

# **BOARD MINUTES**

**February 12, 2020**

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, February 12, 2020 in the Board Room of the Administration Building. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Carl Openshaw, Carl Parker, Shane Rekdal, and Shayne Vandivort.

Superintendent/Curriculum Director – Drea O’Donnell, Clerk – Janice Ripley, HS Principal – KJ Poepping, and MS Principal/AD – Rich Hash were present for the entire open session meeting.

## **CONSENT AGENDA**

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the Elementary business claims and accounts, to include January claims 129725– 129792.

A High School/Joint motion was made by Shayne Vandivort, seconded by Carl Parker, to approve the High School business claims and accounts, to include January claims 129725 – 129792, and the January regular and special meeting minutes.

Both motions passed unanimously.

## **HEARING OF THE PUBLIC**

None

## **COMMUNICATIONS**

### **INFORMATIONAL**

- 1) Building use requests: As posted in the agenda.
- 2) Nurse’s Report
- 3) Water Report
- 4) Resignations: Monty Harrison – HS Business Teacher
- 5) Missing Children
- 6) Spring ANB Count

No action.

## **OLD BUSINESS**

### **Superintendent Search**

The Board Chair stated that he was moving this agenda item to the last item on the agenda.

### **Bond / Building Update**

Travis from Collaborative Design advised the Board that Phase 1 is on schedule. Jason from Langlas stated that they are planning to advertise the bids for phase 1 the 24<sup>th</sup> of February and probably looking at bid opening the around the 10<sup>th</sup> or 17<sup>th</sup> of March. They will advertise in the YCN, with the exchanges, and also send out bid invites. They plan to hold the pre-bid meeting at the school as well as the bid opening. A Groundbreaking Ceremony is planned for March 23, 2020.

The Board decided to move the March meeting from 3/11/2020 to 3/18/2020, allowing time for the bidding process to be completed, and bids accepted by the Board at the March meeting.

### **Board Policies 2161P, 3310, 3650**

A High School/Joint motion was made by Shane Flowers, seconded by Julie Hinkle to approve policies 2161P, 3310, and 3650 for final reading.

Motion passed unanimously.

## **NEW BUSINESS**

### **Human Resources**

Asst. Golf Coach – Todd Rose and the substitute list.

A High School/Joint motion was made by Shayne Vandivort, seconded by Jeff Branson to approve the golf coach and the substitute list as presented.

Motion passed unanimously.

### **Out-of-District Students**

One Elementary out-of-district student and one Middle School student.

An Elementary motion was made by Jeff Branson, seconded by Shane Rekdal to approve the out-of-district students for the 2019-2020 school year.

Motion passed unanimously.

### **Adult Education – Workout Classes**

It was recommended to approve the addition of workout classes to our Adult Education Program.

A High School/Joint motion was made by Carl Parker, seconded by Julie Hinkle, to approve the addition of workout classes to the Adult Education Program.

Motion passed unanimously.

### **MS Library Variance**

It was recommended to approve the Middle School Library variance with the State, to not add the extra .5 librarian position. The school has 2 separate districts, the K-8 and the 9-12 districts. For purposes of library, OPI goes by schools and not by districts.

A High School/ Joint motion was made by Julie Hinkle, seconded by Shayne Vandivort to approve the MS Library variance be submitted to the State for the school years of 2020-2021 and 2021-2022.

Motion passed unanimously.

### **SRO Contract with Yellowstone County**

It was recommended to enter into a contract with Yellowstone County Sheriff's Office so the school can have a SRO for the next three years. The plan is to share this officer with Huntley Project.

A High School/Joint motion was made by Shane Rekdal, seconded by Jeff Branson, to approve hiring an SRO for the next three years through a contract with the Yellowstone County Sheriff's Office.

Motion passed unanimously.

### **2021-2022 School Calendar**

A calendar for the 2021-2022 school year was discussed. Usually, the school calendars are not approved this far in advance. However, this one was prepared so the construction company would have a couple more weeks in the summer of 2021 to complete the proposed remodeling inside the school buildings.

A High School/Joint motion was made by Jeff Branson, seconded by Julie Hinkle, to approve the 2021-2022 school year calendar.

Motion passed unanimously.

### **Policy 5228 First Reading**

5228- Drug and Alcohol Testing Policy

A High School/Joint motion was made by Shane Flowers, seconded by Carl Parker to approve policy 5228 for first reading.

Motion passed unanimously.

### **Out-of-State Trip – National Speech and Drama**

Speech and Drama would like approval to participate in the NSDA National Tournament in Albuquerque, NM June 14-19, 2020. Mr. Moore is planning to apply for a grant, as well as fund raise to pay for the trip.

A High School motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the out-of-state trip to Speech and Drama National Tournament.

Motion passed unanimously.

### **Principal Re-hires and Administrative Salaries**

It was recommended to re-hire the following:

- Mr. Richard Hash as the Middle School Principal
- Mrs. Autumn Arlian as the Elementary Principal
- Mr. KJ Poepping as the High School Principal

All three have been evaluated. It was also recommended that they receive the same percentage of salary increase as the certified teaching staff.

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle, to re-hire Mr. Richard Hash as the Middle School Principal and Mrs. Autumn Arlian as the Elementary Principal and provide them with the same percentage salary increase that the District provides to the certified teaching staff.

A High School motion was made by Shayne Vandivort, seconded by Carl Parker to re-hire Mr. KJ Poepping as the High School Principal as well as provide him with the same percentage salary increase that the District provides to the certified teaching staff.

Both motions passed unanimously.

### **Trustees Call for an Election**

In February, the Board of Trustees are required to pass a resolution calling for a school election in May. The resolution must state the purpose of the election. The Trustee positions that are open and a mill levy to support the general funds are the normal items on the resolution. The resolution also states, “any portion of the election that is not required, the Board of Trustees authorizes the election administrator to cancel that

portion of the election”. At a later date the Board of Trustees will pass another resolution that would set levy amounts, if it is decided they need to run a mill levy.

An Elementary motion was made by Shane Rekdal, seconded by Jeff Branson, to approve the resolution calling for an election.

A High School motion was made by Julie Hinkle, seconded by Carl Parker to approve the resolution calling for an election.

Both motions passed unanimously.

### **Student Discipline Hearing – Possible Executive Session to Protect the Individual’s Right of Privacy**

This item was moved to after the Administrator’s reports.

### **STANDING COMMITTEE REPORTS**

- Facilities Committee – The design team and facilities committee will meet every Monday in the Board Room at 4:00pm from now until March. Each week there will be areas of the construction project that will be discussed and designed with the construction and architect groups. They are planning on breaking ground March 23, 2020.
- Policy Committee – The policy committee will continue to meet and bring policies to the Board that need review. A policy committee meeting needs to be scheduled for March.
- Negotiations Committee – The negotiations committee met with the SEA on January 29, 2019. No agreement was made at that time, so we will continue with negotiations. Mr. Openshaw asked for opinions from all the Board members on random drug testing of all certified staff. Classified staff, administrators, and Board members are already on a list for random drug testing. The general consensus at this time is that the Board would like to move forward with school-wide random drug testing.

### **ADMINISTRATION REPORTS**

Mrs. O’Donnell asked the Board if they would be willing to re-schedule the April 8, 2020 board meeting. A decision was made to move the April meeting Wednesday, April 15, 2020, at 6:30pm.

Mr. Hash advised the Board that MHSA is planning to add Girls’ Wrestling as a new sport. This may force schools to add an additional Boys’ sport to stay in compliance. He is to keep the Board apprised of the situation as it progresses.

Mr. Poepping stated that he is considering offering two different diplomas to graduation seniors. The normal diploma would require the current 24 credits for graduation. He is considering an honors diploma, which would require 26 credits and participation in some of the honors programs. No decisions have been made at this time.

## **EXECUTIVE SESSION**

### **Student Discipline Hearing – Possible Executive Session to Protect the Individual’s Right of Privacy**

At 7:35pm Carl Openshaw closed the meeting for an executive session to conduct a student discipline hearing.

At 8:02pm the meeting resumed in open session.

A High School motion was made by Shayne Vandivort, seconded by Julie Hinkle to expel Lucas Phillips. He will be allowed to petition the Board in August to see about returning to school for the 2020-2021 school year, for violating policy 3310.

Motion passed unanimously.

### **Superintendent Search**

This last agenda item is for discussing the upcoming Superintendent interviews. Therefore, Mr. Openshaw excused Mrs. O’Donnell from the meeting.

A list of interview questions and how the interviews should be conducted were discussed.

## **OPEN SESSION TOPICS FOR NEXT MEETING**

None.

## **EXECUTIVE SESSION TOPICS FOR NEXT MEETING**

None.

## **ANNOUNCEMENTS**

None.

## **ADJOURNMENT**

Time of adjournment: 9:15pm.