



NEW JERUSALEM ELEMENTARY SCHOOL DISTRICT

31400 S. Koster Road, Tracy, CA 95304
(209) 830-6363
www.njesd.net



New Jerusalem Elementary School District UNIFORM COMPLAINT PROCEDURES

Please complete all information. If you need help filling out the form, please call 209-830-6363 ext. 2283.

A complaint under the Uniform Complaint Procedures (UCP) is a written and signed statement alleging a violation of federal or state laws governing certain educational programs. New Jerusalem Elementary School District (NJESD) has the primary responsibility to ensure compliance with applicable laws and regulations governing these programs. In accordance with NJESD's Board Policy 1312.4, NJESD follows the UCP when addressing complaints alleging failure to comply with laws including, but not limited to, allegations about discrimination, harassment, intimidation, bullying, and noncompliance with laws relating to pupil fees.

Any NJESD student, staff member, or parent who feels that unlawful discrimination, harassment, intimidation, bullying, or sexual harassment has occurred should immediately contact a teacher, the school principal, or the NJESD Title IX/Compliance Officer.

Submit completed form to:

Title IX/Compliance Officer
Damon Auchard, Director of Compliance
31400 S. Koster Rd.
Tracy, CA 95304
209-830-6363

Name of Complainant: _____ School: _____

Complainant Address: _____

City: _____ State: _____ Zip: _____ Complainant Phone: _____

Parent Name: _____ Parent Phone: _____

SUPERINTENDENT

Kellyann Reis

BOARD OF TRUSTEES

William Koster - Angela Reece - Kyle Robertson

DEPUTY SUPERINTENDENT

Steve Payne



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COMPLAINT

Date(s) of alleged violation: _____ School/Department of alleged violation: _____

Basis for Complaint (check all that apply):

- Adult education
- After school education and safety programs
- Agricultural career technical education
- Career technical/technical education/technical training
- Child care and development programs
- Compensatory education
- Consolidated categorical aid programs
- Every Student Succeeds Act (ESSA)
- Migrant education
- Regional Occupation Centers and Programs (ROCP)
- School safety plans
- Sexual Harassment (BP 5147.7)
- Discrimination, including harassment, intimidation, or bullying, on the basis of (select all that apply):
 - Race
 - National origin
 - Sex
 - Ethnicity
 - Age
 - Gender
 - Color
 - Religion
 - Gender identity
 - Ancestry
 - Marital status
 - Parental status
 - Gender expression
 - Sexual orientation
 - Genes
 - Ethnic group identification
 - Physical or mental disability
 - Association with person/group with one or more of these actual or perceived
- Reasonable accommodations to a lactating student
- Pregnant or parenting student
- Pupil fees
- Local Control and Accountability Plans (LCAP)
- School plan for student achievement
- School Site Council
- Educational rights for foster youth
- Educational and graduation requirements for foster youth, homeless youth, and other youth (e.g., former juvenile court school pupils, children of military families, newcomers and migratory education students)
- Courses of study without educational content
- Deficiencies related to preschool health & safety issues for a California state preschool
- Physical education instructional minutes
- Retaliation

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