

# **BOARD MINUTES**

**November 18, 2020**

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, November 18, 2020 in the Board Room of the Administration Building. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Julie Hinkle, Carl Openshaw, and Shayne Vandivort.

Members present by phone: Shane Flowers.

Members excused: Carl Parker and Shane Rekdal.

Superintendent – Drea O’Donnell, MS Principal/AD – Rich Hash, Elem. Principal - Autumn Arlian, HS Principal – KJ Poepping, and Transportation Supervisor - Robert Trotter were present for the entire meeting, Clerk – Janice Ripley was present by phone.

## **CONSENT AGENDA**

An Elementary motion was made by Julie Hinkle, seconded by Jeff Branson, to approve the Elementary business claims and accounts, to include October claims 130259 – 130328.

A High School/Joint motion was made by Shayne Vandivort, seconded by Julie Hinkle, to approve the High School business claims and accounts, to include October claims 130259 – 130328, and the approval of the October regular meeting minutes.

Both motions passed unanimously.

## **HEARING OF THE PUBLIC**

None.

## **INFORMATIONAL**

- 1) SRO - Could not attend the meeting, will place on a future agenda.
- 2) Teacher Presentations: Dawn Sherseth, K-5 Music and Sara Lambrecht, MS Science, presented examples of their on-line learning classes.
- 3) Building use requests: As posted in the agenda.
- 4) Water
- 5) Nurse’s Report
- 6) Resignations: Rich Hash – 8<sup>th</sup> grade Boys Basketball Coach, Michael Bondurant – Asst. Speech and Drama Coach, Rebecca Groves – Student Custodian.
- 7) Missing Children
- 8) Mission Statement: A safe, respectful, and positive community where our high expectations and emphasis on personal growth support all students in being successful, lifelong learners.

No Action

**OLD BUSINESS**

**Building Project Update**

Jeff Niles, of Langlas Construction, advised the Board that the CTE drain field should be up and running after Thanksgiving, which will eliminate the need for Andersen Sewer Service’s weekly pumping.

The main building’s roof should be finished this week. The plan is to make the building weather tight as soon as possible. Internal and some external framing will start in December. Langlas is planning a walkthrough for the Board at the January or possibly December meeting. If the Board would rather have the walkthrough during the day light hours that will be arranged.

Hail repairs to the bus barn are to be started soon.

**COVID Update**

Mrs. O’Donnell gave a short update on the COVID information available from the County Health Director. At this time the reports are trending favorably.

**Second Reading – Policies 9000, 9100, 9110, 9210, 9230, 9231, 9231P, 9232, 9233, 9240, 9242, 9243, 9244, 9245, 9261, 9300, 9310, 9320, 9321, 9322, 9330, 9340**

9000	9231P	9245	9322
9100	9233	9261	9330
9110	9240	9300	9340
9210	9242	9310	
9230	9243	9320	
9231	9244	9321	

The above listed policies are School Facilities policies. It was recommended to approve these School Facilities policies for second reading.

A High School/Joint motion was made by Julie Hinkle, seconded by Jeff Branson, to approve the policies, as listed, for second reading.

Motion passed unanimously.

**NEW BUSINESS**

**Human Resources**

**High School/Joint**

- Lee Bestrom – Sub Bus Driver (pending fingerprint results)
- Jennifer Reitz – Sub Teacher (current bus driver)
- Makayla Salazar – Sub Custodian or Kitchen Helper (pending fingerprint results)
- Christina Warren – Asst. Speech & Drama Coach

### Middle School

- Sam Sheets – JH Boys Basketball Coach and Asst. MS Wrestling Coach
- Jenna Thayer – JH Boys Basketball Coach

It was recommended to hire the listed staff, pending fingerprint results if needed.

An Elementary motion was made by Julie Hinkle, seconded by Jeff Branson, to approve hiring the employees and substitutes as listed.

A High School/Joint motion was made by Shayne Vandivort, seconded by Jeff Branson, to approve hiring the employees and substitutes as listed.

Both motions passed unanimously.

### **Out-of-District Students**

None

### **MTSBA FY2022 Dues and Revenue Estimate**

A High School/Joint motion was made by Jeff Branson, seconded by Shayne Vandivort, to approve the MTSBA proposed dues increase for 2021-2022 as presented.

Motion passed unanimously.

### **Owner's Representative Contract Amendment**

This is an amendment to the original agreement that takes care of the Project Management Services Mark Qualman has been doing for the Shepherd School District's construction project. This agreement amendment runs through September 2021.

A High School/Joint motion was made by Julie Hinkle, seconded by Shayne Vandivort, to approve the amendment to Mark Qualman's contract, through Quest Services, to include the Project Management Services for the construction project.

Motion passed unanimously.

### **STANDING COMMITTEE REPORTS**

- Facilities Committee – The design team and facilities committee will meet every other Monday in the Board Room at 1:00pm. Each week there will be areas of the construction project that will be discussed with the construction and architect groups.
- Policy Committee – The policy committee will continue to meet and bring policies to the Board that need review
- Negotiations Committee – The negotiations committee is not currently meeting next month; however the SEA has sent in their intent to negotiate for this year.

## **ADMINISTRATION REPORTS**

The Administrators recapped their reports. Some of the highlights are:

- The AD and Driver Instructor positions will be opened up.
- Ten to twelve Shepherd band students were chosen for Honor Band this year.
- One Shepherd band student was chosen for All State Band.
- There have been discussions regarding the Valedictorian and Salutatorian positions, as to whether they are needed any longer. They are no longer used for determining college scholarships. If these honors are to remain at Shepherd High School, maybe they should be tied to the Honors Diploma, discussions are continuing. This will be brought back to the Board at some point.
- One new bus driver sub has successfully completed everything necessary for licensing and is being trained now. Another driver sub is working to complete all the licensing requirements needed.

## **EXECUTIVE SESSION**

None

## **OPEN SESSION TOPICS FOR NEXT MEETING**

None

## **EXECUTIVE SESSION TOPICS FOR NEXT MEETING**

None.

## **ANNOUNCEMENTS**

None.

## **ADJOURNMENT**

Time of adjournment: 7:24pm.