

**OLD ROCHESTER REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING  
FACILITIES SUBCOMMITTEE MINUTES**

**April 18, 2025 at 12:30 p.m.  
Remote (Zoom)**

**COMMITTEE MEMBERS PRESENT:** Frances-Feliz Kearns and Joseph Pires

**COMMITTEE MEMBERS ABSENT:** April Nye

**ADMINISTRATORS PRESENT:** Michael S. Nelson, Superintendent of Schools, Howard Barber, Assistant Superintendent of Finance and Operations and Eugene Jones, Director of Facilities

Meeting called to order at 12:33 p.m. by Ms. Kearns.

**SUMMARY OF DISCUSSION:**

Superintendent Nelson thanked the school committee for coming together so the team may provide an update on the \$750,000 funds earmarked for the ORR athletic fields. At the last meeting, the subcommittee accepted the plan for the updated design option estimated at \$719,557.53 from Activitas and enabled the district to solicit bids for project. Mr. Barber and Mr. Jones shared that five vendors attended the meeting for a site visit of the ORR athletic fields and the District received two bids at the close of the bid window. CHA Solutions and Fieldworks Landscape Design Studio submitted bids within \$20,000 of each other. The administration is recommending moving forward with the most responsive and responsible bid of about \$117,000 from Fieldworks Landscape Design Studio. Mr. Jones explained that once the bid is awarded, the District will receive a design plan, scope of work, etc. and the company will handle permitting as described in the Request for Quote (RFQ) services. They will also support the District throughout the project, including quality assurance visits. He added that all of the information is published on the Central Register as required as well.

**School Committee Feedback:**

Ms. Kearns asked if the quotes are locked in when the bid is awarded. Mr. Jones explained the expenses may fluctuate but the project is primarily dirt being purchased, no wood or other materials. Ms. Kearns asked if a press release could be shared to get information out to the school community and maybe have a FAQ of on our website as well. The administration agreed and is working on communication.

Meeting was adjourned at 12:51 p.m.

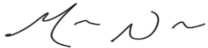
Motion by Ms. Kearns to adjourn the meeting

Seconded by Mr. Pires

Roll Call: Kearns (yes), Pires (yes)

Motion Carried 2-0.

Respectfully submitted,



Michael S. Nelson, Superintendent of Schools