

BOARD MINUTES

May 9, 2018

A regular Board Meeting of the Trustees of Shepherd School District #37 was held Wednesday, May 9, 2018 in the Board Room of the Administration Building. Chairman Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Carl Openshaw, Carl Parker, and Shayne Vandivort.

Members excused: Shane Rekdal.

Superintendent - Scott Carter, Clerk – Janice Ripley, High School Principal - KJ Poepping, Middle School Principal/AD - Rich Hash, Elementary Principal - Autumn Kring, and Curriculum Director - Drea O'Donnell were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle, to approve the Elementary business claims and accounts to include April claims 128272 - 128328.

A High School/Joint motion was made by Julie Hinkle, seconded by Jeff Branson, to approve the High School business claims and accounts to include April claims 128272 – 128328 and the April regular meeting minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

Mr. McKinney reported on the outcome of the relay for life challenge between Shepherd and Huntley Project Schools. Huntley Project came out ahead by about \$500.00 and therefore, Mr. Carter will have to wear red and black on the last day of school. This year's walk on the track will be 5/25/18 from 8:30am – 10:00am. Two people from Huntley Project School will be in attendance.

COMMUNICATIONS

None.

INFORMATIONAL

- 1) Building use requests: As posted in the agenda.
- 2) Missing Children Report
- 3) Nurse's Report
- 4) Water

5) Resignations: Taylor Dees – Assistant HS Football Coach
No action.

OLD BUSINESS

Board Policies Final Reading 1531, 2150, 3125, 3125F, 3300, 4210, 5010, and 8100

1531 – Expenses for Board Members – In District
2150 – Suicide Awareness and Prevention
3125 – Education of Homeless Children
3125F – McKinney-Vento Homeless Education Assistance Dispute Resolution Form
3300 – Suspension and Expulsion – Corrective Actions and Punishment
4210 – School Support Organizations, Business and Fundraising
5010 – Equal Employment Opportunity and Non-Discrimination
8100 – Rural Transportation

It was recommended to approve all policies listed for their final reading.

A High School/Joint Motion was made by Carl Parker, seconded by Shayne Vandivort, to approve policies 1531, 2150, 3125, 3125F, 3300, 4210, 5010, and 8100 for final reading.

Motion passed unanimously.

Board Policies Second Reading 1005, 1006, 1009, 1014 & 1014F, 2158, 3122 3122P, 3124, 3210, 3224, 3311, 3416, 5120, and 7231

1005 - Proficiency Based ANB
1006 - Transfers for School Safety
1009 - Flexible Instructor Licensing
1014 - Intent to Increase Non-Voted Levy
1014F - Notice of Intent to Impose an Increase in Levies Form
2158 - Family Engagement Policy
3122 & 3122P - Attendance, Grades K-12
3124 - Military Compact Waiver
3210 - Equal Education and Nondiscrimination and Sex Equity
3224 - Student Dress
3311 - Firearms & Weapons
3416 - Administering Medicine to Students
5120 - Hiring Process and Criteria
7231- Federal Impact Funds

It was recommended to approve these policies for second reading.

A High School/Joint motion was made by Jeff Branson, seconded by Julie Hinkle, to approve policies 1005, 1006, 1009, 1014 & 1014F, 2158, 3122, 3122P, 3124, 3210, 3224, 3311, 3416, 5120, and 7231 for second reading.

Motion passed unanimously.

NEW BUSINESS

Human Resources

New Hires:

- Tiana Hanson – Elementary Teacher
- Sarah Clark – HS Administrative Assistant
- Amber Williams – HS English Teacher
- Barb Hochhalter – Summer Crew
- Tammy Evans – Summer Crew
- Pat Williams – Summer Crew

Athletic Director Coaching Recommendations:

- Brandon Arlian – Head Football
- Heath Howard – Asst. HS Football
- Todd Rose – Asst. HS Football
- Lucas Logan – Head JH Football
- Sam Sheets – Asst. JH Football
- Rob Bryson – Asst. JH Football
- Danielle Robison – HS Head Volleyball
- Lexi Oldenburger – HS Asst. Volleyball
- Heather Ekness – HS Asst. Volleyball
- Cady Siemion - 8th Grade Volleyball
- Emma Oyler- 7th Grade Volleyball
- Bill Lepley – Head HS Girls Basketball – 5th/6th Grade Girls Basketball
- Becky Anderson – HS Asst. Girls Basketball
- John Nydegger – HS Asst. Girls Basketball
- Kayleen Schultz – 8th Grade Girls Basketball
- Tina Downing – 7th Grade Girls Basketball
- Bill Lepley – HS Head Boys Basketball
- Rob Nyby– HS Asst. Boys Basketball JV
- Rob Bryson- 8th Grade Boys Basketball
- Don Jenkins- Head Wrestling
- Tyler Gilfeather – Asst. Wrestling
- Lucas Logan – Head JH Wrestling
- Sam Sheets – Asst. JH Wrestling
- Baylee Riley - Head Cross Country
- Katrina Engeldrum –Asst. Cross Country
- Jon Moore – Head Speech/Drama
- Tana Luptak – HS Cheer
- Baylee Riley– MS Cheer

It was recommended to hire the staff as listed.

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle to approve hiring the Elementary Teacher and Coaches as listed.

A High School/Joint motion was made by Jeff Branson, seconded by Shane Flowers, to approve hiring, the Administrative Assistant, English Teacher, Summer Crew, and Coaches as listed.

Both motions passed unanimously.

Out-of-District Students

For 2018-2019, there are 20 Elementary, 10 Middle School, and 9 High School out-of-district students. Most are students continuing their education at Shepherd Schools.

It was recommended to approve the out-of-district students.

An Elementary motion was made by Julie Hinkle, seconded by Jeff Branson, to approve the out-of-district students for the 2018-2019 school year as presented.

A High School/Joint motion was made by Carl Parker, seconded by Shane Flowers to approve the out-of-district students for the 2018-2019 school year as presented.

Both motions passed unanimously.

Out of State Trips

A High School/Joint motion was made by Julie Hinkle, seconded by Carl Parker, to approve the 2018-2019 out of state trips as listed.

Motion passed unanimously.

Curriculum Purchase

An Elementary motion was made by Jeff Branson, seconded by Julie Hinkle to approve the purchase of the new math curriculum as presented.

A High School/Joint motion was made by Shayne Vandivort, seconded by Carl Parker to approve the new math curriculum as presented.

Both motions passed unanimously.

Bus Driver Salary Scale

Mr. Trotter spoke about a new salary scale that he would like to see implemented for bus drivers, explaining some of the difficulties with the current scale.

A High School/Joint motion was made by Julie Hinkle, seconded by Jeff Branson, to approve the 2018-2019 bus driver salary scale as presented.

Motion passed unanimously.

Copy Machine Lease

It was recommended to approve the 60-month copier machine lease with Advanced Office Solutions. The new lease would be a savings over the current lease with Xerox.

A High School/Joint motion was made by Carl Parker, seconded by Jeff Branson, to approve the copier lease as presented.

Motion passed unanimously.

Propane Bid

The school received propane bids from three companies. It was recommended to accept the bid from Silvertip.

A High School/Joint motion was made by Julie Hinkle, seconded by Carl Parker to accept the propane bid from Silvertip for the 2018-2019 school year.

Motion passed unanimously.

Montana Cooperative Services Food Contract

Belonging to this cooperative allows the school to receive quarterly rebates from the company that receives the food bid. The cost to the school is \$100.00 per year.

A High School/Joint motion was made by Shayne Vandivort, seconded by Jeff Branson to approve participating in the Montana Cooperative Services Food Bid for 2018-2019.

Motion passed unanimously.

YBGR Contract CSCT

This contract allows YBGR to continue their service to the community through their Comprehensive School and Community Treatment Services. There is no cost to the school other than providing them with room.

A High School/Joint motion was made by Shane Flowers, seconded by Julie Hinkle to approve continuing the contract with Yellowstone Boys and Girls Ranch CSCT program.

Motion passed unanimously.

MHSA Dues, Concussion & Catastrophic Insurance

This allows us to participate in MHSA sanctioned events.

A High School/Joint motion was made by Julie Hinkle, seconded by Carl Parker to approve the MHSA Dues, Concussion and Catastrophic Insurance for 2018-2019.

Motion passed unanimously.

MtSBA Dues, Trustee Insurance

It was recommended to approve our continued commitment with MtSBA for the 2018-2019 school year.

A High School/Joint motion was made by Carl Parker, seconded by Shane Flowers to approve the MtSBA Dues and Trustee Insurance for 2018-2019.

Motion passed unanimously.

Budget Review

This was a learning activity to familiarize the Board with fund balance and re-appropriation of funds. It is a look back at three years to see the trend of cash balance remaining at year end, and what has been re-appropriated and or kept in reserves.

No action.

Handbook Review 2018 – 2019 Teacher, Emergency Response, Substitute, Purchasing, Administration, Advisor, Classified, Transportation – Drivers & Parent Approve County Running Election Next Year

It was recommended to approve the handbooks as presented.

A High School/Joint motion was made by Julie Hinkle, seconded by Jeff Branson to approve the 2018-2019 handbooks as presented.

Motion passed unanimously.

Approve County Running Election Next Year

It was recommended to approve the resolution to have the Yellowstone County Election Office run Shepherd School's elections for the 2018-2019 school year.

A High School/Joint motion was made by Carl Parker, seconded by Julie Hinkle to approve Yellowstone County Election Office running the elections for Shepherd School for the 2018-2019 school year.

Motion passed unanimously.

Re-appoint Superintendent as Authorized District Representative

A High School/Joint motion was made by Jeff Branson, seconded by Carl Parker to appoint the Superintendent as the Authorized District Representative.

Motion passed unanimously.

Board Reorganization

Yellowstone County Election Office sent a letter stating that Carl Openshaw has been re-elected, by acclamation, to the Shepherd School District #37 Board of Trustees for a 3 year period.

A High School/Joint motion was made by Julie Hinkle, seconded by Jeff Branson to accept the Trustee Election by Acclamation.

Motion passed unanimously.

At this time, Mr. Carter took over the meeting and called for a Board Chair nomination.

A High School/Joint motion was made by Julie Hinkle, seconded by Jeff Branson to elect Carl Openshaw as Chairperson of the Board.

Motion passed unanimously.

At this time, Mr. Openshaw took over the meeting and called for a motion for Vice Chair.

A High School/Joint motion was made by Carl Parker, seconded by Carl Openshaw to elect Julie Hinkle as Vice Chairperson of the Board.

Motion passed unanimously.

A High School/Joint motion was made by Julie Hinkle, seconded by Jeff Branson to appoint Janice Ripley as District Clerk.

Motion passed unanimously.

STANDING COMMITTEE REPORTS

Mr. Carter stated that the Board will have the opportunity to choose an architecture firm to move forward with a bond proposal.

He also went over the Safety Committee's list of concerns as far as what has been addressed and what is still in the process.

ADMINISTRATION REPORTS

The administration reports were posted in the agenda. There were not any questions for the Administrators at this time.

Mr. Poepping stated that if the Board is planning to attend graduation, he would like them to meet in the HS Office at 10:30am Sunday, May 20, 2018.

EXECUTIVE SESSION

None.

OPEN SESSION TOPICS FOR NEXT MEETING

None.

EXECUTIVE SESSION TOPICS FOR NEXT MEETING

None.

ANNOUNCEMENTS

None.

ADJOURNMENT

Time of adjournment: 7:30pm.