

BOARD MINUTES

February 14, 2018

A regular Board Meeting of the Trustees of Shepherd School District #37 was held Wednesday, February 14, 2018 in the Board Room of the Administration Building. Chairman Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Carl Openshaw, Carl Parker, Shane Rekdal, and Shayne Vandivort.

Superintendent - Scott Carter, Clerk - Janice Ripley, HS Principal - KJ Poepping, Middle School Principal/AD - Rich Hash, Elem Principal - Autumn Kring, and Curriculum Director - Drea O'Donnell were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Shane Flowers, seconded by Jeff Branson to approve the Elementary business claims and accounts to include January claims 128056 - 128141.

A High School/Joint motion was made by Shayne Vandivort, seconded by Carl Parker to approve the High School business claims and accounts to include January claims 128056 – 128141 and the January regular meeting minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

None

COMMUNICATIONS

None

INFORMATIONAL

- 1) Building use requests: As posted in the agenda
- 2) Missing Children Report
- 3) Nurse's Report
- 4) Water
- 5) Resignations – None
- 6) Spring Count
- 7) Bus Inspection

No action.

OLD BUSINESS

Drug Testing Policy 5228

The Superintendent stated that Shepherd School has drug testing policy 5228 in place. It deals primarily with DOT testing of bus drivers. Rather than adding another huge drug testing policy, he adjusted the current policy to include everyone not covered by a negotiated agreement. It does not change any of the DOT drug testing procedures for bus drivers that are already in place.

A High School/Joint Motion was made by Carl Parker, seconded by Shane Flowers to approve policy 5228 for first reading.

Motion passed unanimously.

Policies Final Reading Facility Use Form 4330F

A High School/Joint motion was made by Jeff Branson, seconded by Shane Rekdal to approve form 4330F for final reading.

Motion passed unanimously.

NEW BUSINESS

Human Resources

It was recommended to hire:

- Miranda Howells - 5th/6th Boys Basketball Coach, and Asst. Track Coach
- Baylee Riley & John Nydegger - Share Head Track Coach
- Paula Holycross - Kitchen Helper
- Substitutes as listed

An Elementary motion was made by Julie Hinkle, seconded by Jeff Branson to approve hiring the elementary coach as listed.

A High School/Joint motion was made by Jeff Branson, seconded by Julie Hinkle to approve hiring the coaches, kitchen helper and substitutes as listed.

Both motions passed unanimously.

Out-of-District Students

A 6th grade student moved to a neighboring school district but would like to continue going to Shepherd.

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle to approve the out-of-district student for the 2017-2018 school year.

Motion passed unanimously.

School Calendar

It was recommended to approve the 2018-2019 school calendar as presented. It was noted that the calendar is very similar to the current calendar.

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal to approve the 2018-2019 school calendar as presented.

Motion passed unanimously.

Board Policies First Reading 2333, 3110, 3121, 4350, 5220

2333 – Letting Native American students wear their ceremonial dress for graduation,
3110 – Enrolling foster and homeless students in an expedited manner,
3121 – Homeless students’ right to attend their school of origin at district expense,
4350 – Making sure our website is ADA compliant,
5220 – Regarding aiding sexual abuse.

It was recommended to approve these policies for first reading.

A High School/Joint motion was made by Carl Parker, seconded by Shane Flowers to approve the listed policies for first reading.

Motion passed unanimously.

Policy Form 3141F Final Reading

The change to this form allows the District to re-evaluate a previously approved out-of-district student at any time. It was recommended to approve this form as presented.

A High School/Joint motion was made by Shayne Vandivort, seconded by Julie Hinkle to approve Form 3141F for final reading.

Motion passed unanimously.

Election Resolutions

Resolutions for the May election were reviewed. The Elementary/High School resolution notes, “one Trustee position open and a levy election to help support the Elementary and High School general funds”. The High School resolution notes, “a levy election to help support the High School general fund”.

The Board has to vote at the March Board Meeting, to set levy amounts or decide to cancel that portion of the election.

A High School/Joint motion was made by Shane Flowers, seconded by Carl Parker to approve the election resolutions as presented.

Motion passed unanimously.

Audit Review

The 2016-2017 audit was reviewed and there was one finding. The District received insurance money to cover repairs from a hail storm. The money was deposited into and expended out of the building reserve fund. While all of the transactions flowed in and out as needed, this was an error. The transactions should have been processed through the building fund, not the building reserve fund.

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal to approve the 2016-2017 audit as presented.

Motion passed unanimously.

Superintendent Re-hire

The Superintendent asked that one year (2019-2020) be added to his contract and he is not asking for any increase in salary for the 2018-2019 school year.

A High School/Joint motion was made by Jeff Branson, seconded by Julie Hinkle to approve extending the Superintendent's contract by one year to include the 2019-2020 school year.

Motion passed unanimously.

Curriculum Director Re-hire

It was recommended to approve hiring Drea O'Donnell as Curriculum Director for two years 2018-2019 and 2019-2020. This would allow her to have three full years to follow through with the many processes they are implementing to improve student education.

A High School/Joint motion was made by Shayne Vandivort, seconded by Shane Rekdal to approve hiring Drea O'Donnell as Curriculum Director at Shepherd School Dist. #37 for two years 2018-2020.

Motion passed unanimously.

Re-hire Principals

It was recommended to re-hire Ms. Kring, Mr. Hash, and Mr. Poepping for the 2018-2019 school year. Evaluations have been completed and are in their files.

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle to hire Ms Kring as Elementary Principal and Mr. Hash as Middle School Principal for the 2018-2019 school year.

A High School/Joint Motion was made by Jeff Branson, seconded by Carl Parker to approve hiring Mr. Poepping as High School Principal for the 2018-2019 school year.

Both motions passed unanimously.

Request for Transportation

SNAP has requested a school bus to take seniors to and from their graduation party. The insurance company has been consulted and they have agreed to the liability. Mr. Trotter has stated that he will drive the bus, if it is approved. Due to the extremely late hour of return he would not ask one of his drivers.

A High School/Joint motion was made by Julie Hinkle, seconded by Jeff Branson to approve the SNAP transportation request as presented.

Motion passed unanimously.

Appoint Homeless Coordinators

The school has been advised that a Homeless Coordinator must be appointed. This is not a new paid position. The duties involved in being a Coordinator are already being addressed as the need arises. It was recommended that Mrs. O'Donnell and Mrs. Davis officially share these duties.

A High School/Joint motion was made by Carl Parker, seconded by Jeff Branson to appoint Mrs. Davis and Mrs. O'Donnell as the District Homeless Coordinators as presented.

Motion passed unanimously

STANDING COMMITTEE REPORTS

None

ADMINISTRATION REPORTS

The Facility Committee met and will meet again before the March Board Meeting. They will visit with Kathleen Armstrong to go over the bond issue that was presented to the community two years ago. At that time the committee will decide what recommendation to bring to the March Board Meeting regarding trying the bond issue again.

EXECUTIVE SESSION

OPEN SESSION TOPICS FOR NEXT MEETING

None

EXECUTIVE SESSION TOPICS FOR NEXT MEETING

None

ANNOUNCEMENTS

None.

ADJOURNMENT

Time of adjournment: 7:32 pm.

Chairman Carl Openshaw

Clerk Janice Ripley