

BOARD MINUTES

June 17, 2020

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, June 17, 2020 in the Board Room of the Administration Building. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Shane Flowers, Julie Hinkle, Carl Openshaw, Carl Parker, Shane Rekdal, and Shayne Vandivort.

Members present by phone: Jeff Branson

Superintendent – Drea O’Donnell, Clerk – Janice Ripley, HS Principal – KJ Poepping, MS Principal/AD – Rich Hash, and Elem. Principal - Autumn Arlian were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the Elementary business claims and accounts, to include May claims 129930 – 129979.

A High School/Joint motion was made by Shayne Vandivort, seconded by Carl Parker, to approve the High School business claims and accounts, to include May claims 129930 – 129979, and the May regular and special meeting minutes, and June 4, 2020 special meeting minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

None

COMMUNICATIONS

INFORMATIONAL

- 1) Building use requests: As posted in the agenda.
- 2) Water
- 3) Nurse’s Report
- 4) Resignations; Heather Wenz - Elementary Paraprofessional
- 5) Missing Children
- 6) SRO Coverage 20-21 School Year
- 7) 2018-19 District Report Cards

No Action

OLD BUSINESS

COVID-19 Issues

The Administration Team has been working on 3 different plans for opening school in the fall.

Final Reading – Policies 2150, 2151F, 3110, 3130, 3520, 3600P, 3600F2, 4315, 4320, 4332, 4410

- 2150 - Suicide Awareness and Prevention
- 2151F – Assumption of Risk Form
- 3110 – Entrance, Placement, and Transfer
- 3520 – Student Fines, Fees, and Charges
- 3600P & 3600F2 – Student Records
- 4315 – Visitor and Spectator Conduct
- 4320 – Contact with Students
- 4332 – Conduct on School Property
- 4410 – Relations with Law Enforcement Agencies

A High School/Joint motion was made by Carl Parker, seconded by Julie Hinkle, to approve the final reading of the policies as listed.

Motion passed unanimously.

Second Reading – Policies 5120, 5223, 5328P, 5329, 5329P, 5330, 5232, 5430F, 7260, 7520

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the second reading of the listed policies.

Building Project Update

The Board and the Contractor reviewed all the bid items and the Value Engineering (VE) options. Each line item was reviewed and discussed. The object was to keep the project within the budget amount. An agreement was reached on which items would be kept and which would be eliminated.

NEW BUSINESS

Human Resources

High School/Joint

- Christina Warren – HS English Teacher, pending fingerprint results
- Tre’Von Strong – Asst. HS Football Coach, pending fingerprint results
- Head Spech and Drama Coach – Emma Oyler

- Asst. Speech and Drama Coach – Maria Knight (pending fingerprint results)
- Sub Bus Driver – Weston Smith

Elementary

- Danielle Robison – Middle School Language Arts
- Tina Downing – JH Track

Jeff Branson recused himself from the voting.

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle, to approve hiring the employees and coaches as listed, pending fingerprint results.

A High School/Joint motion was made by Shane Rekdal, seconded by Shayne Vandivort to approve hiring the employees, coaches, and advisors as listed, pending fingerprint results.

Both motions passed unanimously.

Out-of-District Students

- Elementary – 7
- Middle School – 5
- High School – 1

An Elementary motion was made by Julie Hinkle, seconded by Shane Flowers, to approve the Out of District Students for the 2020-2021 school year.

A High School motion was made by Shane Flowers, seconded by Shane Rekdal, to approve the Out of District Students for the 2020-2021 school year.

Both motions passed unanimously.

Negotiations

Mr. Openshaw advised the Board that they had come to an agreement for 2019-2020 and 2020-2021 with the Certified negotiating team and it was approved by the teaching staff. Raises are: .5 for 2019-20 and .5 for 2020-21. 2019-2020 are to be retroactive, if the Board is in agreement. There were other items agreed upon, such as insurance increase, bereavement leave, and a personal day of leave.

A High School/Joint motion was made by Julie Hinkle, seconded by Carl Parker, to accept the negotiated agreement between the Shepherd School District and the Shepherd Education Association.

Motion passed unanimously.

Montana Digital Academy MOU

A High School/Joint motion was made by Julie Hinkle, seconded by Shayne Rekdal, to approve the Memorandum of Understanding with the Montana Digital Academy.

Motion passed unanimously.

Insurance Renewals Property/Liability/Work Comp

It was recommended to remain with MSGIA for the school's property/liability and work comp coverages for the 2020-2021 school year.

A High School motion was made by Shane Flowers, seconded by Shane Vandivort, to approve the renewal of the school's property/liability and work comp coverages through MSGIA for the 2020-2021 school year.

Motion passed unanimously.

Student Insurance

A High School/Joint motion was made by Shane Rekdal, seconded by Julie Hinkle, to approve K-12 student insurance for the 2020-2021 school year, provided by Special Markets Insurance Consultants through Gerber, Plan 4 Option C which includes football.

Motion passed unanimously.

Spending of June Funds

It was recommended to transfer any remaining fund balance to the compensated absence funds or multi-district agreement fund.

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal to transfer any monies available at the end of June to the compensated absence fund and/or multi-district agreement fund.

A High School/Joint motion was made by Shane Flowers, seconded by Julie Hinkle, to transfer any monies available at the end of June to the compensated absence fund and/or multi-district agreement fund.

Both motions passed unanimously.

Handbooks

Substitute, Bus Driver, Transportation Parent-Student, and Administration handbooks were reviewed.

A High School/Joint motion was made by Carl Parker, seconded by Julie Hinkle, to approve the handbooks as listed.

Motion passed unanimously.

2018-2019 Audit Report

The 2018-2019 financial audit report was reviewed.

A High School/Joint motion was made by Shane Rekdal, seconded by Julie Hinkle, to accept the 2018-2019 Audit Report as presented.

Motion passed unanimously.

Pioneer Bus Routs

Pioneer is asking permission to run a bus through our District to the Day Care facilities. This is a yearly request.

A High School motion was made by Shayne Vandivort, seconded by Shane Flowers, to approve Pioneer the Bus Route through Shepherd's District for Day Care services.

Motion passed unanimously.

Reorganize Board Committees

The Board Committees were reviewed and will remain the same. A new committee, Mission and Vision, was formed. Drea O'Donnell, Shayne Vandivort, Shane Rekdal, Administrators, and Teachers will be on this new committee.

Budget Amendments

Budget Amendments have to be made for funds 160 and 260 to accommodate the sale of the bonds for the building project. All the project costs are paid out of these two funds and must have a beginning budget amount. Fund 150 needs to have a budget amendment allowing the District to pay off one Elementary bond early. The money has already been accounted for in the budget and reserves, but needs the amendment to make it official. None of these amendments will cost the tax payers any additional monies. The proclamations will be advertised in the Yellowstone County News the week of June 26. A meeting needs to be held the following week to adopt the resolutions. An electronic meeting will be held June 30, 2020 at 3:00pm to adopt the resolutions.

A High School/Joint motion was made to move forward with the budget amendment proclamations and resolutions as presented.

Motion passed unanimously.

STANDING COMMITTEE REPORTS

- Facilities Committee – The design team and facilities committee will meet every Monday in the Board Room at 3:00pm. Each week there will be areas of the construction project that will be discussed and designed with the construction and architect groups.
- Policy Committee – The policy committee will continue to meet and bring policies to the Board that need review.

ADMINISTRATION REPORTS

The Administrators recapped their reports.

EXECUTIVE SESSION

None

OPEN SESSION TOPICS FOR NEXT MEETING

EXECUTIVE SESSION TOPICS FOR NEXT MEETING

None.

ANNOUNCEMENTS

None.

ADJOURNMENT

Time of adjournment: 9:20pm.