

Recruitment*



At ISL, recruitment will be conducted in the following manner:

- Ads will be posted internally and externally as appropriate;
- Applications will be reviewed by two or more staff members;
- Two interviews + 1 video recording interview per candidate will be held with different leadership staff;
- Four professional references will be checked;
- Academic qualifications and teaching qualification (when appropriate) will be checked;
- Clearance to work with children (criminal background) will be checked;
- A hiring decision by the Director will only follow once the above steps have been completed.

* Only typical recruitment calendar, vacancies can arise anytime during the year

Onboarding*

Overview of Onboarding



* Only typical onboarding, recruitment and then fast-track onboarding can arise anytime during the year

If you are coming from overseas, you should plan to arrive in Luxembourg early July to best allow you to find accommodation and calmly conduct all other business connected with re-locating to a new country before the back-to-school rush begins.

You have then enough time to settle down before the New Staff Orientation days.

ISL organises an orientation week mid-August. All new teachers are expected to attend the five New Teacher Orientation Mornings which take place the week before the Teacher Orientation Days.