

BOARD MINUTES

May 19, 2021

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, May 19, 2021 in the Board Room of the Administration Building. Chairman, Carl Openshaw called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Jeff Branson, Shane Flowers, Julie Hinkle, Carl Openshaw, Shane Rekdal, and Shayne Vandivort.

Members excused: Carl Parker.

Superintendent – Drea O’Donnell, Clerk – Janice Ripley, MS Principal/AD – Rich Hash, Elem. Principal - Autumn Arlian, HS Principal – KJ Poepping, and Robert Trotter – Transportation Supervisor were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Jeff Branson, seconded by Julie Hinkle, to approve the Elementary business claims and accounts, to include April claims 130636 - 130689.

A High School/Joint motion was made by Shayne Vandivort, seconded by Shane Rekdal, to approve the High School business claims and accounts, to include April claims 130636 – 130689, and the April regular meeting minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

None

COMMUNICATIONS

None

INFORMATIONAL

- 1) Building use requests: As posted in the agenda.
- 2) Missing Children
- 3) Water Report
- 4) Nurse’s Report
- 5) Resignations:
 - Rebeca Schlosser – HS Teacher
 - Melissa Damm – Middle School Teacher
 - Lucas Logan – Head MS Football and Wrestling Coach
 - Gary Scott – Route Bus Driver – would like to be a driver sub

No Action

OLD BUSINESS

COVID Update

Shepherd Schools made it through the school year without any major COVID interruptions. The administration team will meet and design a continuing services plan. It will be posted on the school's website when it is complete.

Final Reading Policies 2100, 3210, 3225, 3225F, 3225P, 3310, and 5321

A High School/Joint motion was made by Julie Hinkle, seconded by Jeff Branson, to approve policies 2100, 3210, 3225, 3225F, 3225P, 3310, and 5321 for the final reading.

Motion passed unanimously.

NEW BUSINESS

Human Resources

Natasha Zabel – Re-hire
Amber Hemmer – Summer Custodian (part time)
Connor Hash – Summer Student Worker

Adult Ed.

Chris Hanson – Spanish Teacher
Marj Ostermiller – Sewing/Crafting Teacher
Macey Ferguson – Adult Ed Program Coordinator/Group Fitness Instructor
Katlyn Stringari – Group Fitness Instructor
Alexandria Walker – Group Fitness Instructor
Jamie Feeley – Group Fitness Instructor

Coaching and sub list employees are attached to the agenda.

An Elementary motion was made by Shane Rekdal, seconded by Julie Hinkle, to approve hiring the coaches, advisors, and Elementary aide as listed.

A High School/Joint motion was made by Shane Rekdal, seconded by Shayne Vandivort, to approve the coaches, advisors, Adult Ed Instructors, substitutes, and summer workers as listed.

Both motions passed unanimously, Julie Hinkle abstained from the H.S./Joint vote.

Out-of-District Students

It was recommended to approve the list of Out-of-District students for the 2021-2022 school year. Most of these students are returning students.

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle, to approve the Out-of-District students for the 2021-2022 school year.

A High School motion was made by Jeff Branson, seconded by Shane Rekdal, to approve the Out-of-District students for the 2021-2022 school year.

Both motions passed unanimously.

2021-2022 Student Handbook Review - HS

A High School motion was made by Julie Hinkle, seconded by Shane Rekdal, to approve the HS Student Handbook for the 2021-2022 school year.

Motion passed unanimously.

Re-appoint Superintendent as Authorized District Representative

Every year the school has to appoint an Authorized District Representative. The appointee is usually the School's Superintendent.

A High School/Joint motion was made by Shane Rekdal, seconded by Shayne Vandivort, to appoint the Superintendent as the Authorized District Representative.

Motion passed unanimously.

Health Curriculum

It was recommended to purchase the new Health Curriculum with a 6-year online component as presented.

A High School/Joint motion was made by Julie Hinkle, seconded by Jeff Branson, to approve the purchase of a new Health Curriculum with a 6-year online component.

Motion passed unanimously.

Montana Cooperative Services Food Contract

A High School/Joint motion was made by Shayne Vandivort, seconded by Julie Hinkle, to approve the Montana Cooperative Services Food Bid for 2021-2022.

Motion passed unanimously.

YBGR Contract CSCT

It was recommended to approve the contract with YBGR for the CSCT program for 2021-2022. There is a clause in the contract that allows the school to pull out of the contract with a thirty-day notice.

A High School/Joint motion was made by Jeff Branson, seconded by Shane Rekdal, to approve the contract with YBGR for the 2021-2022 CSCT program.

Motion passed unanimously.

MHSA Dues, Concussion & Catastrophic Insurance

It was recommended to approve the MHSA dues and the Concussion & Catastrophic Insurance for the 2021-2022 school year. This is done annually so the High School can participate in sports.

A High School motion was made by Julie Hinkle, seconded by Shane Flowers to approve the MHSA dues and the Concussion & Catastrophic Insurance for the 2021-2022 school year.

Motion passed unanimously.

Contract with NWEA for MAPS Testing

It was recommended to approve the four additional years to the NWEA contract for the 2021-2025 school years. This will be a cost savings for the school.

A High School/Joint motion was made by Shane Flowers, seconded by Julie Hinkle, to approve the additional four year commitment with NWEA for the 2021-2025 school years.

Motion passed unanimously.

Propane Bid

This agenda item was tabled to the June meeting. The Board asked the Superintendent to do some more investigation into some of the additional charges.

MTSBA Dues, Trustee Insurance

A High School/Joint motion was made by Julie Hinkle, seconded by Shayne Vandivort to approve the MTSBA Dues and Trustee Insurance for the 2021-2022 school year.

Motion passed unanimously.

Approve County Running Elections for 2021-2022

A High School/Joint motion was made by Shane Rekdal, seconded by Jeff Branson, to approve Yellowstone County running all school elections for the 2021-2022 school year.

Motion passed unanimously.

Board Reorganization

At this time, the Superintendent took control of the meeting. She swore Carl Openshaw in as a Board member elected by Acclamation. She called for nomination for Board Chair. Julie Hinkle nominated Carl Openshaw for Board Chair, Jeff Branson seconded the nomination. Carl Openshaw was unanimously elected Board Chair for the 2021-2022 school year. He then took over the Board meeting and called for nominations for Vice

Chair. Jeff Branson nominated Julie Hinkle for Vice Chair, Shane Flowers, seconded the nomination. Julie Hinkle was unanimously elected Vice Chair for the 2021-2022 school year. Carl Openshaw nominated the appointment of Janice Ripley as District Clerk for the 2021-2022 school year, Julie Hinkle seconded it. Janice Ripley was unanimously appointed as District Clerk for the 2021-2022 school year.

STANDING COMMITTEE REPORTS

- Facilities Committee – The design team and facilities committee will meet every other Monday at 1:00pm. Please join the meetings if you are at all able to do so. Jeff Niles informed the Board that remodel in the High School will start right away. He said the construction trailer and temporary fencing will be removed soon and the area completed for paving.
- Policy Committee – The policy committee will continue to meet and bring policies to the Board that need review. A policy committee meeting needs to be set for June. The Board will be re-visiting the concealed carry policy in the near future.
- Negotiations Committee – The negotiations committee met with the SEA on May 6, 2021. The next meeting is yet to be determined.
- No changed were made to the Board Committees.
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ADMINISTRATION REPORTS

The Administrators recapped their reports.

EXECUTIVE SESSION

None

OPEN SESSION TOPICS FOR NEXT MEETING

None

EXECUTIVE SESSION TOPICS FOR NEXT MEETING

None.

ANNOUNCEMENTS

None.

ADJOURNMENT

Time of adjournment: 7:28pm.