

# **BOARD MINUTES**

**May 13, 2020**

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, May 13, 2020 in the Board Room of the Administration Building. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Shane Flowers, Julie Hinkle, Carl Openshaw, Carl Parker, Shane Rekdal, and Shayne Vandivort.

Members excused: Jeff Branson

Superintendent – Drea O’Donnell, Clerk – Janice Ripley, HS Principal – KJ Poepping, MS Principal/AD – Rich Hash, and Elem. Principal Autumn Arlian were present for the entire meeting.

## **CONSENT AGENDA**

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the Elementary business claims and accounts, to include April claims 129880 – 129929.

A High School/Joint motion was made by Shayne Vandivort, seconded by Carl Parker, to approve the High School business claims and accounts, to include April claims 129880 – 129929, and the April regular and special meeting minutes.

Both motions passed unanimously.

## **HEARING OF THE PUBLIC**

None

## **COMMUNICATIONS**

Thank you note.

## **INFORMATIONAL**

- 1) Building use requests: As posted in the agenda.
- 2) Missing Children
- 3) Water Report
- 4) Resignations
  - Marlee Porta-Zimmerman – Elementary
  - Kelsey Lilleberg – Elementary
  - Molly Moore – Elementary
  - Kathy Houska – Middle School
  - Roxanne Reilly – Custodian
  - John Moore – High School and Coaching
  - Pam Resch – Bus Driver

- 5) Nurses Report
- 6) MS/HS Library Variance

No Action

## **OLD BUSINESS**

### **Final Reading – Policies 1005, 1006, 1009, 1014, 1014F, 1110, 1120, 1402, 1420, 1420F, 1441, 1512, 1700**

- 1005: Proficiency Based Learning
- 1006: Transfers for School Safety
- 1009: Educator Recruitment and Retention
- 1014: Intent to Increase Non-Voted Levy
- 1014F: Notice of Intent to Impose and Increase in Levies Form
- 1110: Taking Office
- 1120: Annual Organizational Meeting
- 1402: School Board Use of Email and Mobile Messaging
- 1420: School Board Meeting Procedure
- 1420F: Notice Regarding Public Comment
- 1441: Audience Participation
- 1512: Conflicts of Interest
- 1700: Uniform Complaint Procedure

A High School/Joint motion was made by Carl Parker, seconded by Shane Flowers, to approve the listed policies for final reading.

## **COVID-19 Issues**

Mrs. O'Donnell stated that the graduation plans have been approved by the County Health Department.

## **NEW BUSINESS**

### **Human Resources**

#### **Elementary School**

- Jenna Peretti – pending fingerprint results
- Sierra Laughridge – pending fingerprint results
- Lisa Neihaus – pending fingerprint results

Activity Club Advisors – as attached

It was recommended to hire the staff as listed.

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve hiring the Elementary Teachers as listed.

A High School/Joint motion was made by Shane Flowers, seconded by Shayne Vandivort to approve the HS Activity Club Advisors as attached.

Both motions passed unanimously.

### **Out-of-District Students**

- Elementary – 39
- Middle School – 21
- High School – 25

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the one Out of District Student for the remainder of the 2019-2020 school year and the Out of District Students for the 2020-2021 school year.

A High School motion was made by Shane Rekdal, seconded by Julie Hinkle, to approve the Out of District Students for the 2020-2021 school year.

Both motions passed unanimously.

### **First Reading – Policies 2150, 2151F, 3110, 3130, 3520, 3600P, 3600F2, 4315, 4320, 4332, 4410**

2150 - Suicide Awareness and Prevention  
2151F – Assumption of Risk Form  
3110 – Entrance, Placement, and Transfer  
3520 – Student Fines, Fees, and Charges  
3600P & 3600F2 – Student Records  
4315 – Visitor and Spectator Conduct  
4320 – Contact with Students  
4332 – Conduct on School Property  
4410 – Relations with Law Enforcement Agencies

A High School/Joint motion was made by Carl Parker, seconded by Julie Hinkle, to approve the first reading of policies as listed.

Motion passed unanimously.

### **Montana Cooperative Services Food Contract**

Joining this cooperative allows the lunch program to receive discounts on food items.

A High School/Joint motion was made by Shane Flowers, seconded by Shane Rekdal, to approve the Montana Cooperative Services Food Bid for the 2020-2021 school year.

Motion passed unanimously.

### **YBGR Contract CSCT**

The school has partnered with this program for many years.

A High School/Joint motion was made by Julie Hinkle, seconded by Shayne Vandivort, to approve continuing the contract with Yellowstone Boys and Girls Ranch CSCT program for the 2020-2021 school year.

Motion passed unanimously.

### **Girls' Wrestling**

Adding Girls' Wrestling will not create any additional costs to the District. The girls will train and participate with the boys as they do now. Adding this sport will allow the girls to compete at the State level.

A High School motion was made by Shayne Vandivort, seconded by Julie Hinkle, to approve adding Girls' Wrestling as a sport at Shepherd High School.

Motion passed unanimously.

### **MHSA Dues, Concussion & Catastrophic Insurance**

A High School/Joint motion was made by Shane Rekdal, seconded by Carl Parker, to approve the MHSA Dues, Concussion and Catastrophic Insurance for the 2020-2021 school year.

Motion passed unanimously.

### **MTSBA Dues, Trustee Insurance**

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the MTSBA Dues and Trustee Insurance for the 2020-2021 school year.

Motion passed unanimously.

### **Re-appoint Superintendent as Authorized District Representative**

A High School/Joint motion was made by Carl Parker, seconded by Shane Flowers, to appoint the Superintendent as the Authorized District Representative.

Motion passed unanimously.

### **Propane Bids**

Propane bids for the 2020-2021 school year were received from 5 companies.

A High School/Joint motion was made by Julie Hinkle, seconded by Carl Parker, to approve the propane bid from Valley Farmer Supply for the 2020-2021 school year.

Motion passed unanimously.

### **Job Corps Memorandum of Understanding**

Signing this agreement allows the school to retain credit if one of the students joins the Job Corps.

A High School motion was made by Shane Flowers, seconded by Shane Rekdal, to enter into an agreement with the Job Corps for the 2020-2021 school year.

Motion passed unanimously.

### **Board Reorganization**

At 6:50pm, the Board Chair turned the meeting over to the Superintendent for reorganization. Mrs. O'Donnell swore in Shane Flowers, Shane Rekdal, and Shayne Vandivort for another 3-year term. They were elected by acclamation.

Julie Hinkle nominated Carl Openshaw as Board Chair and Shayne Vandivort seconded the nomination. No other nominations were voiced.

A High School/Joint motion was made by Carl Parker, seconded by Shane Flowers to elect Carl Openshaw as Chairperson.

Julie Hinkle was nominated as Vice-Chairperson, Shane Flowers closed the nominations.

A High School/Joint motion was made by Carl Parker, seconded by Shane Rekdal to elect Julie Hinkle as Vice Chairperson.

A High School/Joint motion was made by Carl Parker, seconded by Julie Hinkle to appoint Janice Ripley as District Clerk.

All motions passed unanimously.

The meeting was then turned back over to the Board Chair.

### **STANDING COMMITTEE REPORTS**

- Facilities Committee – The design team and facilities committee will meet every Monday in the Board Room at 3:00pm. Each week there will be areas of the construction project that will be discussed and designed with the construction and architect groups. A wish list will be put together for additional things that may be done in the project if there is enough money.
- Policy Committee – The policy committee will continue to meet and bring policies to the Board that need review.

- Negotiations Committee – The negotiations are continuing without much change to report. It was suggested that someone, neutral to the discussion, attend the negotiation meetings to take minutes and post them to the website so all parties would be informed of what was discussed during the meetings.

### **ADMINISTRATION REPORTS**

The Administrators recapped their reports. It was agreed to move the June meeting to the 17<sup>th</sup> instead of the 10<sup>th</sup>.

### **EXECUTIVE SESSION**

None

### **OPEN SESSION TOPICS FOR NEXT MEETING**

Committee re-organization.

### **EXECUTIVE SESSION TOPICS FOR NEXT MEETING**

None.

### **ANNOUNCEMENTS**

None.

### **ADJOURNMENT**

Time of adjournment: 7:50pm.