

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING**

**Monday, April 7, 2025**

**Kingsburg Elementary Charter School District Professional Development Building  
1310 Stroud Avenue  
Kingsburg, California 93631**

**4:00 p.m.**

**MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Board President, Connie Lunde, called the meeting to order at 4:00 p.m.

**Board Members Present:**

Constance Lunde, President  
Reverend Edward Ezaki, Clerk  
Brad Bergstrom, Member  
Karyll Smith Quinn, Member  
Frank Yanes, Member

**District Office Administrators Present:**

Matt Stovall, Assistant Superintendent, Curriculum & Instruction, Special Projects  
Bobby Rodriguez, Assistant Superintendent, Business Services  
Erin Pasillas, Director of Special Education & Student Services  
Dustin Johnson, Director of Human Resources  
Linda Simmons, Community Schools Coordinator

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to approve the April 7, 2025, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

**DISCUSSION**

5. Superintendent's Report
  - 5.1. Recently, news reports have suggested that the White House is considering shutting down the U.S. Department of Education. Even if such action were to occur, it would not impact our District's current funding.
  - 5.2. Reagan Elementary and Rafer Johnson Junior High presented two musical productions recently that showcased the impressive talents of our students. At Reagan Elementary, students from

4th to 6th grade brought *The Wizard of Oz* to life on stage. Under the direction of Ms. Maddie Avila, these young performers demonstrated their skills in singing, dancing, acting, and comedic timing, creating a magical experience for all who attended. Special thanks were extended to Mr. Jason Wood for capturing the production through photography and to the many staff, parents, and volunteers who supported the show behind the scenes. At Rafer Johnson Junior High, students wowed audiences with their production of *Newsies Jr.*, directed by Mr. Jacob Pasalakis and Ms. Sydney Penner. The cast and crew demonstrated tremendous dedication and teamwork, and the community's support was appreciated. Both productions were well attended and praised by families, staff, and Board members. We are proud of the hard work and talent of our students and grateful to the many individuals who made these performances possible. Their dedication to providing meaningful, enriching experiences outside the classroom reflects our District's ongoing commitment to developing well-rounded learners.

- 5.3. The 2nd Annual Kingsburg Elementary 5K Run/Walk, hosted by Rafer Johnson Junior High, was a great success, bringing together students, families, staff, and community members for a morning focused on health, wellness, and connection. The Kingsburg Police Department and Kingsburg Fire Department CERT Team provided essential support to ensure a safe event for all. The District extends its appreciation to everyone who participated, volunteered, and contributed to making this event a positive and memorable experience.
  - 5.4. We would like to invite everyone to join the community for You Matter Day on Saturday, May 10, 2025 along Draper Street from 9:00 am – 2:00 pm. This event is a chance for the entire community to come together and show that giving back matters. With over 30 interactive booths, families will work side by side creating projects that directly impact local nonprofits and those in need. Among the booths are: create chemo care kits for cancer patients, pack fresh produce for seniors and families in need, assemble care kits for foster youth, people experiencing homelessness, and survivors of domestic violence, and make dog toys for local shelters. This day is about more than service; it's about teaching children the power of kindness and generosity. This free event is a chance to stand together, lift others, and ensure everyone in the community knows they matter.
  - 5.5. Thank you to all who participated in or supported the 2025 Linking the Learner Golf Tournament held on April 4, 2025, at Ridge Creek Golf Club in Dinuba. The event was a great success thanks to the generosity of sponsors, participants, and volunteers. Next year's tournament is scheduled for April 24, 2026.
6. Assistant Superintendent- Curriculum & Instruction, Special Projects' Report
    - 6.1. Author visits occurred at each campus as part of the Kingsburg Reads One Book program. Principals did a fantastic job decorating their campuses to welcome the author. At Rafer, an in-service was held where the author shared her writing formula and process. We received very positive feedback from staff about the experience.
    - 6.2. Beginning next school year, the District will align certificated evaluation content with the California Teaching Standards and transition to an online format using Frontline. The current evaluation content is outdated, and the goal is to transition to a modern, online format. Principals have been asked to select one representative from each grade level and one from special education. The committee will help determine what changes are needed and what we want the new process to reflect. Principals will also have access to a dashboard that tracks observation and evaluation due dates.
7. Assistant Superintendent- Business Services' Report
    - 7.1. Food Services will introduce the BBQ Teriyaki Bowl as a new menu item this Thursday at elementary sites.
    - 7.2. The soccer field at Rafer will reopen following Spring Break. The grass is looking great after time to rest and be reseeded.

- 7.3. Lincoln School had some recent activity where our fire alarms and protocols were put to the test. A fire occurred on the roof above the dry food storage area closest to the maintenance office and bus barn. The incident was caused by a motor on a rooftop unit that failed and jammed. The pads inside the unit, composed of wood, ignited. The fire was quickly contained and extinguished, thanks to the prompt response of the Kingsburg Fire Department. There was no structural damage to the roof and no loss of food. Students were not present in that specific area. Beyond the Bell students who were in the cafeteria were evacuated, as well as any staff on campus. The Catapult system was used to notify staff and coordinate emergency procedures. The second event at Lincoln School happened when an HVAC unit in Room 11 experienced a coil leak. When heat was turned on, water vapor escaped through the system and resembled smoke. The teacher recognized the abnormal situation and immediately activated the fire alarm. Staff, including maintenance and the fire department, arrived quickly and determined the issue was not a fire but vapor. Staff and students followed protocols exactly as trained. Students were back in their class before the lunch period began.
- 7.4. The new Reagan Intervention Building is nearly ready for turnover. Some concrete areas were repoured due to cracking. Mr. Pickrell and the Reagan staff are excited to begin using the new space.
- 7.5. A big thank you to Sarah Lane, Frances Sanchez, and Amanda Carrasco for their outstanding contributions to the Reagan PTA. The Reagan PTA (2018-2023) group has donated a water filling station, which is listed as a donation item on the upcoming agenda and will be a great addition to the campus.
- 7.6. Kingsburg Elementary Charter School District is excited to host an online auction exclusively for KECSD employees. Seven golf carts will be available, with bidding opening on Tuesday, April 22, and closing on Thursday, April 24, at 2:00 PM.
  - 7.6.1 To participate, employees must submit their bid using the Google Form linked next to each item. Multiple bids are allowed, with a minimum \$50 increase required for each new bid on the same item. The highest bidder will be contacted on April 24 at 2:30 PM. If there is no response within 24 hours, the item will go to the next highest bidder.
  - 7.6.2 All items are sold as is. Payment and pickup must be completed by Friday, May 2, at 2:00 PM at the Maintenance Office at Lincoln Elementary. Accepted payment methods include cash, check, or cashier's check.
- 7.7. The Preschool Art Hop is scheduled for Thursday, April 10, during Washington School's Open House.
8. Director of Special Education and Student Services and Community Schools Coordinator Report
  - 8.1. The Board received a comprehensive presentation from Mrs. Pasillas and Mrs. Simmons outlining the District's multi-tiered system of support and recent developments in student interventions, behavior supports, and counseling services. Highlights included:
    - 8.1.1 SST/Intervention Process Improvements: A streamlined referral process using Aeries was shared, emphasizing early intervention, data documentation, and Tier 2/3 team collaboration. The process now includes a structured pathway from teacher-led Tier 1 strategies through Tier 3 referrals involving specialists.
    - 8.1.2 Expanded Student Services Team: Through Community Schools grant funding, the team now includes a broader range of professionals—counselors, BCBAs, health aides, BSAs, and liaisons—making it the most comprehensive support team in the District's history.
    - 8.1.3 Behavior and Mental Health Supports: Over 2,400 counseling sessions have been conducted this year, with 379 Tier 2 and 3 students served. Staff have also managed 35 All4Youth referrals, 16 Prodigy referrals, and developed multiple IEP behavior plans.
    - 8.1.4 Academic & Attendance Supports: The District has significantly increased its use of SSTs, academic interventions, and attendance support strategies. Liaison involvement has expanded with over 1,000 combined parent contacts, 115 home visits, and 120 transportation arrangements.

- 8.1.5 Threat Assessments and Discipline Data: Updated statistics were presented on threat-to-self assessments and disciplinary actions, showing continued efforts to address student needs proactively through supportive rather than punitive measures.
- 8.2. The presentation underscored the department's commitment to whole-child support, with the motto "Where ALL Means ALL," reflecting a strong focus on inclusive, data-driven, and family-centered interventions.
- 9. Board Member Reports
  - 9.1. Mr. Bergstrom attended both the Reagan and Rafer musicals. Mr. Yanes saw *The Wizard of Oz* and noted how much fun the students were having on stage. Mrs. Lunde and Mrs. Smith Quinn attended *Newsies* and enjoyed the performance.

## **ADJOURN FOR PUBLIC HEARING**

### **PUBLIC HEARING**

#### **Quarterly Report on Williams Uniform Complaints**

No comments were received from the public.

### **RECONVENE PUBLIC SESSION**

### **ACTION**

- 10. Consent Agenda
  - 10.1. Consider Approval of Minutes – March 10, 2025 Board Meeting
  - 10.2. Consider Approval of Cash Balances
  - 10.3. Consider Approval of Budget Report
  - 10.4. Consider Approval of Accounts Payable Report
  - 10.5. Consider Approval of MOU with Curriculum Associates, LLC
  - 10.6. Consider Approval of Revised 2024-2025 Employee Stipend Schedule
  - 10.7. Consider Approval of Kingsburg Elementary Music Boosters as an Independent Non-Profit Organization Authorized to Fundraise and Provide Support for Music Programs on Behalf of Kingsburg Elementary, in Alignment with District Policies and Procedures.
  - 10.8. Consider Approval of Donation from Reagan PTA for Outdoor Drinking Fountain and Bottle Filling Station
  - 10.9. Consider Approval of Donation from Kingsburg Elementary Music Boosters for Concert Dresses, Blazers, and Ties for the Rafer Johnson Jr. High Choir Department

#### Items 10.1.- 10.9.:

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes  
Motion Carried: 5-0

### **BUSINESS SERVICES**

- 11. Consider Adoption of Resolution 25-15: Naming of District Representative for SAB-Administered Programs

Moved: Rev. Ezaki; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

12. Consider Approval of Proposal from Sequoia Construction for Island Community Day School Equity Multiplier Funds Project

Moved: Mrs. Smith Quinn; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

13. Consider Approval of Quote from Lakeshore Learning Materials for Furniture for the Reagan Intervention Building

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

14. Consider Approval of Prop 28 Site Plans 2024-2025 Allocation

Moved: Mrs. Smith Quinn; Seconded: Rev. Ezaki

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

15. Consider Approval of Quote from Sound Contracting for Audio Upgrades at Washington, Roosevelt, and Lincoln Schools

Moved: Mrs. Smith Quinn; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

## **CURRICULUM & INSTRUCTION**

16. Consider Approval of Quote from Frontline Education for Employee Evaluation Management System

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

## **HUMAN RESOURCES**

17. Consider Approval of 2025-2026 Annual Declaration of Need for Fully Qualified Educators

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

18. Consider Approval of 2025-2026 Staffing List

Moved: Rev. Ezaki; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

19. Consider Approval of Revised Job Descriptions

- 19.1. Custodian
- 19.2. Food Service Secretary
- 19.3. Database Systems Administrator
- 19.4. District Technology Coordinator

Moved: Mrs. Smith Quinn; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

20. Consider Approval of 2025-2026 Salary Schedules

- 20.1. Certificated Management
- 20.2. Pupil Personnel Services
- 20.3. Certificated Preschool
- 20.4. Certificated
- 20.5. Classified Management/Supervisory/Confidential Salary Schedule
- 20.6. Classified
- 20.7. Classified Hourly

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

**ADMINISTRATIVE SERVICES**

21. Consider Approval of Quarterly Report on Williams Uniform Complaints

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

22. Consider Approval of Board Policies/Administrative Regulations/Exhibits

- 22.1. BP 5131.2: Bullying
- 22.2. AR 5131.2: Bullying

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

## **PUBLIC COMMENT**

### **23. Public Comment on Agendized and Non-Agendized Items**

23.1. No comments were received from the public.

### **24. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, May 12, 2025, 4:00 p.m., Professional Development Building**

## **CLOSED SESSION**

### **25. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)**

### **26. Anticipated Litigation (Government Code Section 54956.9(b))**

### **27. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code, §48900 et seq.)**

27.1. The Governing Board Will Meet in Closed Session to Consider Student Expulsion  
Recommendations per California Education Codes 48916, 49073-49079

27.1.1 Case No. 25-08

27.1.2 Case No. 25-09

### **28. Public Employee Employment (Government Code Section 54957)**

#### **28.1. Certificated Personnel**

28.1.1 Consider Approval of Request to Hire: 1<sup>st</sup> Grade Teacher, Roosevelt School

28.1.2 Consider Approval of Request to Hire: Elementary Music Teacher Grades PreK, TK, K, 1, CVHS, Multiple Sites

#### **28.2. Classified Personnel**

28.2.1 Consider Approval of Request to Hire: Paraprofessional- Categorical, Reagan Elementary

### **29. Pupil Personnel**

#### **29.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)**

29.1.1 Consider Approval of 2024-25 New Attendance Requests – Site-Based Program

29.1.2 Consider Approval of 2024-25 New Attendance Requests – Central Valley Home School

29.1.3 Consider Approval of 2025-26 New Attendance Requests – Site-Based Program

29.1.4 Consider Approval of 2025-26 Renewal Attendance Requests – Site-Based Program

29.1.5 Consider Approval of 2025-26 New Attendance Requests – Central Valley Home School

29.1.6 Consider Approval of 2025-26 Renewal Attendance Requests – Central Valley Home School

## **RECONVENE PUBLIC SESSION**

## **ACTION**

### **30. Report of Actions Taken in Closed Session**

Action taken on agenda item 27.1.1. – 27.1.2.:

Moved: Mr. Bergstrom; Seconded: Mr. Yanes, to take the following action:

- Case No. 25-08- The Board moved to expel the student for two semesters (the remainder of 2024-2025 year and Fall of 2025)- enforcement suspended so that the student may enroll at Island Community Day School for the remainder of this year and at Reagan for the Fall of 2025 with suspended expulsion contract.
- Case No. 25-09- The Board ratified the stipulated agreement to expel the student for one semester (the remainder of the 2024-2025 year)- enforcement suspended so that the student may enroll at Island.

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 28.1.1. – 28.1.2.:

Moved: Mr. Bergstrom; Seconded: Mr. Yanes, to take the following action:

- Approved Request to Hire: Allison Wilson, 1st Grade Teacher, Roosevelt School
- Approved Request to Hire: Katie Engstrom, Elementary Music Teacher Grades PreK, TK, K, 1, CVHS, Multiple Sites

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 28.2.1.:

Moved: Mr. Bergstrom; Seconded: Mr. Yanes, to take the following action:

- Approved Request to Hire: Flor Lopez, Paraprofessional- Categorical, Reagan Elementary

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 29.1.1. – 29.1.6.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

- 2024-25 New Attendance Requests – Site-Based Program – Approved all requests.
- 2024-25 New Attendance Requests – Central Valley Home School – Approved all requests.
- 2025-26 New Attendance Requests – Site-Based Program – Waitlisted four requests; approved all other requests.
- 2025-26 Renewal Attendance Requests – Site-Based Program – Approved all requests.
- 2025-26 New Attendance Requests – Central Valley Home School – Waitlisted one request; approved all other requests.
- 2025-26 Renewal Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0



31. Adjourn

Meeting was adjourned at 6:32 p.m.