

Date: February 5, 2019

To: Charter School Directors/Business Managers

From: Kristin Armatis
Senior Director
Charter Schools

Re: 2018-19 Independent Auditor Selection Certification

Contact: Theresa Marti
(858) 292-3639

Education Code Section 41020 requires charter schools to contract for an audit of their books and accounts by April 1st of each year. As a reminder, Education Code Section 41020 makes it “unlawful for a public accounting firm to provide audit services to a local educational agency if the lead audit partner, or coordinating audit partner has performed audit services for that local educational agency in each of the six previous fiscal years.” Additionally, the school is required to select the certified public accountants or licensed public accountants from a directory approved by the Controller, which is to be published no later than December 31st of each year. This directory of accountants can be accessed on the Controller’s web site at: <https://cpads.sco.ca.gov/>. Those charter schools contracting for multiple years will want to review the auditor selection process to ensure compliance with Education Code Section 41020.

Please return the enclosed certification letter to the County Office by **March 22, 2019** following action taken by your Board to award a 2018-19 audit contract.

Please also send a complete copy of the board approved, executed audit contract to Theresa Marti, charters@sdcoe.net.

Instructions for Schools with Continuing Contracts

If you have a multi-year contract and have previously forwarded a copy to our office; you are not required to submit another copy *provided no amendments have since been made and the contract term has not exceeded five years*. In either instance, the enclosed “Independent Auditor Selection Certification Form” must be completed and forwarded annually.

Thank you for your cooperation.

KA: tm
attachment



san diego county office of
EDUCATION
FUTURE WITHOUT BOUNDARIESSM

This serves as notice that pursuant to Education Code Section 41020,
the Board of the Feaster Charter School
awarded a contract for the annual audit of the books and accounts of the charter for fiscal
year 2018-19 at its regularly scheduled meeting held on _____

The contract was awarded to:

Audit Firm: Wilkinson Hadley King & Co. LLP
Address: 218 West Douglas
City, State, Zip El Cajon, CA 92020
Phone: 619-447-6700 Fax: 619-447-6707
Account Representative: Aubrey Mann

Fiscal Year 2018-19 Audit Fee: \$17,400-included in CVESD audit

If a multiple-year contract, state the fiscal years covered: _____

<u>Francisco J. Velasco</u>	<u>619-422-8397 ext 299</u>
Authorized Person for this Action	Contact Phone Number
<u>Executive Director</u>	_____
Title	Date

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- ☐ A copy of the executed contract is attached.
- ☒ A copy of the executed contract will be forwarded once it is finalized.
- ☐ A copy of our multi-year contract has been previously forwarded and no amendments have been made.

SUBMISSION DEADLINE - MARCH 22, 2019



Return to: Theresa Marti, SDCOE Room 608 email: charters@sdcoe.net For questions, call: 858-292-3639