

MARLBOROUGH BOARD OF EDUCATION

SPECIAL MEETING

Elmer Thienes-Mary Hall Elementary School - Library

Thursday, May 29, 2025

6:30 p.m.

The Marlborough Board of Education is holding its meeting in a hybrid format to allow for greater community awareness and participation. Hybrid meetings and proceedings will be recorded and posted on the District website within seven days of the meeting. The public is welcome to attend Board of Education meetings in-person, but also can view the Board meeting live via Google Meet Link: <https://meet.google.com/uov-ihkc-uyv?hs=122&authuser=1>

Persons requiring interpreters or related services are advised to call 860-295-6236 at least three (3) business days before the meeting.

Copies of the agenda enclosures are available for examination in the Superintendent's Office at 25 School Drive, Marlborough, CT during business hours: 8:00 a.m. to 4:00 p.m., Monday through Friday and are posted on the district website: <https://www.marlbrough.k12.ct.us>

NOTE TO BOARD MEMBERS:

Attendance - If you are unable to attend this meeting either in-person or remotely please call the Superintendent's Office at 860-295-6236 at least 24 hours prior to the meeting. If you plan to attend remotely, please notify the Superintendent's office 24 hours in advance of the meeting.

In a partnership of family, school and community, our mission is to educate, challenge and inspire each individual to excel and become a contributing member of society.

AGENDA

1. Call to Order and Roll Call by Chairperson 6:30/05
2. Pledge of Allegiance
3. Celebrations 6:35/05
4. Public Comments 6:40/05

Members of the Marlborough community are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. All speakers must identify themselves by name and address and limit comments to 3 minutes. The Board will not engage in dialogue with the public. Written comments to be read-aloud by the Chair can be emailed to boe@marlbrough.k12.ct.us no later than 24 hours before the meeting. Those who wish to provide comment by remote means: Raise your hand using the raise hand icon at the bottom of the Google Meet screen; once called upon, unmute yourself to speak. Please mute yourself after speaking.

5. Consent Agenda 6:45/05

Consent agenda items are considered to be routine in nature, which the Board may not need to discuss individually and may be voted on as a group. Any board member who wishes to discuss a particular item in this section may request the Chairperson to remove it for later discussion and a separate vote if necessary.

MOTION: That the Board approve the following Consent Agenda items:

- 5.1 Minutes of 04/24/25 Regular Business Meeting (Encl. 5.1A), and 5/16/25 Personnel Subcommittee Meeting (Encl. 5.1B);
- 5.2 Personnel Actions – none;
- 5.3 Reports – receive and file the following document: monthly enrollment report (Encl. 5.3),
Note: There is not a May Financial Report. Given the timing of the May meeting and the June meeting, one week apart, there will be an up to date report at the June 5th BOE meeting.

6. Oral Reports

- 6.1 Advisory Groups 6:50/10
 - PTO - Kristen Trahan/Paula Graef
 - SAC - Kristen Trahan/Paula Graef
 - Operations, Wellness & Safety - John Mercier
 - Board of Finance Liaison – Linda Earley
 - AHM - Chip Morris
- 6.2 Subcommittees 7:00/05
 - Policy
 - Personnel
 - Communications
- 6.3 Chairperson 7:05/05
- 6.4 Superintendent and Administrative Team 7:10/05

7. Unfinished Business 7:15/05

- 7.1 Adopt Line Item Budget Approved at Referendum on May 6, 2025

Now that the Town has voted and approved the FY 2025-26 budget, it is necessary prior to June 30, 2025 for the Board of Education to adopt the final FY 2025-26 line item budget. (Encl. 7.1)

MOTION: That the Board adopt the FY 2025-26 line-item budget as voted on at the May 6, 2025 referendum.

- 7.2 Discussion regarding engaging with the Town for the MES Building Project 7:20/10

8. New Business

- 8.1 Review Process and Timeline for Annual Superintendent Evaluation 7:30/05
- 8.2 Review Process and Timeline for Annual Board Self-Evaluation 7:35/05
- 8.3 Discussion and Possible Action Re: School Lunch Pricing 7:40/10
The Board will discuss and take possible action on adjusting the price of school breakfast and lunch for 2025-26 in compliance with the equity in school lunch formula. (Encl. 8.3)

MOTION: That the Board approve adjusting the price of school breakfast from \$1.75 to \$2.00 and lunches from \$3.25 to \$3.35 for the 2025-26 school year.

9. Communications 7:50/05

- 9.1 May Staff Vacancy Summary (Encl. 9.1)

10. Future Meetings & Topics 7:55/05

- Next Special Meeting, Thursday, June 5, 2025, 6:30 p.m.
- Grade 6 Promotion Ceremony, Thursday, June 12, 2025, 10:00 a.m.
- Last day of school for students and staff, Friday, June 13, 2025, 1:00 p.m. dismissal

- REMINDER: The BOE does not meet in July. Agenda suggestions for the next business meeting are due to the Chairperson or Superintendent by 12:00 noon on Tuesday, August 12, 2025.

11. Public Comments

8:00/05

Members of the Marlborough community are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. All speakers must identify themselves by name and address and limit comments to 3 minutes. The Board will not engage in dialogue with the public. Written comments to be read-aloud by the Chair can be emailed to boe@marlborough.k12.ct.us no later than 24 hours before the meeting. Those who wish to provide comment by remote means: Raise your hand using the raise hand icon at the bottom of the Google Meet screen; once called upon, unmute yourself to speak. Please mute yourself after speaking

12. Executive Session: The Board will review the Superintendent's self-evaluation and compilation of evaluation forms

8:05/25

13. Adjournment

8:30

The Marlborough Board of Education does not discriminate in its programs, activities, and employment practices based on an individual's race, color, religion, creed, sex, sexual orientation, gender identity/expression, national origin, ancestry, disability, (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, marital status, age, or status as a Veteran.

MARLBOROUGH BOARD OF EDUCATION

REGULAR BUSINESS MEETING MINUTES Elmer Thienes-Mary Hall Elementary School - Library Thursday, April 24, 2025 @ 6:30 p.m.

1. Call to Order and Roll Call by Chairperson

Kerri Barella, Chairperson, called the meeting to order at 6:30 pm

BOE Members Present: Kerri Barella, Angela Colantonio, Amy Kuhrt, Chip Morris, Linda Earley, Jean Wilson, and Josh Bruhn.

Administration Present: Dr. Holly Hageman, Superintendent
Paula Graef, Principal
Kristen Trahan, Principal

2. Pledge of Allegiance

3. Celebrations

- CAPSS Student Awards: Dr. Holly Hageman presented certificates to 6th graders, Jack Gustafson and June Ranta for their outstanding achievements.
- Invention Convention: Teachers, Mary Cochefski and Michaela Dehm provided an overview of the Invention Convention program. Students Finn Peach, Owen Howe and Jude Magnan presented their projects to the Board of Education.

4. Public Comments: None

5. Additions to the Agenda: None

6. Consent Agenda:

- 6.1 Minutes of 03/27/25 Regular Business Meeting;
- 6.2 Personnel Actions – none;
- 6.3 Reports – receive and file the following document: monthly enrollment report;
- 6.4 Approval of Policy Adoption: (REFERENCE: March 27, 2025 Agenda, Encl. 9.2 P#: 4000.1/4200.1/5145.44 - Sexual Harassment/Title IX)

A.Colantonio made a motion that the Board approve the following Consent Agenda items 6.1-6.4, seconded by J. Wilson. Unanimously approved. MOTION CARRIED.

7. Oral Reports

7.1 Advisory Groups:

- PTO - Kristen Trahan and Paula Graef provided an overview of PTO events held in April, including the Fun Run. Upcoming events: Assembly featuring a math and science magician, the Art Show, Staff Appreciation Week, the Yard Goats outing, and the Spring Book Fair.
- SAC - No meeting in April
- Operations, Wellness & Safety - No report

- **Board of Finance Liaison** – Linda Earley reported that the Board of Finance held a Public Hearing on April 14th to discuss the proposed budget.
- **AHM** - Chip Morris shared that AHM's summer program brochure was published this week. He highlighted several upcoming events, including the Spring Drive-Thru Drug Take-Back scheduled for Saturday, April 26th, and the Hebron Town Clean-Up. Additionally, a fundraiser concert featuring Patrick Tobin, a Frank Sinatra tribute artist, will be held on May 3rd. Tickets are still available for the event.

7.2 Subcommittees:

- **Policy** - No report
- **Personnel** - No report
- **Communications** - No report

7.3 Chairperson

- Status on filling BOE vacancies: Kerrie Barella, welcomed Josh Bruhn to the Board.

7.4 Superintendent and Administrative Team:

- Projected last day of school for students and staff: Friday, June 13th - Updated school calendar submitted.
- Date/Time of Sixth Grade Promotion: Thursday, June 12th, 9-10am
- Mid-Year SCIP (updated): Dr. Hageman provided a follow-up to last month's Mid-Year School Continuous Improvement Plan (SCIP) presentation and addressed questions from Board members. A handout was distributed to accompany the presentation.
- FY26 Teacher Hiring Update: Dr. Hageman informed the Board that MES is in a strong position regarding staffing for FY26.

8. Unfinished Business

8.1 Vice Chair Vacancy - Special Election to Fill the Vice Chair Position

L. Earley made a motion that the Board elect a Vice Chairperson in accordance with Board Policy, seconded by A. Colantonio.

A. Colantonio nominated Amy Kuhrt for the position of Vice Chairperson, and the nomination was seconded by K. Barilla. Amy Kuhrt accepted the nomination.

J. Wilson nominated Chip Morris for the position of Vice Chairperson, seconded by L. Earley. Chip Morris respectfully declined the nomination.

The Board voted in favor of Amy Kuhrt as Vice Chairperson. Voting in favor were K. Barilla, A. Colantonio, J. Bruhn, A. Kuhrt, and C. Morris.

9. New Business

9.1 Review April Financial Report: Submitted

9.2 Discussion and Possible Action Re: Participation in Healthy Food Certification Program - Eligibility Requirements for BOEs opting to implement HFC:

The Board is required to vote on whether to approve participation in the healthy food option of the Healthy Food Certification (HFC) program. If the Board approves participation, a subsequent vote will be required to decide whether to allow food and beverage exemptions.

A.Colantonio made a motion that the Board approve the motion in its entirety as stated: Implementing the healthy food option of C.G.S. Section 10-215f:

Pursuant to C.G.S. Section 10-215f, the Marlborough Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of **July 1, 2025, through June 30, 2026**. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

Seconded by A. Kuhrt. Unanimously approved. MOTION CARRIED.

L. Earley made a motion that the Board approve the motion in its entirety as stated:

The Marlborough Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales.

Seconded by A. Kuhrt. Unanimously approved. MOTION CARRIED.

10. Communications

10.1 Staff Vacancy Summary: Submitted

11. Future Meetings & Topics

- Second Town Budget Public Hearing, Monday, May 5, 2025, 6:30pm
- Town Budget Referendum, Tuesday, May 6, 2025, **6:00am - 8:00pm (corrected time)**
- Tentative Policy Subcommittee Meeting, Thursday, May 22, 2025, 6:00 pm
- Next Regular Business Meeting, Thursday, May 22, 2025 6:30 p.m.

12. Public Comments: None

13. Adjournment:

A.Colantonio made a motion to adjourn the meeting at 7:51 pm, seconded by J. Bruhn. Unanimously approved. MOTION CARRIED.

Respectfully Submitted,
Carmela Monte

MARLBOROUGH BOARD OF EDUCATION
PERSONNEL SUBCOMMITTEE
Executive Session Minutes

Elmer Thienes-Mary Hall Elementary School - Conference Room
May 16, 2025 @ 10:00 AM
UNAPPROVED DRAFT

1. Call to Order & Roll Call:

The meeting was called to order at 10:00am.

BOE Members Present: Kerri Barella and Chip Morris

Administration Present: Dr. Holly Hageman, Superintendent

2. Executive Session: Personnel Matter - Discussion of the Superintendent's

Contract: Proposed contractual terms for 2025-26 were discussed. The Personnel Committee will review the proposed terms with the Board.

3. Adjournment: Meeting was adjourned at 11:00am

Respectfully submitted,
Carmela Monte

May 1, 2025

Grade	Enrollment Local Classrooms				Grade Total	Change	# of Rooms	Class Size Avg./Room
	AM 1	AM 2	PM 1	PM 2				
PS	8	7	10	9	34	-1	2	7.5/9.5
K	20	20	21		61		3	20.3
1	17	19	18		54		3	18.0
2	18	18	20		56		3	18.7
3	18	18	18	18	72		4	18.0
4	19	19	19		57		3	19.0
5	16	17	17	16	66		4	16.5
6	20	20	19		59		3	19.7
					Total Change		-1	
Total					459			
Special Education Full Time Outplaced								
			1					
Special Education Part time Services Provided								
GRAND TOTAL								460

Marlborough Board of Education's 2025-2026 Final Operating Budget						
Object Code	FY25 Budget	FY26 Request	Paid by Grants	Net FY26 Request	\$ Change	% Change
Salary						
51111 - Admin	\$ 417,428.00	\$ 427,651.00	\$ -	\$ 427,651.00	\$ 10,223.00	2.45%
51112 - Teacher	\$ 4,147,100.00	\$ 4,273,458.00	\$ 155,969.00	\$ 4,117,489.00	\$ (29,611.00)	-0.71%
51113 - Stipend	\$ 5,773.00	\$ 3,744.00	\$ -	\$ 3,744.00	\$ (2,029.00)	-35.15%
51114 - Curriculum	\$ 5,375.00	\$ 5,500.00	\$ -	\$ 5,500.00	\$ 125.00	2.33%
51115 - Teacher Subs	\$ 58,969.00	\$ 58,969.00	\$ -	\$ 58,969.00	\$ -	0.00%
51116 - Sick Day Payout	\$ 13,244.00	\$ 26,534.00	\$ -	\$ 26,534.00	\$ 13,290.00	100.35%
51118 - Summer School Teacher	\$ 13,118.00	\$ 13,118.00	\$ -	\$ 13,118.00	\$ -	0.00%
51120 - OT/PT - Related Services	\$ 69,258.00	\$ 69,860.00	\$ -	\$ 69,860.00	\$ 602.00	0.87%
51123 - Office Support	\$ 364,147.00	\$ 337,728.00	\$ -	\$ 337,728.00	\$ (26,419.00)	-7.26%
51124 - Paraprofessionals	\$ 566,312.00	\$ 750,443.00	\$ 46,020.00	\$ 704,423.00	\$ 138,111.00	24.39%
51125 - Custodian	\$ 313,553.00	\$ 314,231.00	\$ -	\$ 314,231.00	\$ 678.00	0.22%
51126 - Nurse	\$ 64,821.00	\$ 69,767.00	\$ -	\$ 69,767.00	\$ 4,946.00	7.63%
51127 - Tech Coordinator	\$ 73,388.00	\$ 76,400.00	\$ -	\$ 76,400.00	\$ 3,012.00	4.10%
51128 - Summer Paraprofessional	\$ 4,501.00	\$ 4,735.00	\$ -	\$ 4,735.00	\$ 234.00	5.20%
51129 - Subs - Non Certified	\$ 23,630.00	\$ 23,630.00	\$ -	\$ 23,630.00	\$ -	0.00%
51190 - Constables	\$ 76,758.00	\$ 79,061.00	\$ -	\$ 79,061.00	\$ 2,303.00	3.00%
Total Salary	\$6,217,375.00	\$6,534,829.00	\$ 201,989.00	\$6,332,840.00	\$ 115,465.00	1.86%
Purchased Services						
55000 - Telephone	\$ 7,404.00	\$ 7,404.00	\$ -	\$ 7,404.00	\$ -	0.00%
55005 - Email / Webhosting	\$ 15,301.00	\$ 15,500.00	\$ -	\$ 15,500.00	\$ 199.00	1.30%
55110 - Advertising & Legal Notices	\$ 1,100.00	\$ 1,100.00	\$ -	\$ 1,100.00	\$ -	0.00%
55120 - Tuition	\$ 11,000.00	\$ 71,000.00	\$ -	\$ 71,000.00	\$ 60,000.00	545.45%
55125 - Magnet School Tuition	\$ 46,479.00	\$ 47,881.00	\$ -	\$ 47,881.00	\$ 1,402.00	3.02%
55130 - Postage	\$ 4,000.00	\$ 3,900.00	\$ -	\$ 3,900.00	\$ (100.00)	-2.50%

Marlborough Board of Education's

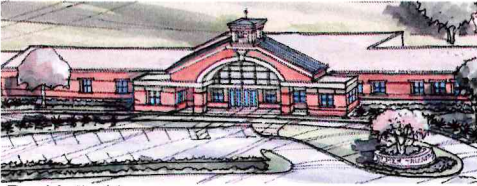
2025-2026 Final Operating Budget (3.13.25)

	FY25 Budget	FY26 Request	Paid by Grants	Net FY26 Request	\$ Change	% Change
55140 - Property & Liability Insurance	\$ 39,158.00	\$ 40,287.00	\$ -	\$ 40,287.00	\$ 1,129.00	2.88%
55160 - Student Regular Transportation	\$ 253,123.00	\$ 267,045.00	\$ -	\$ 267,045.00	\$ 13,922.00	5.50%
55170 - Special Ed Transportation	\$ 138,227.00	\$ 145,054.00	\$ -	\$ 145,054.00	\$ 6,827.00	4.94%
Total Purchased Services	\$ 515,792.00	\$ 599,171.00	\$ -	\$ 599,171.00	\$ 83,379.00	16.17%
Benefits						
52005 - SS/Med	\$ 161,607.00	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 13,393.00	8.29%
52012 - Pension	\$ 80,190.00	\$ 67,000.00	\$ -	\$ 67,000.00	\$ (13,190.00)	-16.45%
52000 - Health Insurance	\$ 802,538.00	\$ 868,117.00	\$ -	\$ 868,117.00	\$ 65,579.00	8.17%
52025 - LTD/Life Insurance	\$ 17,275.00	\$ 20,798.00	\$ -	\$ 20,798.00	\$ 3,523.00	20.39%
52027 - GASB45	\$ 6,100.00	\$ 6,100.00	\$ -	\$ 6,100.00	\$ -	0.00%
52035 - Unemployment Compensation	\$ 8,600.00	\$ 8,600.00	\$ -	\$ 8,600.00	\$ -	0.00%
52040 - Workers' Comp	\$ 41,083.00	\$ 35,493.00	\$ -	\$ 35,493.00	\$ (5,590.00)	-13.61%
52060 - Tuition Reimbursement	\$ 8,000.00	\$ 8,000.00	\$ -	\$ 8,000.00	\$ -	0.00%
Total Benefits	\$ 1,125,393.00	\$ 1,189,108.00	\$ -	\$ 1,189,108.00	\$ 63,715.00	5.66%
Professional Services						
53140 - Audit	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	0.00%
53180 - School Physicians	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	0.00%
53190 - OT/PT	\$ 57,375.00	\$ 59,096.00	\$ -	\$ 59,096.00	\$ 1,721.00	3.00%
53200 - Consultant	\$ 18,150.00	\$ 27,150.00	\$ -	\$ 27,150.00	\$ 9,000.00	49.59%
53210 - Legal Consult	\$ 14,400.00	\$ 14,400.00	\$ -	\$ 14,400.00	\$ -	0.00%
53240 - Professional Development	\$ 7,675.00	\$ 7,675.00	\$ -	\$ 7,675.00	\$ -	0.00%
53260 - AHM Youth Services	\$ 46,584.00	\$ 47,749.00	\$ -	\$ 47,749.00	\$ 1,165.00	2.50%
Total Professional Services	\$ 160,184.00	\$ 172,070.00	\$ -	\$ 172,070.00	\$ 11,886.00	7.42%
Property Services						

**Marlborough Board of Education's
2025-2026 Final Operating Budget (3.13.25)**

	FY25 Budget	FY26 Request	Paid by Grants	Net FY26 Request	\$ Change	% Change
54160-70, 54325-40 - Utility Services	\$ 164,356.00	\$ 171,112.00	\$ -	\$ 171,112.00	\$ 6,756.00	4.11%
54XXX - Contracted Repair Services	\$ 176,734.00	\$ 176,734.00	\$ -	\$ 176,734.00	\$ -	0.00%
Total Property Services	\$ 341,090.00	\$ 347,846.00	\$ -	\$ 347,846.00	\$ 6,756.00	1.98%
Supplies						
56080 - Heat	\$ 82,597.00	\$ 70,634.00	\$ -	\$ 70,634.00	\$ (11,963.00)	-14.48%
56090 - Diesel & Gasoline	\$ 35,980.00	\$ 28,943.00	\$ -	\$ 28,943.00	\$ (7,037.00)	-19.56%
56095 - Propane	\$ 1,200.00	\$ -	\$ -	\$ -	\$ (1,200.00)	-100.00%
56111 - Instructional Supplies	\$ 69,250.00	\$ 68,500.00	\$ -	\$ 68,500.00	\$ (750.00)	-1.08%
56113 - Technology Supplies	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00	\$ -	0.00%
56211 - Instructional Technology	\$ 6,000.00	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 9,000.00	150.00%
56410 - Textbooks	\$ 15,000.00	\$ 18,100.00	\$ -	\$ 18,100.00	\$ 3,100.00	20.67%
56421 - Library Books	\$ 5,300.00	\$ 5,300.00	\$ -	\$ 5,300.00	\$ -	0.00%
56901 - Office Supplies	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00	\$ -	0.00%
56902 - Health Office Supplies	\$ 3,500.00	\$ 5,300.00	\$ -	\$ 5,300.00	\$ 1,800.00	51.43%
56903 - Other Supplies	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	0.00%
56904 - Custodial Supplies	\$ 47,000.00	\$ 47,000.00	\$ -	\$ 47,000.00	\$ -	0.00%
Total Supplies	\$ 276,327.00	\$ 269,277.00	\$ -	\$ 269,277.00	\$ (7,050.00)	-2.55%
Equipment						
57301 - Instructional Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	
57390 - Non-Instructional Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Dues & Fees						
58900 - Dues & Fees	\$ 17,920.00	\$ 16,113.00	\$ -	\$ 16,113.00	\$ (1,807.00)	-10.08%
Total Dues & Fees	\$ 17,920.00	\$ 16,113.00	\$ -	\$ 16,113.00	\$ (1,807.00)	-10.08%

Marlborough Board of Education's						
2025-2026 Final Operating Budget (3.13.25)						
	FY25 Budget	FY26 Request	Paid by Grants	Net FY26 Request	\$ Change	% Change
Total Fiscal Year 2026	\$ 8,654,081.00	\$ 9,128,414.00	\$ 201,989.00	\$ 8,926,425.00	\$ 272,344.00	3.15%



Dr. Holly Hageman
Superintendent

Marlborough School District
25 SCHOOL DRIVE, MARLBOROUGH, CONNECTICUT 06447
Telephone: (860) 295-6236/Fax: (860) 295-6153
www.marlbrough.k12.ct.us

To: Dr. Holly Hageman
From: Michele DeMicco, Business Manager, Marlborough Public Schools
Date: May 20, 2025

Given the increased costs of food supplies and an obligation by the federal and state government to adjust to costs, we recommend an increase of 10 cents (up to \$3.35) for lunch. For breakfast, we recommend a 25 cent increase (up to \$2.00). The 25 cent increase will keep us aligned with area schools while maintaining a reasonable price to encourage participation. We have not increased the breakfast cost for several years.

Current Prices (24/25)

- Lunch \$3.25 (Raised .10 from 23/24 \$3.15)
- Breakfast \$1.75

Proposed Prices (25/26)

- Lunch \$3.35 (increase .10)
- Breakfast \$2.00 (increase .25)

Considerations:

- The Federal Reimbursement rate for lunch is \$4.43 per “free” student meal. This means that when we have a student who is designated as “free”, we receive a reimbursement for their meal of \$4.43. The goal would be to be as close to that reimbursement for a full pay student as possible. However, given the significant difference and the area prices, we realize that we are unable to increase to that full reimbursement price.
- Prices for area schools:
 - RHAM Middle School 24/25:
 - Lunch \$3.20
 - Breakfast \$2.55
 - RHAM High School 24/25
 - Lunch \$3.20
 - Breakfast \$2.55
 - Andover Elementary School **25/26**
 - Lunch \$3.25
 - Breakfast \$2.25
 - Hebron Elementary School 24/25
 - Lunch \$3.25
 - Breakfast \$1.60

Marlborough Board of Education 2024-2025 Personnel Report

[illegible]

POSITION	ASSIGNMENT/APPOINTMENT	START DATE	VACANCY DUE TO
SUPPORT STAFF			
Michele Demicco/ Shannon Rosario	Business Manager/Payroll	7/1/2024	Jason Lathrop - Restructure of Finance Office
Rebecca Smith	1.0 FTE Paraeducator	8/27/2024	Brylene Laws hired as 3 rd Grade Teacher
Erin Burns	1.0 FTE Paraeducator	8/27/2024	Elise Filosa - resignation
Denise Frank	1.0 FTE Paraeducator	8/27/2024	Madison Wall - resignation
Brittany Schadtke	1.0 FTE Paraeducator	8/27/2024	Gino Perrone - resignation
Emily Messier	1.0 FTE Paraeducator	8/27/2024	Abby Dwyer - resignation
Bonnie Hoffman	1.0 FTE Paraeducator	8/27/2024	Jessica Tuck - hired as RBT
Emily Phillips	1.0 FTE Paraeducator	8/27/2024	Available position
Keri Westcott	1.0 FTE Paraeducator	8/27/2024	Available position
Jessica Tuck	1.0 FTE RBT	8/27/2024	New RBT position
Sarah Dotson	1.0 FTE Custodian	9/9/2024	James Raffin - resignation
Joanne Andrews	1.0 FTE Pupil Services Admin Assistant	10/9/2024	Marcy Spellman - retirement
Ann Scanlon	1.0 FTE Paraeducator	10/28/24	Joanne Andrews – hired as Pupil Services Admin Assistant
Kim Bastarache	1.0 FTE Paraeducator	11/7/24	Holly Davis resignation
Robyn Seliokas	1.0 FTE Paraeducator	12/2/2024	Denise Madley - termination
Madison Wall	1.0 FTE Paraeducator	12/9/2024	New position per student needs
Joseph Sherman	1.0 FTE Custodian	1/6/2025	Ben McNaughton resignation
Edith Suarez	1.0 FTE Paraeducator	1/28/2025	Emily Phillips - termination
	1.0 FTE Custodian		Joseph Sherman - termination
	1.0 FTE Paraeducator		Sarah Schadtke - resignation