

FEASTER CHARTER SCHOOL

FEASTER CHARTER BOARD
Wednesday – February 24, 2016
4:30 p.m.
Room 401

MINUTES

*Public Oral Communication on Items Not Listed on Agenda
(3 minutes maximum per speaker, 15 minutes total)

I. Preliminary

A. Call to Order 4:33

B. Roll Call

	Present	Absent
Soveyda Armendariz	<u> x </u>	<u> </u>
Marta Lara	<u> x </u>	<u> </u>
Bertha Lopez	<u> x </u>	<u> </u>
Bryan Mays	<u> x </u>	<u> </u>
Joshua Thorburn	<u> x </u>	<u> </u>
Bernardo Vazquez	<u> x </u>	<u> </u>
Yolanda Villela	<u> x </u>	<u> </u>

C. Approval of Minutes

Motion: Bryan Mays

Second: Bertha Lopez

Yay: Marta Lara, Bertha Lopez, Joshua Thorburn, Bernardo Vazquez, Yolanda Villela

Ney: n/a

Result: unanimous

II. Communications

A. *Oral Communications: Community Community Liaison

- Ms. Molina shares that she has concerns over her daughter's teacher; she shares that instead of progressing her daughter is falling more behind. Ms. Molina would like for changes to be made in order to support her daughter.
- Mr. Sandoval shares that he has concerns over the events that take place in this school. Mr. Sandoval would like a clear view that describes where we have been, where we are going, and what we want to do. Mr. Sandoval also shares that he would like an update on the locker situation. Mr. Sandoval also shares that if parent concerns are addressed, what can we do to assist the parent to come in and discuss concerns with the teachers and the administration. In addition, we should have a parent representative for the middle school. We also should have some kind of

representation from the YMCA. A committee is working on bonuses, Mr. Sandoval shares that he would like to recommend Marta and Melissa be recognized as well when considering the bonuses. Something that is tabled should be followed through during the next meeting.

B. For Information: Executive Director

- Introduce Angelica Sleiman Dean of Students for the Middle School. Been part of CVESD for 7 years been at Feaster for 4 years. Previously from Montgomery, still studying her doctorate
- Met with the YMCA last week, not able to present today due to an event will be here next at meeting. Mr Velasco Spoke to the Y in regards to being part of the board in order to be part of the decision making with the plans for Feaster.
- Great News the state has a new program Golden Ribbon award, and Feaster has met the qualifications for a visit on March 11.

D. Principals:

- VAPA DI recruitment has begun. Jazz program to begin in April. Beauty & the Beast March 15th – 18
- A VAPA teacher has nominated students to go to a leadership academy. They have started a gofundme. Stephanie Dominguez will give this information to the entire board.
- UCSD and Mater Dei working in Garden on Saturday.
- March 5th Petco Park Science and engineering booth, FREE hand on activities.
- Production crew applications are out for students.
- Parent conference starting March 10th, Minimum Days.
- March 2nd Literacy night, Dr Seuss B'day read Across America week.

E. For Information: Finance Director

- CARS reporting system done twice a year, looking at 2013 spending and data collection of 14/15 school year. 15/16 data collections and spending for the last 6 months.
- PE building is moving forward, price was raised due to MUST have a restroom installed due to having students use for locker room, and trenching.
- Yolanda Villela curious due to YMCA building and putting so much funds into new locker room building.

F. For Information: Dual Immersion Program

- DI teachers presented an iMovie explaining their program
 - Claudia Palacio 3rd
 - Esther Granados Kinder
 - Maria Lopez Spanish 7th/8th
 - Paula Blanco TK
 - Allison Schmitt 3rd
- DI students score higher on test scores.
- Ms Lake asked as a DI parent to have the report card explained, report card is difficult to understand.
- Yolanda Villela spoke as a DI parent and is content with program.

- Ms. Palacio explained DI is not for every student. If student is strong in one language great candidate, must have very strong parent support.
- Middle school Spanish in two groups, advance and basic.

III. Items Scheduled for Action

A. Donation to the YMCA

Fiscal Impact: \$1,200

The YMCA is paying \$1,400 for Feaster to participate in the after school programs; leaving \$1,200 for Feaster to pay

Staff Recommendation: To approve the donation of \$1,200 to the YMCA

Motion: Marta Lara

Second: Yolanda Villela

Yay: Soveyda Arnedariz, Bertha Lopez, Bryan Mays, Joshua Thorburn, Bernardo Vazquez

Ney:

Result:

B. Noon Duty Rate Increase to \$10.50

Fiscal Impact: \$2,341

Staff Recommendation: To approve rate increase to match rate increase at the district level

Motion: Bertha Lopez

Second: Yolanda Villela

Yay: Soveyda Arnedariz, Bryan Mays, Joshua Thorburn, Bernardo Vazquez, Marta Lara

Ney: N/A

Result: passes

C. Purchase two copy machines for staff use

Fiscal Impact: \$14,014

Staff Recommendation: To purchase copy machines

Motion: Joshua Thorburn

Second: Marta Lara

Yay: Soveyda Arnedariz, Bertha Lopez, Bryan Mays, Bernardo Vazquez, Yolanda Villela

Ney: N/A

Result: unanimous

D. AVID Program for the 2016-2017 School Year

Fiscal Impact: \$22,715

- Marta asks about whether or not the staff will be paid for the training
- This will become part of the curriculum
- AVID is a research based strategy program. Teachers implement the strategies into their classroom. This would be taught as an elective.

Staff Recommendation: To approve the AVID program for Feaster

Motion: Bryan Mays

Second: Bertha Lopez

Yay: Soveyda Armedariz, Joshua Thorburn, Bernardo Vazquez, Marta Lara, Yolanda Villela

Ney: n/a

Result: unanimous

E. Retaining of Procopio, Cory, Hargreaves & Savitch LLP Law Firm

Fiscal Impact: \$1,000

Staff Recommendation: To retain Procopio, Cory, Hargreaves & Savitch LLP Law Firm to consult on legal matters

Motion: Bryan Mays

Second: Joshua Thorburn

Yay: Soveyda Armendariz, Bertha Lopez, Bernardo Vasquez, Marta Lara, Yolanda Villela

Ney: N/A

Result: unanimous

IV. Items Scheduled for Information

A. Middle School Loan – Payoff Information

- This is waiting for Reggie

B. Class Dojo – Requirements for use and Costs

- Class Dojo is a behavior management tool
- It also has a messaging system so that parents can communicate with their children
- Videos are now also included that connect with our growth mindset core value

V. Board Items

1. Review of spending authority of Executive Director

- Mr. Velasco shares that it is rare that an item exceeding \$5,000 is not approved by the board first

- The only item that may not be approved would be directly related to student safety (ie The fencing that was placed to limit the view into our playground)
 - On a daily basis, funds are spent
 - Yolanda asks whether a special meeting would be called if we needed
 - Mr. Velasco responds that unless this would directly impact the student safety, it would be something that waits
 - We have systems in place so that few single items pop up and need to be funded immediately
 - Brian Mays asks if there is a cap on how much can be spent per year
 - Bernardo shares that documentation should be made so that we have something to fall back on in case anything is questioned
 - Mr. Velasco also shares that the school does have a credit card under his name. Therefore, certain items will show that Francisco Velasco has gone to _____.
2. Posting of Board meeting information on web page and in an open area in office.
Request for detailed financial reports to be included in monthly Board packets.
- Mr. Velasco shares that he would like to ask each board member for permission to share their email address online.
 - Bernard requests that each board member share their email address so that it can be posted
 - Bernard also suggests that each board member share a little paragraph about themselves and a picture, possibly
 - Bernard shared that we should also include a concise summary of the finance details
3. Remodel of Executive Director's office
- Bernard shares that there were some questions regarding what was done in the office and what the process was
 - Mr. Velasco shares that his office was decorated by another person. He uses this office because it is the office for whoever is in charge. The district was contacted for quotes, which were excessive. Mr. Velasco shares that he wanted something comfortable and presentable. His first step was to get rid of furniture. Everything from the office was recycled to other areas around the school. Mr. Velasco also shared that he looked for flooring experts. He purchased, and was reimbursed \$1,200 for flooring. Another desk was purchased for \$2,000. Mr. Velasco himself purchased the table, the decorations, small chairs and a few other items.
4. Executive Director annual evaluation
- Bernard shares that our charter does specify that the superintendent is in charge of evaluating Mr. Velasco.
 - Quarter and final evaluations are not a task given to the board
 - Bryan shares that he recalls asking about whether or not the position change to Executive Director would require the board to now evaluate any executive director
 - Overall, Bryan shares that the board should be allowed to evaluate the executive director
 - Bryan shares that Mr. Tessier shared that the charter would not need to be amended

- Bernard shares that we can check into this item
 - Bernard also shares that it is not a good idea because of the nature of our board type
 - As volunteers and school teachers, we may not be in an optimal position to evaluate our executive director
- Yolanda shares that a survey could be shared with the stakeholders
 - Bernardo shares that he agrees with this idea
- Marta shares that in her years with the board, the board has not had the power to evaluate the board
 - Marta also shares that the superintendent does evaluate the executive director
- Bernardo shares that should come to an agreement to give Mr. Velasco a survey
 - The board has come to the agreement that the admin team will come up with a survey
- 5. Executive Director and Principals timesheets during period where short staffed
 - Bernardo shares that if anyone has interest in more details, they can see Mr. Velasco since this item was already approved.
- 6. Executive Director and Principals salary information
- 7. Proposed bonuses for Feaster staff
 - The ad hoc committee met to discuss these ideas
 - Bryan shares that Josh, Bertha, and himself met to discuss bonuses for the staff
 - No agreement on amounts was discussed, some ideas have been brought up, but nothing has been decided
 - A 3-tiered system
 - District employees will be included
 - A decision was made to exclude administration from the bonuses
 - Marta shares that we had discussed a flat rate
 - Mr. Velasco shares what the staff committee proposed:
 - No amount was decided; nothing is ready to be voted on until the next board meeting
 - We decided on a two-tiered payment system based on the 2014/2015 school year
 - Reasons for bonus:
 - After school activities
 - Growth
 - Data
 - Staff to be included:
 - All charter staff
 - For the 2015/2016 school year
 - Improve our attendance
 - Increasing survey participants
 - All staff
 - All 5th & 6th grade students
 - 20% of all parents
 - Data
 - Improve by 5% in ELA

- Improve 7% in math
- Next Steps – a recommendation of amounts and stipulations will be decided upon and brought to the board in April.
- Mr. Velasco shares that, in terms of who gets a bonus and who does not get a bonus:
 - Often times, everyone says that “Everyone is doing a great job.”
 - How is this measured?
 - If everyone gets a bonus, there are some individuals that may not be invited back next year. Will these staff members receive a bonus?
- Marta shares that the bonus that was earned from last year will be given. In order to keep successful teachers, Feaster can use the bonus to encourage them to stay.
- Mr. Velasco shares that he is fine with him being excluded from getting a bonus; however, he questions the idea behind excluding admin (principals & Reggie).
- In the past, Marta shares that everyone was rewarded, but individual teachers are given more.
- Mr. Velasco wants to go on record saying that: “If you exclude the principals and Reggie from the bonus, he does not agree with that decision.”
- Bernardo shares that this conversation will be left to our ad hoc committee to decide.

VI. Adjournment 6:50

Motion: Bryan Mays

Second: Josh Thorburn

Yay: Soveyda Armedariz, Bertha Lopez, Bernardo Vazquez, Marta Lara, Yolanda Villela

Ney: n/a

Result: unanimous

*Public Oral Communications-Members of the public wishing to provide the board public testimony on items not listed on today’s agenda must either call the Feaster Office, Board Secretary at 619-422-8397 by 4:00 PM, the day of the board meeting or submit a “Public Testimony Request Form” to the Board Secretary prior to the beginning of “Public Testimony.” Hearings are limited to a maximum of fifteen minutes per subject with a maximum of three minutes per speaker. No deferral time is allowed.