

BOARD MINUTES

May 8, 2019

A regular Board Meeting of the Trustees of Shepherd School District #37 was held Wednesday, May 8, 2019 in the Board Room of the Administration Building. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Carl Openshaw, Carl Parker, Shane Rekdal, and Shayne Vandivort.

Superintendent - Scott Carter, Clerk – Janice Ripley, High School Principal - KJ Poepping, Middle School Principal/AD - Rich Hash, Elementary Principal - Autumn Krings, and Curriculum Director – Drea O’Donnell were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Jeff Branson, seconded by Julie Hinkle, to approve the Elementary business claims and accounts, to include April claims 129122 – 129184.

A High School/Joint motion was made by Shayne Vandivort, seconded by Carl Parker, to approve the High School business claims and accounts, to include April claims 129122 – 129184, and the April regular meeting minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

Mr. McKinney invited the Board to attend the Annual Relay Recess on Wednesday, May 22, 2019. He stated this year would be special since we currently have two staff members fighting cancer.

COMMUNICATIONS

None

INFORMATIONAL

- 1) Building use requests: As posted in the agenda.
- 2) Missing Children
- 3) Nurse’s Report
- 4) Water
- 5) Resignations: Bill Leplely – HS Science
Brandi Norman – MS Science
Scott Jens – Driver Instructor after summer session is completed.
Heather Ledger – Bus Driver

No action.

OLD BUSINESS

None

NEW BUSINESS

Human Resources

An Elementary motion was made by Shane Flowers, seconded by Shane Rekdal to approve hiring the Middle School Teachers, Paraprofessional, and Coaches as listed.

A High School/Joint motion was made by Julie Hinkle, seconded by Carl Parker, to approve hiring the Summer Crew, Bus Drivers and Coaches as listed.

Both motions passed unanimously.

Out-of-District Students

It was recommended to approve 43 Elementary, 30 Middle School, and 27 High School Out-of-District students for 2019-2020. Most of these, if not all, are returning students from the current 18-19 school year.

An Elementary motion was made by Shane Rekdal, seconded by Julie Hinkle to approve the Out-of-District students for the 2019-2020 school year.

A High School/Joint motion was made by Julie Hinkle, seconded by Carl Parker to approve the Out-of-District students for the 2019-2020 school year.

Both motions passed unanimously.

Curriculum Purchase

It was recommended to approve the reading curriculum:

- ARC year 1
- Shepherd ELA 6-8 Digital

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal to approve the purchase of the new reading curriculum as presented.

A High School/Joint motion was made by Jeff Branson, seconded by Shane Flowers to approve the purchase of new reading curriculum as presented.

Both motions passed unanimously.

Montana Cooperative Services Food Contract

It was recommended to approve joining the food bid cooperative again this year. The School has been a part of the food bid cooperative for many years and we receive about a 25% discount on food expenses.

A High School/Joint motion was made by Julie Hinkle, seconded by Carl Parker, to approve the Montana Cooperative Services Food Bid for 2019-2020.

Motion passed unanimously.

YBGR Contract CSCT

A High School/Joint motion was made by Julie Hinkle, seconded by Shayne Vandivort to approve continuing the contract with Yellowstone Boys and Girls Ranch CSCT program for 2019-2020.

Motion passed unanimously.

MHSA Dues, Concussion & Catastrophic Insurance

A High School/Joint motion was made by Julie Hinkle, seconded by Carl Parker to approve the MHSA Dues, Concussion and Catastrophic Insurance for 2019-2020.

Motion passed unanimously.

MTSBA Dues, Trustee Insurance

A High School/Joint motion was made by Carl Parker, seconded by Julie Hinkle to approve the MTSBA Dues and Trustee Insurance for 2019-2020.

Motion passed unanimously.

County Running 2019-2020 Elections

A High School/Joint motion was made by Shane Flowers, seconded Jeff Branson to approve Yellowstone County running the Shepherd School Elections for the 2019-2020 school year.

Motion passed unanimously.

Re-appoint Superintendent as Authorized District Representative

A High School/Joint motion was made by Julie Hinkle, seconded by Shayne Vandivort to appoint the Superintendent as the Authorized District Representative for 2019-2020.

Motion passed unanimously.

Canvass the Bond Election

The unofficial results of the May 7, 2019 bond election are as follows, official results will be added to the agenda when they are available from the County:

<u>Elementary</u>	<u>High School</u>
725 In favor	907 In favor
759 Against	1,005 Against

An Elementary motion was made by Jeff Branson, seconded by Julie Hinkle to accept the results of the May 7, 2019 bond election as presented.

A High School/Joint motion was made by Julie Hinkle, seconded by Jeff Branson to accept the results of the May 7, 2019 bond election as presented.

Both motions passed unanimously.

Bond Payment

Carl Openshaw asked how the \$130,000.00 reserve money in the debt service fund could be spent. Mr. Carter advised him that if the school was debt free, the money could be moved to different funds and spent out as allowed by that fund. Since the Elementary is not debt free, and won't be until 2022. The money in debt service fund can only be used to pay off bonds. With the reserve money \$130,000.00 and the \$5,000.00 donation from the Booster Club, the 2022 bond can be paid June 2019. Mr. Carter recommended that the District pay that bond in full June 2019.

An Elementary motion was made by Shane Flowers, seconded by Shane Rekdal to approve the final \$135,000.00 payment of the 2022 Elementary Bond June 2019. This payment is to include the \$5,000.00 donation from the Booster Club.

Motion passed unanimously.

School Calendars

Since the bonds didn't pass May 7, 2019, this agenda item is not needed.

No action.

Hiring of Architect

Since the bonds didn't pass May 7, 2019, this agenda item is not needed.

No action.

Mr. Carter announced that his recommendation is to come back at the earliest possible time with another election. He would like the facilities committee to meet again soon and asked if the community group was willing to take on another campaign. He also asked if

the group could get out another flier to the community advising them of upcoming meetings and action being taken.

Jeff Kanning - Collaborative Design Architects, and Langlass & Associates - the general contractor that was chosen during the contractor interview process, have agreed that they will collaborate and donate all their costs for pre-bond work. Their goal is to help the Shepherd School and community have successful bond election.

Hiring General Contractor

Since the bonds didn't pass May 7, 2019, this agenda item is not needed.

No action.

Board Re-organization

Mr. Carter took over control of the meeting at 7:05 for the re-organization of the Board.

Julie Hinkle, Jeff Branson, and Carl Parker were sworn in as Trustees by acclamation, all for a three-year term. Carl Parker is a High School Only Trustee.

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal to elect Carl Openshaw as Chairperson.

Carl took over running the meeting at this time.

A High School/Joint motion was made by Jeff Branson, seconded by Shayne Vandivort to elect Julie Hinkle as Vice Chairperson.

A High School/Joint motion was made by Julie Hinkle, seconded by Carl Parker to appoint Janice Ripley as District Clerk.

All motions passed unanimously.

STANDING COMMITTEE REPORTS

ADMINISTRATION REPORTS

The Administrators reviewed their reports.

- The Elementary Carnival was a great success, profiting approx. \$4,000.00
- Mr. Carter will be out of the office May 10 & 13.
- The Band received 6 Superior ratings from State competition and the Jazz Band received a superior rating as well.
- Mr. Lepley was thanked for all his years of service as well as the extra time he gives for the Advanced Biology Coast Trip every year.

OPEN SESSION TOPICS FOR NEXT MEETING

None.

EXECUTIVE SESSION TOPICS FOR NEXT MEETING

None.

ANNOUNCEMENTS

None.

ADJOURNMENT

Time of adjournment: 7:22pm.