

BOARD MINUTES

September 13, 2017

A regular Board Meeting of the Trustees of Shepherd School District #37 was held Wednesday, September 13, 2017 in the Board Room of the Administration Building. Chairman Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shayne Vandivort, Carl Openshaw, Carl Parker, and Julie Hinkle.

Members excused: Shane Rekdal and Shane Flowers.

Superintendent Scott Carter, Asst. Clerk/Activities Acct. Macey Ferguson, HS Principal KJ Poepping, Middle School Principal/AD Rich Hash, Elem Principal Autumn Kring, and Curriculum Director Drea O'Donnell were present for the entire meeting.

Staff Excused: District Clerk Janice Ripley.

New Staff: All the new teaching staff joined the meeting at the beginning to introduce themselves to the board.

CONSENT AGENDA

An Elementary motion was made by Julie Hinkle, seconded by Carl Openshaw to approve the Elementary business claims and accounts to include August claims 127666 – 127752.

A High School/Joint motion was made by Carl Parker, seconded by Julie Hinkle to approve the High School business claims and accounts to include August claims 127666 – 127752, August regular meeting minutes, and special meeting minutes with McPherson & Jacobson.

Both motions passed unanimously.

HEARING OF THE PUBLIC

A concerned parent discussed their worries about the recent gun threats at the school. There were several ideas brought up by the board about how these situations should be handled and/or if more policies/procedures should be put in place to deal with verbal threats.

COMMUNICATIONS

A thank you was received from Marcia Muilenburg for her retirement plaque.

INFORMATIONAL

- 1) Building use requests: As posted in the agenda
- 2) Water
- 3) Missing Children Report
- 4) Nurse's Report - none
- 5) Resignations - none

No action.

OLD BUSINESS

Second Reading of Policies (5420 and 5420F)

This policy brings us into compliance with current statutes that require us to provide documentation of a paraprofessional's qualifications when requested.

A High School/Joint motion was made by Jeff Branson, seconded by Carl Parker to approve the second reading of the listed policy and form.

Motion passed unanimously.

NEW BUSINESS

Human Resources

It was recommended to hire the following listed staff:

Elem/MS:

- Leah Martinson – Elementary Paraprofessional – pending her passing the paraprofessional test
- Dirk VandenBerg – Elem/MS Paraprofessional
- Baylee Riley – 7th/8th Grade Cheerleading Advisor

HS/Joint:

- Salome Antonio – Custodian
- Tracy Kern – HS Paraprofessional
- Tina Downing & Chris Mattingly – Concession supervisors
- Lisa Carpenter – HS Student Council Advisor
- Don Jenkins – Head Wrestling Coach
- Scott Jens – Drivers Ed Instructor for 1st semester
- Chris Mattingly – Head Track Coach

An Elementary motion was made by Julie Hinkle, seconded by Jeff Branson to approve the hiring of the listed Paraprofessionals and 7th/8th Grade Cheerleading Advisor.

A High School/Joint motion was made by Carl Parker, seconded by Shayne Vandivort to approve the hiring of the listed custodian, paraprofessional, advisors, coaches, and substitutes.

Both motions passed unanimously.

Out of District Students

An Elementary motion was made by Julie Hinkle, seconded by Jeff Branson to approve the Elementary out of district students as listed.

A High School/Joint motion was made by Shayne Vandivort, seconded by Carl Parker to approve the High School out of district students as listed.

Both motions passed unanimously.

Graduation Date

It was recommended to approve the graduation date as presented.

A High School/Joint motion was made by Carl Parker, seconded by Julie Hinkle to set the graduation day for Sunday, May 20, 2018 at 11:00 am.

Motion passed unanimously.

Superintendent Evaluation

It was recommended to add some more to this document and bring it back in October for review.

Mr. Carter would like to add more assessment points to his Superintendent Evaluation, and to create a form for his evaluation, which the draft should be completed in October. At time of evaluation, Mr. Carter plans to provide supporting evidence and information on achieving each goal/assessment.

STANDING COMMITTEE REPORTS

None.

ADMINISTRATION REPORTS

The following items were brought up during this time:

- ACT scores are not as high as we would like them to be. The administration would like to make November 6, 2017 a PIR day to train our teachers/staff on MAPS to configure data and read information that will help analyze our students' progress.
- The lighting in the Bus Barn is very low in quality and a need for new lighting has been presented to the board. Mr. Trotter researched new

lighting that would be more cost efficient and eventually save the District money in our electric bill. There was an idea brought up to contact Yellowstone Valley Electric about their rebate program.

- The new staff has been working a lot with their building principals, along with Mrs. O'Donnell to get set in the new school year.
- The new playground equipment is set up and the students are enjoying it.
- The Middle School has increased its enrollment by 15 students since last year, especially due to a large 6th grade class.
- The new ICU program to help students that have missing assignments in the High School has still been the main focus.
- Due to all the smoke in the atmosphere and low air quality, there have been some cancellations of sporting events.

No Action.

EXECUTIVE SESSION

OPEN SESSION TOPICS FOR NEXT MEETING

None.

EXECUTIVE SESSION TOPICS FOR NEXT MEETING

None.

ANNOUNCEMENTS

None.

ADJOURNMENT

Time of adjournment: 7:10 pm.