

Oakland Public Schools  
Budget Hearing/Regular Monthly Meeting Minutes  
Tuesday, April 29, 2025  
6:30 PM

A Budget Hearing/Regular Monthly Meeting of the Board of Education was held in person on April 29, 2025. The meeting was called to order at 6:34 PM by Mr. Scerbo.

Mr. Scerbo led those present in the Pledge of Allegiance and read the Open Public Meeting announcement as follows: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on April 22, 2024 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retains all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to three minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

**Roll Call**

The following members were present: Ms. Cooper, Ms. Kilday, Mr. Mazzilli, Mr. Scerbo and Ms. Shelkin.

Also present: Dr. Gina M. Coffaro, Superintendent of Schools, and Ms. Annette M. Wells, Board Secretary/Business Administrator and 16 members of the public.

## **Public Budget Hearing**

### **PURPOSE OF THE MEETING**

Mr. Scerbo read the purpose of the meeting.

This Budget Hearing has been called, as required by law, as a Public Hearing on the School Budget for the 2025-2026 school year. It is intended to provide the public with information concerning the budget and to answer any questions there may be on that subject. At the conclusion of the hearing, the Board of Education will deliberate, as needed, and take action to adopt a budget for the 2025-2026 school year.

### **II. 2024-2025 BUDGET PRESENTATION**

Ms. Wells presented the 2025-2026 budget.

Dr. Coffaro thanked Ms. Wells and the Administration for their work on the budget.

Mr. Scerbo and Mr. Mazzilli discussed their review and support of the budget.

### **III. AUDIENCE PARTICIPATION**

None

## **REGULAR MONTHLY MEETING**

### **Report of the Superintendent**

Dr. Coffaro thanked the PTOs and the OEF for supporting the schools. She also stated that Thursday is Principal/Administrator recognition day and next week is teacher appreciation day.

Mr. Scerbo stated that he attended the OEF Casino Night. He said it was a fabulous night with a goal of raising \$50,000.

### **I. MINUTES**

A motion was made by Ms. Shelkin and seconded by Ms. Cooper to approve the following Minute Items A through C as follows:

- A. Approve the Regular Monthly Meeting minutes from March 18, 2025.
- B. Approve the Work Session minutes from March 18, 2025.
- C. Approve the Executive Session minutes from March 18, 2025.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**II. BUILDINGS AND GROUNDS**

A motion was made by Ms. Shelkin and seconded by Ms. Cooper to approve Buildings and Grounds items A through B as follows:

- A. Approve the safety drill report for the month of March 2025.
- B. Approve the submission of the required New Jersey Department of Education 2024-2025 Statement of Assurance for Testing and Reporting of Lead in School Drinking Water.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**III. PERSONNEL**

A motion was made by Ms. Cooper and seconded by Mr. Mazzilli to approve Personnel items A through S as follows:

- A. Accept the following resignation:

Name	Position	Location	Effective
Lauren Harkins	Full-time ABA Therapist Paraprofessional AIDE.HT.MD.MG.01	Heights	4/28/2025

- B. Amend the dates for Mark Sheridan's leave as follows: FMLA starting on February 3, 2025, using 43 sick days through April 10, 2025, paid with benefits. Mr. Sheridan returned to District on April 11, 2025.
- C. Amend the dates for Cynthia Parr's leave as follows: FMLA starting on February 24, 2025, using 16 sick days through March 17, 2025, paid with benefits. Ms. Parr returned to District on March 18, 2025, and resumed FMLA starting on March 27, 2025 until exhausted, using 6.5 sick days, 3 personal days, and 45.5 sick bank days through the end of the 2024-2025 school year, paid with benefits. Ms. Parr plans to return to District on or about September 1, 2025.
- D. Amend the dates for William Kobb's leave as follows: FMLA starting on March 13, 2025, using 24 sick days through April 22, 2025, paid with benefits. Mr. Kobb returned to District on April 23, 2025.
- E. Amend the dates for Alyssa Buske's leave as follows: FMLA starting on April 28, 2025, using 38 sick days through the end of the 2024-2025 school year, paid with benefits. Beginning on September 1, 2025, continuing FMLA, unpaid with benefits, until FMLA is exhausted. NJFLA, unpaid with benefits, beginning September 1, 2025 through November 21, 2025. Ms. Buske plans to return to District on or about November 24, 2025.
- F. Approve the request of Nicole Duno, Teacher at Heights Elementary School, for an extension of Board Leave (unpaid, no benefits) through the end of the 2024-2025 school year. Ms. Duno plans to return to District on or about September 1, 2025.

**PERSONNEL(cont.)**

- G. Approve the request of Kaitlyn McPike, Teacher at Manito Elementary School, for FMLA starting on or about September 1, 2025, using 16 sick days through September 24, 2025, paid with benefits. Beginning on September 25, 2025, continuing FMLA, unpaid with benefits, until FMLA is exhausted. NJFLA, unpaid with benefits, beginning October 7, 2025 through January 5, 2026. Ms. McPike plans to return to District on or about January 6, 2026.
- H. Approve the appointment of Kimberly Salacki as Title I Grade 6 Math Teacher at Valley Middle School for April 2025 at an hourly rate of \$100, upon submission of an approved voucher. This salary will be funded with Title I funds.
- I. Approve Lucy Talamini, Teacher, as a member of the Affirmative Action Team for the 2024-2025 school year.
- J. Approve the following appointments of certified staff for the 2024-2025 school year. All employment obligations have been met.

Name	Position	Location	Replacing	Step	Degree	Salary	Effective
Olivia Salazar	Leave Replacement Teacher TCHR.MT.REG.01.02	Manito	Cynthia Parr	1	BA	\$64,229 *To be prorated	4/1/2025-6/30/2025
Sara Reiner-Cuomo	Leave Replacement Teacher TCHR.HT.REG.02.03	Heights	Alyssa Buske	1	MA	\$67,934 *To be prorated	4/28/2025-6/30/2025

- K. Approve the appointment of Bethann Reilly-Davis as mentor teacher for novice teacher Olivia Salazar, effective April 1, 2025 through the end of the 2024-2025 school year.
- L. Approve Sara Reiner-Cuomo to shadow Alyssa Buske for two days, on April 24, 2025 and April 25, 2025, at the daily substitute rate of pay, upon submission of an approved voucher.
- M. Approve the following reassignments:

Name	New Position/Location	Previous Position/Location	Replacing	Hourly Rate	Effective
Denise Murrell	Full-time ABA Therapist Paraprofessional/Heights  AIDE.HT.MD.MG.02	Part-time Paraprofessional and Playground-Cafeteria Aide/Manito AIDE.MT.RES.MG.02 AIDE.MT.CAFT.MG.02	Erin Violetti	\$23.00	3/24/2025
Jennifer Doyle	Teacher/Valley TCHR.VM.REG.MG.36	Teacher/Manito TCHR.MT.REG.KD.01	Amanda Steng	N/A	9/1/2025

**PERSONNEL(cont.)**

- N. Approve the following appointments of non-certified staff for the 2024-2025 school year. All employment obligations have been met.

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Replacing</b>	<b>Hourly Rate</b>	<b>Effective</b>
Adrienne Mazzola	Part-time Paraprofessional AIDE.MT.RES.MG.02	Manito	Denise Murrell	\$19.10	3/24/2025
Lorraine Ocasio	Full-time ABA Therapist Paraprofessional AIDE.HT.MD.MG.01	Heights	Lauren Harkins	\$23.00	4/28/2025

- O. Approve the appointment of the following Valley Middle School teachers as chaperones for students participating in the overnight Grade 8 trip to Gettysburg and Hershey Park, on Thursday, June 12 – Friday, June 13, 2025. Salary payment will be consistent with the stipend for overnight trip supervision contained within the Employment Agreement between the Board of Education and the Oakland Education Association and upon submission of an approved voucher:

<b><i>Administrator:</i></b> Jackie Christiano	Lenny Parra	<b><i>Alternate staff:</i></b>
<b><i>Nurse:</i></b> Margo Quiriconi	Matt Fitcher	Chris Lawrence
<b><i>Trip Coordinator:</i></b> Mark Sinclair	Lauren Binder	John Messina
<b><i>Aide:</i></b> Stan Saja	Kim Festa	Natalie DeLuca
Jason Clark	Phylissa Gallotta	Joel Noonan
Steven Cohen	Alea Mayer-Costa	
Saul Gondelman	Lauren Russo	
Jake Gursaly	Gael Strohmeier	
Kevin Jacobsen	Grace Valenti	
Matt Myones	Jennifer Wallace	

- P. Approve the revised 2024-2025 hourly/daily salaries as per the attached.
- Q. Approve the appointment of the following as daily substitute personnel for the 2024-2025 school year, upon satisfactory completion of all employment obligations:

<b>Name</b>	<b>Substitute Assignment</b>
Brian Greer	Teacher/Paraprofessional
SungHoon Lee	Driver
Denise Murrell	Bus Aide
Isabella Taglieri	ABA Therapist Paraprofessional

- R. Acknowledge the following employees' days without pay for the 2024-2025 school year as listed below:

Name	School	Dates
Jaclyn Cicchino	Heights	3/19/2025, 3/20/2025, 4/23/2025
Maria Glasson	Heights	3/20/2025, 3/21/2025, 3/26/2025, 4/7/2025-4/11/2025, 4/25/2025
Todd Certosimo	Valley	3/24/2025, 4/3/2025 (0.5), 4/4/2025, 4/7/2025, 4/8/2025, 4/10/2025 (0.5), 4/14/2025-4/17/2025, 4/21/2025-4/25/2025
Romanee Reid	Manito	3/24/2025
Lucia Mucci	Heights	3/28/2025, 3/31/2025, 5/1/2025, 5/2/2025, 5/5/2025
Stephanie Chirichella	T.O.P.S. ECL	4/25/2025
Nicole Folkerts	T.O.P.S. ECL	5/16/2025, 6/13/2025 (0.5)

- S. Approve the following bus aides and substitute bus aides to complete mandatory NJDOE training at the rate of \$60 per person upon submission of an approved voucher:

Stephanie Chirichella	Susan Dishuk	Nicole Folkerts
Christina Barbour	Ashley Eskholme	Anne Marie Gillmore
Meg Hartwell	Kiley Kesenheimer	Valerie Mulieri
Dawn O'Dell	Stan Saja	Gemma Murrell

Upon call of the roll, the motion carried with a unanimous vote recorded.

#### **IV. REGULAR EDUCATION**

A motion was made by Ms. Shelkin and seconded by Ms. Kilday to approve Regular Education items A through B as follows:

- A. Review the following number of HIB investigations for the period of March 19, 2025 April 29, 2025 as follows:

Number of HIB Investigations	4
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- B. Approve the revised 2024-2025 Calendar as per the attached.

Upon call of the roll, the motion carried with a unanimous vote recorded.

#### **V. SPECIAL EDUCATION**

A motion was made by Ms. Kilday and seconded by Ms. Shelkin to approve Special Education items A through G as follows:

- A. Rescind the Letter of Agreement for Shared Services with Northern Region Educational Services Commission for Physical Therapy services at the rate of \$100 per hour, and for physical therapy evaluations at the rate of \$400 per evaluation from January 1, 2025 through June 30, 2025.

- B. Approve the Innovations in Modern Education Proposal for Tiered Home Instruction Programs at the rate of \$70 per hour for home instruction and \$110 per hour for speech language or counseling services.
- C. Approve Collaborative Psychiatric Care, Dr. Ashley K. Crumby MD, to complete Psychiatric Evaluations at a cost not to exceed \$1,500 per evaluation.
- D. Approve the Northwest Bergen Council for Special Education Region 1 Professional Development Workshop “Dive Into A Comprehensive Training on the WJV” (Woodcock-Johnson V) to take place at the T.O.P.S. Early Childhood Learning building on June 11, 2025.
- E. Approve the Contract with Preferred Home Health Care & Nursing Services, Inc. d/b/a Care Options for Kids (COFK) to provide 1-1 nursing services for one student, whose name is on file in the Superintendent’s office, for the 2025-2026 school year at the following rates:
- RN at \$74 per hour
  - LPN at \$67 per hour
- F. Approve the West Bergen Mental Healthcare Contract for Mental Health Assessment and Clearances with the Oakland Public School District to provide individual bilingual therapy sessions to one student, whose name is on file in the Superintendent's office, one time per week at the rate of \$130 per session for the remainder of the 2024-2025 school year.
- G. Approve the Settlement Agreement and Release between the District and the parents of one student, whose name is on file in the Superintendent’s office, amount not to exceed \$10,000.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**VI. FINANCE**

A motion was made by Mr. Mazzilli and seconded by Ms. Kilday to approve Finance items A through X as follows:

- A. Approve the March 2025 certified gross (net & agency) payroll in the amount of \$2,056,042.11.
- B. Approve the payment of the attached list of bills in the amount of \$5,719,997.68 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- C. Approve the Board Secretary’s certification to the Oakland Board of Education that, as of March 31, 2025 no line-item account has encumbrances and expenditures, which, in total, exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education’s certification that, after a review of the Board Secretary’s and Board Treasurer’s monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.

- D. Approve the school year 2024-2025 Budget appropriation transfers for the month ending March 31, 2025.
- E. Approve the Board Secretary's Financial Report for the month ending March 31, 2025.
- F. Approve the Treasurer of School Monies Report for the month ending March 31, 2025.
- G. Approve staff participation in professional conferences/workshops outside the District, as per the attached.
- H. Approve the wire transfer to the NJ Department of Labor for NJ Unemployment Compensation in the amount of \$27,852.39 for the First Quarter of 2025.
- I. Resolved that the Oakland Board of Education adopt the following School District Budget for the 2025 2026 school year and hereby authorizes the School Business Administrator to submit the proposed budget and required supporting documentation to the Bergen County Superintendent of Schools for approval:

	<u>Budget</u>	<u>Local Tax</u>
Total General Fund	\$38,382,454	\$34,991,036
Total Special Revenue Fund	\$471,356	\$ -0-
Total Debt Service Fund	\$-0-	\$ -0-
Totals	<u>\$38,853,810</u>	<u>\$34,991,036</u>

**BE IT FURTHER RESOLVED** that the Oakland Board of Education includes in the proposed budget the adjustment for increase in health care costs in the amount of \$505,000. The additional funds will be used to pay for increases in health benefit premiums.

- J. **RESOLVED** that there should be raised for General Fund School District Tax Levy \$34,991,036, for the ensuing 2025-2026 school year.

**BE IT FURTHER RESOLVED** that \$34,325 will be withdrawn from the District's Emergency Reserve Account for security related costs, including but not limited to additional security cameras, door access/locks and radios.

**BE IT FURTHER RESOLVED** that a withdrawal will be made from the Maintenance Reserve Account in the amount of \$142,965 for required maintenance repairs including but not limited to: bathroom partition replacement at Dogwood Hill, classroom ceiling replacement at Heights, valve replacement at Manito, classroom floor replacement at Valley Middle School, and gym floor refinishing at all four district schools.



- K. Approve the estimated tuition costs for the 2025-2026 school year:

Kindergarten	\$20,693
Grades 1-5	\$22,492
Grades 6-8	\$23,300
LLD	\$40,644
Preschool Disabled	\$23,525

- L. Approve the purchase of a dishwasher for Valley Middle School from MAP Restaurant Supply in the amount of \$52,337.19 through Hunterdon County Cooperative #HCEC-Cat-22-08.
- M. Approve the installation of a dishwasher for Valley Middle School from MAP Restaurant Supply in the amount of \$6,100 through the competitive quotation process.
- N. Approve the purchase of 8 Newline Multi-Touch Display Boards from CDW-G in the amount of \$17,470.80 through Educational Services Commission of New Jersey contract #ESCNJ/AEPA-22G.
- O. Accept the Wellness Grant from SHIF Health Benefits provider in the amount of \$15,150 for the 2024-2025 school year.
- P. Accept, with appreciation, the donation of \$2,000 from Dogwood Hill Elementary School PTO for staff wellness.
- Q. Approve additional funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount of \$1,140.00 for the 2024-25 school year to be allocated as follows:

	<u>Current Allocation</u>	<u>Additional Funding</u>	<u>Year to Date</u>
Chapter 192 Compensatory Education	\$ 0.00	\$ 0.00	\$ 0.00
Chapter 192 E.S.L	\$ 0.00	\$ 0.00	\$ 0.00
<b>Chapter 192 Total</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
Chapter 193 Initial Exam and Classification	\$ 1,326.00	\$ 0.00	\$ 1,326.00
Chapter 193 Annual Exam and Classification	\$ 760.00	\$ 1,140.00	\$ 1,900.00
Chapter 193 Corrective Speech	\$ 6,417.00	\$ 0.00	\$ 6,417.00
Chapter 193 Supplementary Instruction	\$ 2,148.00	\$ 0.00	\$ 2,148.00
<b>Chapter 193 Total</b>	<b>\$10,651.00</b>	<b>\$ 1,140.00</b>	<b>\$11,791.00</b>

- R. **WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (hereinafter referred to as the “Act”), authorizes public entities to enter into a contract with each other to share services which the entities are empowered to provide or receive within their own jurisdictions, including services incidental to the primary purposes of any of the participating public entities; and

**WHEREAS**, pursuant to the Act, the Oakland Board of Education (hereinafter referred to as the “Board”) and the Borough of Oakland (hereinafter referred to as the “Borough”) wish to enter into an agreement with one another for services to be performed and provided by a new class of special police officers know as  
Special Law Enforcement Officer III (“SLEO III”) in the schools to serve as security officers.

**NOW THEREFORE, BE IT RESOLVED** that the Board hereby approves the attached Shared Services Agreement with the Borough for the 2025-2026 school year.

**BE IT FURTHER RESOLVED** that the Board President and the Board Secretary/Business Administrator are authorized to sign the Shared Services Agreement and such other documents as are necessary to effectuate the terms of this resolution.

- S. Approve the increase for the 2024-2025 school year for Fogarty & Hara Legal Services not to exceed \$80,000.

- T. **WHEREAS**, the Oakland Board of Education and Our Lady of Perpetual Help Church (“OLPH”) are parties to a lease through which the Board leases a portion of the OLPH school building; and

**WHEREAS**, the parties have negotiated a Second Addendum to the lease to address the improvements to the  
playground area.

**NOW, THEREFORE, BE IT RESOLVED** that the Oakland Board of Education hereby approves the attached Second Addendum to the Lease Agreement between the Board and OLPH.

**BE IT FURTHER RESOLVED** that the Board authorizes the Board President and the Board Secretary to execute the Second Addendum and take all other action necessary to effectuate the terms of this Resolution.

U. The Oakland Board of Education hereby resolves effective July 1, 2025 to make the following changes relative to its group dental benefits programs, as follows:

1. Terminate its group dental contract with Horizon Healthcare Services, Inc.
2. Award its group dental benefits program to Delta Dental of New Jersey, Inc., per the Delta Dental proposal dated March 4, 2025, which is incorporated herein as part of this resolution.
3. Designate Brown & Brown Metro, LLC. as broker of record for these programs, with the following authority:
  1. To ensure with Delta Dental that benefits delivered are “equal to or better than” the Board’s current dental insurance plans.
  2. To periodically market the Board’s group benefit plans.
  3. To assist employees and dependents in the resolution of elevated service issues that cannot be resolved by employees first contacting Aetna directly.
  4. To ensure all reporting provided to the Board or its administrators is compliant with HIPAA relative to protected health information (PHI).
  5. To advise the Board of Education relative to compliance with Federal and State regulations regarding self-insured group benefit plans.
  6. To accept commission payments from Delta Dental, per the enclosed proposal.

All appropriate Board of Education staff members are authorized to take such action and affect such documentation as necessary to implement these changes.

V. **WHEREAS**, the Oakland Board of Education advertised for bids for the Roof Drainage System Upgrade at Dogwood Hill Elementary School Project (“Project”);

**WHEREAS**, on April 23, 2025, the Board received two bids for the Project; and

**WHEREAS**, the lowest bidder, Wallkill Group, Inc., (“Wallkill”) submitted a base bid in the amount of \$253,000 and is responsive in all material respects; and

**WHEREAS**, it is the Board’s desire to award the contract for the Project to Wallkill for the Project.

**NOW, THEREFORE, BE IT RESOLVED** that the Board awards the contract for the Project to Wallkill in a total contract sum of \$253,000.

**BE IT FURTHER RESOLVED** that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, and an executed AIA Agreement, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and the terms contained in the bid documents and specifications for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

W. **WHEREAS**, the Oakland Board of Education advertised for bids for the Restroom Renovations at Dogwood Hill Elementary School Project (“Project”);

**WHEREAS**, on April 3, 2025, the Board received bids for the Project; and

**WHEREAS**, Reliance Home Remodeling LLC (“Reliance”) submitted a base bid in the amount of \$384,600 together with Alternate No. 1 in the amount of \$3,500 for a total bid in the amount of \$388,100; and

**WHEREAS**, the bid submitted by Reliance failed to provide all of the required documentation from its subcontractors which are non-waivable material defects; and

**WHEREAS**, the second lowest bidder is R.J. Michaels & Co., Inc. (“R.J. Michaels”), submitted a Base Bid in the amount of \$455,185 together with Alternate No. 1 in the amount of \$3,524 for a total base bid in the amount of \$458,709 and its bid is responsive in all material respects; and

**WHEREAS**, it is the Board’s desire to award the contract for the Project to R.J. Michaels for the Project.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby rejects the bid submitted by Reliance for not providing all required documents from its subcontractors which are non-waivable material defects.

**BE IT FURTHER RESOLVED** that the Board awards the contract for the Project to R.J. Michaels in a total contract sum of \$458,709.

**BE IT FURTHER RESOLVED** that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, and an executed AIA Agreement, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and the terms contained in the bid documents and specifications for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

- X. WHEREAS, the Oakland Board of Education (the “Board”) has established a capital reserve account pursuant to N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G31 in accordance with Generally Accepted Accounting Principles, which is subject to an annual audit; and

WHEREAS, the Board may use the capital reserve account to implement a capital project in the Oakland School District’s (“District”) Long Range Facility Plan (“LRFP”) as required pursuant to N.J.S.A. 18A:7G-4(a) and N.J.A.C. 6A:26-2; and

WHEREAS, pursuant to N.J.A.C. 6A:23A-14.1(h)(2), the Board may, by resolution, transfer funds from the capital reserve account to the line items in the capital outlay major account/fund to fund the total costs, less any excess costs, of a school facilities project; and

WHEREAS, the District has received bids for the Roof Drainage System Upgrade at Dogwood Hill Elementary School and Restroom Renovations at Dogwood Hill Elementary School; and

WHEREAS, the project costs were in excess of the original budget due to necessary design modifications

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education hereby authorizes the use of capital reserve to fund the additional cost of the Projects.
2. The Board hereby approves the transfer of \$70,000 for the Dogwood Drainage System Upgrade at Dogwood Hill Elementary and \$100,000 for the Restroom Renovations at Dogwood Hill Elementary from the capital reserve account to the capital outlay/major account/fund to fund the additional cost of the Projects.
3. The Board hereby authorizes the Business Administrator/Board Secretary to generate account transfers to effectuate the terms of this Resolution. This Resolution shall take effect immediately.

Mr. Mazzilli thanked the PTO for the wellness donation and presented the bids on the agenda.

Upon call of the roll, the motion carried with a unanimous vote recorded.

### **VIII. TRANSPORTATION**

A motion was made by Ms. Kilday and seconded by Mr. Mazzilli to approve Transportation items A through B, as follows:

- A. Approve the list of field trips for students in the Oakland School District for the 2024-2025 school year as per the attached.

B. Approve the following emergency bus drills.

<b><u>Date</u></b>	<b><u>School</u></b>	<b><u>Location</u></b>	<b><u>Participants of Drill</u></b>	<b><u>Person(s) who Supervised Drill</u></b>
3/27/2025	Valley Middle School	Valley Middle School - Parking Lot Adjacent to Cafeteria	Entire School	Jackie Christiano & Matt Myones
3/27/2025	Heights	Side of Building by the Flag Pole	Entire School	Melissa Rizzo & Robyn Greenwald
3/26/2025	Manito	Front of School	Entire School	Cristina Granelli
4/4/2025	TOPS	Main Door- Bus Drop Off	Entire School	Greg Zaleski
3/31/2025	Dogwood Hill	Front of Building	Entire School	John LaCugna & Kevin Smith

Upon call of the roll, the motion carried with a unanimous vote recorded.

## **IX. POLICY**

A motion was made by Ms. Cooper and seconded by Ms. Shelkin to approve Policy item A as follows:

A. Approve the *First* reading of new/revised Board policies/regulations as listed below:

5512 Harassment, Intimidation, or Bullying

Upon call of the roll, the motion carried with a unanimous vote recorded.

## **X. AUDIENCE PARTICIPATION**

One member of the public questioned if the district would be filling the Data Specialist position.  
Dr. Coffaro stated that the district will be filling it moving forward.

## **ADJOURNMENT**

A motion was made by Ms. Kilday and seconded by Mr. Mazzilli that the meeting be adjourned at 7:05 PM.

Upon call of the question, the motion carried unanimously.

Respectfully submitted,

Annette M. Wells  
School Business Administrator/ Board Secretary

All approved policies can be found on the  
Oakland Board of Education Website under  
Board of Education/Board Policies:

<https://www.oaklandschoolsnj.org/>