

## International and diverse working environment

We facilitate international recruitment



### Overseas relocation for both EU and non-EU citizens

**ISL hires people from all around the globe, people from the EU and also non-EU people.**

ISL has overseas-hired staff benefit package which includes: The benefits listed apply to Faculty members employed under an unlimited term contract.

- Upon arrival: relocation and transportation allowances, flights allowance to Luxembourg (including dependants), along with professional help and individualised assistance.
- Home leaves (flight allowance every two years for up to 10 yrs), and free tuition for a maximum of 2 children (if full time).
- Upon departure: transportation allowance and flights allowance to home of records (including dependants).

ISL has hired relocation companies to provide new staff (overseas hired) with assistance in finding and acquiring an appropriate accommodation as well as getting settled in during the first few weeks of life in

Luxembourg. Each relocation company is expected to ensure that trained professionals assist you by organising and conducting:

- property visits with you,
- helping you get registered with the city authorities, complete your residency permit application,
- taking you to the bank to open your accounts,
- generally acting in your best interests to help you get settled in to Luxembourg.

### Visa/work permit

- ISL does not only hire EU citizens but also non-EU citizens. The HR office will be helping new staff before and after their arrival in Luxembourg, with the entire process.
- For non-EU citizens, the entire process of becoming resident in Luxembourg can take up to several months. Much of the paperwork that is needed to become a resident of Luxembourg can be found at <https://guichet.public.lu/en.html>. EU citizens do not need residency permits or residency visas.
- Accompanying spouses/legal partners will have the eligibility to work as soon as they become residents.