

# **BOARD MINUTES**

## **February 10, 2021**

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, February 10, 2021 in the Board Room of the Administration Building. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Shane Flowers, Julie Hinkle, Carl Openshaw, Carl Parker, Shane Rekdal, and Shayne Vandivort.

Members excused: Jeff Branson.

Superintendent – Drea O’Donnell, Clerk – Janice Ripley, MS Principal/AD – Rich Hash, Elem. Principal - Autumn Arlian, HS Principal – KJ Poepping, and Transportation Supervisor - Robert Trotter were present for the entire meeting.

### **CONSENT AGENDA**

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the Elementary business claims and accounts, to include January claims 130462 - 130516.

A High School/Joint motion was made by Shayne Vandivort, seconded by Carl Parker, to approve the High School business claims and accounts, to include January claims 130462 - 130516, and the approval of the January regular meeting minutes.

Both motions passed unanimously.

### **HEARING OF THE PUBLIC**

None

### **COMMUNICATIONS**

None

### **INFORMATIONAL**

- 1) Building use requests: As posted in the agenda.
- 2) Nurse’s Report
- 3) Water Report
- 4) Resignations: Janice Ripley Business Manager/Clerk
- 5) Missing Children
- 6) Spring ANB Count
- 7) Felt Martin Information

No Action

## **OLD BUSINESS**

### **COVID Update**

The Administration Team met to re-visit the school's plan that has been in place since the re-opening of school. Various updates were made to the plan. They will continue to monitor school-wide cases, and if there is an increase, the plan will be re-visited again.

The Governor advised that the Statewide mask mandate will be lifted Friday morning 2/12/21. With the Governor's speech in mind, the Board needed to make a decision about masks being optional or remaining mandatory for the remainder of the year.

The school has been offering \$50.00 per day for substitutes during phase 2. This additional pay has been covered by ESSER I funding that the school received. The State is no longer in phase 2, therefore, it was discussed whether to continue with the additional \$50.00 per day sub rate.

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve continuing with the additional \$50.00 per day sub pay, COVID updates, and the masks as optional going forward after the Governor's message dropping the mask mandate.

Motion passed unanimously.

### **Construction Update**

The DEQ sent a confirmation letter stating that all the necessary paperwork and fees have been received and processed for issuance of the discharge permit allowing work to continue with the new drain field project.

Collaborative Design and Langlas & Associates have stated they are donate all the steel needed to create Stampede Alley in the hallway entering the new lunchroom. The students in the shop classes will then cut horses from the steel to put on the wall in the hallway.

### **Final Reading Policy 1310P**

This policy allows the meeting of the Policy Committee to be considered the first reading of any new or changed policy for approval.

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve Policy 1310P for the final reading.

Motion passed unanimously.

### **Second Reading Policy 1400**

This policy will change the date of the monthly board meeting from the 2<sup>nd</sup> Wednesday of the month to the 3<sup>rd</sup> Wednesday of each month.

A High School/Joint motion was made by Shayne Vandivort, seconded by Shane Rekdal, to approve Policy 1400 for the second reading.

Motion passed unanimously.

## **NEW BUSINESS**

### **Human Resources**

Tina Downing – Athletic Director  
Peggy Schram - Substitute

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve hiring the Athletic Director position and the substitute list as presented

Motion passed unanimously.

### **Out-of-District Students**

A High School/Joint motion was made by Shane Flowers, seconded by Julie Hinkle, to approve one out-of-district student for the 2020-2021 school year.

Motion passed unanimously.

### **Allied Control and Mechanical Information on HVAC Update of Equipment**

Two men from Allied Control were present at the meeting. They presented the Board with costs and options for integrating our current HVAC computer system into the new HVAC system being installed in the new building. It was stated that the new system is the most current up to date system available, and the current system could be integrated into the new system easily. They advised the Board that they would be responsible for all the yearly maintenance of the new mechanical system and could easily add the current mechanicals into that maintenance program as well. The Board will take a month to look into their proposal before making a decision.

No action.

### **Bus Purchases**

Mr. Trotter presented bids from Thomas (I State) and Bluebird (Harlow's Bus Co.) for two new buses. He went over the costs and maintenance issues with both companies. He recommended the two buses from I State.

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the purchase of two buses from I State at \$122,982 each, for a total of \$245,964.00.

Motion passed unanimously.

### **Technology-Chromebook Purchases 2021**

Bids for new Chromebooks were reviewed. The bid from CDI was recommended. These new Chrome books will start a replacement cycle for old Chromebooks. ESSER II funds, if received, will be utilized for these purchases. If those funds are not available, then technology funds will be used.

A High School/Joint motion was made by Shane Rekdal, seconded by Shane Flowers, to approve the purchase of additional Chromebooks from CDI to start a replacement cycle for technology.

Motion passed unanimously.

### **HS Valedictorian/Salutatorian**

Mr. Poepping outlined the new guidelines they would like to see implemented for determining the valedictorian and salutatorian each year. These changes would be added to the handbook and become effective with the incoming Freshmen class that will graduate in 2025. These honors would be tied to the honors diploma system that has been implemented.

A High School motion was made by Shayne Vandivort, seconded by Julie Hinkle, to change the High School handbook to state the new criteria for determining the valedictorian and salutatorian of the graduating class beginning with the incoming class of 2025.

Motion passed unanimously.

### **Principal Rehires and Administration Salaries**

It was recommended to rehire Mrs. Autumn Arlian as Elementary Principal, Mr. Richard Hash as Middle School Principal, and Mr. KJ Poepping as High School Principal for the 2021-2022 school year. It was also recommended to provide the same percentage salary increase to the Principals and Superintendent that the certified teaching staff receive.

An Elementary motion was made by Julie Hinkle, seconded by Shane Rekdal, to rehire Mr. Richard Hash as Middle School Principal and Mrs. Autumn Arlian as Elementary Principal, as well as provide the same percentage salary increase as the District provides to the certified teaching staff.

A High School motion was made by Shane Rekdal, seconded by Carl Parker, to rehire Mr. KJ Poepping as High School Principal, as well as provide the same percentage salary increase as the District provides to the certified teaching staff.

A High School/Joint motion was made by Julie Hinkle, seconded by Shayne Vandivort to provide the same percentage salary increase to the Superintendent that the District provides to the certified teaching staff.

All motions passed unanimously.

### **Trustees Call for an Election**

An Elementary motion was made by Julie Hinkle, seconded by Shane Flowers, to approve the resolution calling for an election.

A High School motion was made by Carl Parker, seconded by Shane Rekdal to approve the resolution calling for an election.

Both motions passed unanimously.

### **STANDING COMMITTEE REPORTS**

- Facilities Committee – The design team and facilities committee will meet every other Monday at 1:00pm.
- Policy Committee – The policy committee will continue to meet and bring policies to the Board that need review. A policy committee meeting needs to be set for March 2021.
- Negotiations Committee – The negotiations committee will meet this spring.
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### **ADMINISTRATION REPORTS**

The Administrators recapped their reports.

### **EXECUTIVE SESSION**

None

### **OPEN SESSION TOPICS FOR NEXT MEETING**

None

### **EXECUTIVE SESSION TOPICS FOR NEXT MEETING**

None.

### **ANNOUNCEMENTS**

None.

**ADJOURNMENT**

Time of adjournment: 7:47pm.