



Fall 2025  
Visalia Adult School

# MICROSOFT EXCEL 2016

REGISTRATION OPENS: JUNE 2, 2025

## Schedule:

August 26, 2025 - December 9, 2025

Tuesday

6:00PM - 8:30PM

Date and Times are subject to change



Upon successful completion of the course, student will receive Certificate of Completion.

## What You'll Learn

Microsoft Excel 2016 course will take students through the basics of the world's most popular spreadsheet software. Learn how to perform basic calculations, create professional graphs and charts from your data and more!



## Requirements:

- Preregister online: [vas.vusd.org](http://vas.vusd.org)
- CASAS pre and post assessment
- Mandatory and on-time first day of class attendance or will be dropped

## Cost:

- Registration Fee: \$200
- Book Fee: \$126
- Credit/Debit Only

Refunds provided if requested prior to the first day of class



Scan QR code  
to register now

## Contact Us

☎ 559-730-7646

🌐 [vas.vusd.org](http://vas.vusd.org)

📍 3110 E. Houston Ave Visalia, CA 93292