

# **REQUEST FOR PROPOSAL**

## **St. Bernard Parish School Board**

Sealed proposals will be received by the St. Bernard Parish School Board, 200 E. St. Bernard Hwy., Chalmette, Louisiana, 70043 until 10:00 A.M., on Wednesday, June 4, 2025, for providing **The Restoration Upgrade of Audiovisual Infrastructure of the Cultural Arts Center** for the St. Bernard Parish School Board.

At 10:00 A.M. Wednesday, June 4, 2025, proposals on hand will be formally opened and read aloud. Proposals received after the closing time will be returned un-opened.

Proposals are to be addressed to the St. Bernard Parish School Board at the above address. The envelope containing the proposal should be clearly marked, "**Upgrade of Audiovisual Infrastructure of CAC**". Additionally, in compliance with La. Act 590, electronic bid submittal procedures have been established for this Project, and are available online at <https://www.bidnetdirect.com/louisiana/stbernardparishpublicschools>.

Each proposal shall be hand delivered by the bidder or his agent in which instance the deliverer shall be handed a written receipt, sent by registered or certified mail with a return receipt requested or submitted electronically via procedures established online. Proposals submitted via fax or email will not be accepted.

St. Bernard Parish School Board reserves the right to accept or reject any/or all proposals. No proposal may be withdrawn for at least forty five (45) days after the closing time from the receipt of proposals. Only firm proposals will be accepted. No alternate proposals will be considered or tabulated.

A **MANDATORY** pre-bidders conference will be held on , May 27, 2025 at 10:00 A.M. at the St. Bernard Parish School Board Office, 200 East St. Bernard Hwy., Chalmette, Louisiana, 70043 at which time vendors may submit questions or request clarification of any requirements of the RFP.

RFP Information may be obtained upon request from the St. Bernard Parish School Board Office in writing, at 200 East St. Bernard Hwy., Chalmette, Louisiana, 70043, by calling Laura Carlin Dorsey at (504) 301-2000, from the District's website at [www.sbpsb.org](http://www.sbpsb.org) under Bid Advertisements / RFPs or online at <https://www.bidnetdirect.com/louisiana/stbernardparishpublicschools>.

Questions concerning this proposal package should be addressed to Laura Carlin Dorsey at the address noted above or emailed to [lcarkin@sbpsb.org](mailto:lcarkin@sbpsb.org) by 4:00PM, Friday, May 30, 2025 and should be clearly marked "**RFP QUESTION**".

Doris Voitier  
Superintendent

**ADVERTISEMENT DATES:**  
May 2, 9, and 16, 2025