Operations Committee Meeting Minutes
Monday, February 10, 2025

BOE Conference Room
410 W. Sullivan Street
Olean, NY 14760

Generated by Jackie Reed on Monday, February 10, 2025

1. CALL TO ORDER

A. Meeting called to order at 4:31 pm

2. ATTENDANCE

A. Present: Dr. Genelle Morris, Dr. Michael Irizarry, Jenny Bilotta, Ricky Bee, Kevin Stevens, Betty Burrows, Jen Mahar, Kelly Keller (via Zoom), Jackie Reed

3. DISCUSSION ITEMS

A. HR Specialist Proposal

Discussion noting the need for an HR Specialist

- The position will be Civil Service / Confidential Managerial
- The goal is to allow the Business Administrator to focus on Budget and Finance / and the Assistant Superintendent of Academic Services to focus more on Curriculum
- The position will focus on hiring, onboarding and retention of employees

B. Review of the following policy numbers:

The following Policies were reviewed and recommended to move forward for adoption:
3310 Public Access to Records
3410 Code of conduct
3420 Non-Discrimination and Anti-Harassment in the School District
6120 Equal Employment Opportunity
6121 Sexual Harassment of District Personnel
6170 Fingerprinting of Prospective School Employees
6190 Workplace Violence Prevention Policy Statement
6551 Family and Medical Leave Act
7132 (7131) Education of Homeless Children and Youth
7210 Student Evaluation, Promotion, and Placement
7211 Provision of Interpreter Services to Parents/Guardians Who Are Hearing Impaired
7221 Participation in Graduation Ceremonies and Activities
7222 Credential Options for Students with Disabilities
7240 Student Records Access and Challenge
7440 Student Voter Registration and Pre-Registration
7551 Sexual Harassment of Students
7554 (7560) Dignity For All Students Act)
7611 Children with Disabilities
7614 Preschool Special Education Program
7615 Least Restrictive Environment
7621 Section 504 of the Rehabilitation Act of 1973
7631 (7630) Appointment and Training of the CSE and Subcommittee on Special Education Members
7632 (7630) Appointment and Training of the CPSE and Subcommittee of the CPSE
7640 Student IEP: Development and Provision
7670 Impartial Hearings/Selection of Impartial Hearing Officers
8130 (7554) Equal Education Opportunities

The following policies were reviewed and recommended for retirement:
1120 Board of Education Authority
1130 Number of Members and Terms of Office

1321 Duties of the President of the Bord of Education
1322 Duties of the Vice President of the Board of Education
1710 Quorum
2120 Use of the Parliamentary Procedure
3110 Communication with the Public
3120 Relations with Government Entities and Other Educational Institutions
3130 Senior Citizens
4220 Abolishing an Administrative Position
4240 Administrative Latitude in the ABsence of Bord Policy
4515 Energy Conservation in the School
6440 Negotiations
6520 Worker's Compensation
6530 Payroll Deductions
7214 Phase in Graduation Standard of 65 on Required Regents Examinations
7230 Dual Credit for College Courses
7310 School Conduct and Discipline
7411 Approval of School-Sponsored Student Publications and Activities
7550 Complaints and Grievances by Students
7552 Bullying: Peer Abuse in the Schools
8200 Organization Plan of Instruction
8230 Guidance Program
8250 Evaluation fo the Instructional Program
8271 Computer/Internet Acceptable Use policy
8410 School Calendar and School Day
8420 Pledge of Allegiance
8440 Homework

4. ADJOURNMENT

Adjournment at 5:16 pm

5. NEXT MEETING: Monday, March 10, 2025, at 4:30 in the BOE Conference Room