

BOARD OF EDUCATION
(Official)

November 7, 2011
Elizabeth, New Jersey

A special meeting of the Board of Education was called on November 7, 2011 at 5:30 p.m., in the Multi Purpose Room, Donald Stewart Center for Early Childhood Education, 544 Pennsylvania Avenue, Elizabeth, New Jersey.

Board President Marie Munn presented the following statement at 6:15 p.m.

“Ladies and Gentlemen, good evening. This is a special meeting of the Board of Education. Pursuant to New Jersey Statutes and the rules adopted by the Board of Education, notice of this meeting was sent to Worrall Community Newspapers, The Star Ledger and Cablevision of Elizabeth on Friday, November 4, 2011. In addition, this notice is posted on the Bulletin Board in the lobby of 500 North Broad Street, and pursuant to this act, a copy has been filed with the City Clerk of Elizabeth.”

“I wish to extend a warm welcome to everyone present to this November 7, 2011 meeting of the Board of Education. We are here to govern, provide management oversight, and make policy for the district. The Superintendent manages the district. This is a meeting of the Board in public, not a meeting of the public.”

“This meeting is being recorded and will become part of the Elizabeth Board of Education permanent record. In order that the recording will adequately reflect the proceedings, please refrain from talking while others are speaking. I also ask that you silence the sound on your electronic devices. Since it is legally mandated that these proceedings be accurately recorded, I may have to ask for order periodically should noise begin to interfere with our recording capabilities. I am pleased that you have taken time this evening to join us. Thank you for your interest in the Elizabeth Public Schools.”

“There will be a public portion for citizens to address the Board. Participants for the public portion must sign in one hour prior to the advertised start of the meeting so that they may have the opportunity to speak. The sign-in sheet states the name, address, telephone number and reason that the person wants to comment, whether it is an agenda item or a general education comment.”

Present: Pastor Burgos, Mrs. Castillo-Ospina, Messrs. Donoso (arr. 6:20 p.m.), González, Nazco (arr. 6:20 p.m.), Perreira, Trujillo (arr. 6:20 p.m.), Mrs. Munn – 8
Absent: Mr. DaSilva – 1

Superintendent of Schools Pablo Muñoz, School Business Administrator/Board Secretary Harold E. Kennedy, Jr., Board Attorney Kirk Nelson, Assistant Superintendent for Schools Jennifer Barrett, Assistant Superintendent for Teaching and Learning Olga Hugelmeyer, Executive Director for Human Resources/Labor Attorney Karen Murray, Assistant Board Secretary Donald Goncalves, Comptroller William Greene, and members of the public were in attendance.

Pastor Burgos gave the invocation.
Pledge of Allegiance
Pledge of Ethics
Core Beliefs and Commitments

Personnel Report – Retirements, etc.

A motion was made by Mr. González, seconded by Mr. Perreira, that the report be accepted.

The motion was carried by the following vote:

Affirmative: Pastor Burgos (abstain- A.D., E.L., C.L.), Mrs. Castillo-Ospina, Messrs. Donoso, González, Nazco (abstain- S.E., C.P., A.S.), Perreira (abstain- G.D.), Mrs. Munn – 7

Abstain: Mr. Trujillo – 1

Negative: None

Mrs. Munn presented the following public participation statement.

“At this time, the microphones are open for public comment to those who have signed in prior to this session. I shall call individuals to the microphones based on the order of the sign-in. Each statement made by a participant shall be limited to three minutes in duration. The total time of public comment shall be limited to sixty minutes. No individual is able to yield their time to another individual. All statements shall be directed to the presiding officer; no participant may address or question Board members individually. The following rules for public participants shall apply: time limits will be strictly enforced, no personal attacks on individuals, no vulgar or indecent language, a person may address the Board no more than once during a single meeting, speakers should refrain from naming individuals, and comments or questions posed during public participation will not be debated. As a reminder, this is a meeting of the Board in public, not a meeting of the public.”

Since there were no citizens signed in to address the Board, Mrs. Munn declared this portion of the public meeting closed.

Superintendent Pablo Muñoz stated that the Board has had training with the Center for Reform of School Systems in the Reform Governance in Action[®] program that involved learning and then applying the teachings of Don McAdams around Reform Governance in Action[®]. Mr. Muñoz stated that the essence of the training was for the Board and its governance team to lead the district to high performance using Board policies. Mr. Muñoz stated that some of the work that the Board did was to structure bylaws, policies and regulations for the Board to more effectively govern the school district and then to spend time on Reform Governance in Action[®] reform policies that would make a difference on academic performance in the district. Mr. Muñoz stated that one of the policies that the Board adopted as part of that process was a policy concerning workshops and management oversight. Mr. Muñoz stated that each year there are four standard scheduled management oversight workshops and tonight’s presentation is the third for the year and is focused on the Plant, Property and Equipment Department. Mr. Muñoz explained to the public that as the Board President stated in her opening statement the Board provides oversight for the district and the Superintendent and administrative team manage the district. Mr. Muñoz stated that this workshop is one way in which the Board gets to apply oversight in the district, looking at the operational elements of the organization and is able to ask questions of the administration and really challenge them to see that they are hitting the markers that the Board wants. Mr. Muñoz introduced Harold E. Kennedy, Jr., School Business Administrator/Board Secretary, who presented the team members responsible for the management oversight workshop on Construction Management and Facilities Maintenance.

Mr. Kennedy, School Business Administrator/Board Secretary, stated that he appreciated the opportunity to come before the Board with members of Plant, Property and Equipment Department to give the operational highlights of the function of that department. Mr. Kennedy introduced Mr. Luis Couto, Director of Plant, Property and Equipment, who presented the workshop on the district’s Construction Management and Facilities Maintenance.

Mr. Trujillo excused himself from the meeting at 6:35 p.m.

Mr. Couto stated that he welcomed the opportunity to present this Management Oversight Workshop on Plant, Property and Equipment. Mr. Couto introduced members of his management team present including Assistant Director of Plant, Property, and Equipment Miguel Jimenez, Supervisor of Building Systems Dario Bordon, Supervisor of Facilities Marlene Abitanto, Coordinator of Warehouse Eduardo Dias, and Supervisor of Transportation Joseph Padlo. Mr. Couto stated the mission of the Plant, Property and Equipment Department is to provide students, staff and members of the community with a safe, healthy, comfortable, and attractive environment and transportation that is conducive to excellent educational experiences.

Mr. Couto explained the organizational chart for the Plant, Property and Equipment Department including Director, two Assistant Directors, Supervisor of Building Systems, Supervisor of Facilities, Supervisor of Mechanics who oversees painters, electricians, carpenters, plumbers and tinsmith, Supervisor of Custodians who oversees custodians, sub-custodians, general repairmen and groundskeepers, Coordinator of Warehouse who oversees storekeeper, truck drivers, and laborers, Coordinator of Transportation who oversees supervisors, bus drivers, multipurpose bus attendants, and substitute bus attendants, and secretarial staff.

Mr. Couto stated that the custodians clean and maintain the buildings and grounds to ensure a safe and healthy environment for students, team members, and the community and are responsible for the boilers and HVAC Systems Management, receiving supplies, snow removal, minor repairs, setting up of events and cafeteria, maintaining grounds, cleaning of the building premises, correcting minor safety hazards, issuing maintenance requests, and ordering necessary supplies and janitorial supplies. Mr. Couto explained the duties of the groundskeepers include providing grounds maintenance mostly at Williams Field but also at sites throughout the district ensuring attractive and safe grounds areas and athletic fields, performing a variety of special grounds maintenance operations, and overseeing grounds maintenance for assemblies, events, and recreational activities. Mr. Couto stated that the general repairmen perform a variety of work in the general maintenance and repair of buildings, facilities, and equipment. Mr. Couto stated that the truck drivers drive all types of trucks as assigned throughout the school district, deliver food, materials and supplies to all schools, perform garbage disposal when requested, drive out of district and when assigned perform custodial, labor and other duties in schools, buildings, warehouse and fields. Mr. Couto stated that the laborers perform many tasks, helping other workers or crafts as assigned, acting as a helper on vehicles delivering or receiving material throughout the school district, keeping all areas assigned in a clean, orderly manner, when assigned driving vehicles in absence of a regular driver, receiving materials and supplies and organizing the warehouse. Mr. Couto stated that the storekeeper assists the warehouse coordinator to administer the functioning of the warehouse including taking physical inventory, making reports on trucking, receiving and filling of orders and requisitions as assigned, performing other duties in the warehouse as directed and taking the place of the coordinator of the warehouse in his absence. Mr. Couto explained that the maintenance mechanics include electricians, carpenters, plumbers, painters, and tinsmith who perform maintenance work, minor construction projects and capital improvement which help to maintain the school district buildings, grounds, and equipment in the best working order to help provide a safe learning environment for the students.

Mr. Couto explained the construction and operations of the department including development, amendment, and implementation of the Long Range Facilities Plan for school construction and renovations and emergent health and safety projects, renovation of buildings to support implementation of district initiatives, attendance zones calculation to determine facility needs, procurement of additional classroom space, procurement and management of design and construction of capital improvement projects. Mr. Couto stated that maintenance includes the Comprehensive Maintenance Plan, SchoolDude which is the automated work order system, preventative maintenance, regulatory inspection and maintenance, and field maintenance. Mr. Couto explained the Comprehensive Maintenance Plan and a chart showing the compilation of all the repairs and maintenance needed for each building for the prior year, current year and projection for the following year. Mr. Couto explained the Annual Maintenance Budget Amount Worksheet showing the gross building area (GSF), current area cost allowance per square foot,

minimum annual target expenditure, and anticipated budget. Mr. Couto stated that the preventative maintenance includes in-house, SchoolDude, outside contracts, HVAC systems, sewage ejection pumps, cooling towers, security systems, vehicle fleets, electrical transformers, steam traps, roof inspections, and HVAC water treatment. Mr. Couto explained that SchoolDude is an automated work order system that keeps track of the work orders including time and cost to complete work orders, outstanding work orders, and inventory. Mr. Couto stated that the regulatory inspection and maintenance includes fire alarms, fire sprinklers, fire extinguishers, kitchen hoods, emergency generators, elevators, AHERA asbestos monitoring, boiler inspections, integrated pest management, pool chemicals, groundings and bonding. Mr. Couto stated that the field maintenance is done in-house by groundskeepers. Mr. Couto stated that the warehouse responsibilities include procurement of janitorial and maintenance supplies using an automated janitorial supply request, automated inventory control and receiving, storage, and distribution of supplies, garbage disposal, food service distribution, fleet management, and maintenance. Mr. Couto explained the types of vehicles and stated that there is a main warehouse and a satellite warehouse on Schiller Street. Mr. Couto stated that the facilities' responsibilities include an automated system for in-house use and a semi-automated system with individual personal service for community users and explained a chart of the requested activity including event, date, time, set-up and breakdown, location, organization, and contact information.

Mr. Couto stated that the standard operating procedures are a requirement of the State Fiscal Accountability Regulations, Subsection 6.6 and include improving quality and consistency of service, documenting required safety procedures, and being "user-friendly" on the EPS website for all division users. Mr. Couto explained a chart showing the Elizabeth Public Schools buildings and square footage of floor space and stated that in 1996 the square footage was 2,181,923, that in 2005 the square footage increased 32% to 2,876,586 and in 2011 the square footage is 3,519,951 for approximately 40 buildings which is an increase of 61% as compared to 1996. Mr. Couto stated the budget for the 2010-2011 school year was \$31,176,336. for salaries, overtime, contracted services, equipment and supplies, capital improvements and utilities. Mr. Couto stated that the performance metrics include a work order backlog with a goal to have work orders complete within an average of 14 days, comprehensive maintenance expenditure as percentage of replacement cost with a goal to be above 1% of the replacement cost (base\$143/SF) per year and that the State regulation is 2% of replacement cost in 10 years, custodial service efficiency with the goal to be above 90% average rating on the Building Assessment Report, timely transportation with a goal to have 98% of the busses arrive on time from October through June using GPS accuracy in our buses and reports from schools for contracted bus services, inventory accuracy with a goal to have 95% accuracy vs. physical inventory, utilities per square foot of building space with a goal to be less than \$2.50 per square foot, and maintenance expenditures as a percentage of total expenditures with the goal to be between the range of 7.5% and 8.5%. Mr. Couto explained a chart showing the inventory recorded on SchoolDude, the actual inventory, the difference and percentage. Mr. Couto explained a chart showing the average age of work orders for the 2010-2011 school year for the carpenters, electricians, plumbers, and sheet metal workers showing the monthly and year to date average of 6 days for the work orders. Mr. Couto explained a sample Building Assessment Report showing the custodial service effectiveness with the goal to be above 90% average rating. Mr. Couto stated that the utility expenditures per square foot of building space is \$2.35 per square foot as compared to the target of \$2.50 per square foot and that the national median is \$1.77 square foot.

Pastor Burgos asked if the utility expenditure of \$1.77 per square foot is for the entire country.

Mr. Couto explained that \$1.77 is the median for the whole country but in the western United States they may use air conditioning but heat is not needed and the same for the South. Mr. Couto explained that half of our schools have air conditioning which is not the same for other districts.

Pastor Burgos asked if \$2.35 per square foot is per month.

Mr. Couto explained that the utility expenditure is calculated using the utility expenditure per year divided by the square footage of building space.

Mr. Couto stated that the maintenance expenditure as a percent of the total expenditures is 7.6% which is within our goal of between 7.5% and 8.5% and that the national median is 9.3%.

Mr. Couto stated that the current initiatives include an energy plan including in-house, energy vs. AGA Dashboard, Demand Response Program, Energy Savings Improvement Plan, providing all schools without air conditioning with two air conditioned assembly spaces, painting of fourteen schools, major improvement in security systems, fire alarm improvements, design and development of interactive learning centers in John E. Dwyer Technology Academy and Thomas A. Edison Career and Technical Academy, replacement of artificial turf at Williams Field and the installation of a practice field as well as the installation of an artificial field at Dr. Orlando Edreira Academy School No. 26. Mr. Couto stated that the AGA Dashboard reviews all the utility bills for accuracy and creates a dashboard to show the utilities and usage per school with a breakdown of month by month, cost per year, comparison to prior year, calculations to track usage, and carbon footprints. Mr. Couto stated that the New Jersey Energy Savings Improvement Program (ESIP) Legislation allows public entities to implement ESIP projects that may be financed for up to 15 years (20 with CHP) and explained that the projects are paid out of energy savings and that capital dollars and tax increases are not required and the projected savings are guaranteed with no risk. Mr. Couto stated that this program is to increase energy efficiency, create energy, water and operational cost savings, implement renewable energy, improve infrastructure, enhance sustainability, and demonstrate leadership. Mr. Couto explained the process that has been completed including an independent energy audit of any or all facilities, a Request for Proposals and selection of an Energy Service Company (ESCO) via competitive contracting process, that the ESCO develops the Energy Savings Plan detailing potential energy conservation measure and an independent verification of savings calculations, and prioritizing and selecting Energy Conservation Measures (ECMs) for bidding. Mr. Couto explained the timeline for the next steps including executing the Project Development Agreement (PDA), bidding the project in accordance with New Jersey contracting law, selecting viable energy conservation measures that comply with the law and secure financing, implementation of the project by ESCO and independent commissioning and verification. Mr. Couto stated that the typical Energy Conservation Measures include HVAC repair and replacement, building envelope, boiler/chiller repair and replacements, productivity enhancements, roofing replacement, energy awareness programs, water conservation, motor replacements, photovoltaic solar systems, building automation systems, lighting retrofit and controls, and that short term payback projects fund longer term payback projects. Mr. Couto stated that the program benefits include no upfront costs, guarantee of savings, savings pay for project, staying ahead of compliance issues, replacing aging equipment before it fails, keeping up with technology, no interruption to the school, standardizing equipment type, managing manpower via BMS and SchoolDude, solar/wind program, and reportable performance of renewable solution. Mr. Couto stated that Honeywell completed performance contracts in 1994 (10 yr) and 2005 (5 yr), achieved over \$4.4 million in energy savings and \$2.0 million in operational savings, and that the Comprehensive Preventative Maintenance Program that has avoided millions in repair costs. Mr. Couto stated that the projected financial impact is an annual energy savings of \$880,000., operational savings of \$150,000., projected investment of \$9 million to \$11 million, the NJ Clean Energy Incentive is \$2 million, and the simple payback is 11 years without rebates or 8.5 years with rebates. Mr. Couto explained that the program could deliver lighting retrofit and motion sensors, vending misers, destratification fans, boiler controls, boiler replacement, DHW boiler replacement, chiller and AHU replacement, HVAC unit replacements, steam trap replacements, VRV systems, building management upgrades, demand control ventilation, vortex damper conversion, hot water reset, building envelope improvements, pipe insulation, overhead door replacements, roof replacement, computer controllers, installing premium efficient motors, variable speed drives, transformer replacements, installing photovoltaic system, installing CHP, renewable energy education kitchen hood control, walk-in freezer control, water conservation, electric booster conversion, pool cover, pool heater, pool filtration upgrade, demand response program, and high density cooling.

Mr. Nazco asked if the payback comes from savings.

Mr. Couto responded that the whole Honeywell Energy Conservation comes from savings.

Mrs. Munn thanked Mr. Couto for the presentation and asked if there were any questions.

Mr. Donoso asked about solar power.

Mr. Couto explained that three or four solar power companies came to discuss solar energy and the problem is with the solar panels on the roofs, that the roof area is limited and there is not enough area for panels to produce what we need. Mr. Couto said that only one company came back and that a Request for Proposal (RFP) would be needed. Mr. Couto stated that many of the incentives are in the tax-grade or investment and that we cannot do an outright investment and we do not pay taxes. Mr. Couto stated that with the Honeywell Energy Conservation we could save \$880,000. and the most promising projects would be at George Washington School No. 1 and Thomas Jefferson Arts Academy.

Mr. Donoso stated that the utilities are 27% of the budget and asked if we are active in brokered gas.

Mr. Couto explained that we have a contract with the Alliance for Competitive Energy Services (ACES) until May 2012 and that we buy at a fixed rate of 50%.

Mr. González asked for an explanation of the procedure for a broken item in a classroom.

Mr. Couto explained that the head custodian can take care of it and if it is not able to be fixed then a work order can be submitted through SchoolDude. Mr. Couto stated that the school principal and secretary have access to SchoolDude and do not have to wait for the head custodian to enter work order requests.

Mr. Nazco thanked Mr. Couto for the presentation and asked about the status of the hurricane repairs.

Mr. Couto responded that most of the problems were water damage and that most of the work was done with a week. Mr. Couto stated that there were delays with the gymnasium floors, that School No. 31 is scheduled to be done by the end of the month and School No. 19 had a large amount of damage under the floor.

Mr. Perreira thanked Mr. Couto for doing a good job on the presentation and asked what we plan to do for the Honeywell Program.

Mr. Couto explained the Energy Plan and that some plans pay back in 15 years and some in 25 years but we can combine and bundle together for overall savings.

Mr. Perreira asked if the schools without air conditioning will have air conditioning in the gym and auditorium.

Mr. Couto explained that is in the planning for the summer.

Mr. Perreira asked if there is an automated temperature control.

Mr. Couto stated that spot checking is done and we need the custodians to call the supervisor or his office if it is too hot in the instructional space.

Mr. Perreira asked if the Honeywell System Alert is used when the air conditioning breaks down and if the custodian has to do a walk-through in the morning to see if it is a comfortable temperature for teaching and learning.

Mr. Couto stated that 98% of the schools have automated system and every space below the set point should be a warning. Mr. Couto stated that we have 6 Honeywell technicians on-site every day.

Mr. González stated that he is the proudest when visitors tell him that our schools look good compared to other districts.

Mrs. Castillo-Ospina commented that the Plant and Property Department does a fine job, that we have a wonderful and safe environment, and that the facilities are utilized by the community and she receives a lot of compliments on their cleanliness. Mrs. Castillo-Ospina stated that we have one of the most impressive systems and thanked Mr. Couto.

Mr. Nazco commented that construction has started on School No. 21, that we have been approved for construction of a new high school, and that for the last 10 to 12 years we have had many new schools built. Mr. Nazco stated that no other district has had this many schools built and that we have increased our square footage by 61%.

Mrs. Munn commented that the buildings are kept in mint condition and congratulated Mr. Couto and the staff members. Mrs. Munn asked about the authorized users of SchoolDude and if it is the only system for tracking.

Mr. Couto responded that there are authorized users, that the principal and secretary in the school have access as well as the head custodian.

Mrs. Munn asked if there are project numbers and what is the average of the projects and if they are lower or higher.

Mr. Couto stated that the control is at the design, that the architects know the budget and that market conditions may affect the cost and that some are higher and others are lower.

Mrs. Munn asked if there are deadlines for bids.

Mr. Couto explained that there are tight deadlines because the schools need to open.

Mrs. Munn asked if vandalism is reported through SchoolDude.

Mr. Couto explained that vandalism is handled by a different department.

Mrs. Munn asked if the hurricane repairs were covered by our insurance coverage.

Mr. Couto responded that the hurricane damage was reported to the insurance carrier, we paid our deductible and the work was done.

Mrs. Munn asked how the district wide extended day is going to impact the energy savings with regard to electricity and gas and can we monitor the difference and if we use PSE&G or JCP&L.

Mr. Couto responded that it is bid out and we use a company in the South and that we usually keep our buildings open until at least 8 p.m. so the extended day did not matter that much on energy. Mr. Couto stated that we had to make some scheduling changes with regard to the custodians and there were some issues with transportation.

Mr. Couto thanked the Board and administration for their support and commented that we can do our job because we have your support.

Superintendent Pablo Muñoz stated there are a few points that he would like emphasize. Mr. Muñoz stated that he is part of a network of superintendents in New Jersey who travel to other school districts, rich, poor, small, rural, and urban across New Jersey and some of his work with foundations and CRSS has allowed him to go to school districts in other states. Mr. Muñoz stated that it has been said and that it needs to be emphasized that by comparison when you go to these other districts, whether they spend more or less than us, that we really maintain our school buildings very well. Mr. Muñoz stated that the Board should be very proud and Mr. Couto and his team should be very proud of the work that they do.

Mr. Muñoz stated that we had some fairly aggressive initiatives led by the Board's courage and boldness including Blueprint for Excellence I which eliminated the middle schools and created PreK-8 neighborhood schools, the high school transformation which took the biggest high school in New Jersey and at one time in the nation and made it 6 high schools that were career and/or theme based, Blueprint for Excellence II which included redistricting, closing a school, expanding a Blue Ribbon program to another site, and adding facilities leased from the Archdiocese to decrease the waitlist for early childhood, and most recently Accelerating Excellence that we are currently doing with the bulk going to instructional staff and instructional materials and support. Mr. Muñoz stated that the budget that was published and received approval from the State was invested in infrastructure cost in the district to stay ahead of the

curve. Mr. Muñoz stated that all of the initiatives were completely driven by instructional needs and had to be supported by individuals doing the heavy work, either in design or action, and actually moving the entire district around from building to building. Mr. Muñoz stated that Mr. Couto's team including laborers and custodians get the buildings ready and all this happens within a compressed period of time usually in about ten weeks in the summer in order to open schools on time. Mr. Muñoz stated that Mr. Couto and his team members executed it with precision.

Mr. Muñoz stated that often times in the Superintendent's evaluation and in the Budget Presentation with the Board we talk about a group of people called the Keys to Excellence Council, that the original idea came from Jim Collins book *Good to Great*, and the main objective is to build teams to have teams learn together to work on leadership development. Mr. Muñoz stated that Mr. Couto is a member of the Keys to Excellence Council helping to build leadership and working on strategic plan design. Mr. Muñoz stated that an offshoot of the Council are ten cohorts of 20 staff members, regardless of their position, learning leadership and Mr. Couto leads one of the cohorts facilitating and teaching others to learn to be better leaders and to move the district forward.

Mr. Muñoz stated that when the budgets are tight and there are budget revenue reductions often times that generates a reduction in force and we start to cut non-salary costs first and the area hit most frequently and harshest is Plant and Property. Mr. Muñoz stated that everything that is done is even done at times during hard budgetary times and still continues to produce excellent results.

Mr. Muñoz stated that Mr. Couto brings a wealth of knowledge and great leadership to this public school system from his years in the private sector, and has taught him a lot through the years. Mr. Muñoz stated that Mr. Couto understands that our core business is teaching and learning, he understands that his primary job is to support teaching and learning and to do everything he can with his team members to have the academic environment for the students to interact with teachers to be an excellent environment. Mr. Muñoz stated that at the same time Mr. Couto helps and forms what instruction should look like so that many times in the Council he challenges us around our instructional models, depth versus breadth, and what is more important and has brought his wisdom to the Council. Mr. Muñoz thanked Mr. Couto and commented that he is a great leader.

On a motion by Mr. Nazco, seconded by Mr. Donoso, the meeting was adjourned at 8:00 p.m.

The motion was carried by the following vote:

Affirmative: Pastor Burgos, Mrs. Castillo-Ospina, Messrs. Donoso, González, Nazco, Perreira, Mrs. Munn – 7

Negative: None

Harold E. Kennedy, Jr.
School Business Administrator/Board Secretary