

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

AGENDA

ORGANIZATIONAL MEETING – DECEMBER 19, 2018 – 6 P.M.

BOARD OF EDUCATION

LESLIE RAY BUNKER • ARMANDO FARÍAS
LAURIE K. HUMPHREY • EDUARDO REYES, Ed.D.
FRANCISCO TAMAYO

FRANCISCO ESCOBEDO, Ed.D.
SECRETARY/SUPERINTENDENT



THIS MEETING IS BEING RECORDED

In accordance with the Brown Act, all public Board meeting recordings are available for review for 30 days following the meeting, after which they are recycled. Audio recordings are available on the District website at www.cvesd.org. Please contact the Superintendent's Office, (619) 425-9600, Extension 1311, if you wish to schedule an appointment to review a recording.

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IF YOU WISH TO ADDRESS THE BOARD OF EDUCATION

Persons wishing to address the Board of Education on any agenda item should complete a "Request to Be Heard" card and submit it to the Recording Secretary before the start of the meeting. Under Oral Communications, individuals may also speak to any item not appearing on the agenda. This may include feedback or criticism of programs, policies, or District personnel. Board Policy 1312.1 stipulates the formal District process to file official complaints against District personnel. No action or discussion shall be undertaken on any item not appearing on the posted agenda, except the Board of Education or its District staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code Section 54954.3. Speakers are requested to limit remarks to five minutes.

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COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

The Chula Vista Elementary School District, in compliance with the Americans with Disabilities Act and Government Code Section 54953.2, provides special accommodations to individuals who may need assistance with access, attendance, and/or participation in Board meetings, including alternative formats for agendas, documents constituting agenda packets, and materials distributed during public meetings. Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at (619) 425-9600, Extension 1300, for specific information on resources or programs that may be available for such accommodations. Please call at least 48 hours in advance of meetings and five days in advance of scheduled services and activities. Translation and services for the Hearing Impaired are also available.

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AGENDA AND DISTRIBUTION OF WRITINGS TO MEMBERS OF THE PUBLIC

In compliance with Government Code Section 54957.5, nonexempt writings that are distributed to a majority or all of the Board of Education in advance of a meeting may be reviewed at our website by clicking on the following link: <http://www.cvesd.org/DISTRICT/Pages/Meetings.aspx> or at the scheduled meeting.

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EQUAL OPPORTUNITY EMPLOYER

The Chula Vista Elementary School District is committed to providing equal educational, contracting, and employment opportunity to all in strict compliance with all applicable state and federal laws and regulations. The District office that monitors compliance is the Human Resources Services and Support Office, 84 East "J" Street, Chula Vista, CA 91910, phone (619) 425-9600, Extension 1340. Individuals who believe they have been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District's Human Resources Office.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

84 EAST "J" STREET • CHULA VISTA, CALIFORNIA 91910 • (619) 425-9600
EACH CHILD IS AN INDIVIDUAL OF GREAT WORTH

AGENDA BOARD OF EDUCATION

Organizational Meeting
December 19, 2018
6 P.M.
Dr. Lowell J. Billings Board Room
Education Service and Support Center

ORDER OF BUSINESS

1. OPENING PROCEDURES

*Opening
Procedures*

- A. Call to Order
- B. Administer Oath of Office to Newly-Elected Board Members
- C. Roll Call
Members Present:
Members Absent:
Others Present:
- D. Pledge of Allegiance

2. APPROVE AGENDA (Action)

Approve Agenda

*Motion:*_____, *Second:*_____, *Vote:*_____

- A. Conduct Annual Organizational Business of the Chula Vista Elementary School District Board of Education to:
 - (1) Elect Officers;
 - (2) Appoint Superintendent as Secretary; and
 - (3) Adopt Dates, Time, and Place for Regular Board Meetings in 2019

*Motion:*_____, *Second:*_____, *Vote:*_____

3. SPECIAL RECOGNITION, ORAL PRESENTATIONS, WRITTEN REPORTS, AWARDS, AND HONORS *Presentations/
Awards*

- A. Presentation of Newly Hired and Promoted Employees
- B. Presentation of District Winners of the Holiday Greeting Card Competition

4. COMMUNICATIONS TO THE BOARD OF EDUCATION *Communications
to the Board*

- A. Chula Vista Classified Employees Organization
- B. Chula Vista Educators

5. ORAL COMMUNICATIONS *Oral
Communications*

Oral Communications provides the public with an opportunity to address the Board on non-agenda items. Speakers are requested to limit their remarks to five minutes. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation depending on the topic and the number of persons wishing to be heard. No Board action can be taken.

6. APPROVE CONSENT CALENDAR (Action) *Consent
Calendar*

The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

*Motion:*_____, *Second:*_____, *Vote:*_____

- A. Approve Superintendent's Evaluation for the 2017-18 School Year
- B. Adopt Resolution in Support of EastLake Educational Foundation Fundraising Event
- C. Approve and/or Ratify Human Resources Items A Through I
- D. Approve Memorandum of Understanding with The Learning Choice Academy for Charter School Oversight and Operations for the Period of July 1, 2018, Through June 30, 2023

7. PUBLIC HEARINGS*Public Hearings*

None

8. ADMINISTRATIVE ACTION ITEMS*Administrative
Action Items*

None

**9. FIRST AND SECOND READINGS, BOARD POLICIES,
ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS***First and Second
Readings*

None

10. GENERAL INFORMATION ITEMS/REPORTS*Information
Items/Reports*

None

11. BOARD COMMUNICATIONS*Board
Communications***12. SUPERINTENDENT'S COMMUNICATION***Superintendent's
Communication***13. ADJOURNMENT***Adjournment*

THE NEXT REGULAR MEETING OF THE BOARD OF EDUCATION OF
THE CHULA VISTA ELEMENTARY SCHOOL DISTRICT IS TENTATIVELY
SCHEDULED ON WEDNESDAY, JANUARY 23, 2019, AT 6 P.M.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Conduct Annual Organizational Business of the Chula Vista Elementary School District Board of Education to:

- (1) Elect Officers;
- (2) Appoint Superintendent as Secretary; and
- (3) Adopt Dates, Time, and Place for Regular Board Meetings in 2019

 X **Action**

 Information

BACKGROUND INFORMATION:

- (1) Elect Officers

The election of President, Vice President, and Clerk of the Board shall take place at the Annual Organizational Meeting.

- (2) Appoint Superintendent as Secretary

The appointment of the Superintendent as Secretary to the Board shall take place at the Annual Organizational Meeting.

- (3) Adopt Dates, Time, and Place for Regular Board Meetings

The Board shall adopt dates for regular meetings for the period of January through December 2019 and set the time and place of these meetings. Staff recommends that the following dates, time, and place be adopted for regular meetings of the Chula Vista Elementary School District Board of Education.

<u>Dates:</u>	January 23, 2019	July 17, 2019
	February 13, 2019	August 14, 2019
	March 6, 2019	September 11, 2019
	April 17, 2019	October 16, 2019
	May 8, 2019	November 13, 2019
	May 29, 2019	December 4, 2019
	June 19, 2019	December 18, 2019

Time: 6 P.M.

Place: Chula Vista Elementary School District
Education Service and Support Center
84 East J Street
Chula Vista, California 91910

ADDITIONAL DATA:

None.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend (1) elect officers; (2) appoint secretary; and (3) adopt dates, time, and place for regular Board meetings in 2019.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services
and Support

ITEM TITLE:

Presentation of District Winners of the Holiday Greeting Card Competition

_____ **Action**

_____ **X** _____ **Information**

BACKGROUND INFORMATION:

A Holiday Greeting Card Competition was conducted at the schools during November to encourage student artists to provide artwork for the District's official holiday greeting card.

ADDITIONAL DATA:

Judging of the entries by District staff and community members took place on December 7, 2018. The holiday card, featuring the First Place artwork, has been professionally printed and mailed to the District's key communicators.

Winners of the competition are:

Place	Name	Grade	School
First	Amsi Gonzalez-Lopez	1	Finney
Second	Riley C. Fultz	6	Chula Vista Hills
Third	Lilly Kane	6	Casillas

FISCAL IMPACT/FUNDING SOURCE:

District partners Copy Link and California Coast Credit Union (Cal Coast) sponsored the competition. Copy Link donated services for printing the cards. Cal Coast provided funding for the following cash prizes:

\$100 – First Place \$75 – Second Place	\$55 – Third Place \$25 – Each School Winner
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STAFF RECOMMENDATION:

On behalf of the Board of Education, the President will present Certificates of Recognition to District winners. The President will also present Copy Link and Cal Coast with Certificates of Appreciation.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Approve Superintendent's Evaluation for the 2017-18 School Year

 X Action

 Information

BACKGROUND INFORMATION:

The Superintendent of the Chula Vista Elementary School District is evaluated by the Board of Education on an annual basis. In accordance with the contract approved by the Board, the Superintendent's job performance must be satisfactory or above.

ADDITIONAL DATA:

During closed session at the October 10 regular meeting and November 14 special meeting, the Board discussed the Superintendent's evaluation for the 2017-18 school year. The evaluation document was subsequently formatted and the Board reviewed a draft during closed session at the December 5 regular meeting. At the December 19 special meeting, the Board reviewed the final evaluation, which is now ready for Board approval.

FISCAL IMPACT/FUNDING SOURCE:

None.

STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

ITEM TITLE:

Adopt Resolution in Support of EastLake Educational Foundation Fundraising Event

 X **Action**

 Information

BACKGROUND INFORMATION:

To achieve its goal of educating students, the District partners with a number of for-profit and nonprofit organizations that offer a variety of services to help students in different areas. One of these organizations is the EastLake Educational Foundation (EEF), a 501(3)(c) nonprofit created by the EastLake Development Company. EEF's mission is to support the highest quality educational opportunities in public schools of Eastlake by funding technology as well as Science, Technology, Engineering, Arts, and Math (STEAM) programs.

Over the years, EEF has invested over \$2 million in support of technology and STEAM education. It funds programs at six schools in the Eastlake area, including four District sites: Arroyo Vista Charter, EastLake Elementary, Olympic View Elementary, and Salt Creek Elementary.

During the 2017-18 school year, each of the six schools in the EEF network received \$120,000 in the form of grants to support a variety of technology and STEAM needs that included hardware, software, multiple programs, and staffing.

Most recently, in honor of its upcoming 25th anniversary, EEF launched a program called *25 ACTS of STEAM*—a yearlong initiative to encourage kids in these areas. For this initiative, the foundation partnered with diverse organizations and companies such as the Fleet Science Center, Science Delivered, and the Apple Store to offer a selection of STEAM programs. The program's first three *ACTS* already took place, two of them at District schools.

- *Act 1* (September 2018) – Olympic View fifth graders received two days of science lab learning from partner Science Delivered.
- *Act 2* (October 2018) – EastLake and EEF hosted STEAM BLAST, a night of science with interactive science activities from the Fleet Science Center.

ADDITIONAL DATA:

District nonprofit partners need to acquire monies in order to finance these programs. One of the ways in which they generate financial resources is through fundraising activities and events. One such event, EEF's annual "A Taste of EastLake, Mission to Tomorrow" will take place on January 25, 2019, at The Venue in Chula Vista and EEF has invited District Board Members and other key District staff members to attend.

The Chula Vista Elementary School District is well known for its careful stewardship of public funds. In keeping with the California State Constitution's prohibition of "gifts of public funds," the District carefully considers its support for fundraising events. In this instance, it has been determined that supporting "A Taste of EastLake, Mission to Tomorrow" bestows a public benefit upon our community; therefore, a resolution was drafted to allow the expense.

Additional information is available for review in the Office of the Superintendent.

FISCAL IMPACT/FUNDING SOURCE:

Cost of registration is \$55 per person and would be paid from the General Fund.

STAFF RECOMMENDATION:

Recommend adoption.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. _____

Resolution in Support of)
EastLake Educational Foundation)
Fundraising Event)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, to achieve its goal of educating students, the District partners with a number of for-profit and nonprofit organizations that offer a variety of services to help students in different areas; and

WHEREAS, one of these organizations is the EastLake Educational Foundation (EEF), created by the EastLake Development Company; and

WHEREAS, EEF's mission is to support the highest quality educational opportunities in public schools of EastLake by funding technology as well as Science, Technology, Engineering, Arts, and Math (STEAM) programs; and

WHEREAS, EEF funds programs at six EastLake schools, including four District sites: Arroyo Vista Charter, EastLake Elementary, Olympic View Elementary, and Salt Creek Elementary; and

WHEREAS, over the years, EEF has invested over \$2 million in support of technology and STEAM education; and

WHEREAS, in honor of its upcoming 25th anniversary, EEF launched a program called *25 ACTS of STEAM*—a yearlong initiative to encourage kids in these areas; and

WHEREAS, the District's partnership with EEF serves to enrich students through technology and STEAM programs; and

WHEREAS, EEF relies on a number of fundraising events to generate funds in order to provide these programs; and

WHEREAS, EEF is hosting a fundraising event—"A Taste of EastLake, Mission to Tomorrow,"—on January 25, 2019, and has invited Chula Vista Elementary School District Board Members to participate; and

WHEREAS, the Chula Vista Elementary School District is well known for its careful stewardship of public funds; and

WHEREAS, EEF programs directly bestow a benefit to District students that enhances their general well-being;

WHEREAS, after careful consideration, it has been determined that attending and supporting “A Taste of EastLake, Mission to Tomorrow” bestows a public benefit upon our community.

NOW, THEREFORE, BE IT RESOLVED AND DECLARED that the District will support EEF's "A Taste of EastLake, Mission to Tomorrow" fundraising event by paying for the registration cost for Board Members and other key District staff members.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 19th day of December 2018 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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STATE OF CALIFORNIA)
) ss
COUNTY OF SAN DIEGO)

I, Francisco Escobedo, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at its regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

ITEM TITLE:

Approve and/or Ratify Human Resources Items A Through I

 X **Action**

 Information

BACKGROUND INFORMATION:

A. NEW EMPLOYMENT

Hector Cardona, Instructional Assistant-Special Education, 5.8 hours per day, 5 days per week, Range 17, Step 1, \$15.43 per hour plus two percent, effective November 26, 2018

Bianca Chavez, Noon Duty Supervisor, 2.5 hours per day, 5 days per week, Range 5, Step 1, \$11.67 per hour, effective November 27, 2018

Jacqueline Gallardo, CNS I, 2 hours per day, 5 days per week, Range 12, Step 1, \$13.66 per hour, effective December 10, 2018

Ninoschcka Galliano Ortiz, Student Attendant, 6.3 hours per day, 5 days per week, Range 20, Step 1, \$16.46 per hour plus 2 percent, effective December 12, 2018

Lola LaVallie, Noon Duty Supervisor, 2.33 per hour, 5 days per week, Range 5, Step 1, \$11.67 per hour, effective November 15, 2018

Mayra Olea-Chavez, Student Attendant, 6.3 hours per day, 5 days per week, Range 20, Step 1, \$16.46 per hour, effective November 26, 2018

Raquel Ramirez-Arcadia, CNS I, 3 hours per day, 5 days per week, Range 12, Step 1, \$13.66 per hour, effective December 12, 2018

Lisa Sommerauer, Occupational Therapist, 8 hours per day, 5 days per week, Range 55, Step 6, \$47.85 per hour plus 2 percent, effective December 17, 2018

Marisol Vergara, Instructional Assistant (Preschool and Child Development Center), 3.5 hours per day, 5 days per week, Range 12, Step 1, \$13.66 per hour, effective December 7, 2018

B. PROMOTION

Nada El Masri, from Instructional Assistant-Immigrant Family/Student Support-Arabic to Instructional Assistant-Special Education, 6.3 hours per day, 5 days per week, Range 17, Step 2, \$16.13 per hour plus two percent, effective December 3, 2018

C. JOB DESCRIPTION

Elementary Media Arts Teacher (K-6)

D. LEAVE OF ABSENCE

Tara Gonzalez, Resource Teacher, effective December 6, 2018

Audra Hackett, Teacher, effective November 26, 2018

E. EXTENSION OF LEAVE OF ABSENCE

Elizabeth Daratsos, Teacher, effective December 17, 2018

Mariel Molejona, Teacher, effective January 14, 2019

Nidia Verduzco Gonzalez, Student Attendant, effective November 26, 2018

F. RESIGNATION

Sophia Bueno, Instructional Assistant-Special Education, effective December 22, 2018

Daniel Espinoza, School Psychologist, effective December 4, 2018

Monica Esqueda, Noon Duty Supervisor, effective December 8, 2018

Liliana Hagewood, Instructional Assistant-ELL, effective December 22, 2018

G. RETIREMENT

Mary Poull, Instructional Assistant, effective December 29, 2018

H. TERMINATION

Employee Nos.: 1082018115 and 1132018504

I. CONSULTANTS

Brock Edwards will provide family night illusion assemblies at Marshall. Services will commence January 18 and continue through January 25, 2019. The sum not to exceed \$4,000 will be paid from Marshall's Reimbursable Account funds.

J Taylor Education, Inc., will provide professional development in using Depth and Complexity Framework tools at Liberty. Services will be provided January 15, 2019. The sum not to exceed \$1,300 will be paid from Liberty Site Control funds.

Sports for Learning will provide a series of instruction sessions on STEM, Positive Behavior Interventions and Supports, and a sports program designed to instill confidence, teamwork, and fair play at Castle Park. Services will commence January 24 and continue through April 19, 2018. The sum not to exceed \$5,900 will be paid from Title I funds.

ADDITIONAL DATA:

Additional information is available for review in the Office of the Assistant Superintendent for Human Resources Services and Support.

STAFF RECOMMENDATION:

Recommend approval and/or ratification.

CERTIFICATED JOB DESCRIPTION

ELEMENTARY MEDIA ARTS TEACHER (K-6)

JOB SUMMARY:

Under the supervision of the site administrator, provides sequential standards-based visual arts instruction for pupils in Grades K, 1, 2, 3, 4, 5, 6, or a combination thereof and assists in other school programs as assigned. Creates a flexible elementary-grade program and a class environment favorable to learning and personal growth. Establishes effective rapport with pupils to motivate them to develop skills, attitudes, and knowledge needed to provide a good foundation for further participation in the total school program, in accordance with each pupil's ability and to meet the Visual and Performing Arts Content Standards for California in Media Arts. Establishes good relationships with parents and other staff members. Supervises instructional assistants, student teachers, and parent volunteers when applicable.

ESSENTIAL JOB FUNCTIONS:

- Teaches lessons aligned to Visual and Performing Arts Content Standards for California in Media Arts integrating various forms and contents to develop complex media artwork.
- Develops and supports relationships with community partners that foster fine arts education for all students.
- Collaborates with staff and administration to locate places and spaces for student artwork to be displayed on campus and in the community.
- Attends a reasonable number of meetings, parent conferences, and evening school programs, which may include events where student artwork is displayed, which require student supervision.
- Instructs students in citizenship, basic communication skills, and other elements of the course of study specified in state law and administrative regulations and procedures of the District.
- Develops lesson plans and instructional materials; provides scaffolded lessons in order to adapt the curriculum to the needs of each student.
- Translates lesson plans into learning experiences to best utilize the available time for instruction.
- Establishes and maintains standards of student behavior needed to achieve a functional learning atmosphere in the classroom.
- Reports progress of students to classroom teachers as needed in meeting the visual art standards taught each quarter.
- Communicates with parents through a variety of means.
- Identifies student needs and cooperate with other professional staff members in assessing and helping students solve health, attitude, and learning problems.
- Creates an effective environment for learning and work with site administration on space for storage of art materials.

- Maintains professional competence through participation in inservice education activities provided by the District, school and/or self-selected professional growth activities.
- Performs basic attendance accounting and business services as required.
- Supports the administration of standardized tests and other District-selected tests in accordance with the District testing program.
- Selects and requisitions books, instructional aids, and instructional supplies; maintains required inventory records.
- Ensures a comfortable room environment through control of heating, lighting, and ventilation to the extent possible.
- Shares in the sponsorship of student activities and participates in faculty committees.
- Plans and coordinates the work of instructional assistants, and other paraprofessionals.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS:

Credential:

- Multiple Subject K-8 Teaching Credential
 - With supplemental credential in visual arts
 OR
 - Multiple Subject K-8 Teaching Credential
 - With verified years of experience in visual or media arts
 OR
 - Single Subject Visual Art Teaching credential
- AND

- CLAD or BCLAD or equivalent
- No Child Left Behind compliant

Education:

Bachelor's Degree, including all courses needed to meet credential requirements.

Personal Qualities:

Appearance, grooming, and personality that establish a desirable example for students. Ability to meet District standards for physical and mental health. Better than average recommendations from student teaching supervisors, or other professionals who have observed the personal characteristics, scholastic attainment, and classroom performance of the teacher.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services
and Support

ITEM TITLE:

Approve Memorandum of Understanding with The Learning Choice Academy Charter School for Charter School Oversight and Operations for the Period of July 1, 2018, Through June 30, 2023

 X Action

 Information

BACKGROUND INFORMATION:

On May 23, 2018, the Governing Board approved the charter petition of The Learning Choice Academy – Chula Vista (“TLC-CV”), which allowed TLC Academy (“TLC, Inc.”) to establish a charter school in the boundaries of the District. TLC, Inc., is a California nonprofit public benefit corporation that operates several public charter schools. TLC-CV now exists under the laws of the State of California and under the chartering authority oversight of the District, and is operated by TLC, Inc.

Following approval of the initial petition to establish TLC-CV, District administration and TLC-CV administration worked together to negotiate and arrive at a mutually agreeable Memorandum of Understanding (MOU) to more specifically detail its operations and the District’s oversight of them over the initial term. The MOU was approved by the Board of Directors of TLC, Inc., on November 15, 2018, and is now before you for consideration and approval.

ADDITIONAL DATA:

A copy of the MOU is available for review in the Office of the Executive Director of Technology and Instruction Services and Support.

FISCAL IMPACT/FUNDING SOURCE:

The one-percent oversight fee the District will receive from TLC-CV is approximately \$31,000. This amount is based on an estimated Local Control Funding Formula revenue for the 2018-19 school year. The revenue was calculated based on the Average Daily Attendance figure stated in TLC-CV’s charter petition.

STAFF RECOMMENDATION:

Recommend approval.