

# **BOARD MINUTES**

**August 8, 2018**

A regular Board Meeting of the Trustees of Shepherd School District #37 was held Wednesday, August 8, 2018 in the Board Room of the Administration Building. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Shane Flowers, Julie Hinkle, Carl Openshaw, Carl Parker, Shane Rekdal, and Shayne Vandivort.

Members excused: Jeff Branson.

Superintendent - Scott Carter, Clerk – Janice Ripley, High School Principal - KJ Poepping, Middle School Principal/AD - Rich Hash, Elementary Principal - Autumn Kring, and Curriculum Director – Drea O'Donnell were present for the entire meeting.

## **CONSENT AGENDA**

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the Elementary business claims and accounts to include June claims 128405 – 128463 and July claims 128464 - 128539.

A High School/Joint motion was made by Shayne Vandivort, seconded by Julie Hinkle, to approve the High School business claims and accounts to include June claims 128405 – 128463 and July claims 128464 – 128539 and the June regular meeting minutes.

Both motions passed unanimously.

## **HEARING OF THE PUBLIC**

The SEA President invited the Board to the 2<sup>nd</sup> Annual Welcome Back BBQ to be held at the Lyons Club Park, Friday, August 17, 2018, from 5:30pm – 8:00pm. He asked those that plan to attend to RSVP to him.

The PTO President informed the Board that they had a very successful Stuff the Bus Campaign. Mr. Trotter supplied them with a bus and they set up outside of Wal-Mart. The donated supplies will be given to students that are not able to purchase their own school supplies. They are going to continue this campaign throughout the year. If anyone is interested in donating to this cause, you can contact any member of the PTO. The Shepherd Elementary Office has the PTO contact information.

Two teachers spoke regarding the concealed carry policy at Shepherd School. They would like to see an assessment team for assessing students and school safety to be implemented along with the carry policy. There are also many online courses that could be helpful. The best practice is to be pro-active rather than re-active.

## **COMMUNICATIONS**

None.

## **INFORMATIONAL**

- 1) Building use requests: As posted in the agenda.
- 2) Missing Children Report
- 3) Nurse's Report
- 4) Water
- 5) Bus Inspections
- 6) Resignations: Rayna Joppa – Elem/MS Paraprofessional  
Taylor Dees – Elem Teacher  
Darla Grav – Bus Driver  
Kelsey Lilleberg – Elem Teacher

No action.

## **OLD BUSINESS**

### **Board Policies Second Reading 5005**

5005 – Armed Staff Safety/Security

The SEA President stated that if the policy is passed, the negotiated agreement may have to be revisited as he feels it would be a change in working conditions. The Superintendent said he will visit with legal counsel on this issue before the policy is implemented.

It was recommended to approve the policy listed for second reading.

A High School/Joint motion was made by Julie Hinkle, seconded by Shayne Vandivort, to approve policy 5005 for second reading.

Motion passed unanimously.

## **NEW BUSINESS**

### **Human Resources**

#### **New Hires HS/Joint:**

- Gordon Morning – Sub Bus Driver
- Kary McCann – 1<sup>st</sup> Grade Teacher
- Katie Hageman – Title 1 Aide
- Substitute list

It was recommended to hire the staff and subs as listed.

An Elementary motion was made by Julie Hinkle, seconded by Shane Flowers to approve hiring the new staff and substitutes as listed.

A High School/Joint motion was made by Carl Parker, seconded by Shane Rekdal, to approve hiring substitutes as listed.

Both motions passed unanimously.

### **Out-of-District Students**

For 2018-2019, there are 3 Elementary, 4 Middle School and 1 High School out-of-district students.

It was recommended to approve the out-of-district students.

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle, to approve the out-of-district students for the 2018-2019 school year as presented.

A High School/Joint motion was made by Shane Rekdal, seconded by Carl Parker to approve the out-of-district students for the 2018-2019 school year as presented.

Both motions passed unanimously.

### **Board Policy 1401, 1420, 3121P, 3141, 5002, 5010, 5460, 5500, 6110P, 7260, 7320, 7332, 7530, 8123, 8426, 8426F for First Reading and Final Reading of 5000 for Deletion**

- 1401 – Records Available to Public
- 1420 – School Board Meeting Procedure
- 3121P – Enrollment and Attendance Records
- 3141 – Discretionary Nonresident Student Attendance Policy
- 5002 - Accommodating Individuals with Disabilities
- 5010 – Equal Employment Opportunity and Non-discrimination
- 5460 – Electronic Resources and Social Networking
- 5500 – Payment of Wages upon Termination
- 6110P – Superintendent
- 7260 – Endowments, Gifts and Investments
- 7320 – Authorization and Control
- 7332 – Advertising in Schools/Revenue Enhancement
- 7530 – Procurement of Supplies or Services
- 8123 – Bus Driver Training and Responsibility
- 8426 – Therapy Animals
- 8426F – Request to use Therapy Animals in School Form
- 5000 – Board Goal/Personnel (**Delete, Obsolete**)

A High School/Joint motion was made by Julie Hinkle, seconded by Shayne Vandivort to approve the first reading of the listed policies.

Motion passed unanimously.

### **Bus Routes 2018-2019**

The Transportation Supervisor has made some changes to the bus routes. He has informed the families of all the students that will be affected by these route changes.

It was recommended to approve the bus routes as presented.

A High School/Joint motion was made by Shayne Vandivort, seconded by Shane Flowers to approve the 2018-19 bus routes as presented.

Motion passed unanimously.

### **Open Account for Freshman Class / Close Account for 2018 Seniors**

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal to approve opening an account for the Freshman Class and close the account for the 2018 Senior Class.

Motion passed unanimously.

### **Record Retention**

Most records are kept for 10 years and can then be destroyed. This is a compiled list of the most current records that have been kept for 10 years, and with the Board's permission, can be destroyed.

A High School/Joint motion was made by Shane Flowers, seconded by Carl Parker to approve destroying the olds records as noted on the request.

Motion passed unanimously.

### **Pioneer Bus Through Shepherd District**

Every year Pioneer requests permission to run a bus through Shepherd's District to pick up and drop off children at the day care facilities. They are asking permission to do that again for the 2018-19 school year.

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal to approve Pioneer running a bus through Shepherd's District for the purpose of transporting students to the local day care facilities.

Motion passed unanimously.

### **Architect Hire**

After interviewing 3 different Architectural firms (Spectrum, Collaborative, and CTA) the facility committee has recommended to hire Collaborative Architecture for pre-bond work.

A High School/Joint motion was made by Shane Flowers, seconded by Shane Rekdal to approve hiring Collaborative Architecture to do pre-bond work for Shepherd School District.

Motion passed unanimously.

### **Elem/HS Trustee Reports**

These reports represent the revenues and expenditures of each fund in the Elementary and High School. Both reports are then used to fill in some of the information needed in the Revenue Budgets.

It was recommended to approve the Trustee Reports as presented.

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal to approve the Elementary Trustee Report as presented.

A High School/Joint motion was made by Carl Parker, seconded by Shayne Vandivort to approve the High School Trustee Report as presented.

Both motions passed unanimously.

### **Elem/HS Budget Reports**

The Elementary and High School Budget Reports were reviewed.

An Elementary motion was made by Shane Redkal, seconded by Shane Flowers to approve the 2018-19 Elementary Revenue Budget as presented.

A High School/Joint motion was made by Shayne Vandivort, seconded by Julie Hinkle to approve the 2018-19 High School Revenue Budget as presented.

Both motions passed unanimously.

### **Sutdent Issue (Possible Executive Session)**

The Board Chair announced that this item will be held in executive session. It will be moved to the end of the meeting, allowing people in the audience the option to go home if they choose.

### **STANDING COMMITTEE REPORTS**

None

### **ADMINISTRATION REPORTS**

The Superintendent noted that the walk in freezer for the kitchen had to be repaired this summer.

The Curriculum Director noted that two math trainings were held on the 7<sup>th</sup> and 8<sup>th</sup> of August. The first one for K-8 and the second one for 8-12. A new teacher training will

be held Monday, August 13 at 8:00am, and the Board is invited to stop in and meet the new teachers if they would like.

The Elementary Principal noted that the staff is changing as late as today. She replaced a 1<sup>st</sup> Grade Teacher today. The PTO has been very supportive of the teaching staff. They have paid for many supplies requested by the teachers this year. The Lyons Club is donating money to replace the basketball hoops in the Elementary Gym and Scheels just donated \$500.00 to help with that cost. The old backboards will be replaced with new glass backboards.

The Middle School Principal/AD noted that sports start next Friday and that the summer camps were well attended this summer. All the Middle School Staff is returning this year and the data that was reviewed at the end of school showed progress.

The Board went into executive session at 7:19pm.

### **EXECUTIVE SESSION**

The Board went into executive session for a student issue. They resumed open session at 7:45pm.

It was recommended by the High School Principal to not allow the student to attend Shepherd High School for the 2018-19 school year.

After much discussion the Board took a vote and 4 members voted to allow the student to attend school with very strict expectations. Two members, Shane Rekdal and Shayne Vandivort voted to not allow the student to attend Shepherd High School for 2018-2019 school year.

Mr. Carter will visit with the parents and let them know what is expected of their son for him to be allowed this opportunity.

### **OPEN SESSION TOPICS FOR NEXT MEETING**

None.

### **EXECUTIVE SESSION TOPICS FOR NEXT MEETING**

None.

### **ANNOUNCEMENTS**

None.

### **ADJOURNMENT**

Time of adjournment: 8:08pm.