

BOARD MINUTES

October 10, 2018

A regular Board Meeting of the Trustees of Shepherd School District #37 was held Wednesday, October 10, 2018 in the Board Room of the Administration Building. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Carl Openshaw, Shane Rekdal, and Shayne Vandivort.

Members excused: Carl Parker

Superintendent - Scott Carter, Clerk – Janice Ripley, High School Principal - KJ Poepping, Middle School Principal/AD - Rich Hash, Elementary Principal - Autumn Kring, and Curriculum Director – Drea O'Donnell were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Julie Hinkle, seconded by Jeff Branson, to approve the Elementary business claims and accounts, to include September claims 128621 – 128687.

A High School/Joint motion was made by Shayne Vandivort, seconded by Julie Hinkle, to approve the High School business claims and accounts, to include September claims 128621 – 128687 and the September regular meeting minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

Steve Feuerstein stated that he would be willing to offer his assistance in creating a policy and training for the staff concealed carry. He would like to work for the school as a full time security officer and route driver, as he has ATF and SRT training. At present he is a sub bus driver for Shepherd School.

COMMUNICATIONS

None.

INFORMATIONAL

- 1) Building use requests: As posted in the agenda.
- 2) Water
- 3) Metal Detectors
- 4) Missing Children
- 5) Resignations: Cady Siemion – MS Special Ed. Paraprofessional

No action.

OLD BUSINESS

Board Policy 1401, 1420, 3121P, 3141, 5002, 5010, 5460, 5500, 6110P, 7260, 7320, 7332, 7530, 8123, 8426, 8426F for Final Reading

- 1401 – Records Available to Public
- 1420 – School Board Meeting Procedure
- 3121P – Enrollment and Attendance Records
- 3141 – Discretionary Nonresident Student Attendance Policy
- 5002 - Accommodating Individuals with Disabilities
- 5010 – Equal Employment Opportunity and Non-discrimination
- 5460 – Electronic Resources and Social Networking
- 5500 – Payment of Wages upon Termination
- 6110P – Superintendent
- 7260 – Endowments, Gifts and Investments
- 7320 – Authorization and Control
- 7332 – Advertising in Schools/Revenue Enhancement
- 7530 – Procurement of Supplies or Services
- 8123 – Bus Driver Training and Responsibility
- 8426 – Therapy Animals
- 8426F – Request to use Therapy Animals in School Form

A High School/Joint motion was made by Jeff Branson, seconded by Shane Flowers to approve the listed policies for final reading.

Motion passed unanimously.

Architectural Update – Collaborative Design

A meeting was set for Monday, October 22, 2018 from 1:30 – 2:30pm at Collaborative Design with the parent group. The next facility meeting is set for Tuesday, November 6, 2018 at 6:00pm in the Board Room. A meeting time for the staff to meet with the architects was set for Wednesday, November 14, 2018 from 2:30 - 4:00pm in the band room. The Architects are proposing to send the bond information to the State in February so everything can be ready for a mail in ballot election May 14, 2019.

NEW BUSINESS

Statistics Class Vaping Research

The Statistics Class presented their findings on student use of vaping products at Shepherd High School.

Human Resources

New Hires HS/Joint:

- Emma Oyler – Asst. Speech and Drama Coach
- Dirk VandenBerg – HS C Squad Boys' Basketball Coach
- Heather Lear – Kitchen Sub (Pending Fingerprint Check)
- Jennifer Friedline – Bus Driver (Pending Fingerprint Check)
- Substitute list

New Hires Elementary:

- Tiana Pearson – 7th Grade Boys' Basketball Coach
- Kim Lundberg – MS CN Paraprofessional (Pending Fingerprint Check)

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle to approve hiring the new staff and substitutes as listed.

A High School/Joint motion was made by Shayne Vandivort, seconded by Jeff Branson, to approve hiring the new staff and substitutes as listed.

Both motions passed unanimously.

Out-of-District Students

For 2018-2019, there are 2 Middle School and 1 High School out-of-district students.

After researching, it was found that Shepherd School has about 20% out-of-district students in attendance this year. These students account for approximately \$900,000.00 in the school funding budget.

It was recommended to approve the out-of-district students as presented.

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the out-of-district students for the 2018-2019 school year as presented.

A High School/Joint motion was made by Jeff Branson, seconded by Shane Flowers to approve the out-of-district students for the 2018-2019 school year as presented.

Both motions passed unanimously.

Coast Trip

The annual Advanced Biology Coast Trip is being planned for April 18, 2019 through April 28, 2019. This trip was missed on the agenda when the other out of state trips were previously approved for the year.

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal to approve the Advanced Biology Trip as presented.

Motion passed unanimously.

Busing Issues

There are ongoing issues in hiring and retaining enough bus drivers to meet the needs of the school. Mr. Trotter has ideas of incentives for people to hire on and commit for the entire school year. The current drivers have been stepping up and helping with trips and duties they don't usually do. Due to the lack of drivers one route had to be taken down and those students have been added to various routes. Mr. Trotter has been driving a daily route as well to allow as many buses to run as possible. Not only is it hard to get people interested in being bus drivers, but once they are, it takes approximately 7 weeks to get an appointment at the DMV to take the written test. Steve Feuerstein stated that he knows how to roll finger prints and would be willing to do that for the School.

STANDING COMMITTEE REPORTS

Following are the minutes from the last facility meeting:

Facility Meeting

10/2/2018

Board Room Admin. Building

6:00pm

Meeting was called to order at 6:00pm by Carl Openshaw, and the pledge was recited.

Board members in attendance: Carl Openshaw, Shane Flowers, Shane Rekdal, Jeff Branson, and Shayne Vandivort.

Staff in attendance: Superintendent - Scott Carter, Clerk – Janice Ripley, HS Principal – KJ Poepping, MS Principal/AD – Rich Hash, Elementary Principal – Autumn Kring, Curriculum Director – Drea O'Donnell, and HS Science Teacher – Lisa Carpenter.

Community in attendance: Janelle Donnass, Whitney Knaff, and Lindsey Vandersloot.

Hearing of the Public

None

Discussion with Architects

Architectural firm Collaborative Design was present for the entire meeting. They explained their project time line. They plan to send the information to the State at the end of February for a May 14, 2019 mail in ballot election. March and April will be the campaign months. Their plan is to have students in the new facilities by September 2020.

There was discussion regarding what the previous plans contained and whether that was still a good fit for the school at this time. They would like to plan a meeting with the staff in November to see what their concerns are, in addition to the issues that the architects are currently aware of.

The original plan included adding on top of the current Middle School. They would rather not do that. Doing construction above where students are trying to learn is not acceptable to them for safety reasons and very disrupting to student learning.

A new cafeteria, new art rooms, new or updated science/lab rooms, as well as rooms to house the occupants from the Annex I building, were the main subjects of discussion. Better security for entering the buildings, additional sports storage, and additional gym space due to the extreme demands on the current space were also discussed.

The PTO is going to head the community group. The last count at the election department shows 2,419 registered voters in School District 37 and 661 in School District 41/Pioneer, which votes on High School issues only.

Next facility meeting will be November 6, 2018 at 6:00pm in the Board Room.

The architects plan to meet with the staff November 14, 2018, @ 2:30 – 4:00pm, location undecided at this time.

Adjournment 7:30pm

ADMINISTRATION REPORTS

The Administrators reviewed their reports.

OPEN SESSION TOPICS FOR NEXT MEETING

None.

EXECUTIVE SESSION TOPICS FOR NEXT MEETING

None.

ANNOUNCEMENTS

None.

ADJOURNMENT

Time of adjournment: 7:42pm.