BUCKEYE UNION SCHOOL DISTRICT

DISTRICT VISION STATEMENT

Working together with families, the community, and highly qualified staff, the Buckeye Union School District ensures that each student masters the knowledge and skills needed to maximize their academic and personal success in a global society.

REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES

Wednesday, May 7, 2025

Closed Session – 6:00 p.m.
Open Session – 7:00 p.m.

Board of Education meetings are held in person in the Boardroom located at
5049 Robert J. Mathews Parkway, El Dorado Hills, CA, 95762
(Please enter the Board Room from the rear of the building)

If you would like to *view* the meeting remotely, please register at this link in order to receive a meeting link to your email to join the webinar:
https://buckeyeusd.zoom.us/webinar/register/WN_-4yXJzwcR9a6Ipn0bv5JoQ

BOARD OF TRUSTEES: Brenda Hanson-Smith, Ph.D., Kirk Seal, Jon Yoffie, Scott Masten, Ph.D., Melissa Keyzer
Superintendent, David Roth, Ph.D. / Assistant Superintendent, Jacqueline McHaney

PUBLIC PARTICIPATION GUIDELINES

Public attendance is welcomed and encouraged. The district has taken the following steps in offering public comment:

1. **In-Person Public Comment**: Public comment may be offered in person during the board meeting.

2. **Written Public Comment**: Members of the public who are unable to attend and wish to address the Board can email the Board at *Board@BuckeyeUSD.org*. All correspondence will be shared with the entire Board as well as the Superintendent.

I. CALL TO ORDER

Board Member Seal called the meeting to order at 6:00 p.m.

II. PUBLIC COMMENTS **Related to closed session agenda items only*

None

III. ADJOURN TO CLOSED SESSION

1. **DISCUSSION -** Conference with District Negotiators, Superintendent David Roth, Ph.D., and Assistant Superintendent Jackie McHaney, in reference to negotiations with the Buckeye Teachers Association (BTA) - Pursuant to Government Code § 54957.6

2. **DISCUSSION -** Conference with District Negotiators, Superintendent David Roth, Ph.D., and Assistant Superintendent Jackie McHaney, in reference to negotiations with the California School Employees Association (CSEA) - Pursuant to Government Code § 54957.6

3. **DISCUSSION -** Conference with District Negotiator Assistant Superintendent Jackie McHaney, in reference to negotiations with the Certificated Site Management, Certificated District Office Management, including Superintendent, Classified Management, and Confidential Employee Groups - Pursuant to Government Code § 54957.6

4. **DISCUSSION** - Confidential Student Matter (promotion/retention)

Board Member Yoffie called the closed session to order at 6:00 p.m.
Board Member Keyzer seconded the motion.
Motion carried 3-0. *(Board Member Masten joined the meeting at 6:10 p.m.)*

Board Member Masten moved to adjourn to open session at 6:58 p.m.
Board Member Keyzer seconded the motion.
Motion carried 4-0.

IV. RECONVENE TO OPEN SESSION *(7:00 P.M.)*

Board Member Seal called the meeting to order at 7:00 p.m.

V. CLOSED SESSION ANNOUNCEMENTS

None

VI. FLAG SALUTE

Valley View Charter Montessori Middle School student representative led the flag salute.

VII. ROLL CALL

Present: Kirk Seal
Jon Yoffie
Scott Masten, Ph.D.
Melissa Keyzer

Absent: Brenda Hanson-Smith, Ph.D.

VIII. APPROVAL OF AGENDA

Board Member Yoffie motioned to approve the agenda, as presented.
Board Member Keyzer seconded the motion.
Motion carried 4-0.

IX. STUDENT PRESENTATIONS

1. Valley View Middle School Student Presentation
    - Students: Zach Sebedia, President
      Curt Soriano, Treasurer
      Wyatt Saura, 7th grade Vice President
    - Students reported on school activities: Field Day, Elections, Teacher Appreciation, Calaveras Big Trees State park field trip, merit celebration, and 8th grade promotion and dance.

Following all presentations, the Board will accept Public Comments regarding any presentation(s).

Public Comment: None

X. PUBLIC COMMENTS **Related to non-agenda items only*

The Board has received public comment via written correspondence from the following individual(s) since the previous regular board meeting:

1. Beth Martinez (one on 4/10/25, three on 4/24/25, one on 5/1/25)
2. Katie Hasegawa (5/1/25)
3. Bill Hubartt (5/3/25)

The following individual(s) provided in-person public comment: None

Public comment closed at 7:07 p.m.

XI. STAFF PRESENTATIONS

1. Camerado Springs Middle School Employees of the Year: Doug Shupe, Principal
    - Certificated Employee of the Year: Jessica Hamilton, Special Education Teacher
        i. Doug Shupe, Camerado Springs Principal, congratulated Jessica with a Taylor Swift-themed tribute. He described her as a dedicated and compassionate educator who consistently supports student success and creates a positive, welcoming classroom environment. The celebration highlighted her lasting impact and connection with the school community, likening her contributions to the spirit of Taylor Swift songs such as *The Lucky One*, *You Belong With Me*, and *Evermore*.
        ii. Superintendent Roth presented Jessica with a certificate and stated her unwavering commitment as one of the district's most exceptional special education educators. Even under intense pressure, Jessica remains focused on what matters most, the student, earning admiration for her calm, steady, and student-centered approach to challenging situations.
    - Classified Employee of the Year: Jessica Bach, Student Counseling Assistant
        i. Sara Matley, Camerado Springs Assistant Principal, congratulated Jessica and recognized her for her dedication, leadership, and strong connection with students. As campus monitor and lead yard supervisor, she plays a vital role in student support and campus safety, building trust and fostering a positive environment. With references to Taylor Swift songs like *Mastermind*, *You Belong With Me*, and *Invisible String*, the celebration highlighted her calm presence, unwavering commitment, and ability to tie the school community together.
        ii. Superintendent Roth presented Jessica with a certificate recognizing her vital role in fostering a positive school climate at Camerado Springs Middle School. He emphasized that her ability to connect with students during a challenging age helps create an environment where both students and staff feel included, respected, and ready to thrive.

2. Oak Meadow Elementary School Principal Presentation: Amy Pirkl, Principal
    - Amy Pirkl, Principal, presented the above-linked presentation to the Board.

3. Buckeye Union Mandarin Immersion School Principal Presentation: Lu Zhai, Principal
    - Lu Zhai, Principal, presented the above-linked presentation to the Board.

4. English Learner (EL) Program Overview and Master Plan: Annie Muse-Fisher, English Language Coordinator
    - Annie Muse-Fisher, English Language Coordinator, presented the above-linked presentation to the Board.

Following all presentations, the Board will accept Public Comments regarding any presentation(s).

Public Comment: None

XII. REPORTS

1. Superintendent's Report: David Roth, Ph.D.
    - Spring Events and Celebrations

      Open Houses and Spring Concerts are underway across school sites. Teacher, Staff, and Volunteer Appreciation events were held, with special thanks to Kelly for her work on the volunteer night setup featuring student artwork. Parents stayed and engaged at the appreciation event, reflecting a positive and welcoming atmosphere.
    - Upcoming and Recent Recognitions

      Kim Andreasen (retiring Food Service Director) is receiving an award from Rescue USD and Buckeye USD and will be honored by the El Dorado County Administrator Association. Nicole Schraeder, Director of Student Services, was named Administrator of the Year by her peers. Upcoming Rotary Educator of the Year recognition will honor Heather Locher, who is retiring at year's end.
    - Student Engagement and Activities

      County Spelling Bee saw high student participation and strong community support. Students also expressed enthusiasm for the upcoming Mechanics Fair.
    - Facilities and Community Engagement

      Held a community meeting regarding the proposed Costco and gas station, with participation from Costco, DOT, local leaders, and PTO parents. Attendees felt heard, and the district appreciated the presence of the County Supervisor in the discussion.
    - State Testing and Budget Updates

      State testing is underway. Awaiting the Governor's May Revise to assess implications for the state and District budget.
    - Advocacy for Education Funding

      Joined other superintendents in drafting a letter to the Governor requesting more flexible use of state funds. Addressed the chronic underfunding of special education, highlighting labor shortages and increasing needs. Hoped the advocacy effort will influence broader statewide support and future budget allocations.
    - End-of-Year Milestones

      Looking forward to eighth-grade promotions.

2. Enrollment Report: Jackie McHaney
    - Ms. McHaney reported that there are currently 4,176 students enrolled in our District, a decrease of 2 students from the previous report.
3. Association Reports:
    - Buckeye Teachers Association (BTA) - None
    - California School Employees Association (CSEA) - None
4. Reports and Requests by Board Members
    - Board Member Masten: Reported on the El Dorado County School Boards Association meeting, highlighting concerns about the potential suspension of Prop 98 and the upcoming May Revise. Encouraged board members to watch for CSBA emails seeking feedback on legislative impacts. Shared information on two upcoming workshops, EDCOE's budget session and *Bridging Divides El Dorado*, and noted attendance at an AI education session. Also enjoyed the California Montessori Project's musical *Oregon Trail*, describing it as genuinely funny.
    - Board Member Yoffie: Gave an update on the second community meeting regarding the proposed Costco and gas station near Oak Meadow. Stated that Costco representatives, including the air quality consultant, listened attentively and expressed a willingness to be transparent. Noted that a parent petition with over 900 signatures was presented and that Costco has committed to future community meetings and data sharing as part of the ongoing dialogue.
    - Board Member Seal: Commended the recent volunteer appreciation night, specifically recognizing the impressive decorations and delicious student-made cookies by the students in Mrs. Ferretti's class. Expressed personal gratitude for the effort and quality of the event, and humorously noted his failed attempt to resist the cookies due to how good they were.

Following all reports, the Board will accept Public Comments regarding any report(s).

Public Comment: None

XIII. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the items(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. Board Meeting Minutes - April 2, 2025
2. Declaration of Surplus:
    - Buckeye Union District Office, 4/4/25 (Laptop)
    - Blue Oak Elementary, 4/24/25
3. English Learner (EL) Master Plan 2024/2025-2026/2027
4. Summary of Warrants: March 1-31, 2025 *(report linked)*

The Board will accept Public Comment regarding any Consent Agenda item(s) prior to the Board's action.

Board Member Masten motioned to approve the Consent Agenda, as presented.
Board Member Keyzer seconded the motion.
Public Comment: None
Motion carried 4-0.

XIV. DISCUSSION & ACTION ITEMS

Public Comment is welcomed prior to the Board's action on any of the following items or in response to any discussion item(s).

1. **ACTION -** Approve Declaration of Need for Fully Qualified Educators 2025/2026
(Jackie McHaney, Asst. Superintendent)

   Ms. McHaney reported on this annual item which is intended to put the District in the position of being able to staff classrooms, in the event we are unable to find a fully qualified educator, and asked the Board to approve the item as presented.

   Motion:
   - Board Member Yoffie motioned to approve the Declaration of Need for Fully Qualified Educators, as presented. Board Member Masten seconded the motion.

   Board Discussion: None
   Public Comment: None
   Vote: Motion carried 4-0.

2. **ACTION -** Approval of Revised Job Description for Principal, to Include Oversight of the International Baccalaureate Middle Years Programme (IB MYP)
(Jackie McHaney, Assistant Superintendent)

   Ms. McHaney reported that the District currently has an approved job description for the position of Principal. In order to align with the programmatic requirements and as part of the International Baccalaureate Middle Years Programme (IB MYP) reauthorization process, it is necessary to revise the Principal job description to explicitly include responsibility for overseeing the implementation, management and continued development of the IB MYP where applicable.

   The addition of this language ensures that the duties of the Principal at IB-authorized sites appropriately reflect the leadership responsibilities required to maintain program fidelity, meet International Baccalaureate Organization (IBO) standards, and support the program's continued success.

   The revision does not impact the current compensation, work year or core responsibilities assigned to Principals at any school site located within the boundaries of the Buckeye Union School District.

Motion:

- Board Member Keyzer motioned to approve the revised Principal Job Description, as presented. Board Member Masten seconded the motion.

Board Discussion: None
Public Comment: None
Vote: Motion carried 4-0.

3. **ACTION -** Approval of Suggested Revisions to Buckeye Union Board Policy/Regulation/Bylaws - *September 2023 CSBA Policy Updates*
    - BP 5131.9 Academic Honesty
    - BP 6154 Homework/Makeup Work
    - BP 6162.5 Student Assessment

(David Roth, Ph.D., Superintendent)

Superintendent Roth reminded the Board that CSBA periodically publishes suggested changes to school district policies in order to bring them in alignment with changes in the law. Superintendent Roth gave a brief overview of the reasoning behind the Policies/Regulations/Bylaws being presented. The draft policies include strikethrough text to indicate content that will be removed from the CSBA proposed policy and underlined text to show new additions from the CSBA proposed policy.

Board Discussion:

- Board members expressed that the current language in Policy 5131.9 lacks clarity and could benefit from specific examples of inappropriate and appropriate uses of artificial intelligence, especially for K–8 students.
- There was concern about ambiguous terms like "primarily" and "solely," and a need to better define how much AI use is considered acceptable in coursework completion.
- Suggestions included incorporating phrases such as "substantive student contribution" and referencing potential equity and enforcement challenges if definitions are too vague.

Motion:

- Board Member Keyzer motioned to approve BUSD Board Policies/Regulations/ Bylaws: BP 6154 Homework/Makeup Work and BP 6162.5 Student Assessment, as presented, and to bring BP 5131.9 Academic Honesty back for a second reading after refinements made. Board Member Yoffie seconded the motion.

Public Comment: None
Vote: Motion carried 4-0.

4. **ACTION -** Approval of Suggested Revisions to Buckeye Union Board Policy/Regulation/Bylaws *(Second Reading)* - *October 2023 CSBA Policy Updates*
    - BP 6161.1 Selection and Evaluation of Instructional Materials
    - AR 6161.1 Selection and Evaluation of Instructional Materials
    - E(1) 6161.1 Selection and Evaluation of Instructional Materials
    - BP 6161.11 Supplementary Instructional Materials
    - BP 6163.1 Library Media Centers

    (Jackie McHaney, Asst. Superintendent)

    Ms. McHaney explained to the Board that the policies discussed at the March 19, 2025 meeting were requested for a second reading. These are now being brought back to the Board for review.

    Ms. McHaney reminded the Board that CSBA periodically publishes suggested changes to school district policies in order to bring them in alignment with changes in the law. Ms. McHaney gave a brief overview of the reasoning behind the Policies/Regulations/Bylaws being presented. The draft policies include strikethrough text to indicate content that will be removed from the CSBA proposed policy and underlined text to show new additions from the CSBA proposed policy.

    Board Discussion:
    - Board Member Masten suggested switching paragraph 1 and paragraph 2 to better reflect district priorities for BP 6161.1.
    - Board Member Masten addressed references to grades 9–12 and post-secondary education, which do not apply to Buckeye Union as a K–8 district. Ms. McHaney clarified that language was retained only where necessary to ensure proper data handoff to the high school district.
    - Board Member Masten requested, in the future, that a copy of the current policy be included in the Board packet.

    Motions:
    - Board Member Masten motioned to approve BP 6161.1 Selection and Evaluation of Instructional Materials, switching paragraph 1 and paragraph 2 to better reflect district priorities. Board Member Yoffie seconded the motion.
    - Board Member Masten motioned to approve the remaining policies, as presented. Board Member Keyzer seconded the motion.

    Public Comment:
    - Bill Hubartt, Community Member

    Vote: Motion carried 4-0.

XV. NEXT MEETING

- Regular Board Meeting - Wednesday, May 21, 2025, at 7:00 p.m.
  @ Buckeye Union School District - VIA Zoom and in-person

XVI. ADJOURNMENT

Board Member Seal stated that this meeting stands adjourned at 8:34 p.m.

Board Member Masten motioned to adjourn.
Board Member Keyzer seconded the motion.
Motion carried 4-0.

Approval Date:_____

By: _____ By: _____
Kirk Seal, Clerk David Roth, Ph.D., Secretary

Any writings or documents that are public records and are provided to a majority of the governing Board regarding an open session item (or closed session statement threatening litigation) on this agenda will be made available for public inspection in the District Office located at 5049 Robert J. Mathews Parkway, El Dorado Hills, CA 95762 during normal business hours.

Individuals requiring special accommodations (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent at least two days before the meeting date at (916) 985-2183 ext. 1012.

Parents/guardians may request that directory information or personal information of the student or parent/guardian, provided at the Board meeting, be redacted from the minutes. To request information be redacted, please contact the Superintendent at (916) 985-2183 ext. 1012.