Plano Independent School District
2700 W. 15th Street, Plano, TX

Board Meeting | **Board of Trustees**

Tuesday, August 4, 2015

6:00 PM

Plano Independent School District
2700 W. 15th Street, Plano, TX 75075

Board Meeting | AGENDA

August 4, 2015

Plano Independent School District Strategic Plan 2013-18
The five-year revision of the Plano ISD Strategic Plan was adopted by the Board of Trustees on May 7, 2013.

Vision Statement
Plano ISD schools empower students to be able to adapt to new learning and career opportunities throughout their lives, collaborate with, and contribute to, the global community and to be disciplined and creative in their thinking.

Mission Statement
The mission of the Plano Independent School District is to provide an excellent education for each student.

District Goals
Plano ISD has two major ongoing district goals:
- Ensure continued improvement in student learning
- Ensure efficient use of financial resources/budgeting

2014-15 District Initiatives
- Legislative Issue Platform Reflecting District Priorities
- Technology in Support of Student Learning
- Systems Leadership Towards Transforming the Teaching and Learning Dynamic
- Choice Programs of Plano – Continued Development

I. CALL TO ORDER - 6:00 PM
Meeting will be opened in the Board Room, first floor, Administration Building, 2700 West 15th Street, Plano, Texas, 75075.

II. CLOSED SESSION - 6:00 PM
Closed session will be held in the Board Library, second floor, Administration Building, 2700 West 15th Street, Plano, Texas, 75075.

A. **Pursuant to Section 551.074** of the Texas Government Code, deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

III. RECONVENE REGULAR MEETING - 7:00 PM
Meeting will reconvene in open session the Board Room, first floor, Administration Building, 2700 West 15th Street, Plano, Texas, 75075.

IV. INVOCATION AND PLEDGE OF ALLEGIANCE

V. PUBLIC COMMENT SESSION - AGENDA TOPICS
Public comment session in accordance with Policy BED(LOCAL), provided for public input. Priority will be given to agenda topics first. Public comment cards and guidelines are provided to all attendees. Public comment session may continue at the close of the scheduled agenda.*

VI. CONSENT AGENDA:
Request Decision - Closure Required

A. Personnel recommendations, including extension and/or renewal of contracts of individual teachers, principals, directors, and support staff; administrative appointments;*

1. Administrative Appointments 5
2. New Hires 11
3. Separations 12

B. Minutes of Previous Meetings 19
Presenter: Denise Gillespie

C. Bids/Purchases/Construction

1. RFP 2013-050 S2, Food Catering 27

Presenter: Steve Fortenberry

2. RFP 2015-016, Electrical Energy Provider - Constellation New Energy 29
Presenter: Steve Fortenberry

3. Bid 2015-024, Laminating Film and Laminators 30
Presenter: Steve Fortenberry

4. Bid 2015-036, Electric Motors 36
Presenter: Steve Fortenberry

5. RFP 2015-038, Collision Repair for Light to Medium Trucks and Buses 40
Presenter: Steve Fortenberry

6. RFP 2015-039, Vent Hood Exhaust, Ceiling Vent, and Tile Cleaning 41
Presenter: Steve Fortenberry

7. RFP 2015-042, Digital Language Labs 43
Presenter: Dan Armstrong/Steve Fortenberry

8. Sole Source Purchase - AP/IB Equity and Excellence Project by Equal Opportunity Schools 44
Presenter: Dr. Jim Wussow/Steve Fortenberry

9. Sole Source Purchase - Blast Program by The Learning Together Company 57
Presenter: Dr. Jim Wussow/Steve Fortenberry

10. Sole Source Purchase, EBSCO Publishing Subscriptions 58
Presenter: Dan Armstrong/Steve Fortenberry

11. Sole Source Purchase, Blackboard License Renewal 59
Presenter: Dan Armstrong/Steve Fortenberry

12. Sole Source Purchase, Prologic Technology Systems Contract for TEAMS 60
Presenter: Dan Armstrong/Steve Fortenberry

D. Interlocal Agreement-Region 10, Discovery Streaming Subscription Renewal 61
Presenter: Dan Armstrong/Steve Fortenberry

E. Communities in Schools 62
Presenter: Susan Modisette/Steve Fortenberry

F. Agreement with McKinney ISD for the Serenity High Program 64
Presenter: Susan Modisette

G. Permanent Sidewalk Easement - City of Murphy 67
Presenter: Steve Fortenberry

H. Agreement for the Purchase of Attendance Credits 79
Presenter: Steve Fortenberry

I. Recommended Fiscal Year 2015-16 Budget Amendments 82
Presenter: Steve Fortenberry

J. Surplus Property 85
Presenter: Steve Fortenberry

K. Head Start Program Information 87
Presenter: Dr. Jim Wussow

VII. CONSENT AGENDA ITEMS FOR DISCUSSION:

A. Endorse Candidate for TASB Board of Directors, Region 10, Position A 125
Request Decision - Closure Required
Presenter: Nancy Humphrey

B. Facilities and Technology Study Task Force 129
Request Decision - Closure Required
Presenter: Dr. Brian Binggeli/Steve Fortenberry

VIII. REPORTS:
Update/Status Report

A. Construction Report 134
Presenter: Steve Fortenberry

IX. POLICIES:

A. TASB Localized Policy Manual Update 102, affecting local policies (see attached list) - First Reading 154
Request Decision - Closure Required
Presenter: Karla Oliver

B. CQ(EXHIBIT D) Technology Resources - First Reading 166
Informational Only
Presenter: Karla Oliver

C. FL(EXHIBIT D) Student Records - First Reading 168
Informational Only
Presenter: Karla Oliver

D. FNCG(LOCAL) Student Conduct: Weapons - Second Reading 170
Request Decision - Closure Required
Presenter: Karla Oliver

X. CONSENT AGENDA - ITEMS REMOVED
Request Decision - Closure Required

XI. CONCLUSION OF PUBLIC COMMENT SESSION - NON-AGENDA TOPICS

XII. ADJOURNMENT

* Audience participation is limited to items posted on the agenda; however, participation is not permitted with regard to personnel matters. Audience participation is limited to the time allotted for those individuals who have requested that an item be placed on the agenda or for those who submit a guest card indicating the agenda item they wish to address. At all other times during Board meetings, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. Speaker presentation time will be set by the Board President at the Board dais. Delegations of more than five persons shall appoint one person to present their views before the Board. No action may be taken regarding the information received by the board.

This agenda (one or more pages) is part of a document attached and entitled NOTICE OF MEETING in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551. The order in which posted agenda items are taken may be changed by a two-thirds vote of the Board Members present.

The Plano ISD Administration Building, Board Room, 2700 West 15th Street, Plano, Texas, 75075 is wheelchair accessible. A curb slope entry is available at the front entrance. Board Members welcome communication from citizens and are available to speak to school and community groups by contacting Denise Gillespie at 469-752-8123.

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM Minutes of Previous Meetings

INFORMATION SUBMITTED BY: Denise Gillespie - (469) 752-8123

COMMENTS:

Board Meeting minutes for June 2, 2015, are attached for the Board's approval.

BUDGET IMPACT:

N/A

SUPPORTS THE STRATEGIC GOAL(S) OF:

Community Connectedness

RECOMMENDATION:

The administration recommends the Board approve the meeting minutes as submitted.

Board Meeting | MINUTES

June 2, 2015

A Board Meeting of the Board of Trustees of Plano ISD was held Tuesday, June 2, 2015, beginning at 6:02 p.m., in the Plano ISD Administration Building, Board Room, 2700 West 15th Street, Plano, Texas, 75075.

The following Board Members were present: Nancy Humphrey, presiding; Missy Bender; Carrolyn Moebius; Tammy Richards; Yoram Solomon and David Stolle.

Trustee Marilyn Hinton arrived at 7:07 p.m.

I. CALL TO ORDER - 6:02 P.M.

President Nancy Humphrey called the meeting to order at 6:02 p.m., in the Board Room, first floor, and stated that the meeting had been duly called and notices posted in accordance with the Texas Open Meeting Act, Texas Government Code Chapter 551. **Trustee Tammy Richards moved that the Board convene in closed session. Trustee Yoram Solomon seconded the motion, which carried. President Humphrey announced that the Board would convene in closed session.**

II. CLOSED SESSION - 6:02 P.M.

Closed session was held in the Board Library Room, second floor, Administration Building, 2700 West 15th Street, Plano, Texas, 75075.

A. **Pursuant to Section 551.071** of the Texas Government Code, private consultation with the Board's attorney when the Board seeks the advice of its attorney about: (1) pending or contemplated litigation; (2) a settlement offer; or (3) on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter;

B. **Pursuant to Section 551.074** of the Texas Government Code, deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee;

C. **Pursuant to Section 551.0821** of the Texas Government Code, deliberation regarding a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation;

1. Consultation and deliberation regarding designation of grades under Board Policies EIA(LEGAL) and EIC(LOCAL).

D. **Pursuant to Section 551.072** of the Texas Government Code, deliberation regarding the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Board Secretary Carrolyn Moebius moved that the Board adjourn closed session. Trustee Yoram Solomon seconded the motion, which carried. Closed session was adjourned at 7:20 p.m.

III. RECONVENE REGULAR MEETING - 7:26 P.M.

The meeting reconvened in open session in the Board Room, first floor. All previously named Board Members were present.

President Humphrey thanked representatives from the Help Desk for serving as greeters.

IV. INVOCATION AND PLEDGE OF ALLEGIANCE

V. RECOGNITIONS:

A. State Wrestling Champion

Eric Semifero, district varsity girl's wrestling coach, introduced Plano East athlete Luci Schement, the first Plano ISD student to win a state championship in girl's wrestling. Board Vice President Missy Bender presented Miss Schement with a certificate of recognition and Miss Schement made brief comments.

B. Excellence in Financial Reporting Award

Steve Fortenberry, interim superintendent and CFO, shared comments about the Certificate of Achievement for Excellence in Financial Reporting Award and recognized members of the financial services department staff. Ms. Bender presented the award plaque to Linda Madon, executive director of financial services. Ms. Madon made brief comments.

C. Academy Programs of Plano Sponsor: Bank of America

Karla Oliver, assistant superintendent for government, community and planning initiatives, introduced the recognition of Bank of America's $20,000 gift to the Plano ISD Education Foundation and invited Jefferson Davis, senior vice president, to the podium to make remarks on Behalf of Bank of America.

VI. PUBLIC COMMENT SESSION - AGENDA TOPICS

In accordance with Policy BED(LOCAL), no speakers came forward to address the Board.

VII. CONSENT AGENDA:

Trustee Marilyn Hinton moved that the Board approve the consent agenda as follows. Vice President Missy Bender seconded the motion, which carried.

A. Personnel recommendations, including extension and/or renewal of contracts of individual teachers, principals, directors, and support staff; administrative appointments;*

1. **Separation Report** – Approval of separations from 5/8/15 through 5/21/15;
2. **Administrative Appointments**

As part of the consent agenda, the following administrative appointments were announced:
Mary Hardin, Armstrong Middle School, Assistant Principal
Cody Gibson, Davis Elementary School, Assistant Principal
Katherine Morales, Guinn Special Programs Center, Assistant Principal
Mark Wilczynski, Hendrick Middle School, Assistant Principal
Ashia Bell, Mitchell Elementary School, Assistant Principal
Staci Camp, Rasor Elementary School, Assistant Principal
Deba Douglas, Williams High School, Assistant Principal;

B. Minutes of Previous Meetings
Approval of Board Meeting minutes for May 19, 2015, as submitted;

C. Bids/Purchases/Construction

1. **Bid 2015-015, Plumbing Materials**
   Awarded to all responsive bidders for an estimated annual expense of $325,000 (Plumbing Supplies Budgets);*
2. **RFP 2015-017, Group Travel Services**
   Awarded to all qualified vendors for an estimated annual expense of $1,000,000 (Various Budgets and Student Activity Accounts);*
3. **RFP 2015-022, Library and Classroom Books**
   Awarded to various vendors for an estimated annual expense of $1,200,000 (Operating and Capital Projects Fund);*
4. **RFP 2015-025, Assessment and Performance Management System**
   Awarded to Mach B Technologies (Edugence Portal) for an estimated annual expense of $180,000 (Technology and Assessment Operation Budget);*
5. **Bid 2015-027, Infield Conditioner Material and Installation**
   Awarded to all responsive bidders for an estimated annual expense of $70,000 (Sports Field Supplies Budgets);*
6. **Bid 2015-028, Foundation Repair**
   Approval of rejection of bid due to a lack of participation. A new bid will seek to include the inclusion of more vendors;*
7. **RFP 2015-029, Fire Alarm Update at Gulledge Elementary School**
   Awarded to Fire & Life Safety America in the amount of $69,665 (Contractor Repairs-Alarm Budget);*
8. **RFP 2015-031, Labor-Cafeteria Workers**
   Awarded to all responsive bidders for an estimated annual expense of $220,000 (FANS Operating Budget);*
9. **Bid 2015-032, Irrigation Supplies**
   Awarded to all responsive bidders for an estimated annual expense of $50,000 (Repair Parts Irrigation Budgets);*
10. **RFP 2015-033, Cash Registers**
    Awarded to Bevo POS for an estimated annual expense of $50,000 (Concessions Operating Budget);*
11. **Purchase of Plano West Senior High School Track Repair and Resurface Utilizing 1Governmental Purchasing Alliance (1GPA)**
    Approval of the purchase of Plano West Senior High School track repair and resurfacing, from Hellas Construction, Inc., for an estimated project cost of

$134,560, utilizing 1GPA (2008 Bond Funds);

12. **Purchase of Vehicle Repair Utilizing the Texas Multiple Award Schedules (TXMAS)**
    Approval of the purchase of vehicle repair from Altec, for an estimated expenditure of $59,542, utilizing TXMAS (Operating Budget);

13. **Purchase of Vehicles - Texas Association of School Boards (TASB) BuyBoard Cooperative Purchase**
    Approval of the purchase of replacement vehicles (Murphy Warehouse, Technology and Security Departments) for an estimated expenditure of $230,662, utilizing the TASB BuyBoard Cooperative (Various Operating Budgets);*

14. **Purchase of Annual Support for Cisco Equipment Utilizing the Texas Department of Information Resources (DIR)**
    Approval of the purchase of annual support for Cisco equipment from Flair Data Systems, for an estimated expenditure of $143,428, utilizing the DIR (Operating Budget);

15. **Purchase of Internet/Content Filtering Product Utilizing the Texas Department of Information Resources (DIR)**
    Approval of the purchase of the Internet/content filtering product Websense from SHI Government Solutions, for an estimated annual expense of $68,004, utilizing the DIR;

16. **Job Order Contract (JOC) for Summer Projects - Texas Association of School Boards (TASB) BuyBoard Cooperative Purchase**
    Approval of the TASB BuyBoard Job Order Contract in the amount of $500,000, as allocated for summer projects (2008 Bond Funds);

17. **Purchasing Cooperative Fees**
    Approval of the use of purchasing cooperatives and the payment of related fees, as submitted (Various Operating Budgets and Bond Funds);*

D. Recommended Fiscal Year 2014-15 Budget Amendments and Actual Revenues and Expenditures as of April 30, 2015
Approval of budget amendments and actual revenues and expenditures as of April 30, 2015, as submitted;*

E. Surplus Property
Approval of the disposal of surplus property through the Internet auction or other appropriate method, as submitted;*

F. Interim Authority for Disposal of Surplus Property
Approval of the interim authority of the Superintendent's designee to declare items surplus and to dispose of them in the most cost-effective manner for the period of June 2, 2015, until August 4, 2015. These items will be submitted for ratification at the August 4, 2014, Board Meeting;

G. Adoption of 2015-16 Budget to Provide Accelerated Instruction for Students Failing the End-of-Course Assessment Instrument(s) Required for Graduation
Adoption of the 2015-16 budget to provide accelerated instruction for students failing end-of-course assessment instrument(s) required for graduation ($125,966 funded from the State Compensatory Education Allotment included in the 2015-16 General Fund budget);*

H. Head Start Program Information
Review and acceptance of the Head Start monthly activity for April 2015, as submitted;*

I. Plano ISD Developed State Credit Course
Approval of the new calculus course for Academy High School seniors, as submitted;*

J. Interlocal Cooperation Agreement Between the University of Texas at Dallas (UTD) Callier Center for Communication Disorders and Plano Independent School District for Audiology Services
Approval of the Interlocal Cooperation Agreement between the UTD Callier Center for Communication Disorders and Plano ISD for audiology services for an estimated expenditure of $107,654, for the 2015-16 school year, as submitted (State/Federal Grants);*

K. Interlocal Cooperation Agreement Between the University of North Texas (UNT) and Plano Independent School District for Audiology Services
Approval of the Interlocal Cooperation Agreement between UNT and Plano ISD for audiology services, for an estimated expenditure of $111,985, for the 2015-16 school year, as submitted (State/Federal Grants);*

L. 2015-16 Benefit Plan Documents
Approval of the revisions to the Flexible Benefit Plan Document and the Employee Benefit Plan Document to be effective September 1, 2015, as submitted;*

M. Approval of Compensation Plan Document for 2015-16
Approval of the 2015-16 Compensation Plan Document, as submitted;*

VIII. Consideration and possible action regarding designation of grades under Board Policies EIA(LEGAL) and EIC(LOCAL)
Board Vice President Missy Bender moved that the Board change the grade issued by the classroom teacher, pursuant to Board Policy EIA(LEGAL), as presented by the administration in closed session, on the basis that the grade is arbitrary, erroneous and not consistent with the district's grading policy applicable with the grade. Trustee Yoram Solomon seconded the motion, which carried.
For: 6 Against: 0 Abstain: 1 (Marilyn Hinton, due to absence in closed session)
Board Vice President Missy Bender moved that the Board grant a single exception to Board Policy EIC(LOCAL) permitting Plano East Senior High School to identify two co-salutatorians for the 2014-15 school year, in accordance with the guidelines established by Board Policy EIC(LOCAL). Board Secretary Carrolyn Moebius seconded the motion, which carried: For: 6 Against: 0 Abstain: 1 (Marilyn Hinton, due to absence in closed session)

IX. Board of Trustees Committees and Liaisons
Board Secretary Carrolyn Moebius moved that the Board approve the Board of Trustees Committees and Liaisons as recommended by Board President Nancy Humphrey. Trustee Yoram Solomon seconded the motion, which carried.

X. Submit Advocacy Resolutions for Submission to the 2014-16 TASB Advocacy Agenda

Missy Bender, Board Sub-Committee chair, presented proposed resolutions for submission to the 2014-16 TASB Advocacy Agenda. Following Board discussion, three proposed resolutions were withdrawn:

- Adequate, Equitable School Finance System
- Administration of State Assessment Instrument to English Language Learners
- Voluntary Application of Topical Sunscreen on Students

One proposed resolution was added:

- Opposition to Vouchers

Suggested for a minor word edit:

- Expanding Student Participation in Off-Campus Online Instruction in Calculation of WADA

Trustee David Stolle moved that the Board approve seven Advocacy Resolutions as discussed:

- Middle and High School Counselor Funding Allotment
- Funding WADA to Districts Providing Exam Exemption
- Immediate Termination of Chapter 21 Contract Employees Upon Conviction of a Felony
- Local Control of Instructional School Calendar
- Funding for Early Childhood/Pre-Kindergarten Programs
- Expanding Student Participation in Off-Campus Online Instruction in Calculation of WADA
- Opposition to Vouchers

Trustee Tammy Richards seconded the motion. Trustee Yoram Solomon moved that the Board amend the original motion and separate-out the proposed resolution regarding opposition to vouchers, for separate vote. Board Secretary Carrolyn Moebius seconded the motion, which failed:
Against Amended Motion: 4 (Missy Bender, Nancy Humphrey, Tammy Richards, David Stolle)
For Amended Motion: 3 (Marilyn Hinton, Carrolyn Moebius, Yoram Solomon)
Board President Nancy Humphrey called for a vote on the original motion, which carried unanimously.

XI. 2015-16 BUDGET AND PROPOSED TAX RATE

A. Budget and Proposed Tax Rate Presentation

Steve Fortenberry provided a presentation regarding the 2015-16 budget and proposed tax rate;

B. Budget and Proposed Tax Rate Public Hearing

At 8:58 p.m., President Humphrey announced that the Board would hold a public hearing providing an opportunity for the public to make comments on the 2015-16 budget and proposed tax rate. No speakers came forward to address the Board. The regular meeting reconvened at 8:59 p.m.

XII. ADOPTION OF THE 2015-16 GENERAL FUND, DEBT SERVICE AND FOOD SERVICE BUDGETS

Board Secretary Carrolyn Moebius moved that the Board adopt the 2015-16 General Fund, Debt Service and Food Service budgets as presented. Trustee Tammy Richards seconded the motion, which carried.

XIII. REPORTS:

A. Legislative Report
The administrative staff provided an update on the status of proposed legislation potentially affecting the district.

XIV. POLICIES:

A. FMH(LOCAL) Student Activities: Commencement - First Reading
Trustee Yoram Solomon moved that the Board approve FMH(LOCAL) Student Activities: Commencement, under first reading. Trustee Marilyn Hinton seconded the motion, which carried;

B. FNCG(LOCAL) Student Conduct: Weapons - First Reading
Vice President Missy Bender moved that the Board approve FNCG(LOCAL) Student Conduct: Weapons, under first reading. Trustee Tammy Richards seconded the motion, which carried.

XV. CONSENT AGENDA

A. Items Removed – None

XVI. CONCLUSION OF PUBLIC COMMENT SESSION - NON-AGENDA TOPICS

In accordance with Policy BED(LOCAL), no speakers came forward to address the Board.

XVII. ADJOURNMENT

With no further business, the meeting was adjourned at 9:17 p.m.

*Agenda Item details filed in the Superintendent's Office with the June 2, 2015, agenda packet marked "record copy."

Nancy Humphrey, President

Carrolyn Moebius, Secretary

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM RFP 2013-050 S2 Food Catering

INFORMATION SUBMITTED BY: Steve Fortenberry - (469) 752-8113

COMMENTS:

RFP 2013-050 and RFP 2013-050 S1 Food Catering Services was formally approved by the Plano ISD Board of Trustees on August 6, 2013 and August 5, 2014 for a period of three years. Supplemental RFP 2013-050 S2 Food Catering Services provides the opportunity for additional food catering providers to offer the same or like services for the District. This is the final year of the supplemental proposal process.

A committee of District Staff members evaluated the proposals and recommended that all responsive vendors be awarded. Staff considered the vendors' responsiveness, qualifications, and how well they meet the district's needs.

BUDGET IMPACT:

Food Catering Budget - $420,000 estimated annual value

SUPPORTS THE STRATEGIC GOAL(S) OF:

Student Learning; Community Connectedness

RECOMMENDATION:

The administration recommends that RFP 2013-050 S2 Food Catering be awarded to all responsive bidders as indicated on the attached tab sheet.

Bid Request Number	**2013-050S2**		
Title	**Food Catering**		
Close Date	**6/23/2015**		
			Recommendation
Line Items			
Line 1	**Bakery Delicacies with Condiments - What are your minimum order delivery amount requirements?**		
Name	Price	Note to Buyer	
MD Executive	$10.00		Recommended
Line 2	**Platters and Trays - What are your minimum order delivery amount requirements?**		
Name	Price	Note to Buyer	
Jimmy John's (Windhaven/Plano)	$3.99		Recommended
MD Executive	$10.00		Recommended
Jersey Mike's Subs	$30.00		Recommended
Line 3	**Boxed Lunches - What are your minimum order delivery amount requirements?**		
Name	Price	Note to Buyer	
MD Executive	$10.00		Recommended
Jersey Mike's Subs	$30.00		Recommended
Jimmy John's (Windhaven/Plano)	$31.80	minimum of 4 box lunches must be ordered	Recommended
Dickey's	$0.00		Recommended
Which Wich	$0.00		Recommended
Line 4	**Dinner Specials - What are your minimum order delivery amount requirements?**		
Name	Price	Note to Buyer	
Jimmy John's (Windhaven/Plano)	$3.99		Recommended
MD Executive	$10.00		Recommended
Jersey Mike's Subs	$30.00		Recommended
El Norte Mexican Grill	$300.00	$300.00 MINIMUM IF DELIVERED IF FOOD IS PICKED UP AT THE RESTAURANT THERE IS NO MINIMUM	Recommended
Line 5	**Pizza - What are your minimum order delivery amount requirements?**		
Name	Price	Note to Buyer	
CiCi's Pizza	$6.00	One topping, regular pizza. Additional toppings $.50 charge Delivery available for 11+ pizzas with 24 hours notice	Non Responsive
MD Executive	$10.00		Recommended
Line 6	**Beverages - What are your minimum order delivery amount requirements?**		
Name	Price	Note to Buyer	
MD Executive	$2.00		Recommended
Jimmy John's (Windhaven/Plano)	$3.99	one sandwich is the minimum for any delivery	Recommended
Jersey Mike's Subs	$10.00		Recommended
Snowie (Shaved Ice Bus)	$150.00		Recommended
Line 7	**Desserts - What are your minimum order delivery amount requirements?**		
Name	Price	Note to Buyer	
Jimmy John's (Windhaven/Plano)	$3.99	one sandwich is the minimum for any delivery	Recommended
MD Executive	$5.00		Recommended
Jersey Mike's Subs	$5.99		Recommended
Snowie (Shaved Ice Bus)	$150.00	Flavored Shaved Ice is primary product, and can also serve ice cream as well. $150 would be preferred minimum of total order / service, but is workable with no issue. Overall pricing is determined by time and quantity. Please contact us for further details... Thank you kindly.	Recommended
Non - Responsive - did not receive health permits, W-9, references, health inspections as stated in bid			
Café Max			
CiCi's Pizza			
Millstone Bakery			

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM RFP 2015-016 Electrical Energy Provider Contract Ratification

INFORMATION SUBMITTED BY: Steve Fortenberry - (469) 752-8113

COMMENTS:

On May 5, 2015 a list of seven energy providers was approved and authority was delegated to finalize a contract for an electrical energy provider for 2017-2019. Pricing was monitored and it was determined that the current supplier, Constellation New Energy (CNE), consistently offered the best pricing.

Current Contract
Start date: June 1, 2013
End date: December 31, 2017
Contract Price: $0.04701/kWh
Annual spend for CNE charges only: $4.5 million (please note this excludes the Oncor delivery charges)

Renewal Contract
Start date: January 2017
End date: December 31, 2019
Contract Price: $0.04034/kWh
Annual spend for CNE charges only: $3.9 million (please note this excludes the Oncor delivery charges)

The new contract represents $600,000 in annual reduced spend.

BUDGET IMPACT:

Budget Years 2017 to 2019 - estimated annual savings of $600,000

SUPPORTS THE STRATEGIC GOAL(S) OF:

Capacity Development

RECOMMENDATION:

The administration recommends that RFP 2015-016 Electrical Energy Provider contract with Constellation New Energy be ratified.

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM Bid 2015-024 Laminating Film and Laminators

INFORMATION SUBMITTED BY: Steve Fortenberry - (469) 752-8113

COMMENTS:

This is a compliance bid that establishes approved vendors for the purchase of laminating film and laminators for the district. The term for this bid is for one year with two possible extensions.

The bids were reviewed by the Plano ISD Purchasing Department and the FANS Department which tested the laminating film samples.

BUDGET IMPACT:

School and Department Budgets- $85,000 estimated annual expenditure.

SUPPORTS THE STRATEGIC GOAL(S) OF:

Student Learning; Community Connectedness; Capacity Development

RECOMMENDATION:

The administration recommends that Bid 2015-024 Laminating Film and Laminators be awarded as indicated on the tab sheet.

Bid Request Number	**2015-024**			
Title	**Laminating Film & Laminators**			
Close Date	**4/21/2015**			
				Recommendation
Line Items				
Line 1	**Laminating Film, 1.5 mil, 25” X 500’, l” core (must fit a GBC Ultima 65 with a lower HEAT activation)**			
Name	Price	Alternate Specification	Note to Buyer	
DGS Educational Products	$15.99		DryLam SL2551-1	**Recommended**
Lamination Depot, Inc.	$15.99		TruLam Brand	
Scott Electric	$16.00			
Pyramid School Products	$16.99		HOP IND #LR1.5X25X500IMPERIAL **FULL 1.5mil**	
USI Education & Government Sales	$17.20			
Laminator.com	$17.72		Internal Part #RL-25-15-500-1-G	
ACCO Brands USA LLC	$18.15		GBC Brand; Item# 3000004. Purchase in quantities of 2 rolls.	
Document Binding Company	$19.99		Tamerica	
Competitive Edge	$21.25		SL2551-1	
Office Depot, Inc.	$48.29		Office Depot® Brand Lamination Rolls, 25” x 500', Clear, Pack Of 2 ITem # 818588	
School Specialty (Alt 1)	$17.34	School Smart	Sold and priced per roll	
Valiant National AV Supply (Alt 1)	$17.89	Valiant Imperial VLF-25500RI		
Line 2	**Laminating Film, 1.5 mil, 25” X 500’, 2.25” core (must fit a GBC Ultima 65 with a lower HEAT activation)**			
Name	Price	Alternate Specification	Note to Buyer	
USI Education & Government Sales	$17.20			No brand given
Laminator.com	$17.72		Internal Part #RL-25-15-500-225-G	**Recommended**
DGS Educational Products	$19.16		DryLam SL2551-2	
Pyramid School Products	$19.59		HOP IND #LR1.5X25X500X2-1/4IMPERIAL **FULL 1.5mil**	
Competitive Edge	$21.50		SL2551-2	
Scott Electric	$22.00			
ACCO Brands USA LLC	$26.70		GBC Brand; Item# 3000007. Purchase in quantities of 2 rolls.	
Document Binding Company	$27.73		Tamerica	
Lamination Depot, Inc.	$27.95		TruLam Brand	
Office Depot, Inc.	$59.49		GBC® Laminating Film Rolls, 1.5 mil, 25” x 500', Pack Of 2 Item # 492864	
School Specialty (Alt 1)	$18.17	School Smart	Sold and priced per roll	
Line 3	**1.5 mil, 27”X 500', 1” core (must fit a GBC Ultima 65 with a lower HEAT activation)**			
Name	Price	Alternate Specification	Note to Buyer	
Scott Electric	$17.00			No brand given
Pyramid School Products	$17.29	HOP IND #LR1.5X27X500X1	Poor quality--we have used this product in the past and the quality is poor.	Not recommended
Lamination Depot, Inc.	$17.49		TruLam Brand	**Recommended**
DGS Educational Products	$18.38		DryLam SL2751-1	
Laminator.com	$18.91		Internal Part #RL-27-15-500-1-G	
USI Education & Government Sales	$19.00			
Competitive Edge	$22.99		SL2751-1	
ACCO Brands USA LLC	$26.25		GBC Brand; Item# 3126061. Purchase in quantities of 2 rolls.	
Document Binding Company	$27.47		Tamerica, 100 per box	
Office Depot, Inc.	$90.17		GBC® Laminating Film Rolls, 1.5 mil, 27” x 500', Pack Of 2 Item # 514608	
School Specialty (Alt 1)	$18.69	School Smart	Sold and priced per roll	
Valiant National AV Supply (Alt 1)	$19.24	Valiant Imperial VLF-25500RI		

Line 4	**Laminating Film, 3.0 mil, 25" X 500', I" core (must fit a GBC Ultima 65 with a lower HEAT activation)**			
Name	Price	Alternate Specification	Note to Buyer	
Lamination Depot, Inc.	$16.99		TruLam Brand	**Recommended**
Laminator.com	$19.89		Internal Part #RL-25-03-250-1-G	
ACCO Brands USA LLC	$30.62		GBC Brand; Item# 3000024. 3.0 Mil; 25"x250'; 1" core. Purchase in quantities of 2 rolls.	
Pyramid School Products	$35.98		BRYCE #03-255-1C	
Document Binding Company	$39.50		Tamerica, 100 per box	
USI Education & Government Sales (Alt 1)	$20.25	Rolls of 3 mil are offered by us in sizes of only 25" x 250'. Rolls of 500' are not available in this mil size. The quoted price is for 25" x 250' 3 mil rolls		
School Specialty (Alt 1)	$35.35	School Smart	Sold and priced per roll	
Line 5	**Laminate pouches, 5.0 mil, letter size hard laminate pouches**			
Name	Price	Alternate Specification	Note to Buyer	
USI Education & Government Sales	$7.45		USI Wrapsure 50 per box	**Recommended**
DGS Educational Products	$9.64		DryLam P509, 9 x 11 1/2, 5 mil, 2 sided pouch 50/Box	
Pyramid School Products	$9.98		HOP IND #LR-5X9X1112 **100/BOX**	
Lamination Depot, Inc.	$12.25		TruLam Brand, 100/box	
ACCO Brands USA LLC	$13.95		GBC Brand; Item# 3200403; 100 per box.	
Laminator.com	$15.19		Internal Part #LTR-05	
Competitive Edge	$17.00		P509-100 100/box	
Document Binding Company	$27.00		Tamerica, 100 per box	
Office Depot, Inc.	$38.49		Swingline™ HeatSeal® LongLife™ Laminating Pouches, Letter Size, 5 Mil, 11.5" x 9", Pack Of 100 Item # 968455	
School Specialty (Alt 1)	$17.35	School Smart 086081	Sold and priced per pk of 100	
Line 6	**Laminate pouches, 5.0 mil, legal size hard laminate pouches**			
Name	Price	Alternate Specification	Note to Buyer	
USI Education & Government Sales	$8.15		USI Wrapsure - 50 per box	**Recommended**
Office Depot, Inc.	$8.98		Office Depot® Brand Laminating Pouches, Legal Size, 3 Mil, 9" x 14.5", Pack Of 50, Item # 535720	
Pyramid School Products	$10.89		HOP IND #LP5X9X1412 **100/BOX**	
Competitive Edge	$15.95		22426 100/box	
ACCO Brands USA LLC	$16.40		GBC Brand; Item# 3200410; 100 per box.	
Lamination Depot, Inc.	$16.75		TruLam Brand, 100/box	
Laminator.com	$17.17		Internal Part #LGL-05	
DGS Educational Products	$33.00		DryLam 22426, 9 x 14 1/2, 5 mil, 2 sided pouch 100/Box	
Document Binding Company	$33.60		Tamerica, 100 per box	
Line 7	**Laminate pouches, 7.0 mil, letter size hard laminate pouches**			
Name	Price	Alternate Specification	Note to Buyer	
USI Education & Government Sales	$8.10		USI Wrapsure 50 per box	**Recommended**
Pyramid School Products	$11.89		HOP IND #LP7X9X1112 **100/BOX**	
DGS Educational Products	$13.95		DryLam 22443, 9 x 11 1/2, 7 mil, 2 sided pouch 50/Box	
Laminator.com	$17.47		Internal Part #LTR-07	
Lamination Depot, Inc.	$17.75		TruLam Brand, 100/box	
Competitive Edge	$24.95		22443-100 100/box	
Document Binding Company	$31.00		Tamerica, 100 per box	
Office Depot, Inc.	$99.99		Swingline™ HeatSeal® LongLife™ Laminating Pouches, Letter Size, 7 Mil, 11.5" x 9", Pack Of 100, Item # 479094	
Line 8	**Laminate pouches, 7.0 mil, 9 x 11.5 " Hard laminate pouches**			
Name	Price	Alternate Specification	Note to Buyer	
USI Education & Government Sales	$8.10		USI Wrapsure 50 per box	**Recommended**
Pyramid School Products	$11.89		HOP IND #7X9X1112 **100/BOX**	
Laminator.com	$17.17		Internal Part #LTR-05 If you meant to bid out Legal Size Laminating Pouches 7mil, internal Part #LGL-07 (100/box) = 21.67	
Lamination Depot, Inc.	$17.75		TruLam Brand, 100/box	
Competitive Edge	$24.95		22443-100 100/box	
Document Binding Company	$31.00		Same as Item 7, Tamerica, 100 per box	
Office Depot, Inc.	$87.99		Fellowes® Clear Laminating Pouches, 9" x 11 1/2", 7 Mil Thickness, Glossy, Pack Of 100 Item # 304047	

Line 9	**Laminate pouches, 10.0 mil, 9 x 11.5 " Hard laminate pouches**			
Name	Price	Alternate Specification	Note to Buyer	
USI Education & Government Sales	$6.67		USI Wrapsure 25 per box	**Recommended**
Lamination Depot, Inc.	$12.65		TruLam Brand, 50/box	
ACCO Brands USA LLC	$13.40		GBC Brand; Item# 3200405; 50 per box.	
Pyramid School Products	$13.98		HOP IND #10X9X1112 **100/BOX**	
Laminator.com	$15.66			
Competitive Edge	$23.50		22463 100/box	
Document Binding Company	$35.97		Tamerica, 100 per box	
Office Depot, Inc.	$80.33		Loma Laminate Pouch, Letter, 10 mil, 9.5” x 11.5”, Clear, Box Of 100 Item # 905708	
Line 10	**Pouch Laminator – Model #L1200 (Competitive Edge), Clear Tech, 12" wide, 4 roller. Alternates are considered.**			
Name	Price	Alternate Specification	Note to Buyer	
USI Education & Government Sales	$109.00		USI CT 1200	**Recommended**
Lamination Depot, Inc.	$149.95		TruLam TL-320B; The TL-320B 12” Pouch Laminator is a compact, easy-to-use desktop laminator that is powerful enough for office use yet affordable enough to fit into almost any budget. This feature-packed laminator has a user-friendly digital display and electronic temperature controls, four silicone rollers, and a reverse switch to aid in jam clearing. The TL 320B is capable of laminating with pouches up to 10 mil in thickness, making it an ideal choice for all of your laminating projects. This versatile model has a durable metal housing and features a one-year warranty. The TL-320B is compatible with all major brands of laminating pouches, including GBC, Fellowes, Universal, Purple Cows, and Lamination Depot's own high-quality laminating sheets.	
Competitive Edge	$160.00			
Pyramid School Products	$193.95		HOP IND #TCC330	
DGS Educational Products	$265.00		Clear Tech L-1200	
Office Depot, Inc.	$317.99		Fellowes Neptune3 Advanced 4-roller Laminator Eco-Conscious Item # 979409 Optional 2 year extended warranty $90.99	
Laminator.com	$0.00	Alternate: PhotoLam Pro Plus 330 13” Pouch Laminator - Description: The PhotoLam Pro		
Valiant National AV Supply (Alt 1)	$99.97	HOP SM330		
School Specialty (Alt 1)	$100.15	SSI# 1400405		
Laminator.com (Alt 1)	$189.99	PhotoLam Pro Plus 330 13” Pouch Laminator		
Document Binding Company (Alt 1)	$241.43	TCC330 13” Heavy Duty Pouch Laminator, 4 rollers, use 3Mil to 10Mil pouch lamination, 1 year Manufacturer Warranty		
Line 11	**Laminator – heated nip rollers, 27” film width, wrap-free tunnel design, infrared heating, motor driven heat rollers, soft, silicone heat rollers, preset operating positions, be able to use Ultima 1.9 Mil Film.(GBC Ultima 65 or equal).**			
Name	Price	Alternate Specification	Note to Buyer	
ACCO Brands USA LLC	$1,425.00		GBC Brand; Item# 1710740. The additional warranty quoted is 1 year, item# 2528744.	**Recommended**
Pyramid School Products	$1,608.95		GBC ”ULTIMA 65”	
Laminator.com	$1,629.99			
Troxell Communications, Inc.	$1,654.64		GBC 1710740	
Lamination Depot, Inc.	$1,864.95			
Document Binding Company	$2,195.00		GBC Ultima 65, Includes Freight and Installation, 90 day manufacturer warranty, optional maintenance agreement, local technical support 4 hour response time.	
Office Depot, Inc.	$2,299.99		GBC® Ultima 65 Laminating Machine, Item # 458272, Optional 2 year extended warranty $272.99	
USI Education & Government Sales (Alt 1)	$890.00	ARL 2700 Plus Laminator (Item #7765) 27” Laminator with Adjustable Speed and Temperature		
Valiant National AV Supply (Alt 1)	$1,108.50	HOP TCC-2700		
Laminator.com (Alt 1)	$1,579.99	Eclipse [Epic Pro]		
School Specialty (Alt 1)	$1,655.66	SSI# 068019		
Laminator.com (Alt 2)	$1,099.99	SRL-2700 Plus [Epic Plus]		

Line 12	**Military pouches, 10 mil.,(3 3/4"x 2 1/2", with slot punches (500 to a box). Used for name tags. Equal or better alternates are considered.**			
Name	Price	Alternate Specification	Note to Buyer	
DGS Educational Products	$7.25		DryLam PM10, 2 5/8 x 3 7/8, 10 mil, 100/Box	
Lamination Depot, Inc.	$16.45		TruLam Brand, 500/box, 2-5/8" x 3-7/8"	
Document Binding Company	$18.80		2 5/8" x 3 7/8" 10Mil,PRICED PER PACK, 100 per pack. Will need to know what side the hole punch needs to be on. (500 per box)	
Laminator.com	$20.47			
Office Depot, Inc.	$78.90		Loma Laminate Pouch, Credit Card, 10 mil, 2.1" x 3.4", Clear, Box Of 500 Item # 905726	
USI Education & Government Sales (Alt 1)	$6.00	USI Wrapsure	(Item #WGMCX) 100 per box Slot punched	**Recommended**
Line 13	**Laminate pouches, 7.0 mil, 2 1/2" x 3 5/8" Hard laminate pouches, preferred with a slot punch for clips. Used for name tags.**			
Name	Price	Alternate Specification	Note to Buyer	
Laminator.com	$5.47			No brand named
USI Education & Government Sales	$5.50		USI Wrapsure 100 per box	**Recommended**
Pyramid School Products	$5.98		HOP IND #LP7X212X358 **100/BOX**	
DGS Educational Products	$6.00		DryLam PLT7, Luggage Tag Pouches with slot, 2 1/2 x 4 3/16, 100/Box	
ACCO Brands USA LLC	$6.96		GBC Brand; Item# 3200424; 100 per box.	
Lamination Depot, Inc.	$12.65		TruLam Brand, 500/box, No Slot	
Document Binding Company	$14.25		School Lamination Pouches, Tamerica, PRICED PER PACK, 100 per pack. (500 per box)	
Office Depot, Inc.	$30.19		Fellowes Glossy Pouches - ID Tag punched, 7 mil, 100 pack - 3.88" Width x 2.63" Length x 7 mil Thickness - Type G - Glossy - Durable - 100 Pack - Clear Item # 389639	
School Specialty (Alt 1)	$2.45	SSI# 086080 , Sold and priced per pk of 100 , 2.5 x 3 5/8 , 7ml		
Lamination Depot, Inc. (Alt 1)	$11.65	TruLam Brand, 500/box, 2-5/8" x 3-7/8", Includes Slot		
Line 14	**25' EZ Laminator Laminate/Repositionable Refill by Xyron (General Binding, SKU #48445) Refill Cartridge is 25 feet long and works with Xyron EZ Laminator (#145611). Laminates one side and applies an even layer of repositionable adhesive on the other side. Used for signs, packages and labels. Equal or better Alternates are considered.**			
Name	Price	Alternate Specification	Note to Buyer	
Lamination Depot, Inc.	$382.20			
Troxell Communications, Inc.	$1,704.28		GBC 1701720EZ	
Precision Business Machines, Inc. (Alt 1)	$34.99	Xyron 900 9" Creative Station Laminate/Repositionable Refill by Xyron (XRN900). Refill cartridge is 40'		**Recommended**
Line 15	**EZ Lamination Machine by Xyron (#145611--GBC). Machine has a 30' long, two-sided lamination cartridge included. No heat, batteries or electricity required. Used for signs, packages and labels. Equal or better Alternates are considered.**			
Name	Price	Alternate Specification	Note to Buyer	
Valiant National AV Supply	$46.63			
USI Education & Government Sales	$50.00			
Precision Business Machines, Inc.	$59.95			
Laminator.com	$74.97			
Office Depot, Inc.	$79.99		Xyron - 9" EZlaminator Coldseal Laminator, Item # 332225. Optional 2 year extended warranty $15.99	
Lamination Depot, Inc.	$1,230.95			
School Specialty (Alt 1)	$45.59	SSI# 1401450		**Recommended**

Line 16	**State discount off list for any other item not included in the line items above.**			
Name	Percent Off	Alternate Specification	Note to Buyer	
Office Depot, Inc.	0%			
Precision Business Machines, Inc.	0%		Discounts vary due to manufacturer incentives.	**Recommended**
Laminator.com	0%		Discount is dependent on the item order; see www.laminator.com for our full line of products	**Recommended**
Valiant National AV Supply	5%			**Recommended**
Document Binding Company	5%			**Recommended**
Competitive Edge	5%			**Recommended**
USI Education & Government Sales	7.5%			**Recommended**
Pyramid School Products	20%		**DISCOUNT FROM GBC & HOP LIST PRICES**	**Recommended**
ACCO Brands USA LLC	40%	Products excluded are any custom made/made to order items, sourced equipment, large format laminators and film, shredders, parts/service and any newly developed product. List price is subject to change; however discount percentage remains firm through duration of contract period.		**Recommended**
School Specialty (Alt 1)	35%	List Price less 35% on all current School Specialty priced catalogs on 9 & 8 prefix items. List Price less 12% on all current School Specialty priced catalogs on 6 & 7 prefix items. (Unless catalog bears notation: no other discounts apply) Please see attached documents for more details.		**Recommended**

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM Bid 2015-036 Electric Motors

INFORMATION SUBMITTED BY: Steve Fortenberry - (469) 752-8113

COMMENTS:

This is a compliance bid that will establish approved vendors for the purchase of electric motors. This is an annual bid.

The Facility Services Bid Committee has reviewed the above-referenced bid. Staff considered the vendors' past relationships with the district, their pricing, and their experience. Staff recommends awarding to all vendors. This will enable district staff to request quotes from the awarded vendors for specific electric motors in order to determine the best value for the district.

BUDGET IMPACT:

Electrical Parts/Supplies Budget-$50,000 estimated annual value

SUPPORTS THE STRATEGIC GOAL(S) OF:

Capacity Development

RECOMMENDATION:

The administration recommends that Bid 2015-036 Electric Motors be awarded to the responsive vendors as indicated on the attached tab sheet.

Bid Request Number			
Title	**Electric Motors**		**Recommended**
Close Date	**5/19/2015**		
Line Items			
Line 1	**Percentage Off Catalog/List Price for A.O. Smith motors**		
Name	Percent Off	Note to Buyer	
Texas Industrial Electrical Supply	0.00%		Recommended
Baker Distributing Company	0.00%	On-Line Catalog Price Has 0% Discount for PISD--Using National Account Catalog Pricing	Recommended
Johnson Supply	0.00%	NET PRICING AT WEBSTORE.JOHNSONSUPPLY.COM www.centuryelectricmotor.com/	Recommended
Industrial Equipment Co.	5.00%		Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Barsco, Inc.	25.00%		Recommended
Ferguson Enterprises, Inc.	50.00%	Discount will vary by motor. Can range from 5-50%.	Recommended
Line 2	**Percentage Off Catalog/List Price for Acme-Miami motors**		
Name	Percent Off	Note to Buyer	
Johnson Supply	0.00%	NET PRICING AT WEBSTORE.JOHNSONSUPPLY.COM www.acmemiami.com/	Recommended
Texas Industrial Electrical Supply	0.00%		Recommended
Baker Distributing Company	0.00%	On-Line Catalog Price Has 0% Discount for PISD--Using National Account Catalog Pricing	Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Barsco, Inc.	25.00%		Recommended
Line 3	**Percentage Off Catalog/List Price for Baldor motors**		
Name	Percent Off	Note to Buyer	
Texas Industrial Electrical Supply	0.00%		Recommended
Industrial Equipment Co.	5.00%		Recommended
Ashcraft Company, Inc.	20.00%		Recommended
Barsco, Inc.	25.00%		Recommended
Ferguson Enterprises, Inc.	50.00%	Discount will vary by motor. Can range from 5-50%.	Recommended
A & W Bearings & Supply Company, Inc.	56.00%		Recommended
Line 4	**Percentage Off Catalog/List Price for Carrier motors**		
Name	Percent Off	Note to Buyer	
Texas Industrial Electrical Supply	0.00%		Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Ferguson Enterprises, Inc.	50.00%	Discount will vary by motor. Can range from 5-50%.	Recommended
Line 5	**Percentage Off Catalog/List Price for Century motors**		
Name	Percent Off	Note to Buyer	
Texas Industrial Electrical Supply	0.00%		Recommended
Johnson Supply	0.00%	NET PRICING AT WEBSTORE.JOHNSONSUPPLY.COM www.centuryelectricmotor.com/	Recommended
Industrial Equipment Co.	5.00%		Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Barsco, Inc.	25.00%		Recommended
Ferguson Enterprises, Inc.	50.00%	Discount will vary by motor. Can range from 5-50%.	Recommended
Line 6	**Percentage Off Catalog/List Price for Dayton motors**		
Name	Percent Off	Note to Buyer	
Texas Industrial Electrical Supply	0.00%		Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Line 7	**Percentage Off Catalog/List Price for Emerson motors**		
Name	Percent Off	Note to Buyer	
Texas Industrial Electrical Supply	0.00%		Recommended
Baker Distributing Company	0.00%	On-Line Catalog Price Has 0% Discount for PISD--Using National Account Catalog Pricing	Recommended
Johnson Supply	0.00%	NET PRICING AT WEBSTORE.JOHNSONSUPPLY.COM www.emersonclimate.com/	Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Barsco, Inc.	25.00%		Recommended
Ferguson Enterprises, Inc.	50.00%	Discount will vary by motor. Can range from 5-50%.	Recommended
Line 8	**Percentage Off Catalog/List Price for Fasco motors**		
Name	Percent Off	Note to Buyer	
Johnson Supply	0.00%	NET PRICING AT WEBSTORE.JOHNSONSUPPLY.COM www.centuryelectricmotor.com/	Recommended
Texas Industrial Electrical Supply	0.00%		Recommended
Baker Distributing Company	0.00%	On-Line Catalog Price Has 0% Discount for PISD--Using National Account Catalog Pricing	Recommended
Industrial Equipment Co.	5.00%		Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Barsco, Inc.	25.00%		Recommended
Ferguson Enterprises, Inc.	50.00%	Discount will vary by motor. Can range from 5-50%.	Recommended

Line 9	**Percentage Off Catalog/List Price for First Co. motors**		
Name	Percent Off	Note to Buyer	
Texas Industrial Electrical Supply	0.00%		Recommended
Baker Distributing Company	0.00%	On-Line Catalog Price Has 0% Discount for PISD--Using National Account Catalog Pricing	Recommended
Johnson Supply	0.00%	NET PRICING AT WEBSTORE.JOHNSONSUPPLY.COM www.centuryelectricmotor.com/	Recommended
Industrial Equipment Co.	5.00%		Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Barsco, Inc.	25.00%		Recommended
Ferguson Enterprises, Inc.	50.00%	Discount will vary by motor. Can range from 5-50%.	Recommended
Line 10	**Percentage Off Catalog/List Price for Grainger motors**		
Name	Percent Off	Note to Buyer	
Texas Industrial Electrical Supply	0.00%		Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Line 11	**Percentage Off Catalog/List Price for General Electric motors**		
Name	Percent Off	Note to Buyer	
Texas Industrial Electrical Supply	0.00%		Recommended
Baker Distributing Company	0.00%	On-Line Catalog Price Has 0% Discount for PISD--Using National Account Catalog Pricing	Recommended
Johnson Supply	0.00%	GE MOTORS IS NOW GENTEQ NET PRICING AT WEBSTORE.JOHNSONSUPPLY.COM www.centuryelectricmotor.com/	Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Barsco, Inc.	25.00%		Recommended
Ferguson Enterprises, Inc.	50.00%	Discount will vary by motor. Can range from 5-50%.	Recommended
Line 12	**Percentage Off Catalog/List Price for Lafert Metric motors**		
Name	**Percent Off**		
Texas Industrial Electrical Supply	0.00%		Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Line 13	**Percentage Off Catalog/List Price for Leeson motors**		
Name	Percent Off	Note to Buyer	
Texas Industrial Electrical Supply	0.00%		Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Barsco, Inc.	25.00%		Recommended
A & W Bearings & Supply Company, Inc.	40.00%		Recommended
Line 14	**Percentage Off Catalog/List Price for Lennox motors**		
Name	Percent Off	Note to Buyer	
Texas Industrial Electrical Supply	0.00%		Recommended
Johnson Supply	0.00%	NET PRICING AT WEBSTORE.JOHNSONSUPPLY.COM www.lennoxpartsplus.com/	Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Barsco, Inc.	25.00%		Recommended
Ferguson Enterprises, Inc.	50.00%	Discount will vary by motor. Can range from 5-50%.	Recommended
Line 15	**Percentage Off Catalog/List Price for Lincoln motors**		
Name	Percent Off	Note to Buyer	
Texas Industrial Electrical Supply	0.00%		Recommended
Ashcraft Company, Inc.	10.00%		Recommended
A & W Bearings & Supply Company, Inc.	40.00%		Recommended
Line 16	**Percentage Off Catalog/List Price for Magnetek motors**		
Name	Percent Off	Note to Buyer	
Texas Industrial Electrical Supply	0.00%		Recommended
Baker Distributing Company	0.00%	On-Line Catalog Price Has 0% Discount for PISD--Using National Account Catalog Pricing	Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Barsco, Inc.	25.00%		Recommended
Line 17	**Percentage Off Catalog/List Price for Marathon motors**		
Name	Percent Off	Note to Buyer	
Texas Industrial Electrical Supply	0.00%		Recommended
Johnson Supply	0.00%	NET PRICING AT WEBSTORE.JOHNSONSUPPLY.COM www.centuryelectricmotor.com/	Recommended
Baker Distributing Company	0.00%	On-Line Catalog Price Has 0% Discount for PISD--Using National Account Catalog Pricing	Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Barsco, Inc.	25.00%		Recommended
Ferguson Enterprises, Inc.	50.00%	Discount will vary by motor. Can range from 5-50%.	Recommended
Line 18	**Percentage Off Catalog/List Price for Reliance motors**		
Name	Percent Off	Note to Buyer	
Texas Industrial Electrical Supply	0.00%		Recommended
Ashcraft Company, Inc.	10.00%		Recommended

Line 19	**Percentage Off Catalog/List Price for Teco-Westinghouse motors**		
Name	Percent Off	Note to Buyer	
Texas Industrial Electrical Supply	0.00%		Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Ferguson Enterprises, Inc.	50.00%	Discount will vary by motor. Can range from 5-50%.	Recommended
Line 20	**Percentage Off Catalog/List Price for Tecumseh motors**		
Name	Percent Off	Note to Buyer	
Baker Distributing Company	0.00%	On-Line Catalog Price Has 0% Discount for PISD--Using National Account Catalog Pricing	Recommended
Texas Industrial Electrical Supply	0.00%		Recommended
Johnson Supply	0.00%	NET PRICING AT WEBSTORE.JOHNSONSUPPLY.COM www.tecumseh.com/en/Canada	Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Barsco, Inc.	25.00%		Recommended
Ferguson Enterprises, Inc.	50.00%	Discount will vary by motor. Can range from 5-50%.	Recommended
Line 21	**Percentage Off Catalog/List Price for Trane motors**		
Name	Percent Off	Note to Buyer	
Texas Industrial Electrical Supply	0.00%		Recommended
Industrial Equipment Co.	5.00%		Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Ferguson Enterprises, Inc.	50.00%	Discount will vary by motor. Can range from 5-50%.	Recommended
Line 22	**Percentage Off Catalog/List Price for U.S. Electric motors**		
Name	Percent Off	Note to Buyer	
Johnson Supply	0.00%	NET PRICING AT WEBSTORE.JOHNSONSUPPLY.COM www.nidec-motor.com/	Recommended
Texas Industrial Electrical Supply	0.00%		Recommended
Baker Distributing Company	0.00%	On-Line Catalog Price Has 0% Discount for PISD--Using National Account Catalog Pricing	Recommended
Industrial Equipment Co.	5.00%		Recommended
Ashcraft Company, Inc.	15.00%		Recommended
Barsco, Inc.	25.00%		Recommended
Ferguson Enterprises, Inc.	50.00%	Discount will vary by motor. Can range from 5-50%.	Recommended
Line 23	**State hourly labor rate for in shop motor repair**		
Name	Price	Note to Buyer	
NisElectric	65.00%		Recommended
Texas Industrial Electrical Supply	90.00%		Recommended
Johnson Supply	0.00%	THE REPAIR IS NOT BILLED BY THE HOUR, IT IS QUOTED PER JOB.	Recommended
Line 24	**State Mark-Up of replacement motor parts**		
Name	Percentage	Note to Buyer	
Ferguson Enterprises, Inc.	0.00%	Mark-up will be dependent on part. Can range from 0-100	Recommended
Texas Industrial Electrical Supply	1.20%		Recommended
Ashcraft Company, Inc.	10.00%		Recommended
Johnson Supply	18.00%		Recommended
NisElectric	20.00%		Recommended
A & W Bearings & Supply Company, Inc.	30.00%		Recommended

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM RFP 2015-038 Collision Repair for Light to Medium Trucks and Buses

INFORMATION SUBMITTED BY: Steve Fortenberry - (469) 752-8113

COMMENTS:

This is a compliance proposal that will establish approved vendors and pricing for collision repair services for the district's vehicles. This is an annual proposal.

Bid notifications were sent to 53 vendors and the district received only one proposal. Staff recommends rejecting all proposals due to a lack of participation. A new request for proposals will include the participation of more vendors.

BUDGET IMPACT:

Vehicle Repair Budgets-$85,000 estimated annual expense.

SUPPORTS THE STRATEGIC GOAL(S) OF:

Capacity Development

RECOMMENDATION:

The Administration recommends that all proposals received for RFP 2015-038 for Collision Repair for Light to Medium Trucks and Buses be rejected.

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM RFP 2015-039
Vent Hood Exhaust, Ceiling Vent, and Ceiling Tile Cleaning

INFORMATION SUBMITTED BY: Steve Fortenberry - (469) 752-8113

COMMENTS:

This is a compliance proposal that will establish an approved vendor list and pricing for the cleaning of vent hood exhausts, ceiling vents, and ceiling tile cleaning for Food and Nutritional Services (FANS). This is the first year of a renewable proposal.

The specifications stated that the proposal will be awarded to a primary and secondary vendor. Staff will request service from the primary vendor and will only request service from the secondary vendor as necessary, due to time constraints and availability for service.

For line items 1-9, the recommended primary vendor, Triple B Cleaning, has performed the cleaning services satisfactorily for the district for the past three years and has met the needs of the FANS department. HOODZ of North Dallas is recommended as a secondary vendor. HOODZ of North Dallas had a slightly lower bid price but only provided references for small private schools. FANS has concerns with this company meeting our district needs to clean over 70 campus sites during a two week period. For Line Items 10-11, all vendors are recommended and staff will obtain quotes for each defined project.

BUDGET IMPACT:

$50,000 FANS Operating Budget

SUPPORTS THE STRATEGIC GOAL(S) OF:

Capacity Development

RECOMMENDATION:

The administration recommends that line items 1-9 on RFP 2015-039 Vent Hood Exhaust, Ceiling Vent, and Ceiling Tile Cleaning be awarded to Triple B Cleaning (Primary Vendor) and HOODZ of North Dallas (Secondary Vendor), and that line items 10 and 11 be awarded to all qualified vendors as indicated in the attached tab sheet.

Bid Request Number	**2015-039**		
Title	**Vent Hood Exhaust, Ceiling Vent, and Ceiling Tile Cleaning**		
Close Date	**6/23/2015**		
			Recommendation
Line Items			
Line 1	**Vent Hood Exhaust Cleaning Main Kitchen - Elementary Sites -Annual Bid Price**		
Name	Price	Note to Buyer	
HOODZ of North Dallas	$195.00	per site	Secondary
Triple B Cleaning, Inc.	$225.00	this price is per school per cleaning	Primary Vendor
Guardian Services	$395.00		
Line 2	**Vent Hood Exhaust Cleaning Main Kitchen - Elementary Sites -Call-in Basis Bid Price**		
Name	Price	Note to Buyer	
HOODZ of North Dallas	$195.00	per site	Secondary
Triple B Cleaning, Inc.	$225.00	this price is per school per cleaning	Primary Vendor
Guardian Services	$450.00		
Line 3	**Vent Hood Exhaust Cleaning Main Kitchen - Middle School Sites - Semi-Annual Bid Price**		
Name	Price	Note to Buyer	
HOODZ of North Dallas	$225.00	per site	Secondary
Triple B Cleaning, Inc.	$250.00	this price is per school per cleaning	Primary Vendor
Guardian Services	$495.00		
Line 4	**Vent Hood Exhaust Cleaning Main Kitchen - Middle School Sites - Call-in Basis Bid Price**		
Name	Price	Note to Buyer	
HOODZ of North Dallas	$225.00	per site	Secondary
Triple B Cleaning, Inc.	$250.00	this price is per school per cleaning	Primary Vendor
Guardian Services	$550.00		
Line 5	**Vent Hood Exhaust Cleaning Main Kitchen - High School Sites -Semi-Annual Bid Price**		
Name	Price	Note to Buyer	
HOODZ of North Dallas	$350.00	per site	Secondary
Triple B Cleaning, Inc.	$425.00	this price is per school per cleaning	Primary Vendor
Guardian Services	$695.00		
Line 6	**Vent Hood Exhaust Cleaning Main Kitchen - High School Sites - Call-in Basis Bid Price**		
Name	Price	Note to Buyer	
HOODZ of North Dallas	$350.00	per site	Secondary
Triple B Cleaning, Inc.	$425.00	this price is per school per cleaning	Primary Vendor
Guardian Services	$750.00		
Line 7	**Vent Hood Exhaust Cleaning Main Kitchen - Senior High School Sites -Quarterly Bid Price**		
Name	Price	Note to Buyer	
HOODZ of North Dallas	$425.00	per site	Secondary
Triple B Cleaning, Inc.	$575.00	this price is per school per cleaning	Primary Vendor
Guardian Services	$695.00		
Line 8	**Vent Hood Exhaust Cleaning Main Kitchen - Senior High School Sites - Call-in Basis Bid Price**		
Name	Price	Note to Buyer	
HOODZ of North Dallas	$425.00	per site	Secondary
Triple B Cleaning, Inc.	$575.00	this price is per school per cleaning	Primary Vendor
Guardian Services	$950.00		
Line 9	**Cleaning Ceiling Vents and Surrounding Ceiling Tiles - Call-in Basis Bid Price**		
Name	Price	Note to Buyer	
Triple B Cleaning, Inc.	$1.00	price is per ceiling tile and per ceiling vent	Primary Vendor
HOODZ of North Dallas	$1.00		Secondary
Guardian Services	$395.00		
Line 10	**State percentage mark up on all replacement/repair parts if needed when servicing vent hood**		
Name	Percentage	Note to Buyer	
Guardian Services	15%		Award
HOODZ of North Dallas	25%		Award
Triple B Cleaning, Inc.	50%		Award
Line 11	**State hourly labor charge per person for repairs of vent hood exhaust, ceiling vents, and ceiling tiles.**		
Name	Price	Note to Buyer	
HOODZ of North Dallas	$75.00		Award
Guardian Services	$95.00		Award
Triple B Cleaning, Inc.	$120.00		Award

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM RFP 2015-042 Digital Language Labs

INFORMATION SUBMITTED BY: Dan Armstrong - (469) 752-8253

Steve Fortenberry (469) 752-8113

COMMENTS:

This is a compliance proposal that will establish an approved vendor and pricing for the purchase of digital language labs and upgrades for district locations. This proposal also provides maintenance for the 102 language labs currently running within the district. This is a three year term with two successive one year mutually agreed upon extensions.

Request for Proposals were sent to 20 suppliers and only Stevens Learning Systems submitted a proposal. Technology and Purchasing Services have reviewed the proposals and recommend that Stevens Learning Systems be awarded. Stevens Learning Systems has provided high quality equipment and service to the district for many years.

BUDGET IMPACT:

Technology Operating Budget - $74,000 estimated annual expenditure
Capital Projects Fund - $222,000 estimated annual expenditure

SUPPORTS THE STRATEGIC GOAL(S) OF:

Student Learning

RECOMMENDATION:

The administration recommends that RFP 2015-042 Digital Language Labs be awarded to Steven Learning Systems.

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM Sole Source Purchase
AP/IB Equity and Excellence Project by Equal Opportunity Schools

INFORMATION SUBMITTED BY: Dr. Jim Wussow - (469) 752-8209

Steve Fortenberry (469) 752-8113

COMMENTS:

The use of sole source vendors is provided by the Education Code and School Board Policy. The purchase listed is from a vendor that has furnished a document stating that they either hold a patent, copyright, or are the only source for the item being purchased.

Plano ISD was selected to participate in the AP/IB Equity and Excellence Project with Equal Opportunity Schools supported by the Google Global Impact Awards and researchers from the Education Innovation Laboratory at Harvard University. Selected districts will receive the support necessary to achieve the highest possible boosts to college readiness while closing the achievement gap. Nine PISD high schools were selected: Clark HS, Jasper HS, McMillen HS, Shepton HS, Vines HS, Williams HS, Plano Senior HS, Plano East HS and Plano West HS. The AP/IB Equity and Excellence Project opens college-level course access to additional Latino, African-American and low-income students.

BUDGET IMPACT:

Operating Budget - $130,500, budget revision included on August 4, 2015 agenda as separate item.

SUPPORTS THE STRATEGIC GOAL(S) OF:

Student Learning; Capacity Development; Data-Informed Decision-Making

RECOMMENDATION:

The administration recommends that the sole source purchase of the AP/IB Equity and Excellence Project by Equal Opportunity Schools be approved.

Memorandum of Understanding

Between

Plano Independent School District

&

COLLABORATION PURPOSE

Equal Opportunity Schools (EOS)

- Our mission is to ensure that all students have the opportunity to succeed in challenging high school courses.[1] We focus on challenging high school courses because the academic intensity of the high school curriculum is the biggest driver of college completion.[2]
- We are experts in helping school leaders identify and upgrade students who can succeed in Advanced Placement or International Baccalaureate courses ("AP/IB"), but are not yet enrolled in AP/IB for systemic reasons related to race or socioeconomics ("Missing Students").

Plano Independent School District (the "District") has demonstrated its commitment to improving the quality of educational opportunity and achievement for students in its "Letter of Intent".

COLLABORATION OBJECTIVES

Building on the District's progress and experience and EOS's expertise in establishing equity in AP/IB, EOS and the District (collectively, "Collaborators") jointly commit to these three objectives:

1. **Fully close race and income participation gaps in AP/IB by fall 2016**, as measured by equally high AP/IB participation rates for Latino, African-American, and low-income students as compared to their peers.
2. **Raise AP/IB performance by spring 2017**, as measured by AP/IB exam passing.
3. Develop systems and structures for the district to sustain and improve upon these results in future years, **catalyzing a higher sense of what's possible** for Missing Students, and enabling further increases in college readiness and closure of opportunity & achievement gaps.

Accordingly, in consideration of the mutual obligations set forth below, the Collaborators agree to formalize this Collaboration ("Collaboration") and to pursue these objectives in the manner set forth in the following pages, with key implementation to occur during the 2015-2016 school year.

[1] Although "challenging" can be defined in a variety of ways, we focus on Advanced Placement (AP) and International Baccalaureate (IB) courses (sometimes referred to as "college-ready courses"), which provide a clear and common measurable standard, aligned with college.
[2] Adelman C. The Toolbox Revisited: Paths to Degree Completion from High School through College. 2006. Washington. D.C., U.S. Department of Education.

COLLABORATION OVERVIEW

The Collaborators agree to the following schedule and responsibilities, and will meet to set specific dates and task ownership, following execution of this agreement:

	GOAL	EOS Responsibilities	District Responsibilities
SUMMER	SET THE STAGE AND BEGIN PRE-WORK	• Provide resources and expertise on the impact and feasibility of closing AP/IB participation gaps while raising AP/IB performance, drawing on as EOS's own data and experience, as well as third party research • Meet with Superintendent and Principal and their leadership teams to develop a shared, context-specific understanding of the Collaboration and commitment to fully closing AP/IB participation gaps by fall 2016 while raising performance	• Work with EOS to develop Superintendent's cabinet and high school Principal commitment, and a calendar for fully closing AP/IB participation gaps by fall 2016 while raising performance, which will include regular collaborations with Superintendent or cabinet-level designee • Designate a District and/or school site data liaison to provide necessary student-level data in late Summer and throughout the Collaboration
FALL	**STUDY** & DETERMINE CAUSES OF AP/IB COURSE PARTICIPATION GAPS	• Meet regularly, one-on-one, with high school Principals to align the Collaboration with Principals' context and leadership • Assist District & Principals in gaining staff support, and building an effective implementation team • Work closely with District data liaison to identify and efficiently gather core information for the Collaboration • Conduct comprehensive analyses of student academic records & survey results in order to develop detailed findings about the size & causes of AP/IB participation gaps	• With input and assistance from EOS, build staff support for Collaboration Objectives and implementation of the plans that are developed • Survey minimum of 90% of 9th-12th grade students and staff by early November • Schedule school & district winter Strategy meetings for discussion of EOS findings

COLLABORATION OVERVIEW cont'd

	GOAL	EOS Responsibilities	District Responsibilities
WINTER	SET CUSTOM **STRATEGY** FOR CLOSING AP/IB COURSE PARTICIPATION GAPS	• Present findings on size, shape, and causes of AP/IB participation gaps • Use deep analysis, best practices, and local leadership context to make recommendations for closing gaps • Support development of school-specific: (1) Missing Student outreach & recruitment plans (2) Missing Student academic support plans (3) AP/IB-teacher professional development / support plans	• With input and assistance from EOS, lead the development of a District strategy for achieving Collaboration Objectives • With input and assistance from EOS, lead development of school-specific: (1) Missing Student outreach & recruitment plans (2) Missing Student academic support plans (3) AP/IB-teacher professional development / support plans
SPRING	**SUPPORT** DISTRICT IMPLEMEN-TATION OF STRATEGY	• Meet regularly with high school Principals to align Collaboration with school context and to provide coaching for recruiting Missing Students • Work with school and District leadership to provide high-impact, student-specific analysis for outreach and recruitment • Collaborate with the Superintendent and/or cabinet-level Designee to ensure Missing Students are added to AP/IB courses, in line with District Strategy • Develop interim metrics and deadlines to ensure student recruitment strategies achieve full closure of AP/IB participation gaps by fall 2016	• Superintendent and Principals have primary responsibility for enrollment of Missing Students to achieve equitable AP/IB participation, with EOS providing support throughout • Principals conduct (and District Designee encouraged to conduct) some recruitment conversations directly with students • With EOS support, finalize AP academic support and teacher professional development & support plans
ONGOING	**SUSTAIN** PARTICIPATION GAP CLOSURE & ENSURE ONGOING STUDENT SUCCESS	• Provide an analysis of the first quarter of performance under the implemented plans, including an analysis of grades, retention, and client satisfaction • Assist in developing dashboard metrics, evaluation standards, and annual AP/IB reporting framework to the board aligned with Supt's strategy • Provide recommendations to continue growth of AP/IB participation & success	• Review and discuss EOS's analysis and recommendations for continued AP/IB equity and growth in participation & success • Produce annual AP/IB report, which will be presented to the District's Board of Education each subsequent fall. Or develop key AP/IB metrics to include within existing board reports • Work to incorporate, wherever possible, EOS analytic lenses and processes into school and district systems to enable continued equitable participation and success in AP/IB • Provide feedback to EOS regarding the Collaboration's effectiveness

EOS's responsibilities above will be performed by a Partnership Director assigned to the district, and other supporting members of the EOS team. Partnership Directors are responsible for managing client relationships and EOS deliverables, as well as providing project management, strategic planning (re the Collaboration), and coaching support to principals and District leadership.

District Partnership Director

- ✓ Substantial school/district leadership/coaching experience
- ✓ Highest levels of experience with AP/IB gaps-closed schools/strategies
- ✓ 24-hour response time, and available for ongoing check-ins as requested

Other Key Sources of Expertise Provided by EOS:

- ✓ An internal EOS community of practice ensures that each Partnership Director is accessing for their clients' benefit the learnings and best practices among the EOS portfolio of ~150 school/district partnerships in various contexts around the country.
- ✓ An EOS division of Analysts serve as experts for each of the EOS tools and analytics capabilities, including a large scale, custom-built EOS database that facilitates efficient delivery of EOS tools, as well as custom client queries.
- ✓ Supervising Partnership Directors is a Senior Program Leadership Team with many years of education, non-profit, and organizational leadership experience, including experience as Superintendent, trainer of Superintendents, Principal, district Director, non-profit CEO, and private sector management consulting.

COSTS & PAYMENTS

The District shall pay EOS as follows: Participating High Schools	Cost Per School
<u>Grades 9-10</u> Clark Jasper McMillen Shepton Vines Williams <u>Grades 11-12</u> Plano Plano East Plano West	$29,000
Total Due to Equal Opportunity Schools	$261,000
Standard Partner Modification Discount (see Addendum A)	($130,500)
Net Due[3] to Equal Opportunity Schools in 2015-16	$130,500

EOS will also bill the District for the portion of travel costs attributable to this Collaboration. EOS Partnership Directors typically visit the District and school sites 7-10 times over the course of the school

[3] Fifty percent by August 15, 2015, and the remaining 50% by January 15, 2016.

year (flexible according to circumstances). EOS travels cost-consciously (at or below federal standards), and the cost of one EOS trip is often spread across multiple districts within a region. EOS's Office Manager, Sandy Zook (sandy@eoschools.org), will coordinate all accounting matters and expense reimbursements.

SUPPLEMENTARY AGREEMENTS

1. Working together

Each of the Collaborators has identified the following conditions, which must be met by the other Collaborators in order for this Collaboration to be meaningful and productive:

The District requires:

a) On-going, candid communication and feedback loops that provide early opportunities to make adjustments where needed.
b) High-quality EOS staff who effectively enable schools to achieve Collaboration Objectives.
c) Integrating services into current District practices such that the Collaboration serves to optimize existing structures and processes.
d) EOS help in building internal capacity and sustainability among the District Office administrators, as well as school leaders and staff to continue improvement efforts beyond the timeframe of the Collaboration.
e) Confidential treatment of personally identifiable student and parent information, as set forth in Exhibit A below.

EOS requires:

a) Commitment from the District's Superintendent and other key District leaders (i.e. Assistant Superintendents and Directors) to provide full executive and implementation support to this Collaboration, including but not limited to: leadership, advocacy, support and accountability for the schools to meet the Objectives, and provision of necessary financial resources.
b) Full and willing participation from all participating school sites in analyzing data and engaging the school staff in finding all Missing Students and fully closing AP/IB participation gaps while raising AP/IB performance.
c) Participation as needed to the District's data liaison for joint inquiry and analysis.
d) The District's willing participation in joint research and evaluation efforts for the Collaboration including, but not limited to, maintaining a subscription to the National Student Clearinghouse, which provides each school's college completion data to the district (by July 1, 2015, at an estimated cost of $450/school/year) for a period until at least December 1, 2025.

2. Limitation of Liability

EOS DOES NOT MAKE ANY EXPRESS WARRANTIES AND HEREBY SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. IN NO EVENT SHALL EOS BE LIABLE FOR ANY SPECIAL, CONSEQUENTIAL OR EXEMPLARY DAMAGES, WHETHER ARISING IN CONTRACT OR IN TORT, WHETHER DIRECT, IMMEDIATE, FORESEEABLE, DISCLOSED OR NOT DISCLOSED, ARISING FROM EOS'S PERFORMANCE OF

THIS AGREEMENT. IN NO EVENT WILL EOS BE LIABLE TO DISTRICT FOR ANY AMOUNT BEYOND THE AMOUNT DISTRICT HAS PAID EOS UNDER THIS AGREEMENT.

3. Student Confidentiality

The Collaborators shall abide by Federal and other applicable law and all stipulations outlined in Exhibit A below with regard to confidential student and parent information. Each Collaborator shall be responsible for compliance with all such laws and maintenance of confidentiality with respect to information in its possession and data provided by the other Collaborator. Details on handling of Confidential Information are in Exhibit A.

4. Data Sharing for Ongoing Study & Instructional Improvement

For a period until at least December 1, 2025, the District will, on an annual basis (if requested), provide EOS with data files containing the information contained in Exhibit B for all students who are in any high school located within the District boundaries. The obligations set forth in this paragraph and in Exhibit B will survive the termination of this Agreement and remain binding upon the parties.

5. Insurance

EOS shall maintain insurance according to the District's contracting regulations, as shown in Exhibit C.

SIGNATURES

The signatures below, by the authorized representative of each Collaborator, signify the Collaborators' agreement and commitment to the terms of the Collaboration as outlined herein (including the Supplementary Agreements and Exhibits hereto).

Plano Independent School District	For Equal Opportunity Schools
Superintendent	Executive Director
Date	Date
Address	
City State Zip	

ADDENDUM A – MODIFICATION TO THE STANDARD COLLABORATION STRUCTURE

It is hereby understood and agreed that the enclosed shall amend how EOS and the District work together, as outlined in the Collaboration Overview, to meet their Collaboration Objectives.

In its standard collaborations with school districts, EOS works closely with both district leadership and school-site leadership, where a majority of the work is carried out at the school level. Standard collaboration assume that each school includes grades 9-12 or grades 10-12. For the purposes of this Collaboration, it is understood that the District's three senior high schools, representing grades 11 and 12, are each supported by two feeder schools representing grades 9 and 10, for a total of nine high schools (three senior and six feeder) across the district. This feeder school structure presents unique challenges that are addressed below.

To ensure a successful Collaboration that properly aligns the shared work between EOS, the District, and its high school structure, senior high schools shall be considered the primary locus of change. Although the Collaboration requires outreach and recruitment of students spanning both feeder and senior high schools, the measurable outcomes detailed by Collaboration Objectives will reside exclusively at the senior high schools. Given this context, it will be important for EOS and the District to establish a set of working agreements that allow the Collaboration to be carried out in the most efficient and effective way possible. The success of this Collaboration depends upon senior high schools and their feeder schools working as a cohesive unit toward the Collaboration Objectives. While the majority of EOS support services – especially as respects its data tools and analytics – will remain unchanged from a standard collaboration, the below set of working agreements will enable *this* Collaboration to be successful give the unique structural constraints:

- Meetings between the EOS Partnership Director and key stakeholders from the District, senior high schools, and feeder schools, will take place at the District office or at senior high schools. In some limited cases, the EOS Partnership Director may choose to visit feeder schools, but stakeholders and leadership from feeder schools will be expected to convene at the District office or at their senior high school on a regular basis. It is anticipated that these meetings will happen at a prearranged time each month.
- The District shall identify 2 key leaders, such as the head of Advanced Academics and a Deputy Superintendent, to serve as the designated point persons for helping to coordinate, convene, and lead District-wide meetings that involve stakeholders from all 9 schools.
- Senior high school Principals, or Assistant Principals, will serve as the designated point person for helping to coordinate, convene, and lead meetings held at their senior high school that involve their feeder schools. This point person will also serve as the point of contact for all other EOS-related activities, including but not limited to survey administration, student recruitment, stakeholder engagement, etc.
- Feeder high schools will also need to designate a single point of contact, the Principal or Assistant Principal, for all EOS related activities including, but not limited to, survey administration, student recruitment, stakeholder engagement, etc.
- Of particular import is the experience of rising 11th grade students (those who will be in 10th grade during the 15-16 school year). Although most, though not all, meetings will occur at the District, or at senior high schools, feeder high schools will be supported by the same EOS data tools, analytics, project management support, and coaching as the senior high schools. Feeder high schools will be equal contributors to meeting the Collaboration Objectives through their ensuring rising 11th graders are equitably represented in AP by race and income by Fall 2016.

EXHIBIT A – Confidential Information

Definition

For purposes of this Agreement, the term "Confidential Information" shall mean any and all personally identifiable student or parent information from District education records provided by District to EOS, in any medium.

Acknowledgment of Applicable Law

The Collaborators acknowledge that provision by the District of Confidential Information is subject to the Family Educational Rights and Privacy Act of 1974 (FERPA) and the implementing regulations found in 34 CFR Part 99, and may also be subject to state law student confidentiality provisions. The Collaborators shall not engage in any behavior contrary to any such laws.

EOS' Permitted Usage of Confidential Information

EOS shall use Confidential Information solely for the purposes set forth in this Agreement. EOS will perform all work under this Agreement in a manner that does not permit personal identification of any individual student or parent by anyone other than (a) District personnel and (b) EOS personnel performing services contemplated by this Agreement.

Restrictions upon EOS' Disclosure of Confidential Information

The only EOS personnel who will have access to Confidential Information will be those EOS employees, contractors and agents who (a) are performing services contemplated by this Agreement and (b) have agreed to be bound by EOS' non-disclosure agreement. Except as permitted by FERPA, EOS and its employees, contractors and other agents with access to Confidential Information shall not disclose any of the District's Confidential Information to any third party.

Maintenance of Confidentiality

EOS shall exercise due care in safeguarding the Confidential Information against loss, theft, or other inadvertent disclosure and shall take all reasonable steps necessary to establish safeguards that are consistent with all applicable federal, state, and local law and District regulations and policies relating to security for personally identifiable and other sensitive information, including but not limited to FERPA. Publication of any information compiled by EOS under this Agreement (other than to the District or its personnel in accordance with this Agreement) shall be in a manner that does not permit identification, directly or indirectly, of individual students or parents.

Destruction of Confidential Information

EOS agrees to destroy all personally identifiable student and parent information obtained from District education records when that information is no longer needed for any purpose contemplated by this Agreement.

EXHIBIT B – Data Sharing for Ongoing Study & Instructional Improvement

EOS will use student-level data to study and evaluate its programs and services. Requested data may include the following and should be provided as appropriate in written reports, data files, or spreadsheets. Data should be provided by race and socioeconomic segments (as determined by eligibility for the National School Lunch Program). EOS will treat all data as Confidential Information, as defined by Exhibit A of this Agreement, and in accord with the requirements of FERPA and state and local policy.

1. Course enrollment
2. Course grades
3. AP/IB exam scores at the student-level by student ID
4. Course-, grade-, and school-specific average daily attendance (ADA)
5. High school graduation status
6. Student college plans, admissions, and achievement (from the National Student Clearinghouse reports on post-secondary activity and completion)
7. Additional data, reports, or metrics implemented or tracked by schools and/or the District related to implementation of the Collaboration

EXHIBIT C - Insurance

OP ID: SR

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/26/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sprague Israel Giles 1501 Fourth Avenue, Suite 730 Seattle, WA 98101-3225 Cheryl Stroh	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: EQUAL-1
INSURED Equal Opportunity Schools 999 N. Northlake Way, Ste 206 Seattle, WA 98103-3447	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Philadelphia Indemnity Ins. — 18058 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC	X		PHPK11291163	03/22/2015	03/22/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			PHPK11291163	03/22/2015	03/22/2016	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (PER ACCIDENT)	$ 1,000,000 $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DEDUCTIBLE RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		PHPK11291163 WA STOP GAP	03/22/2015	03/22/2016	WC STATU-TORY LIMITS X OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate holder is additional insured with respects liability arising out of operations by or on behalf of the named insured for General Liability, subject to a written contract being in force per form PI-GLD-HS attached

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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EXHIBIT D – EOS W-9

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type See Specific Instructions on page 2.

Name (as shown on your income tax return)
Equal Opportunity Schools

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☑ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

Exemptions (see instructions):
Exempt payee code (if any)
Exemption from FATCA reporting code (if any)

Address (number, street, and apt. or suite no.)
999 N. Northlake Way, Ste 258

Requester's name and address (optional)

City, state, and ZIP code
Seattle, WA 98103

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number: ___ - ___ - ____

Employer identification number: 37-1609659

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here — Signature of U.S. person ▶ Paul Lin — Date ▶ April 10, 2014

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at *www.irs.gov/w9*. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

Cat. No. 10231X — Form **W-9** (Rev. 8-2013)

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM Sole Source Purchase
Blast Program by The Learning Together Company

INFORMATION SUBMITTED BY: Dr. Jim Wussow - (469) 752-8209

Steve Fortenberry (469) 752-8113

COMMENTS:

The use of sole source vendors is provided by the Education Code and School Board Policy. The purchase listed is from a vendor that has furnished a document stating that they either hold a patent, copyright, or are the only source for the item being purchased.

The Blast Program is an innovative strengths-based intervention course in language arts and math for struggling high school and middle school students. Two schools, Shepton High School and Otto Middle School, will pilot the program.

BUDGET IMPACT:

Coca Cola Fund - $86,000

SUPPORTS THE STRATEGIC GOAL(S) OF:

Student Learning; Capacity Development; Data-Informed Decision-Making

RECOMMENDATION:

The administration recommends that the sole source purchase of the Blast Program by The Learning Together Company be approved.

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM Sole Source Purchase
EBSCO Publishing Subscriptions

INFORMATION SUBMITTED BY: Dan Armstrong - (469) 752-8253

Steve Fortenberry (469) 752-8113

COMMENTS:

The use of sole source vendors is provided by the Education Code and School Board Policy. This purchase is from EBSCO which has furnished a document stating that they either hold a patent, copyright, or are the only source for the item being purchased.

This purchase is for the renewal of EBSCO publishing subscriptions that are used districtwide by students and staff.

BUDGET IMPACT:

Library Media Services Operating Budget - $115,645 estimated annual expenditure

SUPPORTS THE STRATEGIC GOAL(S) OF:

Student Learning

RECOMMENDATION:

The administration recommends that the sole source purchase for the renewal of EBSCO publishing subscriptions from EBSCO Information Services be approved.

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM Sole Source Purchase
Blackboard License Renewal

INFORMATION SUBMITTED BY: Dan Armstrong - (469) 752-8253

Steve Fortenberry (469) 752-8113

COMMENTS:

The use of sole source vendors is allowed by the Education Code and School Board Policy. This purchase is from Blackboard, Inc. which has furnished a document stating that they either hold a patent, copyright, or are the only source for the item being purchased.

This purchase is for the annual renewal of the Blackboard course delivery system and content management system used by the district's eSchool. The renewal offers the option to have the entire solution hosted in the blackboard datacenters rather than the existing Windows Server 2003 environment it is currently on.

BUDGET IMPACT:

eSchool Operating Budget - $68,650 estimated annual expenditure

SUPPORTS THE STRATEGIC GOAL(S) OF:

Student Learning; Community Connectedness; Capacity Development

RECOMMENDATION:

The administration recommends that the sole source purchase for the annual renewal of the Blackboard license from Blackboard Inc. be approved.

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM Sole Source Purchase
Prologic Technology Systems Contract for TEAMS

INFORMATION SUBMITTED BY: Dan Armstrong - (469) 752-8253

Steve Fortenberry (469) 752-8113

COMMENTS:

The use of sole source vendors is provided by the Education Code and School Board Policy. The purchase is from Prologic Technology Systems which has furnished a document stating that they either hold a patent, copyright, or are the only source for the item being purchased.

Prologic Technology Systems has been a contracted partner with the district for a number of years. The approval of this purchase provides for the continuation of the original contract to develop and implement the TEAMS operating system. This extension will be valid for one year.

BUDGET IMPACT:

Technology Operating Budget - $1,120,370 estimated annual expenditure

SUPPORTS THE STRATEGIC GOAL(S) OF:

Community Connectedness; Capacity Development; Data-Informed Decision-Making

RECOMMENDATION:

The administration recommends that the continuation of the contract with Prologic Technology Systems be approved.

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM Interlocal Agreement-Region 10
Discovery Streaming Subscription Renewal

INFORMATION SUBMITTED BY: Dan Armstrong - (469) 752-8253

Steve Fortenberry (469) 752-8113

COMMENTS:

Government Code, Chapter 791, enables the district to purchase goods or services through Interlocal Agreements without using a bid process. The district participates cooperatively with Region 10.

This purchase is for the renewal of the Discovery Streaming subscription that is used districtwide by students and staff. The Digital Media Resources membership from Region 10 will provide video streaming content, training, and ancillary services through Discovery Education's Discovery Streaming.

BUDGET IMPACT:

Instructional Technology Operating Budget - $104,400 estimated annual expenditure

SUPPORTS THE STRATEGIC GOAL(S) OF:

Student Learning

RECOMMENDATION:

The administration recommends the cooperative purchase of the Discovery Streaming Subscription Renewal from Region 10 be approved.

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM Communities in Schools

INFORMATION SUBMITTED BY: Susan Modisette - (469) 752-8105

Steve Fortenberry (469) 752-8113

COMMENTS:

Communities in Schools provide services to campuses, students, and families through tutoring, mentoring, and connection to community resources. The program utilizes a case management approach and has demonstrated success in improving student attendance, behavior, and academic performance. This program is authorized by the Texas Education Code, Chapter 33.

BUDGET IMPACT:

District Operating budgets-$90,000 annual expense

SUPPORTS THE STRATEGIC GOAL(S) OF:

Student Learning; Community Connectedness

RECOMMENDATION:

The administration recommends that the agreement with Communities in Schools be approved.

Communities In Schools
Dallas Region, Inc.

COMMUNITIES IN SCHOOLS OF THE DALLAS REGION, INC.
1341 W. Mockingbird Ln Ste. 1000E Dallas, Texas 75247
Tel (214) 827-0955 • Fax (214) 827-2198
www.cisdallas.org

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Pro Bono Legal Consultants

June 18, 2015

Dr. Brian Binggeli
Superintendent
Plano Independent School District
2700 West 15th Street
Plano, TX 75075

Ref: Letter of Agreement between Communities In Schools Dallas Region, Inc. and the following Plano ISD Schools: Armstrong Middle, Bowman Middle, Frankford Middle, Otto Middle, Williams High, McMillen High and Plano East Senior High

Dear Dr Binggeli:

This letter of agreement identifies the key elements of an arrangement between Communities In Schools Dallas Region, Inc. (CISDR) and the Plano ISD schools listed above. CISDR will place one (1) professional staff on site at Armstrong Middle, Bowman Middle, Frankford Middle, Otto Middle Schools, Williams High and McMillen High Schools and two (2) professional staff at Plano East Senior High for the purpose of delivering direct program service and coordinating related social services for at-risk students in your schools and their families. In compliance with regulatory requirements, CISDR will conduct criminal background/history checks on all professional staff every two years. Pursuant to the mission of CISDR, we will monitor academic progress, attendance and behavior for all case-managed students.

Reflective of our partnership, you will include CISDR in the district's and your campuses "improvement plan". The above listed campus sites also agree to provide the following: adequate/appropriate space (classroom or other comparable area), and within that space; telephone service, a computer with internet access, desk(s), locking file cabinet, and access to copy and fax machines.

Other types of voluntary in-kind support contribute substantially to the effectiveness of our partnership and are always sincerely appreciated. You further agree to provide $90,000 towards the support of the above named seven (7) campus sites, which will be payable as follows: $50,000 on or before August 31, 2015 and the balance of $40,000 due on or before January 31, 2016.

This agreement will become operative at the start of the school year in August 2015, and will extend through July 2016. We greatly value our partnership with your campuses and the Plano Independent School District. Such cooperation is key to the accomplishments achieved by the many students who have benefited. This letter of agreement reflects a continued effectiveness of this alliance.

Please sign and email/fax one signed copy of this letter of agreement on or before July 31, 2015. Upon receipt, a copy with my signature will be mailed to you for your records.

_____	_____
Dr Judith Allen-Bazemore President Communities In Schools Dallas Region, Inc.	Dr. Brian Binggeli Superintendent Plano ISD
_____	_____
Date	Date

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM Agreement with McKinney ISD for the Serenity High Program

INFORMATION SUBMITTED BY: Susan Modisette - (469) 752-8105

COMMENTS:

The district participates with McKinney ISD's Serenity High program. Serenity High provides educational opportunities for students returning from recognized substance abuse treatment centers who desire to obtain a high school diploma in a safe and supportive chemical free environment. The district is billed $85 per day for each student enrolled in the Serenity High School program.

BUDGET IMPACT:

District Operating budgets-annual expense varies with the number of district students enrolled.

SUPPORTS THE STRATEGIC GOAL(S) OF:

Student Learning; Community Connectedness

RECOMMENDATION:

The administration recommends that the Agreement with McKinney ISD for the Serenity High Program be approved.

Changing Lives One Day At A Time
McKinney Independent School District • 2100 White Avenue • McKinney, Texas 75069
469.742.7830 • 469.742.7831 fax • www.serenityhigh.org

McKinney ISD Serenity High Agreement For the Education of Non-Resident Students Returning From A Substance Abuse Treatment Center

June 5, 2015

Dear Superintendent,

"Serenity High is saving children. It is creating productive, non-addicted citizens."

Mary Ann Solberg
Former Deputy Director of the White House Office
of National Drug Control Policy

Mission: Serenity High exists for adolescents returning from recognized substance abuse treatment centers who desire to obtain a high school diploma in a safe and supportive chemical free environment.

Serenity High has graduated two hundred and fourteen students **(250)** from the Dallas Metroplex since it opened on October 11, 1999.

We have a broad partnership base: our students have come from districts including Blue Ridge, Community,Farmersville, Frisco, Garland, Gunter, Little Elm, Lewisville, Melissa, Pilot Point, Plano, Rockwall,Wylie, and Van Alstyne. Support from ***participating school districts is vitally important to the continuing Success of Serenity High, the only public school of its kind in Texas.***

We are already receiving inquiries from parents regarding enrollment for 2015-2016. The interview process will begin in early August. We hope you will participate in the Serenity program. Your decision is critical for parents in deciding if Serenity High is an option for them. Please acknowledge your support by signing below and faxing to us at 469-302-7831.

Remember, by choosing to participate, **the A.D.A. remains at your district.**

If you have not yet decided to participate with Serenity High and would like to have a meeting to discuss your concerns, please contact me at 469-302-7830 or email at jferraro@mckinneyisd.net.

Sincerely,

Juli Ferraro
Serenity High Principal

McKinney ISD Serenity High Agreement
For the Education of
Non-Resident Students Returning From A Substance Abuse Treatment Center

This agreement is entered into by McKinney ISD and Plano ISD Independent School District to provide educational services for approved students that qualify and have been recommended by treatment centers. Each individual student will be evaluated prior to acceptance to assure his or her eligibility and commitment to be a successful Serenity High student.

The district will be assessed a daily rate of eighty-five dollars ($85) per day for each student enrolled in Serenity High.

This Agreement is in effect for the 2015-2016 school year.

Superintendent	District	YES	NO

Phone	Fax

Email address

Serenity Fax: 469-302-7831

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM Permanent Sidewalk Easement - City of Murphy

INFORMATION SUBMITTED BY: Steve Fortenberry - (469) 752-8113

COMMENTS:

With the completion of Murphy Road in front of the Murphy Complex (McMillen High School, Murphy Middle School and Kimbrough Stadium), the City of Murphy has requested a permanent easement for the purpose of constructing a sidewalk on a portion of the property fronting Murphy Road.

District staff from facilities services have met with representatives from the City and approved the plan. The districts's attorneys have also reviewed and approved the documents.

BUDGET IMPACT:

N/A

SUPPORTS THE STRATEGIC GOAL(S) OF:

Capacity Development

RECOMMENDATION:

Administration recommends approval of the Permanent Sidewalk Easement with the City of Murphy.

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

PERMANENT SIDEWALK EASEMENT
North Murphy Road (FM2551) Expansion

THE STATE OF TEXAS §
§ **KNOWN TO ALL MEN BY THESE PRESENTS:**
COUNTY OF COLLIN §

THAT, Plano Independent School District, hereinafter called "Grantor" (whether one or more), the owner of the real property described herein, for and in consideration of the sum of Ten Dollars ($10.00) and other good and valuable consideration paid by the **City of Murphy, Texas,** a home rule municipality, hereinafter called "Grantee," the receipt and sufficiency of which is hereby acknowledged by grantor, does hereby GRANT, BARGAIN, SELL, GIVE, TRANSFER and CONVEY unto said Grantee, its successors and assigns, a non-exclusive and perpetual easement and right-of-way upon, in, on, over, under and across that property situated in the City of Murphy, Collin County, Texas, which is described in the Exhibits attached hereto and incorporated herein for all purposes (the "Easement Property") for the Easement Purpose (as hereinafter defined), together with all and singular the rights and appurtenances thereto in any way belonging (collectively, the "Easement").

The said Easement may be used (i) for the purpose of constructing, installing, using, inspecting, repairing, maintaining, reconstructing, replacing, relocating and removing a sidewalk. Grantee, it's officers, officials, employees, agents, representatives, contractors, subcontractors, licensees, successors and assigns shall at all times have the right and privilege to access the Easement Property for the Easement Purpose.

Grantee has, together with the Easement and for the consideration set forth herein, the right of ingress and egress upon, over and across as much as of Grantor's adjacent lands as may be reasonably necessary for the purpose of constructing, installing, using, inspecting, repairing, maintaining, reconstructing, replacing, relocating, and removing such sidewalk.

Grantor Agrees, for the consideration set forth herein, not to construct or place within the Easement Property, and buildings, structures, or other improvements of any nature whatsoever, that may interfere with the Easement, without the prior written consent of Grantee. Grantee shall have the right to remove, and keep removed, all or parts of any building, structure, or other

improvement located within the Easement Property which, in the judgment of Grantee, may endanger or in any way interfere with the sidewalk or the exercise of Grantee's rights hereunder. Notwithstanding the foregoing, Grantor shall have the express right, without Grantee's prior written consent, to place signage and lighting within the Easement Property and maintain, repair, replace or remove any landscaping, signage or lighting that may be so located within the Easement Property; Grantor shall provide notification to Grantee of such intent prior to such construction or placement and grantor shall comply with all City regulations and permitting requirements regarding such construction or placement.

The Grantor covenants that Grantor is the owner of the above-described Easement Property and that the consideration recited herein shall constitute full and final payment for the Easement. To the extent Grantor's adjacent property is damaged by reason of the installation, maintenance, operation, relocation, reconstruction or removal of the sidewalk. Grantee shall repair such damage at Grantee's sole cost and expense. This agreement together with other provisions of this grant shall constitute a covenant running with the land for the benefit of the Grantee, its successors, and assigns.

The Easement and the rights and privileges herein granted are and shall be perpetual and irrevocable to Grantee, its successors and assigns. Grantee may assign, transfer, or otherwise convey this Easement in whole or in part. This Easement shall be construed under the laws of the State of Texas, without regard to its choice-of-law rules of any jurisdiction; venue is in the county or counties where the Easement Property is located.

TO HAVE AND TO HOLD the Easement herein granted, together with all and singular the rights, privileges, and appurtenances thereto in anywise belonging, unto Grantee and Grantee's successors and assigns forever. Grantor does hereby bind Grantor and Grantor's heirs, successors and assigns to WARRANT AND FOREVER DEFEND the Easement, or any part thereof, herein granted to Grantee and Grantee's successors and assigns against every person whomsoever lawfully claiming or to claim the Easement or any part thereof, by, through or under Grantor, but not otherwise.

Grantee will at all times after doing any work in connection with the construction, operation, maintenance or repair of the sidewalk, restore all irrigation, signage, lighting and the surface including trees, shrubs, and other improvements of the Easement Property as close to the condition in which it was found before such work was undertaken as is reasonably practicable.

Grantee agrees that all building setbacks, landscape setbacks and all other setbacks required by Grantee under current or future ordinances for existing or future development on Grantor's property will be measured from Grantor's property line, without regard to the

existence of the Easement, and the Easement Property shall not be netted out of any open space of landscaping areas required by current or future ordinances.

This instrument may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes.

IN WITNESS WHEREOF, the said Grantor has executed this instrument this _____ day of _____, 20___.

GRANTOR
Plano Independent School District
By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

AGREED AND ACCEPTED:
GRANTEE:
CITY OF MURPHY, TEXAS

By: _____
Name: James Fisher, City Manager

ACKNOWLEDGEMENT

THE STATE OF _____ §
§
COUNTY OF _____ §

BEFORE ME, the undersigned authority, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument; he/she acknowledged to me that he/she is the _____ and duly authorized representative of **Plano Independent School District**, a _____, and he/she executed said instrument for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, 20____.

_____
Notary Public in and for the State of _____
My Commission Expires: _____

ACKNOWLEDGEMENT

THE STATE OF _____ §
§
COUNTY OF _____ §

BEFORE ME, the undersigned authority, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument; he/she acknowledged to me that he/she is the _____ and duly authorized representative of **Plano Independent School District**, a _____, and he/she executed said instrument for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, 20____.

_____
Notary Public in and for the State of _____
My Commission Expires: _____

ACKNOWLEDGEMENT

THE STATE OF _____ §
§
COUNTY OF _____ §

BEFORE ME, the undersigned authority, on this day personally appeared **James Fisher, City Manager** for and on behalf of the ***CITY OF MURPHY, TEXAS***, a Texas home rule municipal corporation; he acknowledged to me that he is the duly authorized representative of ***THE CITY OF MURPHY, TEXAS,*** and that he executed said instrument for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, 20____.

_____
Notary Public in and for the State of Texas
My Commission Expires: _____

GRANTOR'S ADDRESS:

_____
_____
_____
_____

GRANTEE'S ADDRESS:
City of Murphy
206 N. Murphy Road
Murphy, TX 75094

When Recorded, Return Original To:
James Fisher, City Manager
206 N. Murphy Road
Murphy, TX 75094

EXHIBIT "A"

CITY OF MURPHY, TEXAS

SAFE ROUTES TO SCHOOLS

PERMANENT SIDEWALK EASEMENT
OVER, UNDER, AND ACROSS PLANO I.S.D. COMPLEX ADDITION

Being a strip of land for a variable width permanent sidewalk easement in the J.W. Maxwell Survey, Abstract No. 582 and the C.A. McMillan Survey, Abstract No. 588, Collin County, Texas, and being over, under and across Lot 1, Block A, of the Plano Independent School District Complex Addition, an addition to the City of Murphy as recorded in Slide S8394 of the Plat Records of Collin County, Texas (P.R.C.C.T.), said variable width permanent sidewalk easement being more particularly described as follows:

BEGINNING at a TxDOT disk found for corner in the east right-of-way line of F.M. 2551 (North Murphy Road), a 142-foot right-of-way at this point, said disk being the southwest corner of said Plano I.S.D. Complex Addition, and in the north property line of a tract of land conveyed to the City of Murphy as recorded in Volume 5137, Page 6399 of the Deed Records of Collin County, Texas (D.R.C.C.T.), said point of beginning also being N 00°48'43" E, a distance of 2,318.12 feet from a TxDOT disk found in the east right-of-way line of said F.M. 2551;

THENCE N 01°42'07" E, departing the north property line of said City of Murphy tract and along the east right-of-way line of said F.M. 2551 and the west property line of said Plano I.S.D. Complex Addition, a distance of 1,302.62 feet to a point for corner;

THENCE N 00°09'36" W, continuing along the east right-of-way of said F.M. 2551, and the west property line of said Plano I.S.D. Complex Addition, a distance of 992.21 feet to a point for corner at the northwest property corner of said Plano I.S.D. Complex Addition, and in the south property line of Lot 1, Block A, of the First Baptist Church of Murphy Addition, an addition to the City of Murphy as recorded in Cabinet 2008, Page 349 of the P.R.C.C.T.;

THENCE N 87°11'22" E, departing the east right-of-way said F.M. 2551 and along the north property line of said Plano I.S.D. Complex Addition, a distance of 50.05 feet to a point for corner;

THENCE S 00°09'36" E, departing the north property line of said Plano I.S.D. Complex Addition, and being at all times a perpendicular distance of 50.00 feet from, and parallel with the west property line of said Plano I.S.D. Complex Addition, a distance of 138.28 feet to a point for corner;

THENCE S 89°50'24" W, a distance of 10.00 feet to a point for corner;

THENCE S 00°09'36" E, being at all times a perpendicular distance of 40.00 feet from and parallel with the west property line of said Plano I.S.D. Complex Addition, a distance of 816.81 feet to a point for corner;

THENCE N 89°50'24" E, a distance of 36.32 feet to a point for corner;

THENCE S 01°42'07" W, being at all times a perpendicular distance of 75.00 feet from and parallel with the west property line of said Plano I.S.D. Complex Addition, a distance of 573.55 feet to a point for corner;

THENCE N 88°17'53" W, a distance of 30.00 feet to a point for corner;

THENCE S 01°42'07" W, being at all times a perpendicular distance of 45.00 feet from and parallel with the west property line of said Plano I.S.D. Complex Addition, a distance of 220.02 feet to a point for corner;

THENCE N 88°17'53" W, a distance of 10.00 feet to a point for corner;

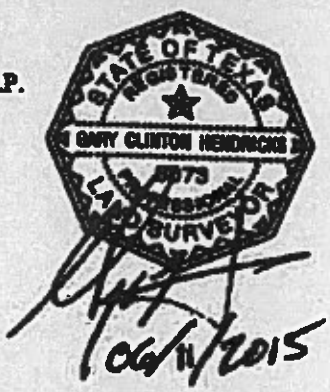
THENCE S 01°42'07" W, being at all times a perpendicular a distance of 35.00 feet from and parallel with the west property line of said Plano I.S.D. Complex Addition, a distance of 553.22 feet to a point for corner in the south property line of said Plano I.S.D. Complex Addition, said point also being in the north line of said City of Murphy tract;

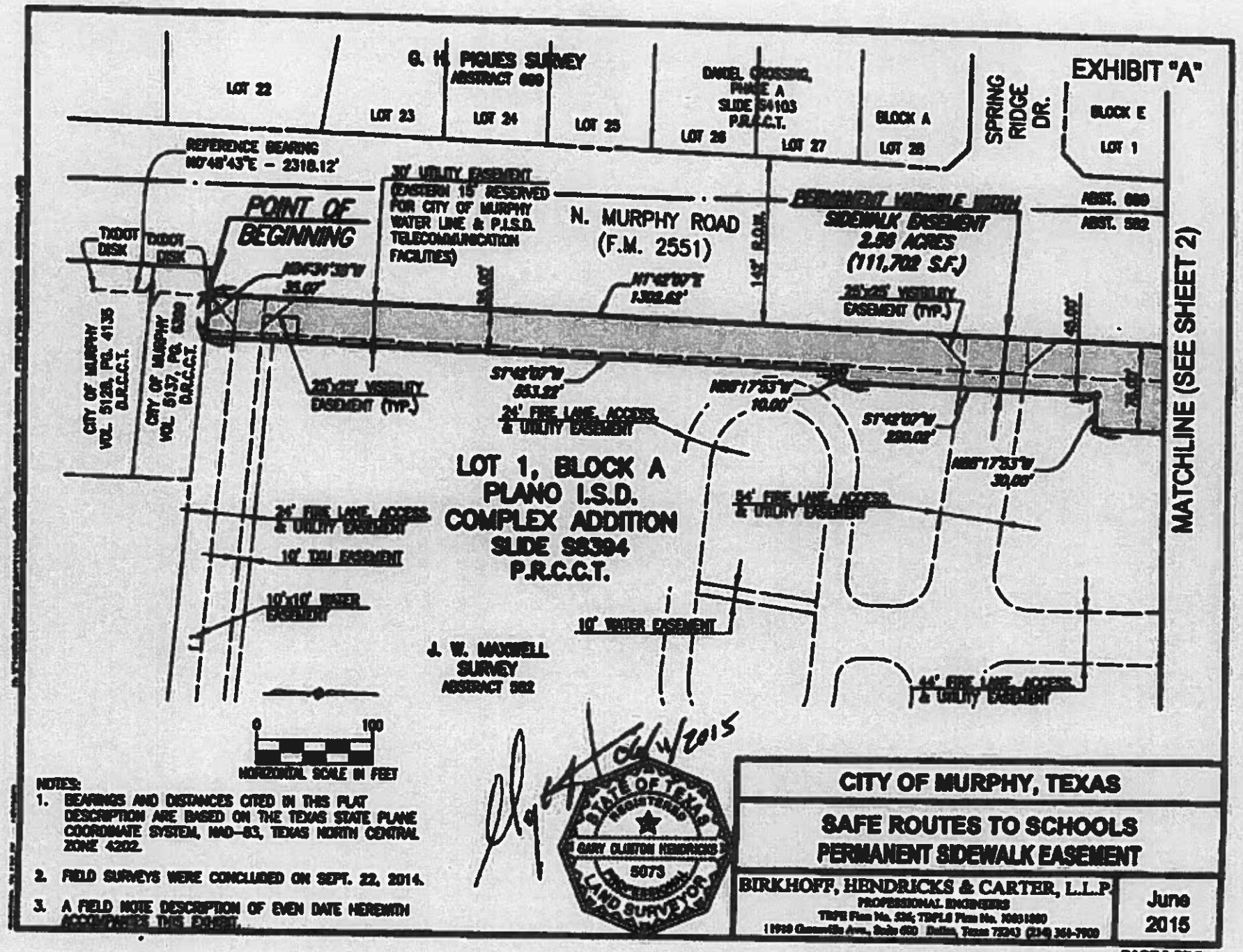
THENCE N 84°34'38" W, along the south property line of said Plano I.S.D. Complex Addition, a distance of 35.07 feet to the POINT OF BEGINNING, said Permanent Sidewalk Easement containing 2.56 acres of land, more or less.

Notes:

1. Bearings and distances cited in this field note description are based on the Texas State Plane Coordinate System, NAD-83, Texas North Central Zone 4202.
2. Field survey last conducted on 09/22/2014.
3. An Easement Plat of even date herewith accompanies this Field Note Description.

Gary C. Hendricks, P.E., R.P.L.S.
Texas Registration No. 5073
Birkhoff, Hendricks & Carter, L.L.P.
TBPLS Firm No. 100318-00
11910 Greenville Ave., Suite 600
Dallas, Texas 75243
Phone: 214-361-7900





NOTES:

1. BEARINGS AND DISTANCES CITED IN THIS PLAT DESCRIPTION ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, NAD-83, TEXAS NORTH CENTRAL ZONE 4202.
2. FIELD SURVEYS WERE CONCLUDED ON SEPT. 22, 2014.
3. A FIELD NOTE DESCRIPTION OF EVEN DATE HEREWITH ACCOMPANIES THIS EXHIBIT.

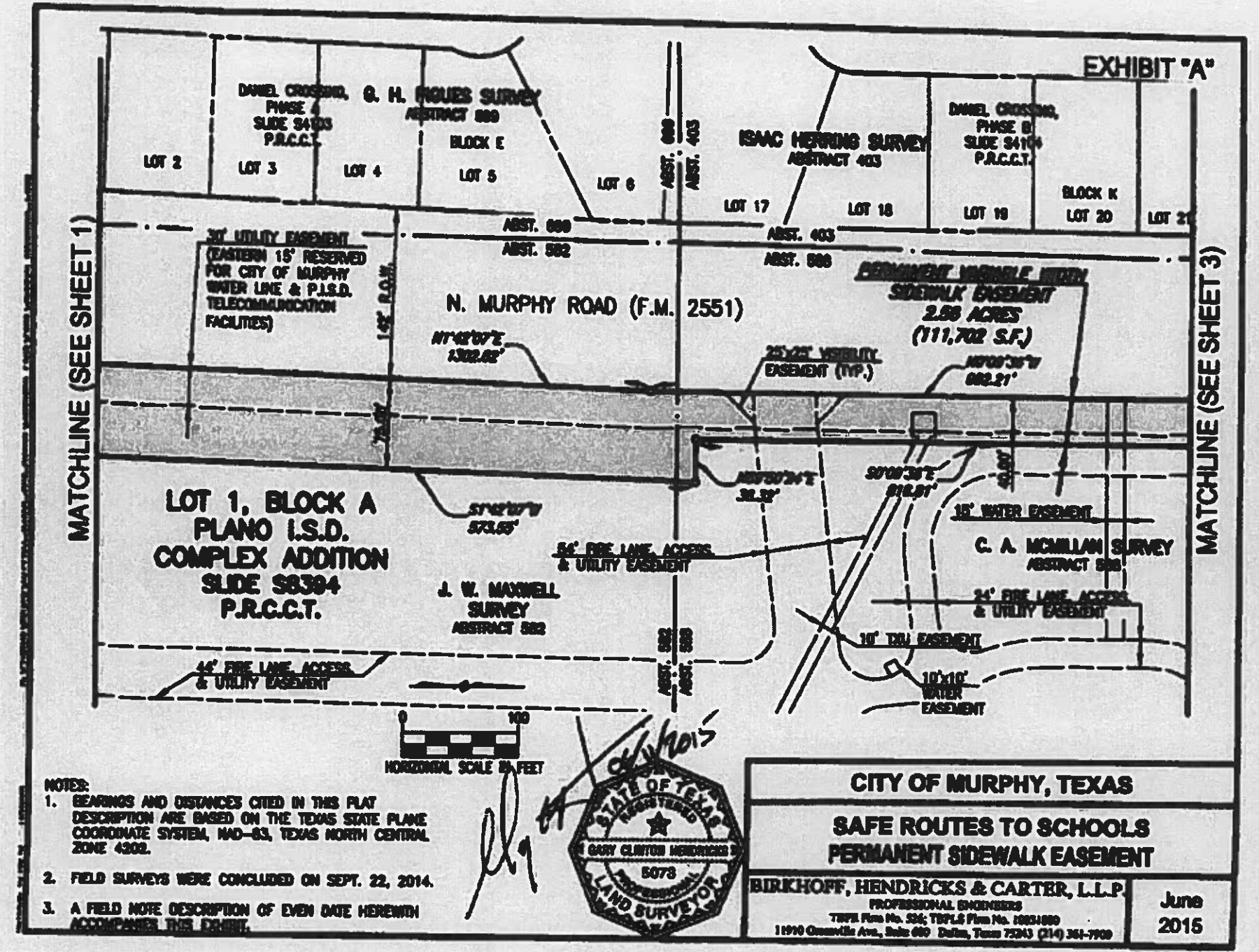
CITY OF MURPHY, TEXAS

SAFE ROUTES TO SCHOOLS
PERMANENT SIDEWALK EASEMENT

BIRKHOFF, HENDRICKS & CARTER, L.L.P.
PROFESSIONAL ENGINEERS
TBPE Firm No. 526; TBPLS Firm No. 10011000
11910 Greenville Ave., Suite 600 Dallas, Texas 75243 (214) 361-7900

June 2015

PAGE 3 OF 5



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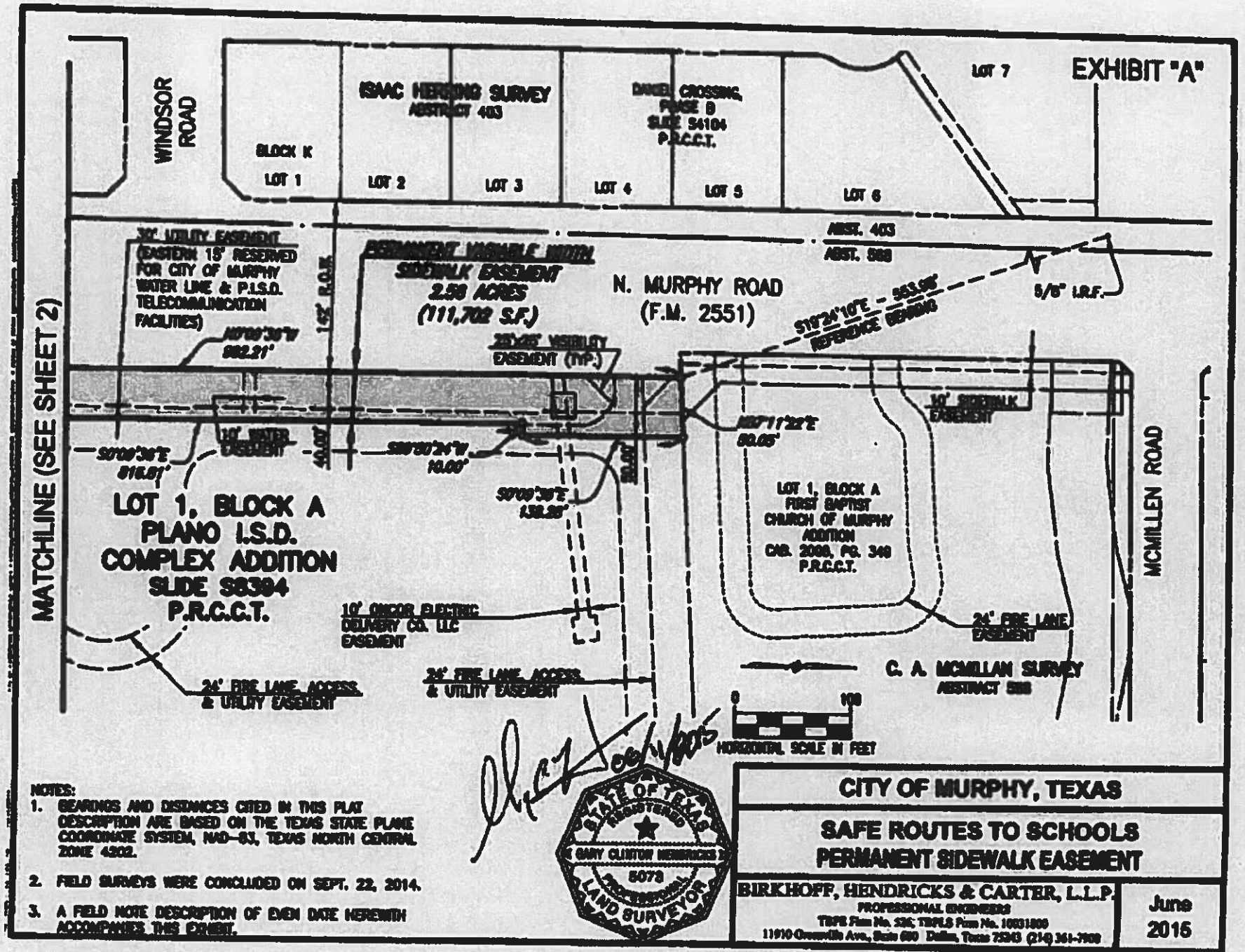

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June
2015

PAGE 5 OF 5

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM Agreement for the Purchase of Attendance Credits

INFORMATION SUBMITTED BY: Steve Fortenberry - (469) 752-8113

COMMENTS:

Chapter 41 of the Texas Education Code requires school districts to reduce their property wealth per student to a level that is not greater than the equalized wealth level as determined by the Commissioner of Education in accordance with state law. The law provides several options to accomplish this required property wealth reduction. In an election held in 1993, District voters approved the use of Option 3 – Purchase Attendance Credits from the Texas Education Agency (TEA).

Each year, the District is required to enter into a new agreement with TEA. The agreement for the 2015-16 school year is attached.

BUDGET IMPACT:

The 2015-16 budget includes a recapture payment of $78,558,342.

SUPPORTS THE STRATEGIC GOAL(S) OF:

Student Learning; Community Connectedness; Capacity Development; Data-Informed Decision-Making

RECOMMENDATION:

The administration recommends that the Board approve the Agreement For the Purchase of Attendance Credits for the 2015-16 school year.

Agreement for the Purchase of Attendance Credits

This agreement is entered into pursuant to the Texas Education Code (TEC), Chapter 41, Subchapters A and D, and rules adopted by the commissioner of education as authorized by the TEC, §41.006. The purpose of this agreement is to enable the district to reduce its wealth per weighted student to a level that is not greater than the equalized wealth level as determined by the commissioner of education in accordance with the TEC, §41.002.

The school year to which this agreement applies is 2015 - 2016 (the "school year").

The agreement is for Plano Independent School District ("the district"), with a county-district number of 043-910, to purchase attendance credits from the state for the school year.

This agreement is subject to the approval of the voters of the district as provided by the TEC, §41.096. The board of trustees of the district agrees to submit to the commissioner of education, on request, a certified copy of the board minutes showing the canvass of the election.

Initial payments will be based on the commissioner's estimate of the cost of each credit using the district's projected maintenance and operations tax revenue and the estimated number of students in weighted average daily attendance for the school year (TEC, §41.093). The district agrees to make the payments in accordance with the schedule specified in the TEC, §41.094.

The actual cost of each credit will be determined by the commissioner in accordance with the TEC, §41.093, when final data on the district's maintenance and operations tax revenue and the number of students in weighted average daily attendance for the school year are available. If that amount is less than the amount paid by the district through August 15 of the school year, the difference will be refunded. If that amount is greater than the amount paid, the district shall remit an amount equal to the difference for deposit in the state treasury to be used for the Foundation School Program.

The cost of purchased attendance credits will be reduced for county appraisal district costs. The reduction will be computed in accordance with the TEC, §41.097. If the reduction exceeds the cost for the school year, the difference will be carried forward and applied to each subsequent year's cost until the total amount of the reduction has been exhausted.

_____ Date: _____

Signature of President, Board of Trustees

_____ Date: _____

Signature of Secretary, Board of Trustees

Signature of Superintendent

Typed Name of Superintendent

Date: _____

Signature of Commissioner of Education or Designee

Date: _____

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM Recommended Fiscal Year 2015-16 Budget Amendments

INFORMATION SUBMITTED BY: Steve Fortenberry - (469) 752-8113

COMMENTS:

Budget amendments are recommended to realign budgeted amounts to meet projected actual expenditures. The attachment details the recommended budget amendments to the General Fund by function.

BUDGET IMPACT:

General Fund
Net positive impact of $5,437,493 to fund balance.

Positive impact to fund balance of $7,683,226 as a result of the revised state revenue calculation: increase to state revenue of $988,075 and decrease to the recapture expense of $6,695,151. Note that this is approximately $4.1 million less than originally anticipated due to a recommendation from the Texas Education Agency to the State Board of Education to reduce the per capita allotment from the available school fund in order to cash flow the front loading of the Instructional Materials allotment for the first year of the biennium. TEA staff has provided assurance that they intend to make up this reduction in 2016-17.

Negative impact to fund balance of $2,115,233 is related to Purchase Order budget rollover from Fiscal Year 2014-15 into Fiscal Year 2015-16. Also an additional appropriation of $130,500 is included for the Equal Opportunity Schools contract recommended for approval under a separate agenda item.

Other Funds
Fund 240, FANS – Negative Impact to fund balance of $668,386 for purchase order budget rollover from FY15 into FY16 which includes $565,000 rollover for the Jasper High School serving line renovation.

SUPPORTS THE STRATEGIC GOAL(S) OF:

Student Learning; Community Connectedness; Capacity Development; Data-Informed Decision-Making

RECOMMENDATION:

Staff recommends approval of these Budget Amendments as submitted.

PLANO INDEPENDENT SCHOOL DISTRICT
GENERAL FUND BUDGET
2015-2016

	General Fund	FY 15 Adopted Budget	August 2015 Amendment	Amended Budget August 4, 2015
REVENUES:				
	Local Sources	$ 485,118,088	$ -	$ 485,222,907
	State Sources	39,583,911	988,075	40,571,986
	Federal Sources	5,743,977	-	5,743,977
	Other Sources	-	-	-
	Transfers In - PASAR	2,273,817	(33,727)	2,240,090
	Transfers In - Off Campus PE	8,700	-	8,700
	Transfers In - Tuition Reimbursed	-	-	-
	Transfers In - Operating	7,705,802	139,644	7,845,446
		$ 540,434,295	$ 1,093,992	$ 541,633,106
EXPENDITURES:				
11	Instruction	$ 289,229,189	$ 446,772	$ 289,675,961
12	Instructional Resources and Media Services	8,308,461	21,530	8,329,991
13	Curriculum Development & Instructional Staff Development	7,314,331	12,185	7,326,516
18	Technology - District Wide Instructional Initiatives	2,815,800	94,462	2,910,262
19	Technology - Campus Based Instructional Initiatives	556,712	15,080	571,792
21	Instructional Leadership	3,079,495	154	3,079,649
23	School Leadership	25,932,583	8,288	25,940,871
31	Guidance, Counseling and Evaluation Services	19,078,910	359,693	19,438,603
32	Social Work Services	1,020,348	-	1,020,348
33	Health Services	5,349,349	2,760	5,352,109
34	Student Transportation	13,952,527	20,394	13,972,921
35	Food Services	10,152	-	10,152
36	Cocurricular/Extracurricular Activities	7,356,148	171,889	7,528,037
41	General Administration	9,839,250	30,619	9,869,869
51	Plant Maintenance and Operations	41,067,459	920,072	41,987,531
52	Security and Monitoring Services	3,750,895	95,260	3,846,155
53	Data Processing Services	6,560,384	9,500	6,569,884
61	Community Services	1,329,772	-	1,329,772
71	Debt Service	-	-	-
81	Facilities Acquisition and Construction	-	-	-
91	Purchase of WADA	78,558,342	(6,695,151)	71,863,191
92	Incremental Costs	600,000	-	600,000
93	Payments to Fiscal Agent of SSA	267,000	-	267,000
95	Juvenile Justice Alternative Ed Prg	183,000	-	183,000
97	Payments to Tax Increment Fund	-	-	-
99	Appraisal District Costs	3,320,000	-	3,320,000
		$ 529,480,107	$ (4,486,495)	$ 524,993,612
OTHER RESOURCES AND (USES)				
	Transfer out - Head Start	$ 358,027	$ -	$ 358,027
	Transfer out - Tuition Reimbursed - Fund 166	-	-	-
	Transfer out - Athletics - Fund 169	1,119,932	123,933	1,243,865
	Transfer out - Special Programs - Fund 179	4,358,711	-	4,358,711
	Transfer out - FANS - Fund 240	-	-	-
	Transfer out - Family Literacy - Fund 480	389,197	-	389,197
	Transfer out - Dr Pepper	-	-	-
	Transfer out - Special Events - Fund 479	26,432	3,300	29,732
	Transfer out - Employee Child Care - Fund 173	11,510	-	11,510
	Transfer out - Operating	-	-	-
	Transfer out - Summer Feeding	-	-	-
	Transfer out - Health Insurance Fund	800,000	-	800,000
	Transfer out - Summer School	1,542,274	281	1,542,555
	Transfer out - eSchool	271,218	15,030	286,248
	Transfer out - GED		450	
	Transfer out - Night School	16,270	-	16,270
	Transfer out - Other	50,200	-	50,200
	Transfer out - Debt Service	-	-	-
	Transfer out - Capital Projects	7,000,000	-	7,000,000
	Transfer out - Adventure Camp	8,200	-	8,200
	Total Other Resources and (Uses)	$ 15,951,971	$ 142,993	$ 16,094,514
	Net Revenues and Other Sources over Expenditures and Other Uses	**$ (4,997,783)**	**$ 5,437,493**	$ 544,979

PROPOSED FOOD AND NUTRITIONAL SERVICES BUDGET
2015-2016

		2015-16 Adopted Budget	August 4, 2015 Amendment	Amended Budget August 4, 2015
REVENUES:				
	Local Sources	$ 14,286,209	$ -	$ 14,286,209
	State Sources	522,000	-	$ 522,000
	Federal Sources	9,525,077	-	$ 9,525,077
	Other Sources	-	0	$ -
		$ 24,333,286	$ -	$ 24,333,286
APPROPRIATIONS:				
35	Food Services	$ 24,541,298	$ 103,386	$ 24,644,684
41	General Administration	114,759	-	$ 114,759
51	Plant Maintenance and Operations	360,000	-	$ 360,000
81	Facilities Acquisition and Construction	-	565,000	$ 565,000
		$ 25,016,057	$ -	$ 25,684,443
Net Revenues and Other Sources over (under) Appropriations and Other Uses		$ (682,771)	$ -	$ (682,771)

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM Surplus Property

INFORMATION SUBMITTED BY: Steve Fortenberry - (469) 752-8113

COMMENTS:

Interim authority was granted to the Superintendent's Designee to declare items as surplus and dispose of them from June 2, 2015 until August 4, 2015. The items on the attached list were evaluated and designated as surplus and have been disposed of, or are in the process of being disposed of, by web site auction.

Staff has determined that the items listed were either no longer serviceable, or had been replaced with new equipment.

BUDGET IMPACT:

None

SUPPORTS THE STRATEGIC GOAL(S) OF:

Capacity Development

RECOMMENDATION:

The administration recommends the ratification of the items disposed of from June 2nd through August 4th, 2015 itemized on the attached list.

Plano ISD Surplus Auction

Auction: 1506Q Board Approval on Interim Authority for Summer Surplus Propery

Board Approval Version

Lot Number	Description
923QA10	Contents of Trailer #484965, License #B160685
923QA11	Contents of Trailer #484979, License #8153JH
923QB19	Large Serving Line, 13' plus, Atlas Metal Ind #WIH
923QB20	Keating of Chicago Miraclean Fryer #60X30FLD, and matching table 25x59, Date Code A-KS
923QB21	Traulsen Heater #RHF132WP
923QB22	Small Cart, 25x27x18 tall
923QB23	J & J Snack Foods Display Case, #750
923QB24	Small Cart, 25x27x16 tall
923QB25	7 Large Boxes full of Misc Kitchen Items
923QB26	Groen Tilt Skillet, #NFPC-4, 3ph
923QB27	Stainless Steel 30x72 Table
923QB28	Stainless Steel 30x72 Table with Pot Rack
923QB29	MannHart #MV-80 Food Processor
923QB30	Traulsen Heater #RHF132W-FHS
923QB31	Traulsen Cooler, #1RRI132LPUT
923QB32	Hobart Cooler, #O-1
923QB33	Traulsen Cooler, #RHT232WPUT-HHS
923QB34	Traulsen Warmer #RHF232WP
923QB35	Traulsen Cooler #RAC37
923QB36	Cresco Warmer #H137CDDUA-12
923QB37	Delfield Cart, 24x24
923QB38	Cleveland Tilt Pot #KET-6T, 3ph
923QB39	2 Delfield Frost Tops #N8231 & #N8259
923QB40	Cleveland Tilt Pot #KET-6T, 3ph
923QB41	Intek #ECTRS-16, 3ph
923QB42	Market Forge #FT-10CE, 3ph
923QB43	2 EZ-Fit Gourmet San Jamar Dispensers
923QB44	Bakers Table, 30x72
923QC50	10 Chairs, 16"
923QC51	70 Maps
923QC52	12 Screens
923QC53	3 Round Tables, 48"
923QC54	Paragon Sentry 2.0 Kiln, #TNF243
923QC55	Paragon Sentry 2.0 Kiln, #TNF243
923QC56	Paragon Sentry 2.0 Kiln, #TNF243
923QC57	Shop Cart, 25x60x54 tall
923QC58	InvoCare Hospital Bed, #5301
923QC59	Hill-Rom Century Hospital Bed
923QC60	Hospital Bed
923QC61	Hill-Rom Century Hospital Bed
923QC62	6 Comp Racks and 2 APC units
923QC63	Kenmore 70 Series Dryer
923QC64	Kenmore 80 Series Washer
923QC65	Nursing Bed
923QD70	36 Tables, 30 small and 6 30x60

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM Head Start Program Information

INFORMATION SUBMITTED BY: Dr. Jim Wussow - (469) 752-8209

COMMENTS:

Report of Head Start monthly activity for June 2015

BUDGET IMPACT:

None

SUPPORTS THE STRATEGIC GOAL(S) OF:

Student Learning; Community Connectedness; Data-Informed Decision-Making

RECOMMENDATION:

Review and acceptance of Head Start Program Information

Plano ISD Head Start

Monthly report for June 2015 – to ensure the sharing of accurate and regular information about program planning, policies, and agency operations.

Financial Summary

Expense	Budget 4/1/15 to 3/31/16	Expenses To Date	Monthly Expenses
Salaries	$ 1,297,049.00	$ 309,629.87	$ 61,906.53
Contracted Service	$ 20,958.00	$ 3,688.66	$ 1,583.68
Supplies	$ 28,087.00	$ 1,598.10	$ 433.93
Travel/Training	$ 9,686.00	$ 2,109.85	$ 1,004.58
Other Operating Expenses	$ 21,211.00	$ 2,168.60	$ 322.69
Total	$ 1,376,991.00	$ 319,195.08	$ 65,251.41

- Credit Card Expense – 563.34 for June. Meal and hotel charges for trip to Austin, Texas for Head Start Director, T. Hardison and ERSEA Clerk, S. Pagano to attend ERSEA Final Rule Conference presented by the HG Jones & Associates. All meals and hotel charges are for both staff members.
- The totals above do not include in-kind, but do include district cash contribution.

Enrollment and Attendance

Enrollment	Children With Disabilities	Attendance
143	22	95.38%

Meals and Snacks (Provided through CACFP)

Breakfast	Lunch
677	593

Program Information Summaries

All service area managers turned in final data for the Program Information Report (PIR) that must be submitted no later than August 31, 2015.

Education

Splish, Splash! All one hundred forty-three children got all wet with a day of water play on our playground. Children explored water pumps, "painted" the equipment with giant brushes, filled and emptied varying sizes of containers, danced in bubbles, and got sprayed with a hose. Water play supports all domains of learning and it is exciting!

The six service managers from education, health, family services, disabilities, and mental wellness attended a training facilitated by Sara Pagano, manager of eligibility, recruitment, selection, enrollment and attendance (ERSEA). The training provided a review of the new ERSEA Final Rule regulations and helped all managers to better understand eligibility determination requirements.

Disabilities

Disabilities Manager, Katie Dridge planned for and participated in one Admission, Review, and Dismissal (ARD) meeting this month. This was an Annual ARD meeting. The Disabilities Manager delivered special education folders to the appropriate elementary schools of the thirteen special education children moving on to kindergarten for the 2015-16 school year. One of the twenty-two children served moved out of district. Eight children currently receiving special education services will be returning to Head Start for the 2015-16 school year.

On the 8th, the Disabilities Manager participated in a team meeting which focused on the class placement of incoming students for the upcoming academic year.

Health, Nutrition, & Safety

School nurse, Sally Barden sent home letters to the parents of children who had medications in the clinic. All medications must either be picked up by parents by the last day of school or be destroyed. Parents signed off as they got their medications and were given information about how to handle communication with the summer school program or campus for the upcoming school year. She also talked to parents of students who will be returning to Head Start in the fall about necessary paperwork for the new year (doctor exams, dental exams, lab work, and immunizations) to be done over the summer.

The ERSEA manager and Head Start nurse worked together preparing for the new school year. The new forms and files were set up. They discussed ways to improve data collection

from parents before the first day of school, and even brainstormed about incentives that might motivate the parents to gather necessary information without repeated requests.

Mental Wellness

Teachers were allowed to select the topic that best fit their classroom needs for the final guidance lesson of the year. Counselor Lauren Tyler reviewed topics such as bullying, friendly social skills, and family changes. Many children were able to recall a variety of guidance lesson topics.

The mental wellness consultant met with three children for their final individual sessions. Five parents received their final individual sessions on topics such as domestic violence, depression, and parenting struggles.

The counselor attended several end-of-year meetings for Campus Monitoring Intervention Team (CMIT), 504, and elementary counselor topics.

The counselor transitioned three CMIT folders and discussions were held on behalf of those students and three other students. She met with one new elementary counselor in person to discuss educational techniques that will assist a Head Start student that will be entering kindergarten.

Family Partnerships

Family Partnership Follow up Contacts completed - 4

The following social service referral information and support was given:

Adult Education: GED/College		Food Assistance	
Adult Medical Care/Insurance		Food Stamp Application	
Bed Start Assistance		Housing	
Child Care Subsidy		Immigration Consultation	
Child Support		Job/Vocational Training	
Shoes		Legal Assistance	
Computer Training		Medicaid Application	
Crisis Assistance/Emergency Shelter		Mental Health	
Domestic Violence		Parent Education	
Emergency Clothing		Rent Assistance	
Emergency Food	**1**	Utility Assistance	
Financial Literacy		WIC	
English Second Language			

Family Engagement Activities

On the final day of school, one hundred twenty-three proud parents smiled as their children performed songs or a play, received certificates, and celebrated a year of learning achievement at Head Start.

Community Partnerships

Fifty-one children received supplemental food through the **North Texas Food Bank Food 4 Kids** program. **Once Upon a Child** clothing store provides weekly donations of clothing and items for young children.

Communication & Guidance from the Secretary of DHHS

- 6-1-15 E-Mail – Register Online Now! Best Practice to Develop Partnerships that …….
- 6-2-15 E-Mail – Director's Email Digest: May 2015
- 6-5-15 E-Mail – Federal Register Alert: Study of Early Head Start – Child Care……
- 6-10-15 E-Mail – New Session Available! Learning for New Leaders: Head Start A…..
- 6-15-15 E-Mail – Federal Register Alert: Head Start Collaboration Office Annual….
- 6-16-15 E-Mail – Join Us This Afternoon: Head Start Program Performance…….
- 6-16-15 E-Mail – ACF-PI-HS-15-01 Notice of Proposed Rule Making: Head Start……
- 6-17-15 E-Mail – Register Online Now! National Early Childhood T/TA System……
- 6-17-15 E-Mail – Register Now! Measuring What Matters: Using Data to Support…..
- 6-17-15 E-Mail – Head Start Disabilities Services Newsletter
- 6-18-15 E-Mail – The TABLE Project: Get Important Tips for Planning Menus……
- 6-18-15 E-Mail – Join Us This Friday: Head Start Program Performance Standards……
- 6-18-15 E-Mail – Father's Day Is June 21…and Every Day in Head Start and Early……
- 6-19-15 E-Mail – Updated Federal Register Alert: Head Start Performance……..
- 6-22-15 E-Mail – Please Submit Comments: Notice of Proposed Rule Making……
- 6-25-15 E-Mail – You're invited to Bilingualism, Health & Language Disparities…..
- 6-25-15 E-Mail – Register Online Now! Introduction to the Head Start Early……

Tina Hardison

From: Office of Head Start <no-reply@hsicc.org>
Sent: Monday, June 01, 2015 8:30 AM
To: Tina Hardison
Subject: Register Online Now! Best Practice to Develop Partnerships that Support Safety and Well-being for Children and Families

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Children Exposed to Domestic Violence:
A Webinar Series for Early Care and Education Programs and Providers

Best Practice to Develop Partnerships that Support Safety and Well-being for Children and Families

Date Change!
Wednesday, June 24, 2015
3–4:30 p.m. EDT

Register Online Now!

Add to Calendar

Join the Offices of Head Start and Child Care, in partnership with the **Family Violence Prevention and Services Program**, for the third session of this four-part webinar series. Learn about best practice to develop partnerships that support safety and well-being for children and families.

A 2012 Head Start study found that 17 percent of enrolled children were exposed to domestic violence. Working in an early childhood program, you may recognize signs of social, emotional, and behavioral difficulties resulting from such exposure. Fortunately, you are well-positioned to support your young children during times of stress by providing information and referrals to parents. Programs also are able to develop partnerships that support safety and well-being for children and families.

Topics for Session 3 include

- Partnerships between domestic violence programs and Head Start and early care and education programs working to support safety and well-being for children and families
- Resources, tools, and technical assistance available to help build and improve partnerships

Upcoming Session

Supporting Organizational Readiness to Address Children Exposed to Domestic Violence

Date Change! July 29, 2015 | 3–4:30 p.m. EDT
Presenters: TBD

Who Should Watch?

This webinar series will benefit an array of audiences, including: Head Start directors, teachers, and family services staff; child care providers; and other early care and education staff.

How to Register

Select the link to register for Session 3: **https://goto.webcasts.com/starthere.jsp?ei=1064995**

Questions?

To learn more about this series, please email **nchinfo@aap.org** or call (toll-free) 1-888-227-5125.

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https://eclkc.ohs.acf.hhs.gov | 1-866-763-6481 | Contact Us

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Tina Hardison

From: Office of Head Start <no-reply@hsicc.org>
Sent: Tuesday, June 02, 2015 11:00 AM
To: Tina Hardison
Subject: Director's Email Digest: May 2015

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U.S. Department of Health & Human Services & Administration for Children & Families

OFFICE OF HEAD START

Director's Email Digest

May 2015

Below is a selection of emails issued by the Office of Head Start (OHS) in the past month that are relevant to directors. Use this as a quick reference guide or as a way to share resources with program staff. Find additional materials for leaders, staff, and families on the **Early Childhood Learning and Knowledge Center (ECLKC)**.

Select the links to read the emails.

Policy and News

- **An Invitation from Director Blanca Enriquez**
- **Celebrating 50 Years Since the Launch of Head Start!**
- **Customize Your Email Subscriptions**
- **Early Childhood Training and Technical Assistance System**
- **May is Better Speech and Hearing Month**
- **Week of Staff Wellness: Monday, Tuesday, Wednesday, Thursday, Friday**

Upcoming Events

- **19th Annual Birth to Three Institute**
- **2015 BTT Parent Plenary - Submit Your Story for Consideration**
- **Beginning Together: Inclusion Seminar August 4 - 7, 2015 Washington, D.C.**
- **Measuring What Matters: Using Data to Support Your Parent, Family, and Community Engagement Work**

Resources

- **Early Essentials Webisode 8: Responsive Interactions**
- **Get Important Tips for Making Family-Style Dining Successful in Your Program!**
- **Get the Facts About Oral Health Infographic**
- **Learning for New Leaders: Head Start A to Z – Ongoing Monitoring**

Newsletters

- **Baby E-lert No. 17**

- Baby E-lert No. 18
- Brush Up On Oral Health, May Issue
- Disabilities Services Newsletter
- Health Services Newsletter: One of the Best Gifts for a Baby
- Measuring What Matters: Using Data to Support Family Progress
- Spring to Spring Series: Advancing School Readiness with the Office of Head Start's Multicultural Principles

Federal Register Alerts and Grant Notices

- Federal Register Alert: 45 CFR part 1301 Head Start Grant Administration
- Federal Register Alert: Head Start Facilities Construction, Purchase and Major Renovation
- Federal Register Alert: Head Start Family and Child Experiences Survey (FACES)
- Grant and Funding Opportunities from the Office of Head Start and the Office of Child Care
- Grant and Funding Opportunities: Early Head Start University Partnerships: Building the Evidence Base for Infant/Toddler Center-based Programs
- Grant and Funding Opportunities: Secondary Analyses of Data on Early Care and Education
- Grant Notices from the Administration for Children and Families (ACF), Office of Family Assistance (OFA)

Was this email helpful? Send comments and suggestions to HeadStart@eclkc.info

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Tina Hardison

From: Office of Head Start <no-reply@hsicc.org>
Sent: Friday, June 05, 2015 2:40 PM
To: Tina Hardison
Subject: Federal Register Alert: Study of Early Head Start-Child Care Partnerships

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U.S. Department of Health & Human Services & Administration for Children & Families

OFFICE OF HEAD START

Title: Study of Early Head Start-Child Care Partnerships

Category: Notices

Issuing Agency: U.S. Department of Health and Human Services, Administration for Children and Families

Action: Proposed Information Collection Activity; Comment Request

Issue Date Month/Year: 4/2015

Citation: Federal Register Volume 80, Number 108 (Friday, June 5, 2015) Page 32135

URL: **http://www.gpo.gov/fdsys/pkg/FR-2015-06-05/html/2015-13698.htm**

Summary: The Administration for Children and Families (ACF) in the Department of Health and Human Services (HHS) has awarded 275 Early Head Start expansion and Early Head Start-child care partnership grants in 50 states; Washington, DC; Puerto Rico; and the Northern Mariana Islands. These grants will allow new or existing Early Head Start programs to partner with local child care centers and family child care providers to expand high-quality early learning opportunities for infants and toddlers from low-income families.

ACF is proposing to conduct a descriptive study of the new partnership grantees to document the characteristics and features of partnerships and the activities that aim to improve professional development and quality of services and better meet the needs of families. The study will focus on the grantees that have received funds for Early Head Start-child care partnership grants.

The proposed data collection for the descriptive Study of Early Head Start-Child Care Partnerships will include two components: (1) Surveys of 311 partnership grantee and delegate agency directors and a randomly selected sample of 933 child care partners, and (2) in-depth follow-up case studies of 12 purposively selected partnerships.

The goal of this work is to collect descriptive information about partnership grantees and delegate agencies, child care partners, and services and quality improvement activities implemented as part of the partnerships and explore how particular partnership models operate. These data will be used to describe the national landscape of partnerships, fill a knowledge gap about partnership models implemented in the field, lay the groundwork for future research, and provide information to inform technical assistance and actions aimed at informing the Early Head Start-child care partnerships grant initiative.

Action Date: Consideration will be given to comments and suggestions submitted within 60 days of this publication.

Contact: Copies of the proposed collection of information can be obtained and comments may be forwarded by writing to the Administration for Children and Families, Office of Planning, Research and Evaluation, 370 L'Enfant Promenade SW., Washington, DC 20447, Attn: OPRE Reports Clearance Officer. Email address:

OPREinfocollection@acf.hhs.gov. All requests should be identified by the title of the information collection.

Full Text: **http://www.gpo.gov/fdsys/pkg/FR-2015-06-05/html/2015-13698.htm**

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Tina Hardison

From: Office of Head Start <no-reply@hsicc.org>
Sent: Wednesday, June 10, 2015 8:00 AM
To: Tina Hardison
Subject: New Session Available! Learning for New Leaders: Head Start A to Z – Recordkeeping and Reporting

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NATIONAL CENTER ON
Program Management and Fiscal Operations

Recordkeeping and Reporting

New Session in Learning for New Leaders: Head Start A to Z

Learning for New Leaders: Head Start A to Z is a collection of sessions and resources designed to address the unique needs of new Head Start and Early Head Start leaders.

Head Start A to Z: Recordkeeping and Reporting

Recordkeeping and Reporting is the latest session in the Learning for New Leaders: Head Start A to Z series. Both are intertwined into a single Head Start management system. They are key to a program's ability to gather and use data effectively. It is in the intersection of recordkeeping and reporting that programs turn data into information.

Accurate, complete, and timely records enable Head Start and Early Head Start programs to maintain and share their organizational knowledge. They represent an organization's institutional memory. Programs rely on their recordkeeping systems to verify that they are meeting the requirements of the Head Start Program Performance Standards (HSPPS.)

Access the Resource

Head Start A to Z was developed by the National Center on Program Management and Fiscal Operations (NCPMFO). Select the link to read the overview and start exploring the sessions:
http://eclkc.ohs.acf.hhs.gov/hslc/tta-system/operations/learning

Each session includes everything needed to get started on your own or facilitate a training with other leaders. Find a description with background information, key messages, outcomes, ideas for planning ahead, and trainer notes. A PowerPoint presentation and handouts also are provided.

Contact Us

We'd love to hear how you are using these resources in your program. Please send your comments or questions to **PMFOinfo@edc.org** or call (toll-free) 1-800-763-6647. Visit the **NCPMFO portal** anytime on the Early Childhood Learning and Knowledge Center (ECLKC).

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Tina Hardison

From: Office of Head Start <no-reply@hsicc.org>
Sent: Monday, June 15, 2015 2:45 PM
To: Tina Hardison
Subject: Federal Register Alert: Head Start Collaboration Office Annual Report

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U.S. Department of Health & Human Services & Administration for Children & Families

OFFICE OF HEAD START

Title: Head Start Collaboration Office Annual Report

Category: Notices

Issuing Agency: Department of Health and Human Services, Administration for Children and Families, Office of Head Start

Action: Comment Request

Issue Date Month/Year: 6/2015

Citation: Federal Register Volume 80, Number 114 (Monday, June 15, 2015) Pages 34160-34161

URL: **http://www.gpo.gov/fdsys/pkg/FR-2015-06-15/html/2015-14626.htm**

Summary: The Office of Head Start within the Administration for Children and Families, United States Department of Health and Human Services, is proposing to collect information on the goals, work completed, and accomplishments of the Head Start Collaboration Offices (HSCOs). HSCOs facilitate partnerships between Head Start agencies and other state entities that provide services to benefit low income children and their families. HSCOs are awarded funds under Section 642B of the 2007 Head Start Act. The HSCO Annual Report is to be reported annually by all HSCOs to ascertain progress and measurable results for the previous year. The results will also be used to populate the Collaboration Office profile Web pages on the Early Childhood Learning & Knowledge Center (ECLKC) to promote the accomplishments of HSCOs.

Action Date: Consideration will be given to comments and suggestions submitted within 60 days of this publication.

Contact: Copies of the proposed collection of information can be obtained and comments may be forwarded by writing to the Administration for Children and Families, Office of Planning, Research and Evaluation, 370 L'Enfant Promenade SW., Washington, DC 20447, Attn: ACF Reports Clearance Officer. Email address: **infocollection@acf.hhs.gov**. All requests should be identified by the title of the information collection.

Full Text: **http://www.gpo.gov/fdsys/pkg/FR-2015-06-15/html/2015-14626.htm**

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Tina Hardison

From: Office of Head Start <no-reply@hsicc.org>
Sent: Tuesday, June 16, 2015 11:10 AM
To: Tina Hardison
Subject: Join Us This Afternoon: Head Start Program Performance Standards Notice of Proposed Rule Making Webinar

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U.S. Department of Health & Human Services & Administration for Children & Families

OFFICE OF HEAD START

SAVE THE DATE!

Head Start Program Performance Standards: Notice of Proposed Rule Making

TODAY!
Tuesday, June 16, 2015
4 p.m. EDT

Register Online Now!

Add to Calendar

Today, the U.S. Department of Health and Human Services (HHS) proposed its vision for the future of Head Start. We unveiled the first holistic revision of the Head Start Program Performance Standards since they were originally published in 1975. Today, the Notice of Proposed Rule Making (NPRM) regarding the Head Start Program Performance Standards was posted for public review in the **Federal Register**.

The proposed Standards reflect current research, science, and best practice. They describe high-quality service delivery so Head Start is better able to focus on outcomes for children and families. They also reduce administrative and regulatory burden, and improve clarity and transparency. The Office of Head Start invites you to join us this afternoon for a webinar introducing our proposal for the Head Start Program Performances Standards.

Topics for the webinar include:

- Overview of the proposed Head Start Program Performance Standards
- Description of the comment process

Who Should Attend?

This webinar will be of interest to a wide audience, including: Head Start administrators, staff, and families; representatives of Indian Tribes; subject matter experts; and members of other federal and national organizations with an interest in early childhood education and Head Start.

If you are unable to attend this webinar, we will offer the opportunity to join a similar webinar later in the week. The slides for this webinar will be available on the Early Childhood Learning and Knowledge Center (ECLKC) today.

The recording of this presentation will be posted to the ECLKC next week.

How to Participate

Select the link to register: **https://goto.webcasts.com/starthere.jsp?ei=1068475**

You will then receive a confirmation email with instructions for joining the webinar.

The webinar will be accessible via computer, tablet, and other Internet-connected devices. Phone access is available for those requiring alternative accommodations. Email **webcasts@hsicc.org** to receive telephone access. Please call in with other colleagues in your organization where possible.

Questions?

To learn more about the NPRM, visit the **ECLKC**.

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Tina Hardison

From: Office of Head Start <no-reply@hsicc.org>
Sent: Tuesday, June 16, 2015 3:00 PM
To: Tina Hardison
Subject: ACF-PI-HS-15-01 Notice of Proposed Rule Making: Head Start Program Performance Standards

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U.S. Department of Health & Human Services & Administration for Children & Families

OFFICE OF HEAD START

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-PI-HS-15-01	2. Issuance Date: 06/16/2015
	3. Originating Office: Office of Head Start	
	4. Key Words: Head Start Program Performance Standards; Notice of Proposed Rule Making; Comment Request	

PROGRAM INSTRUCTION

TO: All Head Start and Early Head Start Grantees and Delegate Agencies

SUBJECT: Notice of Proposed Rule Making: Head Start Program Performance Standards

INSTRUCTION:

A **Notice of Proposed Rule Making (NPRM)** to revise the Head Start Program Performance Standards will be published in the Federal Register on Friday, June 19, 2015. The central goal of this NPRM is to strengthen program performance standards so that all programs provide the highest quality comprehensive services. The bipartisan Improving Head Start for School Readiness Act of 2007 called for a review and revision of the Program Performance Standards to ensure that all Head Start programs provide high quality, comprehensive services that lead to strong outcomes for Head Start children. This proposed rule does just that—sets a high bar for Head Start quality.

The NPRM proposes to strengthen program services, to reorganize, streamline, and reduce bureaucratic burden on local programs, and to improve the clarity and transparency of program requirements—all to ultimately improve outcomes. The proposed Performance Standards set higher standards for curriculum, staff development, and program duration based on research and effective practice. At the same time, the proposed rule makes program requirements easier for current and future program leaders to understand, and reduces administrative burden so that Head Start directors can focus on delivering high-quality early learning programs that put children onto a path of success. The proposed standards maintain and strengthen Head Start's commitment to comprehensive services, including health and family engagement, which are central to helping children succeed and are a hallmark of Head Start.

In developing the direction and content of the proposed revisions, the Office of Head Start (OHS) consulted

extensively with grantees, as well as agency staff, parents, and representatives of Indian tribes. OHS also consulted with subject matter experts and a broad range of federal and national organizations with particular expertise and longstanding involvement in early childhood education and Head Start.

This proposed rule seeks to take an important next milestone in the program's history by creating a set of Performance Standards that result in stronger Head Start programs and better outcomes for children and families. The benefits of these proposed changes will be significant for the children and families Head Start serves. These changes are central to the Administration's early learning efforts to ensure that all children start school ready to succeed.

The next critical step in this process is for OHS to hear from you. OHS is soliciting your feedback, and will use these comments in making decisions for a final rule. The NPRM, as well as summary materials and a link to submit comments, are available on the Early Childhood Learning and Knowledge Center (ECLKC) website under **Policy & Regulation**.

Please submit comments on this NPRM between Friday, June 19 and Tuesday, August 18, 2015. To submit comments electronically, follow the "Submit a comment" instructions in the **Federal Register**. To ensure we can effectively respond to your comments, clearly identify the issues on which you are commenting. Please be as specific as possible in your comments and provide the page number, identify the column, and cite the paragraph from the federal register document (e.g., page 10999, second column, §1305.6(a)(1)(i)). If you wish to comment anonymously, please enter "N/A" in the required fields. This approach is our preferred method for receiving comments. However, if this is not possible, you may send comments via the United States Postal Service to the address indicated in the Federal Register.

Please note the current Performance Standards will remain in effect until a final rule is issued.

Thank you for your work on behalf of children and families. We look forward to receiving your comments,

/ Blanca Enriquez, Ph.D. /

Blanca Enriquez, Ph.D.
Director
Office of Head Start

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Tina Hardison

From: Office of Head Start <no-reply@hsicc.org>
Sent: Wednesday, June 17, 2015 8:00 AM
To: Tina Hardison
Subject: Register Online Now! National Early Childhood T/TA System Transformation Webinar

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ADMINISTRATION FOR CHILDREN & FAMILIES

ACF National Early Childhood Training and Technical Assistance System Transformation Webinar

Co-sponsored by the Office of Head Start, Office of Child Care, and ACF Deputy Assistant Secretary for Early Childhood Development

Thursday, June 25, 2015
12:30 – 2 p.m. EDT

Register Online Now!

Add to Calendar

The Administration for Children and Families' (ACF) Office of Head Start and Office of Child Care are collaborating to transform the current training and technical assistance (T/TA) system. Their goal is to more effectively support early care and education programs and staff in the delivery of quality services to children and their families across the country. To support this vision, on May 19, 2015, ACF announced the release of six funding opportunity announcements (FOAs), soliciting applications to build the following new National Early Childhood Centers:

- **National Center on Early Childhood Development, Teaching, and Learning**
- **National Center on Early Childhood Health and Wellness**
- **National Center on Early Childhood Quality Assurance**
- **National Center on Parent, Family, and Community Engagement**
- **National Center on Afterschool and Summer Enrichment**
- **National Center on Program Management and Fiscal Operations**

This webinar will provide an overview of the new **Early Childhood T/TA System**, including transformation goals and a brief description of the six FOAs listed above.

How to Participate

To register for this webinar, go to: **https://goto.webcasts.com/starthere.jsp?ei=1067633**

You will then receive a confirmation email with instructions for joining the webinar.

The webinar will be accessible via computer, tablet, and other Internet-connected devices. Phone access is available for those requiring alternative accommodations. Email **webcasts@hsicc.org** to receive telephone access.

Questions?

To learn more about our Early Childhood T/TA System, please visit:
http://www.acf.hhs.gov/programs/ecd/interagency-projects/ece-technical-assistance

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Tina Hardison

From: Office of Head Start <no-reply@hsicc.org>
Sent: Wednesday, June 17, 2015 10:00 AM
To: Tina Hardison
Subject: Register Now! Measuring What Matters: Using Data to Support Your Parent, Family, and Community Engagement Work

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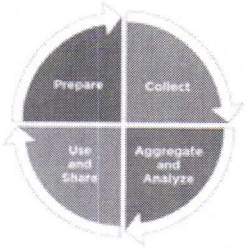
U.S. Department of Health & Human Services & Administration for Children & Families

SAVE THE DATE!

NATIONAL CENTER ON
Parent, Family, and Community Engagement



Measuring What Matters: Using Data to Support Your Parent, Family, and Community Engagement Work

New Event Added to the June Webinar Series

The National Center on Parent, Family, and Community Engagement (NCPFCE) is happy to announce a third webinar in its upcoming Measuring What Matters webinar series. This three-part series will highlight how leaders at the program, state, and regional levels can use data to improve work with families. Learn how data can help programs to track progress toward expected family outcomes and to make program improvements.

For the third webinar in this series, program representatives from the state of Vermont will be joining NCPFCE. Use the link below to register.

Add to Calendar

New! Webinar 3: Lessons from Region 1 on PFCE Data and Partnering with Families on Measuring Progress

Tuesday, June 23, 2015
2-3 p.m. EDT
Register Now!

Topics include:

- How Head Start and Early Head Start programs are honoring families in the process of setting program goals
- Lessons learned about using PFCE data and the four data activities to support family progress
- Program experiences connecting family and child outcomes, and measuring progress toward both

Webinars 1 and 2

Space is still available to register for webinars 1 and 2. We recommend attending all three webinars if your schedule allows.

Webinar 1: Preparing and Collecting PFCE Data
Tuesday, June 16, 2015
2-3 p.m. EDT
Register Now!

Add to Calendar

Webinar 2: Aggregating & Analyzing and Using & Sharing PFCE Data
Thursday, June 18, 2015
2–3 p.m. EDT
Register Now!

Add to Calendar

Who Should Participate?

This webinar will benefit an array of audiences, including: Head Start and Early Head Start directors, managers, and parent leaders; T/TA providers; and early childhood leaders who support child and family progress.

How to Register

Space is limited. If you would like to register for both webinars, please complete each registration separately.

- Webinar 1: **http://brazelton.adobeconnect.com/mwmwebinar1/event/event_info.html**
- Webinar 2: **http://brazelton.adobeconnect.com/mwmwebinar2/event/event_info.html**
- Webinar 3: **http://brazelton.adobeconnect.com/mwmwebinar3/event/event_info.html**

Related Resources

These webinars are designed to support the Measuring What Matters Series: Exercises in Data Management:

- Introduction: **http://eclkc.ohs.acf.hhs.gov/hslc/tta-system/family/docs/measuring-what-matters-introduction.pdf**
- Exercise 1: **http://eclkc.ohs.acf.hhs.gov/hslc/tta-system/family/docs/measuring-what-matters-exercise-01.pdf**
- Exercise 2: **http://eclkc.ohs.acf.hhs.gov/hslc/tta-system/family/docs/measuring-what-matters-exercise-02.pdf**
- Resource Guide: **http://eclkc.ohs.acf.hhs.gov/hslc/tta-system/family/docs/measuring-matters-resource-guide.pdf**

We also recommend reviewing the Measuring What Matters: Using Data to Support Family Progress Overview: **http://eclkc.ohs.acf.hhs.gov/hslc/tta-system/family/docs/measuring-what-matters.pdf**.

Questions?

Contact NCPFCE by email at **ncpfce@childrens.harvard.edu** or call 1-855-208-0909 (toll-free) from 9 a.m. to 5

p.m. ET.

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Tina Hardison

From: Office of Head Start <no-reply@hsicc.org>
Sent: Wednesday, June 17, 2015 3:00 PM
To: Tina Hardison
Subject: Head Start Disabilities Services Newsletter

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U.S. Department of Health & Human Services & Administration for Children & Families

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HEAD START DISABILITIES SERVICES NEWSLETTER

NATIONAL CENTER ON Quality Teaching and Learning

June 2015/Issue No. 48

Read About It

Team Up to Address Challenging Behaviors

Julia is a single mother of four children. Emma, Julia's 3-year-old daughter has developmental delays. Emma enjoys playing with her siblings and helping her mother take care of her baby brother. Recently, Emma has started throwing toys, hitting her younger siblings, and falling on the floor screaming and kicking. Julia has decided to ask Emma's home therapist for help.

Challenging behaviors are persistent, and interfere with children's learning and development. These behaviors can be harmful to the child or others, and put a child at risk for school or social problems. It's no surprise that parents and teachers find challenging behaviors difficult and frustrating! Practitioners and parents should work together to create a behavior support plan. Unfortunately, this is not always easy to do.

To learn how Julia and her daughter's therapist were able to create a plan that works for her family, see **Collaborating with Parents in Using Effective Strategies to Reduce Children's Challenging Behaviors**. This article outlines five key components of a parent partnership. It also describes a simple observation form that teachers and parents can use to share what the child's behavior looks like in different settings. The Division of Early Childhood (DEC) and Sage Publications have allowed free access to this article through Aug. 31, 2015.

Take a Look

Social Skills All Day Long

Watch teachers in action in **Practical Strategies** from the Center on the Social and Emotional Foundations of Early Learning (CSEFEL). This video demonstrates a three-stage process for teaching social skills: Introduce the skill, build confidence with the skill, and maintain the skill. You'll see three teachers helping children to handle frustration, solve problems, and help each other. The third teacher (at time code 20:40) shows how she uses visual supports to help children with developmental delays solve problems.

Try It Out!

Three Great Ideas

These tips were so good we couldn't resist repeating them. In the June 2013 newsletter, we asked a disabilities coordinator in Georgia for her three favorite ideas on how to include children with significant disabilities in Head Start programs. This is what she said:

1. **Answer questions honestly.** Young children often ask questions about their peers' differences or behaviors, like "Why is DeMarkis in a wheelchair?" or "Why does Carrie scream when we have a fire drill?" Answer these questions with honesty and kindness. Children look to you to help them understand the differences, as well as similarities, between themselves and their peers.

2. **Be honest with parents, but maintain your obligation to confidentiality.** Parents also may have questions or concerns about children with special needs in their child's classroom. Keep your answers general, and model inclusive language for them to hear. If parents ask specific questions about individual children, let them know that you're happy to answer questions about their child, but cannot comment about another child.

3. **Communicate constantly.** Children with significant disabilities often have many different special education service providers working with them at different times throughout the week. While this support is an obvious benefit to the child, it also means more adults for you to communicate with. Consider providing a "communication notebook" where therapists and teachers can write notes back and forth to each other about the students in your classroom.

Improve Your Practice

In Spanish! Check out the 15-minute In-service Suites from the NCQTL

The National Center on Quality Teaching and Learning (NCQTL) in-service suites are a professional development resource for staff in busy, active early childhood centers and programs. In the **Redirecting Behavior** suite, you'll learn ways to redirect a child's challenging behavior before it escalates. This and other suites are available in Spanish and English. You'll find them on the **NCQTL portal** on the Early Childhood Learning and Knowledge Center (ECLKC), under the blue "Engaging Interactions and Environments" tab. For the Spanish versions, select the **Español** link on the upper right side, just below the green bar.

Families Too!

Five Important Facts About Your Child's Behavior

The Public Broadcasting Services (PBS) Parents website includes a **Challenging Behavior** section with articles that are easy to read and free to download. You may want to start with **Five Facts Every Family Should Know**. This gives facts about children's challenging behaviors such as: "All behavior is a form of communication;" "There is always a reason for problem behavior;" and "Children's challenging behavior can be reduced with support, not punishment." **What to Do When Challenging Behavior Persists** outlines strategies that reflect children's preferences, interests, needs, and strengths.

Special Events

The next **Disabilities Dialogue** is coming up! This monthly webinar series for Head Start disabilities coordinators is hosted by NCQTL staff. Expert guest speakers share information that supports the work of providing services to children with disabilities and their families. Email **ncqtl@uw.edu** to learn more about specific dates and times.

The **Division for Early Childhood's 31st Annual International Conference on Young Children with Special Needs and their Families (DEC)** takes place in Atlanta, GA, Oct. 7–9.

We Want to Hear from You!

The Head Start Disabilities Services Newsletter is produced monthly by NCQTL. Email Kristin Ainslie at **ncqtl@uw.edu** to submit questions or suggestions for future newsletter topics.

Select this link to view previous Head Start Disabilities Services Newsletters on the ECLKC.

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Tina Hardison

From: Office of Head Start <no-reply@hsicc.org>
Sent: Thursday, June 18, 2015 8:00 AM
To: Tina Hardison
Subject: The TABLE Project: Get Important Tips for Planning Menus in Your Program!

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NATIONAL CENTER ON Health

The TABLE Project

Get Important Tips for Planning Menus in Your Program!

Explore ideas for **breakfast, lunch, and snack menus** that meet Child and Adult Care Food Program (CACFP) meal pattern requirements. The TABLE Project also offers tips for parent involvement and classroom activities. The **TABLE Project** was an Office of Head Start innovation and improvement project.

Explore the menus below for examples of healthy and delicious meal and snack ideas, such as:

Breakfast

- Seven-grain toast, egg, applesauce, milk
- Taco with beans and cheese, tomato juice, milk
- Buckwheat pancake topped with fruit puree, milk
- Oven-baked cheese toast, pinto beans, milk

Lunch

- Meat tortilla wrap, steamed asparagus, green beans, milk
- Egg sandwich, sweet potato fries, zucchini casserole, milk
- Sloppy Joe with bun, potatoes, roasted beets, milk
- Scrambled eggs, raisin toast, strawberries, banana, milk

Snacks

- Hummus, naan bread, water
- Fruit pizza, milk
- Turkey ham salad, pita pocket, water
- Pumpkin bread, milk

Meal Pattern Requirements

Find current meal pattern requirements on the **CACFP website**. These standards apply to Head Start, Early Head Start, and other early care programs who feed the children they serve.

Select the link to find resources and learn more about the TABLE Project:
http://www.cditeam.org/table/resources/

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Tina Hardison

From: Office of Head Start <no-reply@hsicc.org>
Sent: Thursday, June 18, 2015 1:30 PM
To: Tina Hardison
Subject: Join Us This Friday: Head Start Program Performance Standards Notice of Proposed Rule Making Webinar

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U.S. Department of Health & Human Services & Administration for Children & Families

OFFICE OF HEAD START

SAVE THE DATE!

Head Start Program Performance Standards: Notice of Proposed Rule Making

Friday, June 19, 2015
9:30 a.m. EDT

Register Online Now!

Add to Calendar

On Tuesday, the U.S. Department of Health and Human Services (HHS) proposed its vision for the future of Head Start. We unveiled the first holistic revision of the Head Start Program Performance Standards since they were originally published in 1975. The Notice of Proposed Rule Making (NPRM) regarding the Head Start Program Performance Standards will be published and open for comment in the **Federal Register** on Friday, June 19.

The proposed Standards reflect current research, science, and best practice. They describe high-quality service delivery so Head Start is better able to focus on outcomes for children and families. They also reduce administrative and regulatory burden, and improve clarity and transparency. The Office of Head Start invites you to join us this Friday for a webinar introducing our proposal for the Head Start Program Performances Standards.

If you joined us for Tuesday's presentation, there is no need to attend the Friday webinar. It will offer the same information.

Topics for the webinar include:

- Overview of the proposed Head Start Program Performance Standards
- Description of the comment process

Who Should Attend?

This webinar will be of interest to a wide audience, including: Head Start administrators, staff, and families; representatives of Indian Tribes; subject matter experts; and members of other federal and national organizations

with an interest in early childhood education and Head Start.

The information shared in this webinar will be the same as was presented in Tuesday's NPRM event. The **slides for this webinar** are available on the Early Childhood Learning and Knowledge Center (ECLKC). The recording of this presentation will be posted to the ECLKC next week.

How to Participate

Select the link to register: **https://goto.webcasts.com/starthere.jsp?ei=1068761**

You will then receive a confirmation email with instructions for joining the webinar.

The webinar will be accessible via computer, tablet, and other Internet-connected devices. Phone access is available for those requiring alternative accommodations. Email **webcasts@hsicc.org** to receive telephone access. Please call in with other colleagues in your organization where possible.

Questions?

To learn more about the NPRM, visit the **ECLKC**.

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Tina Hardison

From: Office of Head Start <no-reply@hsicc.org>
Sent: Thursday, June 18, 2015 3:05 PM
To: Tina Hardison
Subject: Father's Day Is June 21...and Every Day in Head Start and Early Head Start

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OFFICE OF HEAD START

Happy Father's Day!

Father's Day Is June 21... and Every Day in Head Start

Fathers and father figures play a key role in the lives of their children, families, and Head Start and Early Head Start communities. Renew your commitment and program efforts to improve partnerships with the fathers and significant men in children's lives. Use these resources for ideas about program assessment and father-staff relationships. Also discover strategies for improving program environments and staff professional development.

Head Start Father Engagement Birth to Five Programming Guide
Find many ideas for implementing father engagement strategies across systems and services as a part of your everyday work. This comprehensive guide is aligned with the Parent, Family, and Community Engagement (PFCE) Framework.

Las Manos de Apá Resources
Use these resources to support Latino fathers as early literacy models for their children. Learn how to create father-friendly environments and build community in your program. Also find strategies for sharing stories and supporting early literacy for young children.

Best Practices in Family and Community Engagement Video Series: Engaging Fathers
Watch this video to learn about the strategies and practices one program uses to engage fathers and support positive child and family outcomes. Find examples of strong program leadership, a welcoming environment, and a commitment to family partnerships.

Questions?

Email your questions to **OHS_PFCE@HSICC.org**. We'd love to hear about your program's efforts and progress on this topic.

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Tina Hardison

From: Office of Head Start <no-reply@hsicc.org>
Sent: Friday, June 19, 2015 12:10 PM
To: Tina Hardison
Subject: Updated Federal Register Alert: Head Start Performance Standards (Includes HTML and PDF Links)

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U.S. Department of Health & Human Services & Administration for Children & Families

OFFICE OF HEAD START

Title: Head Start Performance Standards

Category: Proposed Rules

Issuing Agency: Department of Health and Human Services, Administration for Children and Families, Office of Head Start

Action: Notice of proposed rulemaking

Issue Date Month/Year: 6/2015

Citation: Federal Register Volume 80, Number 118 (Friday, June 19, 2015) Pages 35429-35564

URL: **https://www.federalregister.gov/articles/2015/06/19/2015-14379/head-start-performance-standards**

PDF Format: **http://www.gpo.gov/fdsys/pkg/FR-2015-06-19/pdf/2015-14379.pdf**

Summary: This NPRM proposes to update Head Start program performance standards, last revised in 1998, to meet Congress's requirements and improve the quality of Head Start. In the Improving Head Start for School Readiness Act of 2007, Congress instructed the Office of Head Start to update its performance standards by regulation and "ensure that any such revisions in the standards [do] not result in the elimination of or any reduction in quality, scope, or types of health, educational, parental involvement, nutritional, social, or other services." The proposed performance standards incorporate extensive consultation with experts and findings from scientific research, reflect best practices, lessons from program input and innovation, integrate recommendations from the Secretary's Advisory Committee Final Report on Head Start Research and Evaluation, and reflect this Administration's deep commitment to improving the school readiness of young children. The proposed program performance standards will improve the quality of services, reduce bureaucratic burden on programs, and improve regulatory clarity and transparency. They provide a clear road map for current and prospective grantees to provide high quality Head Start services and to strengthen the outcomes of the children and families they serve.

Action Date: Please submit comments on this NPRM by August 18, 2015.

Contact: Colleen Rathgeb, Office of Head Start Policy and Planning Division Director, (202) 358-3263, **OHS_NPRM@acf.hhs.gov**.

URL: **https://www.federalregister.gov/articles/2015/06/19/2015-14379/head-start-performance-standards**

PDF Format: **http://www.gpo.gov/fdsys/pkg/FR-2015-06-19/pdf/2015-14379.pdf**

Tina Hardison

From: Office of Head Start <no-reply@hsicc.org>
Sent: Monday, June 22, 2015 2:25 PM
To: Tina Hardison
Subject: Please Submit Comments: Notice of Proposed Rule Making - Head Start Program Performance Standards

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U.S. Department of Health & Human Services & Administration for Children & Families

OFFICE OF HEAD START

Head Start Program Performance Standards: Notice of Proposed Rule Making

Open for Comments

Thank you for joining the webinar on the Head Start Program Performance Standards Notice of Proposed Rule Making (NPRM). The NPRM is now available in the **Federal Register**.

After reading the NPRM, please submit your official comments through **Regulations.gov**. Only comments that are submitted through the FederalRegister.gov or Regulations.gov sites, or the identified alternative methods, will be officially considered before the publication of the Final Rule.

To ensure we can effectively respond to your comments, clearly identify the issues on which you are commenting. Provide the page number, identify the column, and cite the paragraph from the Federal Register document (e.g., Page 10999, second column, Sec. 1305.6(a)(1)(i)). All comments received are a part of the public record and will be posted for public viewing on **www.regulations.gov** without change. That means all personal identifying information, such as your name or address, will be publicly accessible. Please do not submit confidential or otherwise sensitive or protected information. We accept anonymous comments. If you wish to remain anonymous, enter "N/A" in the required fields.

This NPRM will be open for comment until Tuesday, Aug. 18, 2015. Select the link to submit a comment: **http://www.regulations.gov/#!submitComment;D=ACF_FRDOC_0001-0057**

Select the link to view the full NPRM: **https://www.federalregister.gov/articles/2015/06/19/2015-14379/head-start-performance-standards**

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Tina Hardison

From: US Department of Health and Human Services Administration for Children and Families Region V <invite@eventbrite.com>
Sent: Thursday, June 25, 2015 12:01 PM
To: Tina Hardison
Subject: You're invited to Bilingualism, Health & Language Disparities among... (Jul 8, 2015)

Hello,

You are invited to the following event:

BILINGUALISM, HEALTH & LANGUAGE DISPARITIES AMONG HISPANIC CHILDREN IN THE MIDWEST

Event to be held at the following time, date, and location:

Wednesday, July 8, 2015 from 10:00 AM to 11:00 AM (CDT)

http://hhs.adobeconnect.com/r35ua1d1d7a/
Audio Dial in# 1800 779 8692 / Audio Participants Code: 5680826

Attend Event

Share this event:

Reminder! The US Department of Health and Human Services will present a free webinar series about health and safety among Hispanic children in the Midwest. Throughout the webinar series, participants will learn about health and safety characteristics of Hispanic children in their communities and hear from pediatricians, child care directors/nurses, and health consultants about how we can reduce disparities.

Wednesday, July 8, 2015 from 10:00-11:00 a.m. CDT

The July 8th webinar will cover health disparities from a program perspective and

will include an overview of language disparities and bilingualism among Hispanic children in the Midwest. In addition, attendees will hear from the following presenters how we can reduce disparities among Hispanic children in our communities.

July 8th Presenters

1. Dr. Monica Vela is the Associate Dean for Multicultural Affairs at the Pritzker School of Medicine and the Associate Vice-Chair for Diversity at the University of Chicago Medicine. Dr. Vela is a leader in health care disparities and diversity and serves as Chair of the national Society of General Internal Medicine's Disparities Education Task Force.

2. Dr. Mariana Glusman is an Assistant Professor of Pediatrics at Northwestern University's Feinberg School of Medicine and an attending pediatrician at the Ann and Robert H. Lurie Children's Hospital of Chicago. Her areas of expertise include language and early literacy promotion in pediatrics with a focus on Hispanic families, health literacy, bilingual language development and working in multicultural settings.

3. Cindy Boudreaux is a registered nurse and the Health Services Manager at Tri-Valley Opportunity Council, Inc., a Crookston, Minnesota-based nonprofit organization that has established more than 100 programs that aim to help the poor. It provides Head Start and day care services among other programs for youth and seniors. It also provides services for migrant and seasonal farm workers and their families in Minnesota and North Dakota.

For further information about this webinar series please contact:
Erica Fleischer, Management and Program Analyst, at erica.fleischer@acf.hhs.gov
or
Maria Pestalardo, Child Care Program Specialist, at maria.pestalardo@acf.hhs.gov

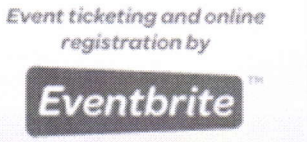
Share this event on Facebook and Twitter

We hope you can make it!

Cheers,
US Department of Health and Human Services Administration for Children and Families Region V

This invitation was sent to tina.hardison@pisd.edu by US Department of Health and Human Services Administration for Children and Families Region V the organizer. To stop receiving invitations from this organizer, you can unsubscribe.

Eventbrite | 155 5th St | San Francisco, CA 94103



Tina Hardison

From: Office of Head Start <no-reply@hsicc.org>
Sent: Thursday, June 25, 2015 12:30 PM
To: Tina Hardison
Subject: Register Online Now! Introduction to the Head Start Early Learning Outcomes Framework Webinar

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U.S. Department of Health & Human Services & Administration for Children & Families

OFFICE OF HEAD START

SAVE THE DATE!

Introduction to the Head Start Early Learning Outcomes Framework

Tuesday, June 30, 2015
1– 2 p.m. EDT

Register Online Now!

Add to Calendar

The Office of Head Start (OHS) has released a new **Head Start Early Learning Outcomes Framework (HSELOF)**. The HSELOF outlines the key areas and expectations for child development and learning from the time of birth to age 5. It replaces the 2010 Head Start Child Development and Early Learning Framework.

Head Start programs must use the Framework to establish school readiness goals, align curricula, select assessments, and tailor professional development. These requirements are outlined in the current Head Start Program Performance Standards, and are included in the **Head Start Program Performance Standards Notice of Proposed Rule Making** released earlier this month.

Join OHS on Tuesday, June 30, 2015 from 1-2 p.m. for an introductory webinar. Panelists will provide an overview and describe the HSELOF implementation process for programs.

Topics for the webinar include:

- The structure of the HSELOF
- Using the Framework with all children in all programs
- First steps in the implementation process

Who Should Attend?

This webinar will benefit an array of audiences, including: Head Start administrators, staff, and families; representatives of Indian Tribes; subject matter experts; and members of other federal and national organizations

with an interest in early childhood education and Head Start.

How to Participate

Select the link to register: **https://goto.webcasts.com/starthere.jsp?ei=1068931**

You will then receive a confirmation email with instructions for joining the webinar.

The webinar will be accessible via computer, tablet, and other Internet-connected devices. Limited phone access is available for those requiring alternative accommodations. Email **webcasts@hsicc.org** to receive telephone access. Please call in with other colleagues in your organization where possible.

Questions?

To learn more about the HSELOF, visit: **http://eclkc.ohs.acf.hhs.gov/hslc/hs/sr/approach/cdelf/index.html**

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Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM Endorse Candidate for TASB Board of Directors – Region 10, Position A

INFORMATION SUBMITTED BY: Nancy Humphrey - (469) 752-8123

COMMENTS:

The term of Debbie Gillespie, Frisco ISD, representative on the TASB Board of Directors for Region 10, Position A, will expire this year at the close of the 2015 TASA/TASB Convention. Ms. Gillespie has indicated intent to seek reelection. Plano ISD may reaffirm its support for Ms. Gillespie (incumbent) for a three-year term (expiring 2018) on the TASB Board.

From July 3 to August 31, 2015, active member boards may endorse a nominated individual from their TASB Region who has complied with TASB requirements. The Plano ISD Board of Trustees will discuss the possible endorsement of Debbie Gillespie for Region 10, Position A.

BUDGET IMPACT:

N/A

SUPPORTS THE STRATEGIC GOAL(S) OF:

Community Connectedness

RECOMMENDATION:

Approve the endorsement of Debbie Gillespie for the TASB Board of Directors, Region 10, Position A.

TASB Board of Directors Endorsements Received from July 3, 2015, to the August 31, 2015, Deadline

TASB REGION	POSITION	NOMINEE	ISD	Districts in Region	Endorsements Received / Majority Required	25%
Region 1	A	Gloria Casas (Bio)	La Feria ISD	38	5/20	10
Region 3		Demetrio Garcia (Bio)	Kenedy ISD	40	2/21	10
Region 3		John Green (Bio)	Nordheim ISD	40	3/21	10
Region 3		Tami Keeling (Bio)	Victoria ISD	40	1/21	10
Region 3		Delano Kinsfather (Bio)	Industrial ISD	40	2/21	10
Region 4	A	Ron Crier (Bio)	Spring ISD	52	3/27	13
Region 4	C	Benny May (Bio)	Barbers Hill ISD	52	5/27	13
Region 4	C	Ann Williams (Bio)	Alief ISD	52	2/27	13
Region 5		James de Garavilla (Bio)	Silsbee ISD	33	4/17	9
Region 6		Jason Dohnalik (Bio)	Cameron ISD	56	1/29	14
Region 6		Suzanne Soto (Bio)	Splendora ISD	56	1/29	14
Region 6		Tracy Stoudt (Bio)	Huntsville ISD	56	2/29	14
Region 10	A	Debbie Gillespie (Bio)	Frisco ISD	82	3/42	21
Region 11	D	Ann Calahan (Bio)	Stephenville ISD	77	6/39	20
Region 11	D	Raul Gonzalez (Bio)	Mansfield ISD	77	1/39	20
Region 12		Mildred Watkins (Bio)	La Vega ISD	77	3/39	20
Region 13	C	Vernagene Mott (Bio)	Pflugerville ISD	59	6/30	15
Region 17		Kay Alley (Bio)	Crosbyton CISD	58	8/30	15
Region 17		Cathy Box (Bio)	Tahoka ISD	58	2/30	15
Region 18		Lee Lentz-Edwards (Bio)	Kermit ISD	34	3/18	9
Region 19	B	Marlene Bullard (Bio)	Tornillo ISD	13	1/7	4
Region 19	B	Cynthia Ann Najera(Bio)	Socorro ISD	13	1/7	4
Region 19	B	Armando Rodriguez (Bio)	Canutillo ISD	13	2/7	4

******Received endorsements from 25% or more of the Active Members in the Region.***

TASB Board of Directors Nominations Received by the July 31, 2015, Deadline.

Dates amended by special waiver due to TASB miscalculation for Region 16 election cycle.

TASB REGION	POSITION	NOMINEE	ISD	Districts in Region
Region 16		Cindy Spanel	Highland Park ISD-Potter County	63

TASB Board of Directors Endorsements Received from August 3, 2015, to the August 31, 2015, Deadline. Dates amended by special waiver due to TASB miscalculation of Region 16 election cycle.

TASB REGION	POSITION	NOMINEE	ISD	Districts in Region	Endorsements Received / Majority Required	25%
Region 16		Cindy Spanel (Bio)	Highland Park ISD – Potter County	63	1/32	16

Large Districts: According to the TASB Bylaws, Large Districts are treated as Association Regions and, therefore, do not participate in the endorsement process. A Large District's local board nomination constitutes a majority.

TASB REGION	POSITION	NOMINEE	ISD	Districts in Region
Region 4	F	Bob Covey (Bio)	Cypress-Fairbanks ISD	Large District
Region 11	C	Bowie Hogg (Bio)	Arlington ISD	Large District
Region 19	A	Dori Fenenbock (Bio)	El Paso ISD	Large District
Region 20	E	Sandy Hughey (Bio)	North East ISD	Large District

TASB Board of Directors Nominations Received by the June 30, 2015, Deadline

*Indicates Large District Director Positions

TASB REGION	POSITION	NOMINEE	ISD	Districts in Region
Region 1	A	Gloria Casas	La Feria ISD	38
Region 3		Demetrio Garcia	Kenedy ISD	40
Region 3		John Green	Nordheim ISD	40
Region 3		Tami Keeling	Victoria ISD	40
Region 3		Delano Kinsfather	Industrial ISD	40
Region 4	A	Ron Crier	Spring ISD	52
Region 4	C	Benny May	Barbers Hill ISD	52
Region 4	C	Ann Williams	Alief ISD	52
Region 4	F*	Bob Covey	Cypress-Fairbanks ISD	Large
Region 5		James de Garavilla	Silsbee ISD	33
Region 6		Jason Dohnalik	Cameron ISD	63
Region 6		Suzanne Soto	Splendora ISD	63
Region 6		Tracy Stoudt	Huntsville ISD	63
Region 10	A	Debbie Gillespie	Frisco ISD	82
Region 11	C*	Bowie Hogg	Arlington ISD	Large
Region 11	D	Ann Calahan	Stephenville ISD	77
Region 11	D	Raul Gonzalez	Mansfield ISD	77
Region 12		Mildred Watkins	La Vega ISD	77
Region 13	C	Vernagene Mott	Pflugerville ISD	59
Region 17		Kay Alley	Crosbyton CISD	58
Region 17		Cathy Box	Tahoka ISD	58
Region 18		Lee Lentz-Edwards	Kermit ISD	34
Region 19	A*	Dori Fenenbock	El Paso ISD	Large
Region 19	B	Marlene Bullard	Tornillo ISD	13
Region 19	B	Cynthia Ann Najera	Socorro ISD	13
Region 19	B	Armando Rodriguez	Canutillo ISD	13
Region 20	E*	Sandy Hughey	North East ISD	Large

TASB Overview: 2015 Nomination Information

Updated: 07/21/2015

TASB Board Vacancies

*Indicates Large District Director Position

TASB REGION	POSITION	ISD	TERM
Region 6			2015-16
Region 11	C*	Arlington ISD	2015-18
Region 19	A*	El Paso	2015-17
Region 19	B		2015-18

TASB Board Expiring Terms

*Indicates Large District Director Positions

(I) Incumbents that have indicated they will be seeking re-election

TASB REGION	POSITION	DIRECTOR	ISD	TERM
Region 1	A	Gloria Casas (I)	La Feria ISD	2015-18
Region 3		Pamela Remmers**	Nordheim ISD	2015-18
Region 4	A	Ronald Crier (I)	Spring ISD	2015-18
Region 4	C	Benny May (I)	Barbers Hill ISD	2015-18
Region 4	F*	Bob Covey (I)	Cypress-Fairbanks ISD	2015-18
Region 5		James de Garavilla (I)	Silsbee ISD	2015-18
Region 10	A	Debbie Gillespie (I)	Frisco ISD	2015-18
Region 11	D	Ann Calahan (I)	Stephenville ISD	2015-18
Region 12		Mildred Watkins (I)	La Vega ISD	2015-18
Region 13	C	Vernagene Mott (I)	Pflugerville ISD	2015-18
Region 16		Cindy Spanel (I)	Highland Park ISD-Potter County	2015-16
Region 17		Kay Alley (I)	Crosbyton CISD	2015-18
Region 18		Lee Lentz-Edwards (I)	Kermit ISD	2015-18
Region 20	E*	Sandy Hughey (I)	North East ISD	2015-18

***Remmers has reached term limit.**

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM Facilities and Technology Study Task Force

INFORMATION SUBMITTED BY: Dr. Brian Binggeli - (469) 752-8122

Steve Fortenberry (469) 752-8113

COMMENTS:

The most recent bond program was approved in 2008. Initially planned to provide for capital needs through 2012, it's "lifespan" will soon be almost twice what was originally intended. A new bond program therefore merits strong consideration. In the past several bond programs, a task force was successfully utilized to quantify and prioritize the capital needs of the district. Administration recommends continuing this process. The task force will receive input from appropriate staff members and listen to community desires and concerns. Recommendations will then be presented to the Board of Trustees, which will make the ultimate decision on the timing and scope of a bond proposition to be submitted to voters.

The attached documents include an overview for the task force process, including the scope, study guidelines, and recommendations for task force membership.

BUDGET IMPACT:

Minimal cost for meeting supplies

SUPPORTS THE STRATEGIC GOAL(S) OF:

Student Learning; Community Connectedness; Capacity Development; Data-Informed Decision-Making

RECOMMENDATION:

The administration recommends the Board of Trustees establish a task force to study the facility and technology capital needs of the district in accordance with the attached document.

Plano Independent School District
Facilities and Technology Task Force
2016 Bond Program

OVERVIEW

The quality of school facilities is a visible and tangible symbol of the commitment of a community to the education of its youth. Outstanding buildings not only indicate pride and belief in the importance of the education process, they also facilitate the learning process. Over the years, the Plano Independent School District has been known for its outstanding and well-maintained facilities. Such a record didn't happen by chance. Rather, it resulted from a community desire to provide resources to construct new facilities and to renovate aging ones.

Similarly, the quality of the educational programs of Plano ISD is well known. The provision of proper equipment and appropriately designed instructional spaces for those programs is crucial in these days of high stakes testing/accountability and availability of more effective instructional tools. Discussions of the capital needs of Plano ISD center not only on facilities, but also include equipment and technology needs. The instructional programs of the District require equipment that meets the needs of the programs.

The administration is recommending that the Board of Trustees establish a Task Force on Facilities and Technology. The Task Force would be charged with studying the capital needs of the District. The Board will communicate the scope of the study, the task force membership, and the appropriate timelines for reporting recommendations.

SCOPE

Several specific areas will be examined in the study by the Task Force. They include:

- Construction of new facilities to accommodate growth.
- Repair and renovation of schools to enable them to operate more efficiently and to allow the delivery of the current instructional program.
- Repair and/or replacement of major building systems and equipment that is unreliable and costly to operate.
- Additions to existing facilities to accommodate increased enrollment or programmatic needs.
- Technology needs to address current programs, replacement schedules and future programmatic issues.

Plano Independent School District
Facilities and Technology Task Force
2016 Bond Program

STUDY GUIDELINES

The purpose of this group will be to analyze data and to recommend priorities for a future bond election. The District maintains an extensive facilities database, which will be available to the Task Force. The Task Force should frame its priorities in a fashion that will meet the District's needs through 2021. Specifically, the charge to the Task Force includes:

- Conducting a comprehensive analysis of information related to PISD facilities, including (if necessary) selected on-site reviews of previous and proposed projects.
- Reviewing future enrollment trends and projections.
- Establishing construction, renovation and site acquisition needs.
- Validating cost projections to meet analyzed needs, taking into account inflationary trends.
- Reviewing the District's needs with regard to technology and other identified capital items.
- Analyzing the District's outstanding debt structure and incorporating proposed new debt in a manner that will have minimal impact on taxpayers.

TASK FORCE PARTICIPANTS

This study will be conducted by an ad hoc group of citizens with appropriate staff support. The task force will be comprised of individuals representing geographic diversity with multiple perspectives. A list of recommended Task Force Participants is attached.

Needless to say, the Task Force will need access to any and all individuals and groups who can be of assistance. In all cases, local school-community involvement will be encouraged and sought. All meetings of the Task Force will be open for the public to observe. Arrangements for public input will be scheduled by the Task Force.

Plano Independent School District
Facilities and Technology Task Force
2016 Bond Program

GENERAL TIME SCHEDULE

August 4, 2015	Board approval of Task Force Plan and Appointees
September 3, 2015	Organizational meeting – Task Force
November 17, 2015	Interim report to Board
January 12, 2016	Board consideration of Task Force recommendations
February 2, 2016	Call Election – Board of Trustees
May 7, 2016	Bond Election

Plano ISD 2016 Facilities and Technology Task Force

Ken Hutchenrider
4505 Crystal Mountain Drive
Richardson, TX 75082

Bob Garrey
114 Salsbury Circle
Murphy, TX 75094

Janet Weissman
17427 Tamaron Drive
Dallas, TX 75287

Raj Menon
4645 Glenrose Way
Plano, TX 75093

Rick Cinclair
2221 Stanmore Lane
Plano, TX 75025

Annika Little
5505 Glenshire Drive
Plano, TX 75093

Al Valente
4008 Reading Drive
Plano, TX 75093

Marshall Jackson
3209 Gary Drive
Plano, TX 75023

Ryan Steele
Christie Elementary
3801 Rainier Road
Plano, TX 75023

Ken Gagliano
2204 Kirby Drive
Plano, TX 75075

Dr. Doug Otto
2404 Skipwith Drive
Plano, TX 75023

Bill McLaughlin
Shepton High School
5505 Plano Parkway
Plano, TX 75093

Michael Means
4569 Bentley Drive
Plano, TX 75093

Jeff Harrison
4400 Pecan Orchard
Parker, TX 75002

Matthew Arend
Sigler Elementary
400 Janwood Drive
Plano, TX 75075

Doug Shockey
7504 Avalon Drive
Plano, TX 75025

Fred Moses
1304 Capital Avenue
Plano, TX 75074

Rebecca Egelston Caso (Chair)
2932 San Simeon Way
Plano, TX 75023

Jim Hirsch
8620 Berwick Drive
Plano, TX 75025

Patrick Price
2875 E. Parker Rd.
Plano, TX 75074

Julie Richard
2708 Edgeview Ct.
Plano, TX 75074

Pat Miner
3229 Brewton Drive
Plano, TX 75074

Rose Taper
1805 Cliffview Drive
Plano, TX 75093

Amy Nelson
6709 Alcove Lane
Plano, TX 75024

Earnest Burke
2004 Brabant Drive
Plano, TX 75075

Rodney Davenport
Alliance Data Systems
7500 Dallas Parkway, Ste. 700
Plano, TX 75024

Alex Plotkin
18708 Fortson Avenue
Dallas, Texas 75252

Corie Rubenstein
5729 Meadowhaven Drive
Plano, Texas 75093

Karen Stanton
Clark High School
523 Spring Creek Parkway
Plano, TX 75023

John Teiber
18408 Featherwood Drive
Dallas, Texas 75252

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

INFORMATION ONLY Construction Report

INFORMATION SUBMITTED BY: Steve Fortenberry - (469) 752-8113

COMMENTS:

A construction update report will be presented regarding projects that are underway or have been recently completed throughout the District. The District has major initiatives in construction totaling $38M for projects under construction or in design.

The attachment includes a recap of all major bond initiatives that have recently been completed or are still in progress. The attached document includes completion dates, construction costs, and brief descriptors for each project.

BUDGET IMPACT:

N/A

SUPPORTS THE STRATEGIC GOAL(S) OF:

Student Learning; Community Connectedness; Capacity Development

RECOMMENDATION:

N/A

Teamwork for Excellence

PLANO Independent School District

July 24, 2015

MEMORANDUM

To: Steve Fortenberry
Associate Superintendent Business Services

From: Tony Pearson
Assistant Director of Facility Services

Re: Project Status

CONSTRUCTION PHASE

Bethany ES Addition/Renovation - Perkins + Will; Cadence McShane
Substantial Completion Date: 8/15/15
Construction Contract Amount: $12,992,918
Scope: The major "20-year" renovation of the school includes renovation of the existing building, approximately 13,220 SF of additional space, upgrades to all the primary building systems, updated finishes and an overall freshened appearance for the campus.
Status: Last fall the new Administration Suite, Special Education rooms and Kindergarten pod were successfully moved into and occupied. Music, Art, the Library and Cafeteria were also completed at this time. Through the school year grade level pods were taken one at a time and renovated in phases.
Now in the last summer, and final phase of construction, the campus is currently moving into the last grade level pod. All new kitchen equipment has been installed and final checks are being made to confirm it is all properly working. Landscaping is ongoing, and new playgrounds and site fencing are scheduled for the beginning of August.

Hedgcoxe ES Addition/Renovation - PBK; Cadence McShane
Substantial Completion Date: 8/15/15
Construction Contract Amount: $11,335,749
Scope: The major "20-year" renovation of the school includes renovation of the existing building, approximately 11,740 SF of additional space, upgrades to all the primary building systems, updated finishes and an overall freshened appearance for the campus.
Status: Last fall the new Administration Suite, Special Education rooms and two grade levels worth of classrooms were successfully moved into and occupied. Portions of the building have continued to be taken over and renovated throughout the school year.
Now in the last summer, and final phase of construction, work is currently focused in the gym, library and kitchen. In the gym they are painting, installing new flooring and goals. At the Library the storefront is going in around the perimeter to enclose the space. New flooring is being laid in the dining room and select equipment is being replaced in the kitchen.

Health Sciences Academy (at PESH) - WRA; Starling-Richardson

Substantial Completion Date: 8/15/15

Construction Contract Amount: $6,313,888

Scope: The project includes first floor renovations, and a two-story addition of 11,100 SF to Building B4 at Plano East Senior High to create a new Health Sciences Academy.

Status: Last fall three new high school level Medical Science labs, and a portion of the Health Sciences Academy were successfully moved into and occupied. At this break between phases the enrollment for the Health Sciences Academy was determined to be lower than anticipated. A meeting was held between the campus, Collin College and the Health Sciences coordinators with the intent of giving some of the space originally planned for the Health Sciences back to the campus. The result of this meeting was a revision to the floor plan. The 2-story addition work continued throughout the school year and is complete.

Now in the last summer, and final phase of construction, work is focused on the remainder of the lower floor. The work on the lower floor includes finishing walls and preparing for paint. Overhead mechanical, electrical and plumbing continues. Millwork is also being installed.

In addition to the original scope, a new chemical storage room was added to the lower floor of Building B5. The project has also absorbed a handful of CIP requests, which are also currently under various states of construction. The CIP requests include relocating the Coach's office in Building C, a new gym curtain being added at Building C, as well as welding plugs and exhaust in the Agricultural Shop at Building B3.

Christie Elementary School Kitchen Upgrade - WRA; Starling-Richardson

Substantial Completion Date: 11/30/15

Construction Contract Amount: $1,754,222

Scope: The project includes providing all new kitchen equipment, adding 1,570 SF of new kitchen space, and renovating the entire existing kitchen.

Status: Demolition of the existing kitchen interior is complete. Currently, the project has progressed to saw cutting the floor and working on under-slab plumbing. Also, pier drilling for the addition has begun. The temporary serving line electrical has been run to its temporary location. When school comes back in the fall, the kitchen will be walled off and out of commission. Two temporary serving lines will be in place. Cooking will be done offsite and brought to the campus.

Christie Elementary School Refurbishment - VLK; District Vendors/JOC

Substantial Completion Date: Fall 2015

Construction Budget Amount: $1,250,000

Scope: Interior and exterior building upgrades.

Status: The restrooms have been demolished and new wall studs have been replaced where needed. New restroom fixture carriers as well as new floor and wall tile are being installed. The interior courtyard has been demolished and is being prepped for new materials. Interior and exterior painting is complete. Currently removing the existing asphalt main entry drive, and front sidewalks.

Hughston Elementary School Refurbishment - VLK; District Vendors/JOC
Substantial Completion Date: Fall 2015
Construction Budget Amount: $1,250,000
Scope: Interior and exterior building upgrades.
Status: Currently removing restroom tile from 17 restrooms. Starting to retile the bathrooms off of the Cafeteria. All case work, cabinets and counter tops have been demolished from the Administration Suite, Workroom and Lounge. Ceiling grid is being installed, as well as tile in the Cafeteria. Also, cleanup is being done for any unneeded conduit or equipment from the walls. The exterior of the building has been painted.

Re-Roofs - WRA

- Shiloh – Roof Management Services
  Substantial Completion Date: 5/18/15
  Construction Contract Amount: $644,787
  Status: Project is complete. Contractor to submit final paperwork.

- Rose Haggard – Tri-Lam Roofing
  Substantial Completion Date: 8/15/15
  Construction Contract Amount: $416,500
  Status: The flat roof is complete. Installing shingles on the east side of the building. The contractor is only tearing off as much as they can replace with new on the same day.

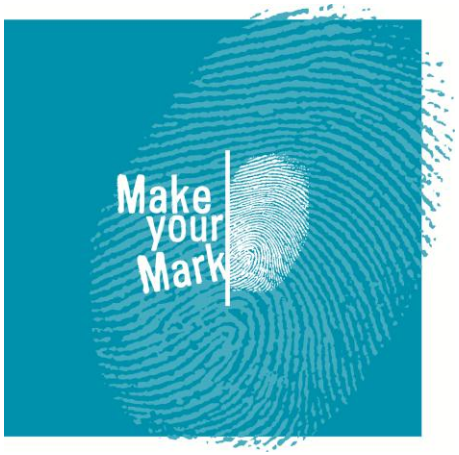
- PSHS – Anchor Roofing
  Substantial Completion Date: 9/18/15
  Construction Contract Amount: $2,079,000
  Status: The project is showing signs of possibly being behind schedule. Buildings E, A and C are currently undergoing tear off, which includes taking it down to the tar beneath. Building A is also almost halfway complete with its re-roof. Buildings E and C are just beginning to be reroofed.

PLANNING PHASE

Shepton High School – 20 Year Renovation - VLK
Substantial Completion Date: TBD
Construction Budget Amount: $10,000,000
Scope: The major “20-year” renovation of the school.
Status: Programming/Schematic Design

Plano ISD Board Meeting

Construction Report



August 4, 2015

FACILITY SERVICES

Juan Ramos, Executive Director of Facility Services

- **Cluster Managers**
  - **Bill Couzynse (West)**
  - **Jason Wink (Central)**
  - **Jose Alvarez (East)**
- **Operations/Energy Manager**
  - **Michelle Hahn**

Facility Services: Major Summer Projects

- Upgrade parking lot: Plano West Senior High School
- Capital Improvement Projects: 73 districtwide
- Cooling Tower Upgrade: Frankford Middle School
- Landscaping/Grounds Upgrades: 13 districtwide
- Carpet Replacement Projects:
  - Plano East Senior High School
  - Centennial Elementary School
  - Shepard Elementary School

Facility Planning & New Construction

Executive Director of Facility Services

- **Juan Ramos**

Asst. Director of Facility Services

- **Tony Pearson**

Construction Manager

- **Doug Guynes**

Construction Administrators

- **Johnny Pechacek**
- **Dusty Nugent**

Construction Projects

Renovations/Additions Completing Fall 2015:

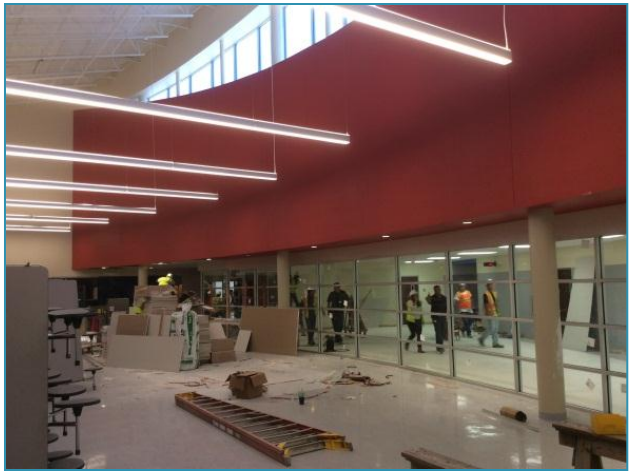
- Bethany Elementary Addition/Renovation $12,992,918
- Hedgcoxe Elementary Addition/Renovation $11,335,749
- Plano East Senior High Health Sciences Academy $ 6,313,888
- Christie Elementary Kitchen Upgrade $ 1,754,222
- Christie Elementary Refurbishment $ 1,250,000 (budget)
- Hughston Elementary Refurbishment $ 1,250,000 (budget)

BETHANY ELEMENTARY

SPRING 2014

BETHANY ELEMENTARY

SUMMER 2015



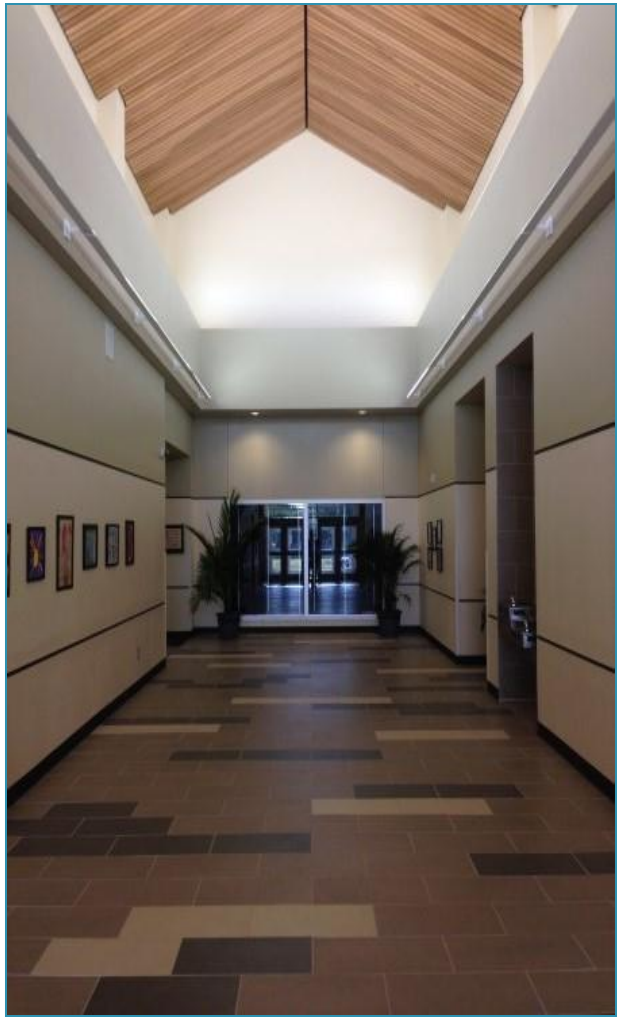
Pictures courtesy of Charles Davis Smith Photography

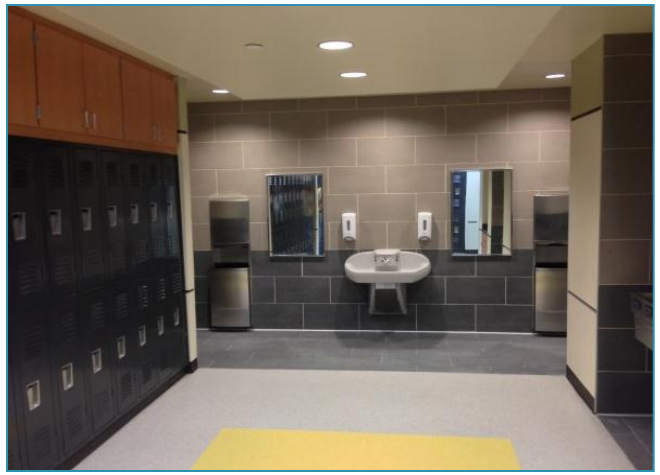
HEDGCOXE ELEMENTARY SCHOOL

SPRING 2014

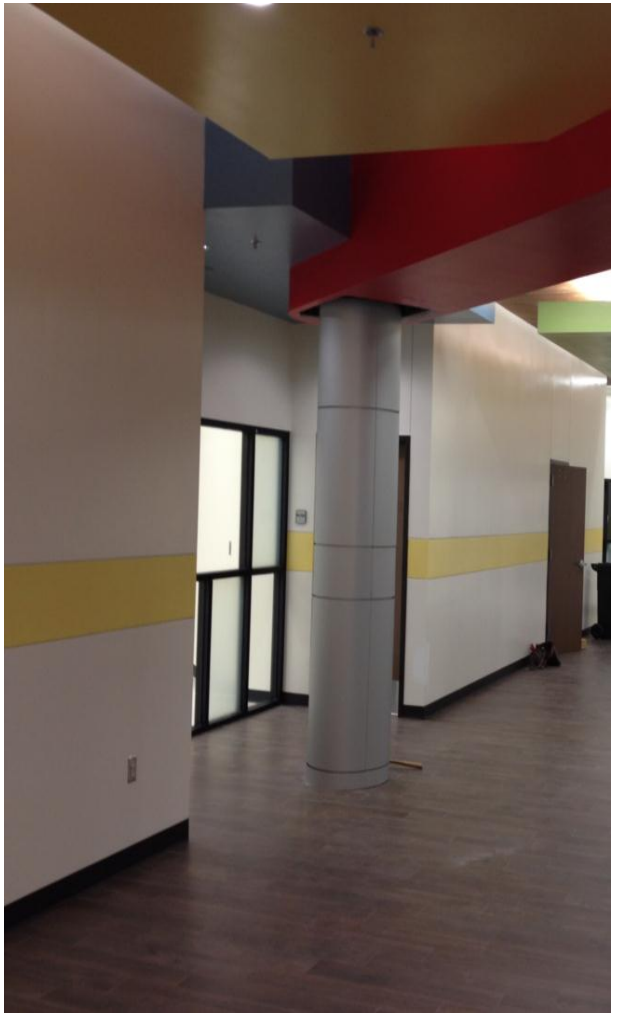
HEDGCOXE ELEMENTARY

SUMMER 2015





Plano East Health Sciences Academy



Phase 1 – Summer 2014

Plano East Health Sciences Academy

Phase 2 – Summer 2015

CHRISTIE ES KITCHEN UPGRADE

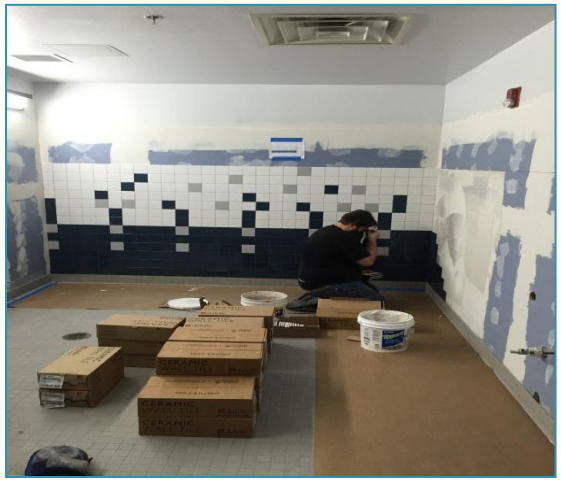
DINING ROOM

TRENCHING IN THE KITCHEN

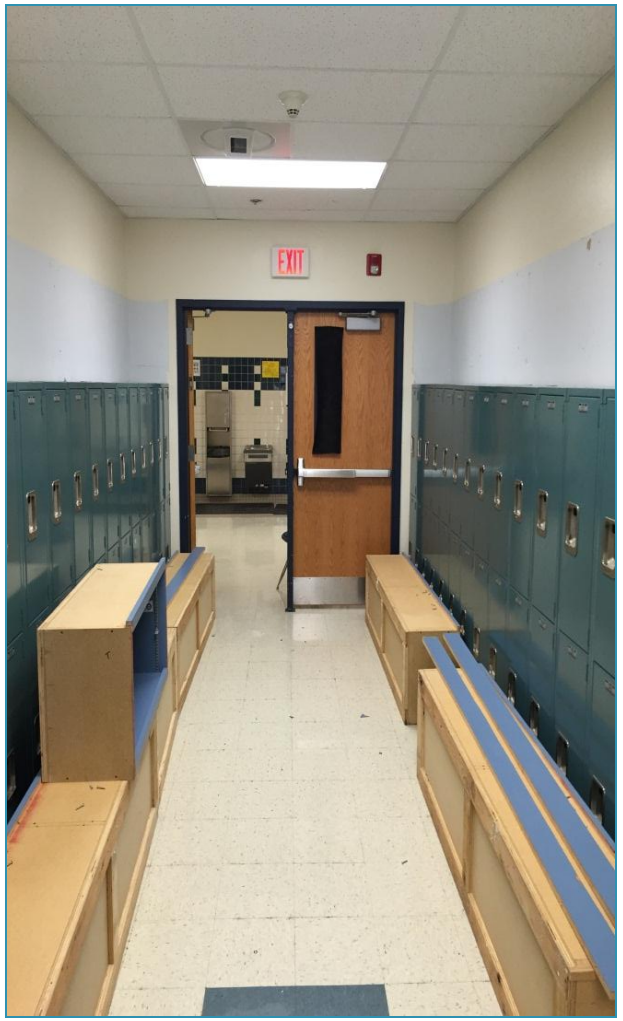
GRADE PREP FOR THE ADDITION

CHRISTIE ES REFURBISHMENT

COURTYARD GARDEN



NEW BATHROOM TILE



NEW UPPER CABINETS

HUGHSTON ES REFURBISHMENT

NEW BATHROOM TILE

NEW MAIN ENTRY TILE

PAINT THE EXTERIOR

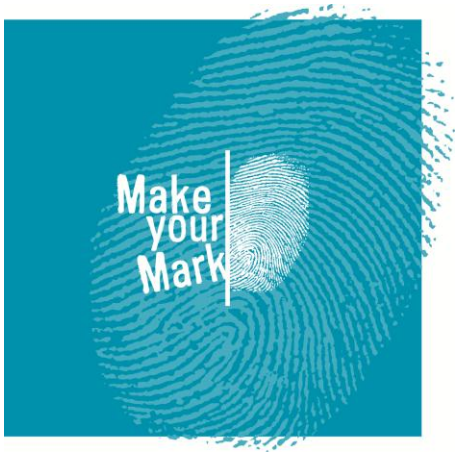
RENOVATED CAFETERIA

Construction Projects

Roofing Projects 2015

- **Shiloh Center** **$644,787**
- **Rose Haggar Elementary** **$416,500**
- **Plano Senior High School** **$2,079,000**

QUESTIONS?



Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM TASB Localized Policy Manual Update 102, affecting local policies (see attached list) - First Reading

INFORMATION SUBMITTED BY: Karla Oliver - (469) 752-8150

COMMENTS:

An appropriate motion for board action on Localized Policy Manual Update 102 is as follows:

"I move that the board add, revise, or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 102 with revisions as noted to the following policies:
CDA(LOCAL) Other Revenues: Investments
DBB(LOCAL) Employment Requirements and Restrictions: Medical Examinations and Communicable Diseases."

This update has been reviewed and approved by the district's legal counsel.

A list of local policies included in Update 102 is attached. The actual policies may be reviewed in the Communication's Office.

BUDGET IMPACT:

None

SUPPORTS THE STRATEGIC GOAL(S) OF:

Student Learning; Community Connectedness; Capacity Development; Data-Informed Decision-Making

RECOMMENDATION:

Approve first reading of local policies as presented and review updated legal policies and exhibits as applicable. This update will be presented for adoption under second reading at a subsequent meeting.

Instruction Sheet

TASB Localized Policy Manual Update 102

District Plano ISD

Code	Action To Be Taken	Note
A25 (INDEX)	Replace cross-index	Revised cross-index
AIB (LEGAL)	Replace policy	Revised policy
BBG (LEGAL)	Replace policy	Revised policy
CCA (LEGAL)	Replace policy	Revised policy
CDA (LEGAL)	Replace policy	Revised policy
CDA (LOCAL)	Replace policy Update 102 VERSION REVISED	
D (LEGAL)	Replace table of contents	Revised table of contents
DBB (LOCAL)	Replace policy Update 102 VERSION REVISED	
DEA (LEGAL)	Replace policy	Revised policy
DEA (LOCAL)	Replace policy	Revised policy
DEAA (LEGAL)	Replace policy	Revised policy
DEAA (LOCAL)	Replace policy	Revised policy
DEAB (LEGAL)	Replace policy	Revised policy
DEAB (LOCAL)	ADD policy	See explanatory note
DEE (LEGAL)	Replace policy	Revised policy
DEE (LOCAL)	No policy enclosed	See explanatory note
DFFA (LOCAL)	Replace policy	Revised policy
DFFA (EXHIBIT)	Review exhibit	Revise as necessary
DHE (LEGAL)	Replace policy	Revised policy
DHE (LOCAL)	Replace policy	Revised policy
EHBA (LEGAL)	Replace policy	Revised policy
EHBAA (LEGAL)	Replace policy	Revised policy
EHBAB (LEGAL)	Replace policy	Revised policy
EHBAD (LEGAL)	Replace policy	Revised policy
EHBAE (LEGAL)	Replace policy	Revised policy
EHBC (LEGAL)	Replace policy	Revised policy
EIF (LEGAL)	Replace policy	Revised policy
EJ (LEGAL)	Replace policy	Revised policy
EL (LEGAL)	Replace policy	Revised policy
FEA (LEGAL)	Replace policy	Revised policy
FEB (LEGAL)	Replace policy	Revised policy
FNC (LOCAL)	DELETE policy	See explanatory note

FNC	(EXHIBIT)	DELETE exhibit	See explanatory note
FO	(LOCAL)	Replace policy	Revised policy
FO	(EXHIBIT)	ADD exhibit	See explanatory note
FOF	(LEGAL)	Replace policy	Revised policy

UPDATE 102 VERSION REVISED
CDA(LOCAL): OTHER REVENUES – INVESTMENTS

UPDATE 102 VERSION REVISED
DBB(LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS - MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES

DEA(LOCAL): COMPENSATION AND BENEFITS - COMPENSATION PLAN

DEAA(LOCAL): COMPENSATION PLAN - INCENTIVES AND STIPENDS

DEAB(LOCAL): COMPENSATION PLAN - WAGE AND HOUR LAWS

DFFA(LOCAL): REDUCTION IN FORCE - FINANCIAL EXIGENCY

DHE(LOCAL): EMPLOYEE STANDARDS OF CONDUCT - SEARCHES AND ALCOHOL/DRUG TESTING

FNC(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT CONDUCT

FO(LOCAL): STUDENT DISCIPLINE

INVESTMENT AUTHORITY

The Superintendent or person or persons designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

INVESTMENT ADVISERS

The District may choose to appoint, subject to Board approval, an SEC-registered investment adviser ("adviser") to assist the District's financial staff in the management of the District's funds. The adviser must be registered with the Securities and Exchange Commission under the Investment Adviser's Act of 1940 and also must be registered with the Texas State Securities Board as an investment adviser. To be eligible for consideration, the adviser shall demonstrate knowledge of, and experience in, the management of public funds. An appointed adviser shall act within the guidelines of this investment policy and shall not transact business on behalf of the District without obtaining prior written authorization from the District investment officer.

APPROVED INVESTMENT INSTRUMENTS

From those investments authorized by law and described further in CDA(LEGAL) under AUTHORIZED INVESTMENTS, the Board shall permit investment of District funds in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load money market mutual funds and no-load mutual funds as permitted by Government Code 2256.014.

8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.

9. Public funds investment pools as permitted by Government Code 2256.016.

SAFETY

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio. The objective will be to mitigate credit and interest rate risk.

INVESTMENT MANAGEMENT

In accordance with Government Code 2256.005**(b)**(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

CREDIT RISK AND CONCENTRATION OF CREDIT RISK

The District shall minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, and concentration of credit risk, the risk of loss attributed to the magnitude of investment in a single issuer, by:

1. Limiting investments to the safest types of investments.

2. Pre-qualifying the financial institutions and brokers/dealers with which the District will do business.

3. Diversifying the investment portfolio so that potential losses on individual issuers will be minimized.

INTEREST RATE RISK

The District shall manage the risk that the interest earnings and the market value of investments in the portfolio will fall due to changes in general interest rates by limiting the maximum weighted average maturity of the investment portfolio to 365 days. The District shall, in addition:

1. Structure the investment portfolio so that investments mature to meet cash requirements for ongoing operations, thereby avoiding the need to liquidate investments prior to maturity.

2. Invest operating funds primarily in certificates of deposit, shorter-term securities, money market mutual funds, or local government investment pools functioning as money market mutual funds.

3. Diversify maturities and staggering purchase dates to minimize the impact of market movements over time.

LIQUIDITY AND MATURITY

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 365 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed two years from the time of purchase. No more than 20 percent of the portfolio, excluding flexible repurchase agreement, may mature beyond 365 days. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

The District shall have procedures to determine cash flow requirements according to generally accepted financial and accounting procedures.

DIVERSITY

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

MONITORING MARKET PRICES

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done monthly or more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

MONITORING RATING CHANGES

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

FUNDS / STRATEGIES

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

OPERATING FUNDS	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
AGENCY FUNDS	Investment strategies for agency funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
DEBT SERVICE FUNDS	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than two years are authorized provided legal limits are not exceeded.
CAPITAL PROJECT FUNDS	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. If the District has funds from bond proceeds, they shall be invested in accordance with provisions in the bond documents. Maturities longer than two years are authorized provided legal limits are not exceeded.
INTERNAL SERVICE FUNDS	Investment strategies for internal service funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
TRUST FUNDS	Investment strategies for trust funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
SAFEKEEPING AND CUSTODY	The cash, collateral, and investments of the District shall be held by an independent third party with whom the District has a current custodial agreement. The District shall retain clearly marked receipts providing proof of the District's ownership, or the District may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with District funds.
BROKERS / DEALERS	Prior to handling investments on behalf of the District, brokers/dealers must submit required written documents in accordance with law. [See SELLERS OF INVESTMENTS, CDA(LEGAL)] Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the Financial Industry Regulatory Authority (FINRA). If the District chooses to utilize the services of an investment adviser, the adviser shall exercise due diligence in the selection of trade counter-parties.

SOLICITING BIDS FOR CD'S

In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.

INTERNAL CONTROLS

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

PORTFOLIO REPORT

In addition to the quarterly report required by law and signed by the District's investment officer, a comprehensive report on the investment program and activity shall be presented annually to the Board.

PERFORMANCE BENCHMARK

The District has selected weighted-average yield-to-maturity at cost as its preferred measure of investment performance. This shall be calculated on a monthly basis by multiplying each individual security yield-to-maturity at time of purchase by its adjusted book value, totaling the product of these calculations and dividing by the total adjusted book value of the portfolio.

ANNUAL REVIEW

In accordance with Government Code 2256.005(e), the Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

ANNUAL AUDIT

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments

and adherence to the District's established investment policies.
Government Code 2256.005(m)

EXAMINATIONS DURING EMPLOYMENT

The Superintendent or designee may require an employee to undergo a medical examination if information received from the employee, the employee's supervisor, or other sources indicates the employee has a physical or mental impairment that:

1. Interferes with the employee's ability to perform essential job functions; or

2. Poses a direct threat to the health or safety of the employee or others. A communicable or other infectious disease may constitute a direct threat.

The District may designate the physician to perform the examination. If the District designates the physician, the District shall pay the cost of the examination. The District may place the employee on paid administrative leave while awaiting results of the examination and evaluating the results.

Based on the results of the examination, the Superintendent or designee shall determine whether the employee has an impairment. If so, the Superintendent or designee shall determine whether the impairment interferes with the employee's ability to perform essential job functions or poses a direct threat. If not, the employee shall be returned to his or her job position.

If the impairment does interfere with the employee's ability to perform essential job functions or poses a direct threat, the Superintendent or designee shall determine whether the employee has a disability and, if so, whether the disability requires reasonable accommodation, including the use of available leave. The granting of additional unpaid leave may be a reasonable accommodation in some circumstances. If the employee does not have a disability, the Superintendent or designee shall evaluate the employee's eligibility for leave. [See DEC(LOCAL)]

[See DAA for information on disabilities and reasonable accommodation]

PLACEMENT ON TEMPORARY DISABILITY

The Superintendent or designee shall have authority to place an eligible employee on temporary disability leave at the employee's request, as appropriate, when the employee's condition interferes with the performance of regular duties.

AT EMPLOYEE'S REQUEST

BY BOARD AUTHORITY

Based on the Superintendent's recommendation that an eligible employee be involuntarily placed on temporary disability leave, the Board shall place an employee on temporary disability leave if the Board determines, in consultation with the physician who performed the medical examination, that the employee's condition in-

terferes with the performance of regular duties. [For employees who are eligible for temporary disability leave, see DEC(LOCAL)]

In accordance with DGBA, an employee may file a complaint disputing **involuntary** placement on temporary disability leave. As part of the complaint process, the employee may present testimony or other relevant information to the Board regarding the employee's fitness to perform regular duties.

OTHER REQUIREMENTS

Employees with communicable diseases shall follow recommendations of public health officials regarding contact with students and other employees. Food service workers shall comply with health requirements established by city, county, and state health authorities. Bus drivers shall comply with legal requirements. [See DBA]

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

INFORMATION ONLY CQ(EXHIBIT- D) - Technology Resources - First Reading

For Review Only

INFORMATION SUBMITTED BY: Karla Oliver - (469) 752-8150

COMMENTS:

We are recommending adding “social media” to the publications and media release form in an effort to more specifically inform parents and better reflect the current use of the form.

BUDGET IMPACT:

None

SUPPORTS THE STRATEGIC GOAL(S) OF:

Community Connectedness

RECOMMENDATION:

Review CQ Exhibit-D.

EXHIBIT D

RELEASE FORM FOR PUBLICATIONS, VIDEO, AND ELECTRONIC DISPLAY OF STUDENT WORK

PLANO INDEPENDENT SCHOOL DISTRICT

PUBLICATIONS, VIDEO, INTERNET, ARTWORK DISPLAY CONSENT AND RELEASE AGREEMENT

Students who attend school in the Plano Independent School District are occasionally asked to be a part of school and/or District publicity, publications, **social media** and/or public relations activities. In order to guarantee student privacy and ensure your agreement for your student to participate, the District asks that you sign this form and return a form to the school for each of your students.

The form referenced below indicates approval for the student's name, picture, work, voice, verbal statements, or portraits (video or still) to appear in school publicity or District publications, videos, or on the District's Web site. For example, pictures and articles about school activities may appear in local newspapers or District publications. These pictures and articles may or may not personally identify the student. The pictures, videos, and artwork may be used by the District in subsequent years.

AGREEMENT

The student and parent/guardian release to Plano ISD the student's name, voice, verbal statements, class assignment(s), portraits (video or still), pictures, and artwork and consent to their use on behalf of Plano ISD for publicity purposes.

Plano ISD agrees that the student's name, work, voice, verbal statements, class assignment(s), portraits, or pictures (video or still) will only be used for public relations, public information, school or District promotion, publicity, and instruction.

Student and parent/guardian understand and agree that:

- Consent and release have been given without coercion or duress;
- This agreement is binding upon heirs and/or future legal representatives; and
- The photo, video, artwork, class assignment(s), or student statements may be used in subsequent years.

If the student and parent/guardian wish to rescind this agreement, they may do so at any time with written notice.

Effective Date of Agreement _____

Student's Name (please print) _____

Student's Signature _____

Parent/Guardian Name (please print) _____

Parent/Guardian Signature _____

Pursuant to Texas Education Code, Section 26.009(b)(2)

Plano ISD has no control over media use of pictures/statements that are taken without permission.

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

INFORMATION ONLY FL(EXHIBIT- D) - Student Records - First Reading

For Review Only

INFORMATION SUBMITTED BY: Karla Oliver - (469) 752-8150

COMMENTS:

We are recommending adding "social media" to the publications and media release form in an effort to more specifically inform parents and better reflect the current use of the form.

BUDGET IMPACT:

None

SUPPORTS THE STRATEGIC GOAL(S) OF:

Community Connectedness

RECOMMENDATION:

Review FL Exhibit-D.

EXHIBIT D

RELEASE FORM FOR PUBLICATIONS, VIDEO, AND ELECTRONIC DISPLAY OF STUDENT WORK

PLANO INDEPENDENT SCHOOL DISTRICT

PUBLICATIONS, VIDEO, INTERNET, ARTWORK DISPLAY CONSENT AND RELEASE AGREEMENT

Students who attend school in the Plano Independent School District are occasionally asked to be a part of school and/or District publicity, publications, **social media** and/or public relations activities. In order to guarantee student privacy and ensure your agreement for your student to participate, the District asks that you sign this form and return a form to the school for each of your students.

The form referenced below indicates approval for the student's name, picture, work, voice, verbal statements, or portraits (video or still) to appear in school publicity or District publications, videos, or on the District's Web site. For example, pictures and articles about school activities may appear in local newspapers or District publications. These pictures and articles may or may not personally identify the student. The pictures, videos, and artwork may be used by the District in subsequent years.

AGREEMENT

The student and parent/guardian release to Plano ISD the student's name, voice, verbal statements, class assignment(s), portraits (video or still), pictures, and artwork and consent to their use on behalf of Plano ISD for publicity purposes.

Plano ISD agrees that the student's name, work, voice, verbal statements, class assignment(s), portraits, or pictures (video or still) will only be used for public relations, public information, school or District promotion, publicity, and instruction.

Student and parent/guardian understand and agree that:

- Consent and release have been given without coercion or duress;
- This agreement is binding upon heirs and/or future legal representatives; and
- The photo, video, artwork, class assignment(s), or student statements may be used in subsequent years.

If the student and parent/guardian wish to rescind this agreement, they may do so at any time with written notice.

Effective Date of Agreement _____

Student's Name (please print) _____

Student's Signature _____

Parent/Guardian Name (please print) _____

Parent/Guardian Signature _____

Pursuant to Texas Education Code, Section 26.009(b)(2)

Plano ISD has no control over media use of pictures/statements that are taken without permission.

Plano Independent School District

AGENDA ITEM

MEETING DATE: August 4, 2015

ACTION ITEM FNCG(LOCAL) Student Conduct: Weapons – Second Reading

INFORMATION SUBMITTED BY: Karla Oliver - (469) 752-8150

COMMENTS:

The purpose of this revision is to allow for exceptions to policy for replicas of weapons used in faculty supervised school-sponsored events.

This revision has been reviewed and approved by the district's legal counsel.

BUDGET IMPACT:

None.

SUPPORTS THE STRATEGIC GOAL(S) OF:

Student Learning

RECOMMENDATION:

Adopt policy FNCG(LOCAL) under second reading.

The prohibition on student possession of weapons at school or any school-related activity [see FNCG(LEGAL)] extends to the following items, also considered to be weapons:

1. Fireworks of any kind, smoke or stink bombs, or any other pyrotechnic devices;
2. A razor, box cutter, chain, or any other object used in a way that threatens or inflicts bodily injury to another person;
3. A facsimile weapon, which includes any toy replica, collectable, or any other device or item that in size, shape, color, or design, appears to be a weapon;
4. An air gun, paint ball gun, or BB gun;
5. Ammunition;
6. A stun gun;
7. Mace or pepper spray;
8. Knives of any size, including pocket knives;
9. A laser pointer for other than approved use; or
10. Any article not generally considered to be a weapon, including school supplies, when the principal or designee determines that danger exists.

The preceding list includes items not covered in FNCG(LEGAL) that are specifically prohibited.

Lockers and cars parked on school premises may be inspected by school personnel if there is reasonable cause to believe that they contain weapons. [See FNF(LEGAL) and (LOCAL)]

Specific exceptions to this policy may be made for replicas of weapons in faculty supervised, school-sponsored activities (i.e., theatrical productions, band/flag corp. /winter guard and athletic events) with prior approval of the building level administration and notification of campus law enforcement personnel.

These stage weapons may be used only in the context of practice and/or performance for a District-sponsored event under the authorization of District personnel and must be stored and maintained by the designee.

Real operable firearms of any type are not permitted in theatrical productions, band/flag corp. or winter guard events. Firearms should be rubber, wood or non-functioning replicas, and must be mechanically incapable of firing projectiles.

Audience members must be notified prior to the beginning of the performance when stage firearms are to be used in a production.

Junior Reserve Officers' Training Corps (JROTC) must follow the United States Cadet and Command Regulation 145-2, Chapter 9-3 with respect to supervision of military property and related safety programs.

VIOLATIONS

Students found to be in violation of this policy shall be subject to disciplinary action as specified in the Student Code of Conduct.