

FEASTER CHARTER SCHOOL

FEASTER CHARTER BOARD
Wednesday – October 14, 2015
4:00 p.m.
Room 401

Minutes

*Public Oral Communication on Items Not Listed on Agenda
(3 minutes maximum per speaker, 15 minutes total)

I. Preliminary

A. Call to Order 4:04pm

B. Roll Call

	Present	Absent
Soveyda Armendariz	<u> x </u>	<u> </u>
Marta Lara	<u> x </u>	<u> </u>
Bertha Lopez	<u> x </u>	<u> </u>
Bryan Mays	<u> x </u>	<u> </u>
Joshua Thorburn	<u> x </u>	<u> </u>
Bernardo Vazquez	<u> x </u>	<u> </u>
Yolanda Villela	<u> </u>	<u> x </u>

C. Approval of Minutes

Motion: Bertha Lopez
Vote: Unanimous

Second: Marta Lara

II. Communications

A. *Oral Communications: Community Community Liaison

- Ms. Acuna shares that she is working with the PTO to organize the Fall Festival
 - She will be compiling an agenda for the Fall Festival
 - Candy will be handed out from 2:45 – 3:00
 - The carnival will be from 3:45
 - The Hip Hop dance team, Ballet Folklorico, and cheerleaders will be putting on events
 - Coffee with the principal will be held 10/15/15 at 7:30am

B. For Information: Executive Director

- All blacktops have been resurfaced
 - This occurred over our fall break
 - The back parking lot still needs to be surfaced for staff parking
 - The remodel “modernization” is taking a break this summer; so Feaster will be remodeled in two years according to the most current schedule
 - Josh Thornburn brings up the idea of solar energy
 - This has been analyzed and has not been proven to be cost effective

C. For Information: Principals

- Ms. Motsinger is away for a two-day training
- We had city officials visiting Feaster 10/14/15 in order to walk through and see how we are using labs on our campus
- Ms. Dominguez shares that our 7th graders are attending the Qualcomm Thinkabit lab
 - Feaster is one of the few schools who have the opportunity to bring 8th graders
- This weekend, Cassie Santos, our engineering teacher, attended Balboa Park’s STEM festival
 - Ms. Santos got donations of containers during this festival
- Our 6th – 8th grade GATE students will be doing an aquaponics project
 - This is a sustainable ecosystem
 - This will be placed in our garden area

D. For Information: Finance Director

- Mr. Reggie shares that we have previously discussed paying off our middle school loan early
 - Nearly \$1.6 million was borrowed
 - 17 year loan at an interest of \$760,000
 - Pay back of \$2.3 million
 - If paid off in 4 years, save approximately \$490,000 in interest
 - If paid off in 3 years, save approximately \$372,000 in interest
 - Loan was for \$6.8 million
 - Balance went to CVLCC for their high school
 - If the portion of our loan was paid, then CVLCC would be left with the rest to pay off
 - The district is currently looking into this option to confirm if this is an acceptable action or not
 - We do need to consider that we will have a tech renewal approaching in the next 4-5 years
 - This has cost \$400,000 – \$500,000 in previous year
 - The board has a mandated reserve of 8%
 - We have exceeded this because of the large balances we have had coming in
- We are done with the first quarter
 - Mr. Reggie passes out a list of expenditures from the first quarter

E. For Information:

III. Consent Calendar Items For Approval

A.

Fiscal Impact:

Staff Recommendation:

Motion:

Second:

Vote:

IV. Items Scheduled for Action

A. To change the start time of Board Meetings

Fiscal Impact: None

- At a previous board meeting, the start time was recommended to be changed
 -

Staff Recommendation: To leave the time at 4:30 p.m.

Motion: Bernard Vazquez

Second: Bertha Lopez

Vote: Unanimous

V. Items Scheduled for Information

A. 2014-2015 School Year Data Presentation – Official Results

- This year, the assessments are now completed on the computer
 - Students are required to write, think critically, and provide evidence for their responses
 - The assessment is very different, so we can no longer compare SBAC to the CST
- We have our baseline data, which we will use to compare our data in the 2016/2017 school year
- Mr. Velasco shares a presentation that shows Feaster's scores for both math and ELA (English Language Arts)
- Ms. Lopez asks about our process for celebrating the students who met or exceeded the standards

- Currently, teachers are analyzing this data with their grade levels as well as with the curriculum coaches
- Feaster will continue to work with teachers to make sure that students have specific goals that work to support the students

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VI. Board Items

A. Bylaws – Committee

- The bylaws should be out by the next board meeting for approval

B. 6th Grade Camp

- There has been a desire expressed for all students to have a paid scholarship for their 6th grade camp
 - The 6th grade teachers passed out a survey that got feedback about the following:
 - Wanted to attend camp, will fully pay for camp (64%)
 - Wanted to attend camp, students are fundraising (24%)
 - Cannot attend camp because unable to pay (2%)
 - Student does not want to attend camp (10%)
 - Josh Thorburn shares that if the fundraising can be taken off the student's requirements, it would be beneficial
 - Bryan Mays shares that the total amount would benefit the students overall
 - Bertha Lopez shares this is an educational trip and the school is unable to deprive a student to attend camp
 - Marta Lara shares that the main goal is to make sure that every child attends camp
 - As a school, we need to encourage the parents to fundraise
 - Those students who are unable to pay will be supported by the school
 - Bernard Vazquez suggests that Mr. Velasco work with 6th grade to brainstorm alternatives for 6th grade camp payments

VII. Closed Session

A. Personnel

- a. Item Scheduled for Action
 - i. Compensation for Leadership Team under new temporary structure.
 - Bryan Mays motions to table this item
 - Berta Lopez seconds this motion

VIII. Board Training

- Topics to be covered are:
 - Roles and responsibilities of board members and executive director

- Running public meetings
- Duty of care
- Duty of financial oversight
- Duty of loyalty
- Questions
- Roles and Responsibilities of Board Members and Executive Director/Running of Public Meetings/ Duty of Care
 - Feaster is a “dependent” charter
 - Board is responsible for providing fiscal accountability and monitoring budget
 - Board approves “the big stuff”
 - Major contracts
 - Major educational policies
 - Annual budget
 - Hires and evaluates Executive Director
 - Ensures long-term viability
 - Executive Director
 - Day to day operations
 - Selection of all other staff
 - If the board chair wants to take something to vote and another board member is not in agreement, majority rules
 - Holding meetings – Brown Act
 - What is a meeting?
 - “Any congregation of a majority of the members of a legislative body....to hear, discuss, or deliberate, or take action on any item.”
 - You may not, “outside a meeting...use a series of communications...directly or through intermediaries, to discuss, deliberate, or take action....”
 - Brown Act – types of meeting
 - “Regular” meetings require 72 hours posting of notice
 - “Special” meetings require 24 hours notice
 - If the post has been missed, you can still create a special meeting within 24 hours notice for the same place and time
 - Agenda must include
 - Brief general description of business to be transacted (20 words or less)
 - Must record how members vote
 - No more “I’s”
 - Closed Session Topics – it is **not** up to the board to decide who stays or who is excluded
 - Litigation – discussions with attorney
 - Attorney could email or call via phone
 - Personnel evaluation, termination
 - Identify position
 - Collective bargaining
 - Real estate negotiations
 - Board members are personally liable when:
 - Acting outside of scope of duties
 - Breaching fiduciary duties

- Conflicts of interest create personal benefit
 - Intentional or willful misconduct
- Duty of Financial Oversight
 - Board needs to make sure that the school is financially healthy
 - Audits
 - Required annually
 - Board must approved audit each year
- Duty of Loyalty
 - Avoid conflicts of interest
 - Disclose financial interest
 - “Interested” (paid) director can’t be board majority
 - Corporate opportunities must be kept for corporate benefit
 - Political Reform Act
 - Requires annual financial disclosures by designated officials (Form 700)
 - Document where relevant businesses are explained
 - Done within the district
 - Board meets monthly
 - Only new boards meet weekly or biweekly
 - Board approved only major policies
 - Harassment Policy
 - Admissions/Discipline Policy
 - Conflict of Interest Code
 - Board supervises only the top 1 or 2 employees
 - Top employees supervise other employees
 - Top employees should report regularly to board rehiring, firing, layoffs, evaluations, and personnel issues
- Standing Committee/ad hawk

IX. Adjournment 7:02

Motion: Bernard Vazquez
Vote:

Second: Josh Thorburn

***Public Oral Communications-Members of the public wishing to provide the board public testimony on items not listed on today’s agenda must either call the Feaster Office, Board Secretary at 619-422-8397 by 4:00 PM, the day of the board meeting or submit a “Public Testimony Request Form” to the Board Secretary prior to the beginning of “Public Testimony.” Hearings are limited to a maximum of fifteen minutes per subject with a maximum of three minutes per speaker. No deferral time is allowed.**