

# **BOARD MINUTES**

## **January 10, 2017**

A regular Board Meeting of the Trustees of Shepherd School District #37 was held Wednesday, January 10, 2018 in the Board Room of the Administration Building. Chairman Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Carl Openshaw, Carl Parker, Shane Rekdal, and Shayne Vandivort.

Superintendent - Scott Carter, Clerk - Janice Ripley, HS Principal - KJ Poepping, Middle School Principal/AD - Rich Hash, Elem Principal - Autumn Kring, and Curriculum Director - Drea O'Donnell were present for the entire meeting.

### **CONSENT AGENDA**

An Elementary motion was made by Shane Flowers, seconded by Jeff Branson to approve the Elementary business claims and accounts to include December claims 127986 - 128055.

A High School/Joint motion was made by Carl Parker, seconded by Julie Hinkle to approve the High School business claims and accounts to include December claims 127986 – 128055 and the December regular meeting minutes.

Both motions passed unanimously.

### **HEARING OF THE PUBLIC**

None

### **COMMUNICATIONS**

None

### **INFORMATIONAL**

- 1) Building use requests: As posted in the agenda
- 2) Missing Children Report
- 3) Nurse's Report
- 4) Water
- 5) Resignations – None
- 6) Bus Inspections

No action.

## **OLD BUSINESS**

### **Drug Testing Policy**

The Superintendent stated that he will use the PIR Day 1/15/18 to address classified personnel regarding this drug testing policy.

No action.

### **Policies Final Reading 5122, 5122F, 5122P**

These policies bring us into compliance with State and Federal regulations regarding the process of fingerprinting for background checks.

A High School/Joint motion was made by Jeff Branson, seconded by Julie Hinkle to approve policy 5122, procedure 5122P, and form 5122F for final reading.

Motion passed unanimously.

### **Facility Use Fee Policy 4330F Final Reading**

It was suggested to table this to a future meeting. This will allow more time for investigation of what other schools in the area are doing with this issue.

No action.

## **NEW BUSINESS**

### **Human Resources**

It was recommended to hire the substitutes as listed:

A High School/Joint motion was made by Shayne Vandivort, seconded by Carl Parker to approve hiring the substitutes as listed.

Motion passed unanimously.

### **New Bus Purchase**

Mr. Trotter was in attendance to present his recommendation for two new bus purchases. He received bids from two companies, I-State is a local distributor, and Harlow Bus Sales is out of North Dakota. The local distributor came in lower. If these purchases are approved through the local dealer, one of the buses is on the lot at the local dealer. They will have to make some additions to that bus, such as adding the proper cameras but the school could take possession of it soon. The other bus will have to come from the factory and would be delivered this coming fall. The Board stated that they are happy that he

pursued doing business with a local dealer. It not only supports our local economy but allows for ease in dealing with service issues.

A High School/Joint motion was made by Carl Parker, seconded by Julie Hinkle to approve the bus purchases as presented.

Motion passed unanimously.

### **Set Facility Committee Meeting**

Mr. Carter stated that he would like the facility committee to meet the first week of February, to discuss and bring a recommendation back to the Board as to whether to proceed with a new bond issue for building remodel. He will explore some available dates and reach out to the committee with them.

No action.

At this time the Board Chair stated that he was going to have the administration give their reports before pursuing the last two executive session agenda items.

### **STANDING COMMITTEE REPORTS**

None

### **ADMINISTRATION REPORTS**

No Action.

### **EXECUTIVE SESSION**

The Board went into executive session at 7:00pm.

### **Superintendent Evaluation**

#### **Personnel Issue**

The Board resumed open session at 7:42.

No action.

### **OPEN SESSION TOPICS FOR NEXT MEETING**

None

### **EXECUTIVE SESSION TOPICS FOR NEXT MEETING**

None

**ANNOUNCEMENTS**

None.

**ADJOURNMENT**

Time of adjournment: 7:43 pm.