

BOARD MINUTES

October 11, 2017

A regular Board Meeting of the Trustees of Shepherd School District #37 was held Wednesday, October 11, 2017 in the Board Room of the Administration Building. Chairman Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Shayne Vandivort, Carl Openshaw, Carl Parker, and Shane Rekdal.

Superintendent - Scott Carter, Clerk - Janice Ripley, HS Principal - KJ Poepping, Middle School Principal/AD - Rich Hash, Elem Principal - Autumn Kring, and Curriculum Director - Drea O'Donnell were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Julie Hinkle, seconded by Jeff Branson to approve the Elementary business claims and accounts to include September claims 127753 - 127841.

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal to approve the High School business claims and accounts to include September claims 127753 – 127841, and September regular meeting minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

None

COMMUNICATIONS

None

INFORMATIONAL

- 1) Building use requests: As posted in the agenda
- 2) Missing Children Report
- 3) Nurse's Report
- 4) Water
- 5) Resignations – Leah Martinson - Paraprofessional

No action.

OLD BUSINESS

Final Reading of Policies (5420 and 5420F)

This policy brings us into compliance with current statutes that require us to provide documentation of a paraprofessional's qualifications when requested.

A High School/Joint motion was made by Jeff Branson, seconded by Carl Parker to approve the final reading of policy 5420 and form 5420F.

Motion passed unanimously.

NEW BUSINESS

Human Resources

It was recommended to hire the following listed staff:

Elem/MS:

- Kayleen Schultz – 7th Grade Girls' Basketball Coach
- Sam Sheets – 7th/8th Asst. Wrestling Coach

HS/Joint:

- Kylee Mammen – Custodian
- Tyler Gilfeather – Asst. HS Wrestling Coach
- Rob Nyby – Head Golf Coach
- Mae Lindstrom – Choir Accompanist
- Mary Morgenstern – Sub Bus Driver
- Substitutes as listed

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle to approve the new hires as listed.

A High School/Joint motion was made by Carl Parker, seconded by Jeff Branson to approve the new hires and substitutes as listed

Both motions passed unanimously.

Out of District Students

A High School/Joint motion was made by Shayne Vandivort, seconded by Jeff Branson to approve the High School out of district students as listed.

Motion passed unanimously.

Recommitment to Eastern Yellowstone Co-op

It was recommended to recommit to the Co-op for the triennial period. The Co-op hires and shares all the specialists for the Districts in the Co-op. Most of these specialists are only needed part time in each school making it very difficult, as a District, to secure these needed specialists on its own.

A High School/Joint motion was made by Jeff Branson, seconded by Shayne Vandivort to recommit to the Eastern Yellowstone Co-op for the triennial period.

Motion passed unanimously.

Policy on Threats Involving Weapons

Shepherd School has two policies 3310 and 3226 covering this issue. Mr. Carter asked the Board to review them and bring to his attention anything they would like to address. He will also visit with the administration team at their next meeting to come up with some guidelines for implementing these policies. He plans to bring these back to the next meeting for discussion and/or implementation process.

No action.

Superintendent Evaluation

The Board reviewed the draft of the new Superintendent evaluation form. It was suggested to make "Accountability of staff and coaches" a standalone point instead of including it with "Building relationship w/community – positive image throughout staff".

Mr. Carter asked the Board to send him any thoughts they have on the evidence they would like to see that supports each portion of the evaluation. He will also work on evidence that can be added.

The form will be brought back to the next board meeting for approval before the evaluation process starts in December.

No action.

Middle School Out of State Trip

A trip to a Junior College in Powell, Wyoming, in keeping with the NEU process, is being planned. It was stated that every year they take the students to a nearby college so that they have some idea of what is available to them in their future.

It was recommended to approve this trip as presented.

A High School/Joint motion was made by Julie Hinkle, seconded by Carl Parker to approve the 7th grade out of state trip to Powell, Wyoming.

Motion passed unanimously.

Curriculum Director Evaluation

The Board reviewed the new Curriculum Director Evaluation form. Mr. Carter asked the Board to let him know if they have any concerns or suggestions regarding this evaluation. This document, as presented, is in draft form. The official document will be brought back to the Board at the next meeting for approval.

No action.

STANDING COMMITTEE REPORTS

Negotiations are still in process, another meeting is being planned for October.

ADMINISTRATION REPORTS

No Action.

EXECUTIVE SESSION

None

OPEN SESSION TOPICS FOR NEXT MEETING

None.

EXECUTIVE SESSION TOPICS FOR NEXT MEETING

None.

ANNOUNCEMENTS

None.

ADJOURNMENT

Time of adjournment: 7:05 pm.