

BOARD MINUTES

September 9, 2020

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, September 9, 2020 in the Board Room of the Administration Building. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Shane Flowers, Julie Hinkle, Carl Openshaw, Carl Parker, and Shane Rekdal.

Members excused: Jeff Branson and Shayne Vandivort.

Superintendent – Drea O’Donnell, Clerk – Janice Ripley, MS Principal/AD – Rich Hash, Elem. Principal - Autumn Arlian, HS Principal – KJ Poepping, and Transportation Supervisor - Robert Trotter were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the Elementary business claims and accounts, to include August claims 130113 – 130183.

A High School/Joint motion was made by Shane Flowers, seconded by Carl Parker, to approve the High School business claims and accounts, to include August claims 130113 – 130183, and the approval of the August regular and special meeting minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

One of the Elementary Paraprofessionals spoke concerning COVID-19 and the fact that she doesn’t always feel safe working in the school environment. She would like to impress upon the Board how important it is to keep in mind the safety of the students and personnel when making any and all decisions for the school.

COMMUNICATIONS

INFORMATIONAL

- 1) Building use requests: As posted in the agenda.
- 2) Water
- 3) Nurse’s Report
- 4) Missing Children
- 5) Bus Inspections

No Action

OLD BUSINESS

Building Project Update

It was noted that the metal building materials for the new main building should be on site in early October. Sanderson Stewart is still working with the DEQ to meet all their requirements to go forward with the remaining septic system plans and implementation. They will be drilling two more bore holes for testing. The school was asked to contact the person that farms the field West of the new septic site to let him know that he would no longer be able to flood irrigate that piece of farm ground after the harvesting of the current crop.

Reopening of Schools Update

Mrs. O'Donnell advised the Board that Mr. Felton will have a press conference every Wednesday. He will highlight how things are looking in Yellowstone County regarding COVID-19 and keeping schools open. She will keep the Board and staff informed of the content of these meetings.

Final Reading – Policies 3550, 3550F, 7215, 8225, 8301, 8550

3550 and 3550F – Student Clubs
7215 – Obligations and Loans
8550 – Cyber Incident Response
8225 – Tobacco Free Policy
8301 – School Safety
3520 – Student Fines, Fees and Charges

A High School/Joint motion was made by Carl Parker, seconded by Julie Hinkle, to approve the final reading of policies 3520, 3550, 3550F, 7215, 8225, 8301, and 8550.

Motion passed unanimously.

NEW BUSINESS

Human Resources

High School/Joint

- Mark Deaver – Substitute Teacher
- Michael Schnoor (current bus driver) – Substitute Teacher
- Roger Brewer – Substitute Bus Driver
- Summer Nelson – Bus Driver (pending fingerprint results)

It was recommended to hire the listed staff pending fingerprint results.

A High School/Joint motion was made by Carl Parker, seconded by Shane Rekdal to approve hiring the employees as listed pending fingerprint results.

Motion passed unanimously.

Out-of-District Students

- Elementary – 1
- High School – 3

It was recommended to approve the listed Out-Of-District Students for the 2020-2021 school year.

An Elementary motion was made by Julie Hinkle, seconded by Shane Flowers, to approve the Elementary Out-of-District Student for the 2020-2021 school year.

A High School motion was made by Shane Rekdal, seconded by Julie Hinkle, to approve the Out-of-District Students for the 2020-2021 school year.

Both motions passed unanimously.

Graduation Date

Mr. Poepping stated that he would like to set the 2021 graduation date for Sunday, May 16, 2021 at 11:00am, location to be determined.

A High School motion was made by Shane Flowers, seconded by Shane Rekdal, to approve the 2021 graduation date of Sunday, May 16, 2021 at 11:00am.

Motion passed unanimously.

Building Use Requests

After some discussion regarding building use requests that will draw a large crowd, it was decided that, at this time due to COVID-19, they will not be approved. The Board's plan is to re-visit those requests after the first of the new year.

Transportation Handbooks

Mr. Trotter addressed the Board about making a change in his Driver's Handbook regarding seniority retention if a person leaves their position and then returns. The Board discussed the revision that was presented and decided they could support it if it included a 6-month limit.

A High School/Joint motion was made by Carl Parker, seconded by Julie Hinkle to approve the transportation handbook revision adding a 6-month limit as discussed.

Motion passed unanimously.

Bus Routes 2020-2021

The 2020-2021 bus routes were reviewed.

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Flower, to approve the 2020-2021 bus routes as presented.

Motion passed unanimously.

Superintendent 2020-2021 Expectations & Goals

The Board reviewed, with the Superintendent, the expectations and goals they have developed for her and the school.

STANDING COMMITTEE REPORTS

A new Board Committee, Mission and Vision, was formed. The following people will make up the new committee:

Shayne Vandivort, Shane Rekdal, Macey Ferguson and Drea O'Donnell.

- Facilities Committee – The design team and facilities committee will meet every Monday in the Board Room at 1:00pm. Each week there will be areas of the construction project that will be discussed with the construction and architect groups.
- Policy Committee – The policy committee will continue to meet and bring policies to the Board that need review. A policy committee meeting needs to be set for September prior to the Board meeting.
- Negotiations Committee – The negotiations committee is not currently meeting this month.

ADMINISTRATION REPORTS

The Administrators recapped their reports.

EXECUTIVE SESSION

None

OPEN SESSION TOPICS FOR NEXT MEETING

None

EXECUTIVE SESSION TOPICS FOR NEXT MEETING

None.

ANNOUNCEMENTS

None.

ADJOURNMENT

Time of adjournment: 8:40pm.