



## Vision

We strive to cultivate an educational foundation that empowers students to realize their full potential, thrive as productive global citizens, ignite positive change, and create a more just and equitable world.

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# ADDENDUM NO.1

DATE: May 20, 2025

TO: All Bidders

FROM: Lonita Broome, PhD.  
Chief Financial Officer

RE: RFP 25-007 - Enterprise Resource Planning (ERP) Application Acquisition and Implementation

Addendum No. 1 for the above-referenced solicitation.

A. The following page has been revised:

- Page 1 - Cover Sheet - Google Meet Link and Phone number added to Optional Pre-Proposal Conference

**All other terms and conditions remain the same.**

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**Dr. Carmen Sulton**  
Chair

**Hans Utz**  
Vice Chair

**Tracey Anderson**  
Board Member

**James Herndon**  
Board Member

**Dr. Jana Johnson-Davis**  
Board Member

**Sophia D'Elena**  
Student Representative



## Vision

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TO: All Offerors  
FROM: Lonita S. Broome, PhD, Chief Financial Officer  
DATE: **May 22, 2025**  
SUBJECT: **REVISED - Request for Proposals (RFP) No. 25-007 Enterprise Resource Planning (ERP) Application Acquisition and Implementation**

City Schools of Decatur ("CSD") invites you to submit a submittal for an integrated, Enterprise Resource Planning (ERP) system and associated implementation services. These services should include providing an ERP solution that meets the requirements identified in this RFP and it should be noted that any proposal for an ERP must also include the professional services necessary to fully implement the system.

Proposals are to be sealed, marked with the offeror's name and address and labeled: **RFP #25-007 ERP Application Acquisition and Implementation** and delivered to:

City Schools of Decatur  
Elizabeth Wilson School Support Center  
Attention: Kattina Abram  
125 Electric Avenue  
Decatur, Georgia 30030

no later than 1:30 pm EDT, Friday, July 21, 2025. Submissions received after this date and time will not be considered. Having the wrapper or envelope postmarked by July 21, 2025, does not meet these RFP requirements. Delivering the document to a commercial delivery service is also insufficient until the offer is received at the designated location listed above.

The written requirements contained in this RFP shall not be changed or superseded except by a written addendum from the City Schools of Decatur. CSD reserves the right to reject any and all proposals deemed to be non-responsive and also reserves the right to reject any and all proposals, to waive any technicalities, informalities, or irregularities, and to ultimately award a contract to the firm that is deemed to have presented the best and most advantageous proposals for the School District, resulting from an evaluation process using criteria outlined in Section III of this RFP.

An **Optional Pre-Proposal Conference** will be held virtually on **Thursday, May 29, 2025, at 10:30am EDT** hosted by the City Schools of Decatur via Google Meet.

[meet.google.com/zwb-gjsa-xnp](https://meet.google.com/zwb-gjsa-xnp), or

**Join by phone (US) + 1339-545-4140 PIN: 143 365 219#**

Any questions regarding this RFP shall be submitted in writing no later than, **Wednesday, June 4, 2025, at 12pm noon**, to Kattina Abram via email: [purchasing@csdecatur.net](mailto:purchasing@csdecatur.net). Questions received after noon on **Wednesday, June 4, 2025**, will not receive a response.

**PROPOSALS SHALL BE SUBMITTED IN A SEALED ENVELOPE AND MARKED "REQUEST FOR PROPOSAL NO. 25-007" ON THE OUTSIDE OF THE ENVELOPE, AS WELL AS THE DATE OF THE PROPOSAL OPENING. FOR IDENTIFICATION PURPOSES, THE OFFEROR'S NAME AND COMPLETE ADDRESS SHALL BE PRINTED OR TYPED ON THE OUTSIDE OF THE ENVELOPE.**

VISIT OUR WEBSITE AT [www.csdecatur.net](http://www.csdecatur.net)