

# **BOARD MINUTES**

**March 16, 2015**

A regular Board Meeting of the Trustees of Shepherd School District #37 was held Monday, March 16, 2015 in the Board Room of the Administration Building. Chairman Kirk Brumfield called the meeting to order at 6:30pm.

This meeting was originally scheduled for Wednesday, March 11, 2015. Three of the five Elementary Trustees were not in attendance, due to work or personal issues. This left the Board without an Elementary quorum. The meeting was not called to order. It was rescheduled for Monday, March 16, 2015.

Pledge of allegiance was recited.

Members present: Kirk Brumfield, Jason Buyse, Russ Curry, Julie Hinkle, Jamie Mertz, Carl Openshaw, and Carl Parker.

Members excused:

Superintendent Dan Jamieson, Business Manager/Clerk Janice Ripley, HS Principal KJ Poepping, MS Principal Rich Hash, Elementary Principal John Farley, and AD Jeff Armstrong were present for the entire meeting.

## **CONSENT AGENDA**

An Elementary motion was made by Carl Openshaw, seconded by Julie Hinkle to approve the Elementary business claims and accounts to include February claims 125408 – 125477.

A High School/Joint motion was made by Russ Curry, seconded by Carl Parker to approve the High School business claims and accounts to include February claims 125408 – 125477, and the approval of the February minutes.

Both motions passed unanimously.

## **HEARING OF THE PUBLIC**

None

## **COMMUNICATIONS**

The Board received two thank you notes.

## **INFORMATIONAL**

- 1) Building use requests: As listed in the agenda
- 2) Water

- 3) Missing Children Report
  - 4) Nurse's Report
- No action.

## **OLD BUSINESS**

### **Policies and Procedures**

It was recommended to approve policy 3141 for second reading.

A High School/Joint motion was made by Jason Buyse, seconded by Carl Openshaw to approve policy 3141 for second reading.

Motion passed unanimously.

### **Valedictorian Selection**

It was recommended to confirm the decision to use our past practice of rounding to the 10<sup>th</sup> place to have co-valedictorians.

A High School/Joint motion was made by Carl Openshaw, seconded by Jason Buyse to approve the use of our past practice of rounding to the tenths place and have co-valedictorians for the 2015 school year and the policy re-addressed.

Motion passed unanimously.

### **Cross Country**

Many community members and students were in attendance for the discussion of introducing cross county as a new boy/girl sport at Shepherd High School. There were many opinions given in support and against, and many questions asked and answered. Budget and expense issues were discussed.

A High School/Joint motion was made by Russell Curry, seconded by Carl Openshaw to start a cross country program for the 2015-2016 school year.

Motion passed unanimously.

## **NEW BUSINESS**

### **Human Resources**

A High School/Joint motion was made by Carl Parker, seconded by Russell Curry to accept the resignation of Monica Cree-Hanson and approve the substitute list.

Motion passed unanimously.

### **Health History Form**

The school nurse would like to send out a health history form for parents to complete. Filling out this form would be voluntary not mandatory.

It was recommended to approve the form for parents to complete for the school nurse.

A High School/Joint motion was made by Russ Curry, seconded by Julie Hinkle to approve the nurse's form for parents to complete for health records.

Motion passed unanimously.

### **Multi-District Agreement**

It was recommended to approve the inter-district co-operative between Shepherd High School District and Shepherd Elementary District for the 2016-5-2016 school year.

An Elementary motion was made by Julie Hinkle, seconded by Carl Openshaw to approve the inter-district co-operative between the Shepherd High School District and the Shepherd Elementary District for the 2015-2016 school year.

A High School/Joint motion was made by Carl Openshaw, seconded by Russ Curry to approve the inter-district co-operative between the Shepherd High School District and the Shepherd Elementary District for the 2015-2016 school year.

Both motions passed unanimously.

### **Spring Levy**

It was recommended to run a general fund levy in the Elementary this spring in the amount of \$65,000.00. This is the amount needed to keep the Elementary Budget at the same amount that it is for the current school year.

An Elementary motion was made by Russ Curry, seconded by Julie Hinkle to run a Elementary Levy this spring for \$65,000.00 which equals approximately 12.45 mills.

Motion passed unanimously.

### **Graduation Date and Time**

A letter was received by the Superintendent asking that the scheduled graduation date and time be changed. Graduation announcements have already been ordered and received with the previously scheduled date and time.

A High School/Joint motion was made by Carl Openshaw, seconded by Jason Buyse to leave the graduation time and date as previously scheduled, 11:00am Sunday, May 17, 2015.

Motion passed unanimously.

### **Handbooks**

It was recommended to approve the following handbooks for 2015-2016: Teacher, Substitute, Administration, Advisor, Classified, and Purchasing.

A High School/Joint motion was made by Russ Curry, seconded by Carl Parker to approve the listed handbooks for the 2015-2016 school year.

Motion passed unanimously

### **STANDING COMMITTEE REPORTS**

The student drug testing committee is working on their Policy for the April Board Meeting.

### **ADMINISTRATION REPORTS**

A Board member stated that in the future he would like to see accommodations made for staff members to be able to attend the funeral services of another staff member.

Another Board member stated that maybe the Board should take another look at the weapons policy to make sure that it is written as it should be.

The valedictorian selection process needs to be re-visited. It is part of the High School handbook so an update will be made and presented when the handbook is approved for the next school year.

### **OPEN SESSION TOPICS FOR NEXT MEETING**

### **EXECUTIVE SESSION TOPICS FOR NEXT MEETING**

### **ADJOURNMENT**

Time of adjournment: 8:27pm.