

FEASTER CHARTER SCHOOL

FEASTER CHARTER BOARD
Wednesday – September 2, 2015
4:30 p.m.
Room 401

AGENDA

*Public Oral Communication on Items Not Listed on Agenda
(3 minutes maximum per speaker, 15 minutes total)

I. Preliminary

A. Call to Order 4:33

B. Roll Call

	Present	Absent
Soveyda Armendariz	<u> x </u>	<u> </u>
Marta Lara	<u> x </u>	<u> </u>
Bertha Lopez	<u> x </u>	<u> </u>
Bryan Mays	<u> x </u>	<u> </u>
Joshua Thorburn	<u> x </u>	<u> </u>
Bernardo Vazquez	<u> x </u>	<u> </u>
Yolanda Villela	<u> </u>	<u> x </u>

C. Approval of Minutes

As a reminder, we are recording the minutes, so please be sure to speak loudly and clearly in order to capture it on the recording

Motion: Marta Lara

Second: Soveyda Armendariz

Vote: unanimous

II. Communications

A. *Oral Communications: Community

Robert Sandoval shares that he would like to ask questions about sixth grade camp:

- The cost issues are a concern
- What happens with the iPad insurance funds
- There was an issue where one parent was not put on the ballot
- If these could be brought up on the next agenda

Bernardo shares the following:

- One issue that was brought up in the decision of bringing teachers from Spain

- This was voted on by the board unanimously during the last school year after long discussions during board meetings
- Sixth Grade Camp
 - Was not placed on the agenda because there is an existing process that helps support students who are unable to pay for their camp
 - Mr. Velasco shares that the process is:
 - We have implemented incentives for camp
 - We have offered payment plans for parents, which began last year
 - PTO has donated \$250 per class where teachers can nominate one student in need
 - PTO has also given incentives for parents who volunteer
 - Chocolate sales are going on where the students sell a box and double their profit
- Board Voting Ballots
 - The letter inviting parents went out a week before it was due
 - We had 10-11 parents who were interested in running
 - The parents were then contacted and invited to send in a narrative about themselves
 - 4-5 parents sent these in either via email or on paper
 - Bernardo shares that if there are any questions, they should be brought up in a meeting with himself or with Mr. Velasco
- iPad Insurance
 - After 3 years of having the ipads, the insurance agreement has expired
 - This insurance was \$100/device
 - The technology committee came up with an in-house plan that would help parents
 - The money is collected, put into the PTO account
 - If an ipad is broken or lost, the money is taken out and then it is either fixed or replaced, depending on the incident
 - If the money is not used, it goes to purchasing new devices for new students, purchasing cases, etc.
 - If there are any further questions, set up a meeting with Mr. Velsaco in order to discuss this more in depth.
- A reminder to the board:
 - We do have a board website where we can access all minutes and agendas
 - Financial Reports should be added

Community Liaison

Nothing to report at this time

B. For Information: Executive Director

- Our partnership with Qualcomm is flourishing
- We have been given \$11,000 for our Engineering Lab
 - This will be used to enhance our existing supplies
- The monthly newsletter will be out within the next few days
- Coffee with the Principals will resume when we return from break

C. For Information: Principals

STEM

- STEM teachers goal for the year is to introduce the Engineering Design Process
 - NGSS (Next Generation Science Standards) are being placed as a classroom focus
 - We will be seeing many more design processes
- Our Flag Football team was announced yesterday
- Our softball teams and basketball teams are underway
- PTO and volunteers will be selling fundraising supplies at the games
- We have 3 robotics teams this year
 - They will be competing this fall
- Parent/Teacher Conferences begin September 10 – September 18

VAPA

- VAPA play is holding auditions for Alice in Wonderland
 - Workshops are being held in order to help get the students ready for their audition
 - All students who try out will get a role in the play
 - The play will turn into an elective for some students
 - Literature Comes to Life will be returning later on this year

Middle School

- Our students in the Service Learning elective are working to construct a pitch in order to be able to volunteer at a homeless shelter
- ASB is working on ordering board games and provide students with entertaining activities during recess
- We will be sponsoring a float based on their specialty for an upcoming Holiday Parade in Chula Vista

D. For Information: Finance Director

- Correction: books were closed August 15th
- Reggie shares the following:
 - We have kept a healthy budget
 - The district will be going through the numbers
 - We can expect some slight changes
 - The Federal Impact Aid, which we thought we would have due to our military students was not as much as we had predicted
 - We are down about \$76,000 because of this
 - We did receive another \$24,000 because of the LCFF
 - STRS payment was made in the amount of \$191,000 which the retirement fund
 - There is an offset on this
 - There was an interest payment of approximately \$1,700
 - Property taxes brought in about \$55,000
- Unaudited actuals are over \$2,000,000
- There was an excess of over \$700,000 from our revolving cash fund
- Money was shifted in order to reserve funds that had been allocated for other purposes
- \$100,000 was budgeted for kinder rooms, which only came out to about \$56,000, so there is a carryover of that amount
- We will wind up with \$1.7 million in our total ending balance, as our estimated actual
- We have approximately \$64,000 that we must spend before we loose it

- These funds are not categorical
- We should prioritize the most important ways to invest these funds, come together as a board, and analyze our reserve in order to allocate these funds
- Mr. Velasco shares that the funds are pieces that we need direction from the board
 - Discussing how we can invest in programs that are going to be most beneficial for our kids
- We do have a \$2 million loan from the middle school. We can pay this sooner and consider saving 200,000 – 300,000 annually
 - Bernardo suggests that we take a look at this as a board, Reggie could create a schedule showing us the savings that we have
 - All districts and charter schools are planned to fully funded by 2021

E. For Information:

III. Consent Calendar Items For Approval

- A.** Contract with the Parent Institute for Quality Education (PIQUE). Services to include 9 sessions in English and Spanish for up to 50 parents.
- beyond 50 parents, there would be an additional cost of \$100
 - see Services Acceptance Memorandum of Understanding, Item D
 - sessions last for 90 minutes
 - parents must go to all 9 sessions
 - classes to be held at Feaster Charter

Fiscal Impact: Not to exceed \$5,000

Staff Recommendation: To approve the contract with PIQUE to work with our parents, starting last week in January.

Motion: Joshua Thorburn **Second:** Soveyda Armendariz

Vote: unanimous

- B.** Purchase and Installation of a Locker Room Facility for Middle School Students

Fiscal Impact: Not to exceed \$58,000

Staff recommendation: To approve the purchase and installation of the locker rooms for our Middle School Students.

Motion: Marta Lara

Second: Joshua Thorburn

Staff Recommendation:

IV. Items Scheduled for Action

- A.** To Select a Charter Board Chair and Vice Chair

Fiscal Impact: None

Staff Recommendation: To discuss and select a Chair and Vice Chair

- Chair will be Bernardo Vazquez
- Vice Chair will be Bertha Lopez

Motion: Bryan Mays

Second: Joshua Thorburn

Vote: unanimous

V. Items Scheduled for Information

A.

VI. Board Items

A. Start Time of Board Meetings

- Parent involvement would increase if we could do a later start time
- Previously, it was 5:00 or 5:30
- Marta suggests that the half of the year where it is light later, we could hold later meetings, then, after daylight savings time, our meetings could start earlier
- Mr. Velasco shares that the later events have had less attendance than earlier events
- Bernardo suggests that the board reflects upon this in order to come to the next meeting prepared to come to a vote

B. Board Meetings for the 2015-2016 School Year

- October 14th at 4:00
- November 18th
- January 20th
- February 24th
- March – based on need only, not scheduled
- April 13th
- May 18th
- June 1st – penciled in based, will be done based on need only

Motion: Soveyda Armendariz

Second: Bryan Mays

Vote: unanimous

C. Board Training – Available dates Oct 13 or 15 @ 5:00-7:00 p.m.

A local group work with board members for two hours, which can be done at Feaster during the week. We can serve a light dinner and have our training. This will need to be publicized.

The board has decided to do Tuesday, October 13th from 5:00 – 7:00.

Motion: Joshua Thorburn

Second: Soveyda Armendariz

Vote: unanimous

D. Bylaws – Review and Update by Subcommittee

Last week, there was a discrepancy between our bylaws and our charter. Bernardo suggests that we create a subcommittee that can cross reference the two documents. Ms. Lopez and Mr. Mays volunteer to cross check these two documents with Bernardo. They will report back with their findings at the next Charter Board Meeting.

- E. Mr. Velasco shares that now that we are recording our meetings, we need to decide what to do with the recordings.
Mr. Thorburn suggests archiving the meetings and keeping them on record
Ms. Lopez shares that according to the Brown Act, the recorded minutes must be stored for 30 days.

VII. Closed Session

A. Personnel

VIII. Adjournment 6:13 p.m.

Motion: Bryan Mays

Second: Joshua Thorburn

Vote: unanimous

*Public Oral Communications-Members of the public wishing to provide the board public testimony on items not listed on today's agenda must either call the Feaster Office, Board Secretary at 619-422-8397 by 4:00 PM, the day of the board meeting or submit a "Public Testimony Request Form" to the Board Secretary prior to the beginning of "Public Testimony." Hearings are limited to a maximum of fifteen minutes per subject with a maximum of three minutes per speaker. No deferral time is allowed.