker, seconded by Russ Curry to approve the purchase of the new buses as presented.

Motion passed unanimously.

Special Education Route

It was recommended to approve the new special education bus route as presented.

A High School/Joint motion was made by Russ Curry, seconded by Carl Parker to approve the new special education bus route as presented.

Motion passed unanimously

Handbooks

It was recommended to approve the High School, Middle School, Elementary, Transportation, and Crisis Procedure Handbooks for the 2014-2015 school year. After some discussion it was decided to make changes to the High School Handbook to eliminate items 1 and 2 from the guidelines section under Alternative Means for Earning High School Graduation Credit.

An Elementary motion was made by Carl Openshaw, seconded by Russ Curry to approve the Elementary and Middle School Handbooks for 2014-2015.

A High School/Joint motion was made by Julie Hinkle, seconded by Carl Openshaw to approve the High School, Transportation, and Crisis Procedure Handbooks for 2014-2015 with the changes to the High School Handbook.

Both motions passed unanimously.

Out-of-District Students

It was recommended to approve the out of district students for the 2014-2015 school year, and the out of district students for the remainder of 2013-2014 as listed.

An Elementary motion was made by Julie Hinkle, seconded by Jamie Mertz to approve the out of district students for the 2013-2014 and 2014-2015 school years as listed.

A High School/Joint motion was made by Russ Curry, seconded by Linda Goggins to approve the out of district students for the 2014-2015 school year as listed.

Both motions passed unanimously.

Propane Bids

It was recommended to approve the bid by Valley Farmers Supply of \$1.3502 for full semi-load and \$1.4602 for less than semi-load.

A High School/Joint motion was made by Carl Openshaw, seconded by Carl Parker to approve the bid from Valley Farmers Supply of \$1.3502 for full semi-load and \$1.4602 for less than semi-load.

Motion passed unanimously with Jamie Mertz and Kirk Brumfield abstaining from the vote.

Nurse's Contract

It was recommended to approve the nurse's contract of \$70,745.00 for 2014-2015.

A High School/Joint motion was made by Julie Hinkle, seconded by Linda Goggins to approve the nurse's contract for 2014-2015.

Motion passed unanimously.

MTSBA

It was recommended to approve the MTSBA dues and insurance for the 2014-2015 school year.

A High School/Joint motion was made by Russ Curry, seconded by Carl Openshaw to approve the MTSBA dues and insurance for the 2014-2015 school year.

Motion passed unanimously.

MHSA

It was recommended to approve the MHSA dues and insurance for the 2014-2015 school year.

A High School/Joint motion was made by Julie Hinkle, seconded by Carl Parker to approve the MHSA dues and insurance for the 2014-2015 school year.

Motion passed unanimously.

Student Insurance

Tabled to next meeting.

District Representative

A High School/Joint motion was made by Russ Curry, seconded by Carl Openshaw to reappoint the Superintendent as the Authorized District Representative for the 2014-2015 school year.

Motion passed unanimously.

Policies

It was recommended to change Policy 2154 as presented.

A High School/Joint motion was made by Linda Goggins, seconded by Julie Hinkle to approve the changes to Policy 2154 for first reading.

Motion passed unanimously.

Safety Plan

It was recommended to approve the safety plan as presented with the additional safety upgrades.

A High School/Joint motion was made by Russ Curry, seconded by Linda Goggins to approve the safety plan as presented with the additional safety upgrades.

Motion passed unanimously.

School Elections

It was recommended to approve the County Election Office running the school elections for the 2014-2015 school year.

A High School/Joint motion was made by Linda Goggins, seconded by Carl Parker to approve the County Election Office running the school elections for the 2014-2015 school year.

Motion passed unanimously.

Construction/Engineering Agreement – Parking Lot

It was recommended to approve the construction/engineering agreement with Sanderson Stewart for the new staff parking lot.

A High School/Joint motion was made by Linda Goggins, seconded by Julie Hinkle to approve the construction/engineering agreement with Sanderson Stewart for the new staff parking lot.

Motion passed unanimously.

Board Re-organization

- Canvass Election
- Swear in Elected Trustees
- Elect a Chairperson
- Elect a Vice Chairperson
- Appoint the Clerk

A High School/Joint motion was made by Russ Curry, seconded by Julie to accept the Trustee by acclamation positions.

With Board approval;

Russ Curry nominated Kirk Brumfield as Board Chair and Carl Openshaw closed the nomination.

Russ Curry nominated Carl Openshaw as Vice Chair and Carl Parker closed the nomination.

A High School/Joint motion was made by Russ Curry, seconded by Carl Openshaw to elect Kirk Brumfield as Chair.

A High School/Joint motion was made by Russ Curry, seconded by Carl Parker to elect Carl Openshaw as Vice Chair.

A High School/Joint motion was made by Kirk Brumfield, seconded by Russ Curry to appoint Janice Ripley as Clerk.

All motions passed unanimously.

A short break was taken from 7:40 to 7:45 to present Linda Goggins with a plant and card to thank her for her years of service and dedication to Shepherd School Dist. #37. Cupcakes were provided while everyone took a moment to say thanks and farewell to Linda.

STANDING COMMITTEE REPORTS

There will be a meeting held May 28 with an engineering company for bond planning. All board members were invited. Mr. Jamieson will supply them with the details.

ADMINISTRATION REPORTS

The Administrators hi-lighted their board reports.

Mr. Hash addressed the band concerns. The 5th grader band will be eliminated next year, but the 6th graders will be offered band every day instead of 2 days a week. Therefore, the lack of a 5th grade band exposure will be compensated for with the additional band time scheduled for 6th grade. This will allow the students to enter 7th grade with the same knowledge of band as they would have received from two years of band with the current scheduling, eliminating any adverse ripple effect to the 7/8 and High School Bands. Mr. Poepping requested that the Board Members show up for graduation at 10:45am.

OPEN SESSION TOPICS FOR NEXT MEETING

EXECUTIVE SESSION TOPICS FOR NEXT MEETING

ADJOURNMENT

Time of adjournment: 8:08pm