

BOARD MINUTES

March 13, 2019

A regular Board Meeting of the Trustees of Shepherd School District #37 was held Wednesday, March 13, 2019 in the Board Room of the Administration Building. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Carl Openshaw, Carl Parker, and Shayne Vandivort.

Members excused: Shane Rekdal

Superintendent - Scott Carter, Clerk – Janice Ripley, High School Principal - KJ Poepping, Middle School Principal/AD - Rich Hash, Elementary Principal - Autumn Kring, and Curriculum Director – Drea O’Donnell were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Shane Flowers, seconded by Jeff Branson, to approve the Elementary business claims and accounts, to include February claims 128996 - 129058.

A High School/Joint motion was made by Shayne Vandivort, seconded by Carl Parker, to approve the High School business claims and accounts, to include February claims 128996 – 129058, the February regular meeting minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

Mr. Lloyd Reimann expressed his concerns and thoughts regarding the upcoming bond issue.

COMMUNICATIONS

None

INFORMATIONAL

- 1) Building use requests: As posted in the agenda.
- 2) Water
- 3) Resignations: Jennifer Friedline – Bus Driver
Sam Sheets – MS Asst. Football Coach
- 4) Missing Children
- 5) Nurse’s Report
- 6) Metal Detectors

No action.

OLD BUSINESS

Policy 3340 Final Reading

Policy 3340 is the Extra and Co-Curricular Chemical Use Policy.

A High School/Joint motion was made by Carl Parker, seconded by Julie Hinkle, to approve Policy 3340 for final reading.

Motion passed unanimously.

NEW BUSINESS

Human Resources

New Hires HS/Joint:

- Michael Schnoor – Bus Driver
- Substitute as listed

A High School/Joint motion was made by Julie Hinkle, seconded by Jeff Branson, to hire the bus driver and substitutes as listed.

Motion passed unanimously.

Out-of-District Students

One High School student.

A High School/Joint motion was made by Jeff Branson, seconded by Julie Hinkle, to approve the High School out-of-district student as presented.

Motion passed unanimously.

Retirement Incentive

Two long time Shepherd School teachers have decided to retire this year and have asked the Board to consider a retirement buyout. There has been history with the District offering retiring personnel a retirement buyout. The Board had mixed feelings on this issue but decided it is something they would like to see written into policy for the future.

The item died due to a lack of a motion.

Permissive Levy Resolutions

Mr. Carter explained that there is no plan to increase the permissive levies this year.

An Elementary motion was made by Julie Hinkle, seconded by Shane Flowers to approve the Elementary permissive levy resolution as presented.

A High School/Joint motion was made by Carl Parker, seconded by Shayne Vandivort, to approve the High School permissive levy as presented.

Both motions passed unanimously.

Architect Approval

An RFP was published in the Yellowstone County News and the Billings Gazette for the purpose of hiring an architectural firm for the post bond work. Even though several firms requested more detailed information, only one firm responded by the deadline.

It was recommended by Mr. Carter to approve starting negotiations with Collaborative Design and Architecture for our post bond work.

An Elementary motion was made by Jeff Branson, seconded by Julie Hinkle to approve entering into negotiations with Collaborative Design and Architecture for our post bond work.

A High School/Joint motion was made by Shayne Vandivort, seconded by Carl Parker to approve entering into negotiations with Collaborative Design and Architecture for our post bond work.

Both motions passed unanimously.

CMAR Services

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle, to approve the CMAR Services time frame, and release of the draft proposal.

A High School/Joint motion was made Carl Parker, seconded by Jeff Branson, to approve the CMAR Services time frame, and release of the draft proposal.

Both motions passed unanimously.

Nepotism Policy 1512

The Policy committee reviewed Policy 1512 before the Board meeting. After reviewing the policy, the committee feels that at this time the Board is in compliance with the policy, and the policy is adequate.

No action taken

Eligibility Rule

Mr. Hash presented examples of various schools' eligibility rules. He has proposed the following for Shepherd Schools eligibility rule; Grade checks will be done every 4 - 5 weeks, which is the current rule. The dates are and will be listed in the handbooks. Students must have a 2.0 GPA and no F's at grade check to participate in an activity. If a student receives an incomplete at a grade check, they have one week to get that grade up

to passing. During that time, they are not allowed to play in any event or travel with the team. If the student does not raise the incomplete to a passing grade by the end of that week, the grade is changed to an F and they will be ineligible for the rest of the 4 - 5 weeks.

A High School/Joint motion was made by Carl Parker, seconded by Julie Hinkle to approve the eligibility rule as presented.

Motion passed unanimously.

Foreign Exchange Student

A High School/Joint motion was made by Jeff Branson, seconded by Julie Hinkle, to accept a fifth foreign exchange student for the 2019-20 school year at Shepherd High School.

Motion passed unanimously.

First/Final Reading Policy 5005F

5005F - Firearms CC Application

A High School/Joint motion was made by Shane Flowers, seconded by Jeff Branson, to approve Policy Form 5005F for first and final reading as presented.

Motion passed unanimously.

2017-2018 Audit Report

A High School/Joint motion was made by Julie Hinkle, seconded by Jeff Branson, to approve the 2017-2018 audit report as presented.

Motion passed unanimously.

Spanish Club Account

A High School/Joint motion was made by Jeff Branson, seconded by Julie Hinkle, to approve opening a new activity account for the Spanish Club, allowing them to run their finances through the school activities fund.

Motion passed unanimously.

Spanish Club Trip

The Spanish Club would like permission to travel to the Dominican Republic June of 2020.

A High School/Joint motion was made by Julie Hinkle, seconded by Shayne Vandivort to approve the Spanish Club trip to the Dominican Republic in the summer of 2020.

Motion passed unanimously.

STANDING COMMITTEE REPORTS

Mr. Carter stated that at the last facilities committee meeting Jeff Kanning, the architect, presented updated plans, as well as bonding and budget information. If the bond is approved, at completion, the buildings would be at 78% capacity. This would allow for growth over the next 20 plus years.

ADMINISTRATION REPORTS

The Administrators reviewed their reports.

OPEN SESSION TOPICS FOR NEXT MEETING

None.

EXECUTIVE SESSION TOPICS FOR NEXT MEETING

None.

ANNOUNCEMENTS

None.

ADJOURNMENT

Time of adjournment: 7:41pm.