

Recommended

**WASHINGTON CENTRAL UNIFIED
UNION SCHOOL DISTRICT**

Board of Directors' Policy

**PREVENTION OF CONFLICT OF
INTEREST IN PROCUREMENT**

POLICY:	<u>B41</u>
WARNED:	<u>5.7.25</u>
ADOPTED:	<u>5.20.25</u>
EFFECTIVE:	<u>5.20.25</u>

Policy

of the Washington Central Unified Union School District Board that all purchasing and contracting comply with state and federal laws.

No employee, officer, or agent of the Washington Central Unified Union School District may participate in the selection, award, or administration of a purchase or contract if that person has a real or apparent conflict of interest. Any employee, officer, or agent with a real or apparent conflict of interest shall notify the superintendent of the conflict and not participate in the selection, award or administration of the purchase or contract at issue. The superintendent or his or her designee will develop written procedures to implement this policy.

A conflict of Interest arises if an employee, officer, agent, immediate family member, partner, or an organization which employs or is about to employ any of the parties indicated herein, has a direct or indirect financial or other interest in, or a tangible personal benefit from any vendor considered for a purchase or contract.

An employee will not solicit ny favor, gratuity, or anything of monetary value from such vendors. An employee may accept any favor, gratuity, or anything of monetary value less than \$50.00 unless the employee has a conflict of interest with the vendor involved.

In the event of a violation of this policy, the Superintendent may take disciplinary action against the employee, officer or agent according to procedures in the Washington Central Unified Union School District personnel manual and/or collective bargaining agreement.

Legal Reference(s): 2 CFR 200.318 NOTE: This policy satisfies the federal regulatory requirement in 2 CFR 200.318. Alternatively, the district or supervisory union may fulfill this legal requirement by developing "written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.