



**Roseville Area Schools  
Community Education**

ANPÉTU TÉČA EDUCATION CENTER

**FRIENDSHIP  
CONNECTION**  
FAMILY HANDBOOK

**Summer 2025 | June 16 – August 15**



**1910 County Road B West  
Roseville, MN 55113**



**Phone: 651-724-6210**

# OUR LEADERSHIP TEAM



**Linda Weber**

[linda.weber@isd623.org](mailto:linda.weber@isd623.org)  
Site Coordinator



**Jane Dixon**

[jane.dixon@isd623.org](mailto:jane.dixon@isd623.org)  
Program Specialist



**Jeremy Brown**

[jeremy.brown@isd623.org](mailto:jeremy.brown@isd623.org)  
Program Specialist



**Abraham Oyesile**

[abraham.oyesile@isd623.org](mailto:abraham.oyesile@isd623.org)  
OST Manager



**Office Phone: 651-724-7210**  
**Site Cell Phone: 651-775-9148**



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## WELCOME!

We would like to welcome you and your child to Roseville Area School's summer Friendship Connection program. The focus of our program is to provide a safe, enriching, and fun summer experience. Your child will participate in a variety of structured and unstructured activities designed to meet their unique physical and emotional needs. We hope this summer will encourage lasting friendships and personal growth in a relaxed and fun atmosphere! We appreciate your ideas and input – that's what makes our program work. Please feel free to discuss any questions or concerns with us.

### HOURS

Friendship Connection is open from 6:30 a.m. – 6:00 p.m. Staff are unavailable for childcare before 6:30 a.m. All children must be picked up by 6:00 p.m. If your child is picked up after 6:00 p.m., late fees will be charged to your account. Repeated late pick ups will result in a termination of child care.

### VISIT US

Come visit us June 13, 2025 4:00–5:00pm at Anpétu Téča Education Center for our open house!

### CLOSED DATES

Friendship Connection will be closed on June 19, July 4, and August 18 – September 1, 2025.

### MORE INFORMATION

Please reference the full Friendship Connection Family Handbook for more information: [isd623.org/Friendship](https://isd623.org/Friendship)

# SITE INFORMATION

## CONTRACT CHANGES/WITHDRAWALS

If you need to change your schedule or withdraw from the program, a schedule change/withdrawal must be submitted online. Contract changes will be made according to the following deadlines.

- Changes submitted by the 15th of the month will be effective on the 1st, or later, of the next month.
- Changes submitted by the last day of the month will be effective on the 15th, or later, of the next month.
- Verbal or email notification is not sufficient; changes must be submitted online. A \$10.00 fee will be charged to your account for each contract change. There is no charge when you withdraw.
- Anpétu Téča Education Center is CLOSED for any new summer registrations. If you withdraw, you will forfeit your spot and you will not be able to re-register at this site.

## PAYMENT OPTIONS

You may pay your tuition online by credit card (Visa, Mastercard, Discover, Amex) or by checking/savings account. You may also set up your account to make automatic payments each month by enrolling in AutoPay online in your account. Payments by cash, check, or money order are accepted on site.

## DROP OFF AND PICK UP

- **Please enter through Door #2 to drop off. Door #2 is located on west-side of building next to playground. Please pick up your child(ren) here (Door #2) also.**
- During peak drop-off and pick-up times, there will be a greeter. If you need to drop off or pick up your child and there is not a greeter, call site cell phone # posted on door.
- Parents must sign in and out on the iPad at the parent table. Please remember to also check your parent folder at this time.
- Please alert anyone picking up your child that they will be asked for **photo identification** when they come to pick up a child. **Only individuals listed on your child's authorized pick-up list will be allowed to pick them up.** If someone not on the list will be picking up your child, please inform the Site Coordinator.

## FAMILY COMMUNICATION

Friendship Connection will send out weekly email reminders for upcoming field trips, daily specials, and activities. Emails will be sent to the address provided at registration. If you would like another person to receive emails, please talk to the Site Coordinator. Programming updates will also be posted in the parent area at your site.

## AIR CONDITIONING

Friendship Connection cannot guarantee that all rooms will be air conditioned during the summer. We make every effort to utilize air conditioned spaces in buildings where it is available.

## XCEL ENERGY SHUT DOWN DAYS

Roseville Area Schools participates in an energy saving program with Xcel Energy. At times during the summer, we may receive notification that we need to drop energy use at each building. Cutting energy usage means shutting off air conditioning, lights, computers, and other power sources for the rest of the day. We try and make these days extra fun through alternative programming; thank you for understanding that some programming may change at the last minute. If your child has special needs that may be affected by these shut downs, please inform the Site Coordinator.

## WATER BOTTLES

Bring a water bottle every day to stay hydrated in the summer heat. Please label water bottles with names.

## PROPER ATTIRE

Each day at Friendship Connection includes a variety of different types of activities. Please dress your child in comfortable clothes and shoes. Tennis shoes are recommended.

## ITEMS FROM HOME

We ask that your child does not bring any toys/items from home. Friendship Connection is not responsible for any lost or damaged toys brought to programming.

# MEDICATIONS

## **MEDICATION POLICY**

If your child needs to take medication anytime during the summer, a medication authorization form must be completed and signed. Medication must be provided in the pharmacy labeled bottle.

If your child will be taking the medication for longer than 2 weeks, we must have a signed note from the doctor and guardian.

Please be sure to talk to the Site Coordinator regarding any special medical needs or allergies.

View and download a printable version of the medication authorization form at: [isd623.org/Friendship](https://isd623.org/Friendship)

# SUNSCREEN

## **SUNSCREEN POLICY**

By the nature of our program, students spend a great deal of time outdoors. Please review the following sunscreen guidelines.

At the time of registration, all families made a choice regarding sunscreen use; many chose to use Friendship Connection provided sunscreen. If you chose to provide your own sunscreen, please bring it on the first day of summer. We prefer that you provide a bottle that is left on site with staff to avoid not having sunscreen at Friendship Connection. If you did not authorize your child to apply sunscreen while at Friendship Connection, they will not be allowed to use Friendship Connection provided sunscreen or borrow from another student.

It is the responsibility of the parent/guardian to make sure your child understands proper sunscreen application. Friendship Connection staff cannot apply sunscreen for children. We can assist children by reminding them where to apply and making sure it is rubbed in. The responsibilities of Friendship Connection staff versus parents/guardians are outlined below.

### **Parent/Guardian Will:**

- 1) Apply sunscreen prior to arriving at Friendship Connection each day.**
- 2) If applicable, provide a clearly labeled bottle of sunscreen for your child to keep at Friendship Connection.
- 3) Review sunscreen application procedures with your child so they can responsibly apply sunscreen throughout the day.

### **Friendship Connection Will:**

- 1) Ensure children apply sunscreen 30 minutes prior to extended outside time, recess, and choices.**
- 2) Encourage children to wear t-shirts and hats while outdoors.
- 3) Remind students to reapply sunscreen throughout the day.

# DAILY PROGRAMMING

## **SUMMER THEME: "THIS PLACE IS A ZOO"**

This summer we will explore animals, habitats, and conversation efforts, while also encouraging imaginative play.

## **CHOICE TIME**

During this time, the following activities may be offered. The activities that we provide are staff and student driven.

- **Camps:** A variety of themed opportunities that run throughout the summer. Camps are limited to 15 students. Students may be able to sign up in advance of when the camp starts.
- **Dramatic Play/Art:** Pre-planned art activities with the option to participate in imaginative play with costumes and toys.
- **Arcade:** Activities that involve learning and exploring technology such as playing pre-approved games on the Nintendo Switch, iPad, or Friendship Connection website.
- **Gym/Outside:** Staff-led competitive and cooperative games as well as free time.

## **MOVE AND GROOVE**

During Move and Groove time, students will choose between daily activity options. Choices range from going on walks, to aerobics, to soccer. The goal is to get kids moving while having fun.

## **STEM (Science, Technology, Engineering and Math)**

Students will explore these concepts through a variety of age appropriate games and activities.

Science activities may include projects that introduce chemistry, biology, ecology, physics, and astronomy. STEM activities give students opportunities to solve problems, think critically, and work in small groups.

## **TEAM TIME**

Team building, communication, and cooperation are the focus of team time. These skills are practiced and improved through a variety of activities.

## **STAR (Summer's Totally Awesome Readers)**

Each day students spend time participating in intentional reading or language arts activities. Our goal is to make reading enjoyable for everyone; literacy time may include partner reading, reading out loud, word games, and writing.

## **DAILY SPECIALS**

Daily specials are fun activities that add variety and excitement to every day! Check the white board in the parent area for up-to-date times and information about daily specials. Daily special information is also included in monthly programming calendars in this handbook.

## **BREAKFAST AND LUNCH**

Breakfast and lunch is provided during the summer through a partnership with nutrition services. Please see the nutrition services website for the menu. If your child does not want a school lunch, a lunch from home is required.

## **SNACK**

Friendship Connection will provide an afternoon snack for all participants.

# ANPÉTU TÉČA EDUCATION CENTER

# FRIENDSHIP CONNECTION

## JUNE 2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
HERE COME THE BEARS	FOREST TASTE TEST (BERRIES)	FOREST ANIMALS SCAVENGER HUNT  <u>FAMILY NIGHT</u> <u>5:00PM-6:30PM</u>	CLOSED	ANIMAL BLANKET MAKING  <b>POPLAR HILL DAIRY GOAT FARM</b> <b>1ST/2<sup>ND</sup> GR:9AM-12:30</b> <b>KDG ONLY:1PM-3:30PM</b>
23	24	25	26	27
JUMP THE RIVER  <u>THE SCIENCE CREW</u> 1:00-1:45 & 2:00-2:45	GRASSLANDS TASTE TEST (CORN)  <u>ATEC POOL SWIM</u> 1:30-2:30	GRASSLANDS ANIMALS SCAVENGER HUNT	GROW YOUR OWN GRASS HEAD	ZEBRA FINGER PUPPETS  <b>STAGES THEATER</b> <b>8:45-12:00</b>
30				
JELLYFISH TAG  <u>NORM BARNHART</u> <u>MAGIC SHOW</u> 1:00-1:45				

**KEY:**

Daily Specials

In-Houses

**Field Trips**

# ANPÉTU TÉČA EDUCATION CENTER

# FRIENDSHIP CONNECTION

## JULY 2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1  DESERT TASTE TEST (ALOE VERA PLANT)	2  DESERT ANIMALS SCAVENGER HUNT	3  <b>GRAND SLAM</b> <b>12:15-4:15</b>	4  <b>CLOSED</b>
7  HERE COME THE GATORS GROUNDS CLEAN UP AND FROZEN TREAT 1:00-1:45	8  WETLANDS TASTE TEST (WILD RICE) <u>ATEC POOL SWIM</u> 1:30-2:30	9  WETLANDS ANIMAL SCAVENGER HUNT	10  PAPER PLATE BEAVER	11  DIY DOG TREATS <b>EDINBOROUGH PARK</b> <b>9:00-12:30</b> <b>(SOCKS REQUIRED)</b>
PLANTS VS ANIMALS  KIDCREATE STUDIOS 1:00-3:00	15  MOUNTAIN TASTE TEST (GOAT CHEESE)	16  MOUNTAIN ANIMALS SCAVENGER HUNT	17  POPSICLE STICK RAM	18  AIR-DRY CLAY GOATS  <b>BAMBOO BAY</b> <b>9:00-12:30</b>
21  OCTOPUS TAG <u>WHEELS DAY</u> (BIKE OR SCOOTER) <u>HELMETS REQUIRED</u> 1:00-2:00	22  OCEAN TASTE TEST (SEAWEED)	23  OCEAN ANIMALS SCAVENGER HUNT	24  WAVES IN A JAR	25  UNDER THE SEA SILHOUETTE  <b>FRANCONIA</b> <b>&amp;</b> <b>FAWN DOE ROSA</b> <b>9:00AM-4:00PM</b>
28  SNOWFLAKES <u>ELPIS ENTERPRISES-</u> <u>SUET FEEDER</u> 1:00-3:00	29  TUNDRA TASTE TEST (ELK MEAT)	30  TUNDRA ANIMALS SCAVENGER HUNT	31  SNOWSTORM IN A JAR	

**KEY:**

Daily Specials

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# ANPÉTU TÉČA EDUCATION CENTER

# FRIENDSHIP CONNECTION

## AUGUST 2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1  WATERCOLOR SNOWY MOUNTAIN  <b>BAMBOO BAY 9:00-12:30</b>
4  BEACH BALL RELAY <u>WATER DAY</u> 1:00-2:00 (BRING SWIMSUIT/TOWEL)	5  CORAL REEF ANIMALS TASTE TEST (CHOCOLATE SEASHELLS)	6  CORAL REEF SCAVENGER HUNT	7  DIY CRYSTAL CORAL	8  PET BANDANA DECORATING  <b>DODGE NATURE CENTER 9:00-12:00</b>
11  WATER BALLOON TOSS <u>RAD ZOO</u> 1:00-2:00	12  LAKE TASTE TEST (FISH)	13  LAKE ANIMALS SCAVENGER HUNT	14  WATER OIL EXPERIMENT ATEC POOL SWIM 1:30-2:30	15  OCEAN SLIME  <b>CINEMA GRILL 12:30-4:15</b>
18	19	20	21	22
CLOSED				
25	26	27	28	29
CLOSED				

**KEY:**

Daily Specials

In-Houses

**Field Trips**

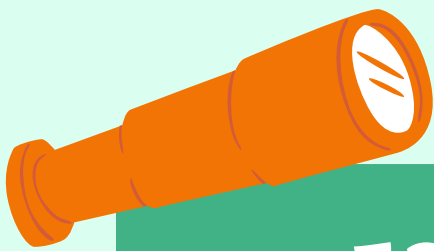




# OPEN HOUSE

FOR FAMILIES!

*Meet our staff and tour the building!*



FRIDAY, JUNE 13  
4:00 - 5:00 PM

Enjoy a snack and take home an animal craft, too!



YOU'RE INVITED TO...


# FAMILY NIGHT!

Wednesday, June 18

5:00 – 6:30 p.m.

Join us for dinner and an  
animal-themed movie!

Anpétu Téca Education Center  
1910 County Road B W  
Roseville



## ATEC Summer Friendship Connection Swimming Field Trips 2025

Child's Name: \_\_\_\_\_

Summer Site: \_\_\_\_\_

(Must complete one for each child)

All students attending a Friendship Connection swimming field trip must have a designated swim level otherwise, they will be designated RED, a shallow water only swimmer. Outlined below are the swimming field trip locations your site will be attending. We require all families to return this permission slip, even if you are choosing not to send your child on the trips. If we do not receive a permission slip for your child, they will not be allowed to attend the swimming field trip. If you want to sign your child up for a trip on a day they do not normally attend, you must sign up for additional care at your site. Signing this permission slip does not sign you up for care. If you did not select a trip but wish to add it later, it will be subject to space availability.

Please identify what swim level you want for your child for each location. Levels may vary by trip. RED, YELLOW, or

GREEN:

### **K-2 Shoreview Community Center (Bamboo Bay)**

Students will only have access to Bamboo Bay at the Shoreview Community Center. Bamboo Bay consists of a large zero-depth interactive water play area.

Zero-depth interactive water play area 0-24 inches deep

\_\_\_ I do not want my child to attend this trip

\_\_\_ Red: Water play average depth 12" - 0 depth entry

### **ATEC Pool**

Anpétu Téča Education Center Pool, where students can have a free swim opportunity. The Parkview Pool is 3-5 feet deep. Students will not be allowed to use the diving well.

\_\_\_ I do not want my child to participate in pool days.

— I want my child to go to the pool and understand that by agreeing to this, my child will have access to all swimming areas.

### **Parent/Guardian Authorization**

1. I hereby certify that I am the parent/guardian with legal responsibility for the child identified on this form.
2. I authorize my child to be transported in an authorized vehicle that is either a school bus or Distirct van.
3. I certify that to my knowledge there is no medical reason why my child cannot safely participate in the field trip(s).
4. In the event that my child needs immediate medical attention while participating in the field trip(s) or traveling to or from the field trip(s), I authorize first aid and transportation of my child to a healthcare facility for emergency services as needed.

### Release of Liability

By signature to this form I request that my child participate in the field trip(s) as indicated. I understand that my child's participation in the field trip(s) is entirely voluntary. I further acknowledge that the field trip(s) involved known and unanticipated risks which could result in injury or death to my child, and I elect to have my child participate in the field trip(s) despite such risks. I also voluntarily assume and accept the possible injury, death, damage or loss that my child may suffer due to negligence or accident while traveling to or from, engaged in, or otherwise participating in the field trip(s).

In consideration for the opportunity to participate in the field trip(s) I, on behalf of myself, my agents, heirs and next of kin, hereby agree to release, indemnify and hold harmless Independent School District No. 623, its employees, agents, officers, representatives, volunteers, participants, School Board members, and all other persons or entities acting on behalf of Independent School District No. 623 from any and all claims, demands, or causes of action which are in any way connected with my child's participation in the field trip(s) arising from negligence or due to accidental occurrences. This Release does not apply to claims arising from intentional conduct.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_