

Plano ISD
043910
SUPERINTENDENT
NONRENEWAL
BJCF(EXHIBIT)

NOTICE OF PROPOSED CONTRACT NONRENEWAL

Date: _____

Name: _____

Address: _____

City/State/Zip: _____

Dear _____ :

YOU ARE HEREBY NOTIFIED that a majority of the Board of Trustees of

_____ ISD has determined at a lawfully called meeting of the Board of Trustees on (*date*) _____, that your employment contract as Superintendent in the District should not be renewed for the succeeding school year, and the Board voted to propose nonrenewal.

This notice is given pursuant to the provisions of Section 21.212 of the Texas Education Code.

The recommendation not to renew your contract is being made for the following reasons:

[List all reasons in detail]

If you desire a hearing, not later than the 15th day after receiving this written notice, you must notify the Board of Trustees in writing of that request. The Board shall provide a hearing to be held not later than the 15th day after receiving your notice requesting a hearing. Such hearing shall be closed unless you request an open hearing. If you fail to make a timely request for a hearing, the Board may proceed and make a determination on its proposed action not later than the 30th day after the date the Board sends you notice of the proposed nonrenewal.

If you have any questions concerning any of the reasons supporting the proposed action to nonrenew your contract, please advise me in writing.

Attached to this notice is a copy of the District's policy on nonrenewal of the Superintendent's term contract, containing the rules for the hearing.

This notice dated at (*city/state/zip*): _____ ,

Date: _____ By: _____

President, Board of Trustees

_____ ISD