CHULA VISTA ELEMENTARY SCHOOL DISTRICT

# A G E N D A

**REGULAR MEETING – JANUARY 23, 2019 – 6 P.M.**

## BOARD OF EDUCATION

**LESLIE RAY BUNKER • ARMANDO FARÍAS**
**LAURIE K. HUMPHREY • EDUARDO REYES, ED.D.**
**FRANCISCO TAMAYO**

**FRANCISCO ESCOBEDO, ED.D.**
SECRETARY/SUPERINTENDENT

**THIS MEETING IS BEING RECORDED**

In accordance with the Brown Act, all public Board meeting recordings are available for review for 30 days following the meeting, after which they are recycled. Audio recordings are available on the District website at www.cvesd.org. Please contact the Superintendent's Office, (619) 425-9600, Extension 1311, if you wish to schedule an appointment to review a recording.

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**IF YOU WISH TO ADDRESS THE BOARD OF EDUCATION**

Persons wishing to address the Board of Education on any agenda item should complete a "Request to Be Heard" card and submit it to the Recording Secretary before the start of the meeting. Under Oral Communications, individuals may also speak to any item not appearing on the agenda. This may include feedback or criticism of programs, policies, or District personnel. Board Policy 1312.1 stipulates the formal District process to file official complaints against District personnel. No action or discussion shall be undertaken on any item not appearing on the posted agenda, except the Board of Education or its District staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code Section 54954.3. Speakers are requested to limit remarks to five minutes.

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**COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

The Chula Vista Elementary School District, in compliance with the Americans with Disabilities Act and Government Code Section 54953.2, provides special accommodations to individuals who may need assistance with access, attendance, and/or participation in Board meetings, including alternative formats for agendas, documents constituting agenda packets, and materials distributed during public meetings. Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at (619) 425-9600, Extension 1300, for specific information on resources or programs that may be available for such accommodations. Please call at least 48 hours in advance of meetings and five days in advance of scheduled services and activities. Translation and services for the Hearing Impaired are also available.

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**AGENDA AND DISTRIBUTION OF WRITINGS TO MEMBERS OF THE PUBLIC**

In compliance with Government Code Section 54957.5, nonexempt writings that are distributed to a majority or all of the Board of Education in advance of a meeting may be reviewed at our website by clicking on the following link: http://www.cvesd.org/DISTRICT/Pages/Meetings.aspx or at the scheduled meeting.

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**EQUAL OPPORTUNITY EMPLOYER**

The Chula Vista Elementary School District is committed to providing equal educational, contracting and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. The District's programs, activities, and practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics, or association with a person or group with one or more of these actual or perceived characteristics. (CVESD Board Policy 0410.) The District office that monitors compliance is the Human Resource Services and Support Office, 84 East J Street, Chula Vista, CA 91910, phone (619) 425-9600, Ext 1340. Any individual who believes s/he has been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District's Human Resource Office.

# CHULA VISTA ELEMENTARY SCHOOL DISTRICT

84 EAST "J" STREET • CHULA VISTA, CALIFORNIA 91910 • (619) 425-9600
EACH CHILD IS AN INDIVIDUAL OF GREAT WORTH

## AGENDA
## BOARD OF EDUCATION

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Regular Meeting
January 23, 2019
6 P.M.
Dr. Lowell J. Billings Board Room
Education Service and Support Center

**ORDER OF BUSINESS**

**1. OPENING PROCEDURES** *Opening Procedures*

A. Call to Order

B. Roll Call
Members Present:
Members Absent:
Others Present:

C. Pledge of Allegiance Led by Students from Greg Rogers, Rosebank, Salt Creek, and Sunnyside Elementary Schools

**2. APPROVE AGENDA** (Action) *Approve Agenda*

*Motion:_____, Second:_____, Vote:_____*

**3. SPECIAL RECOGNITION, ORAL PRESENTATIONS, WRITTEN REPORTS, AWARDS, AND HONORS** *Presentations/ Awards*

A. Presentation of Newly Hired and Promoted Employees

B. Presentation of Toshiba America Foundation Grant Checks to Mae L. Feaster Charter School and to Resource Teacher Karen Quirós

C. Report on District Cohort Schools: Chula Vista Hills, Greg Rogers, Fred H. Rohr, Rosebank, Salt Creek, Silver Wing, and Sunnyside Elementary for the 2017-18 School Year

D. Midyear Report by District Parent Leaders

**4. COMMUNICATIONS TO THE BOARD OF EDUCATION** *Communications to the Board*

A. Chula Vista Classified Employees Organization

B. Chula Vista Educators

**5. ORAL COMMUNICATIONS** *Oral Communications*

Oral Communications provides the public with an opportunity to address the Board on non-agenda items. Speakers are requested to limit their remarks to five minutes. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation depending on the topic and the number of persons wishing to be heard. No Board action can be taken.

**6. APPROVE CONSENT CALENDAR** (Action) *Consent Calendar*

The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

*Motion:_____, Second:_____, Vote:_____*

A. Adopt Board of Education Meeting Minutes: Regular Meeting December 5, 2018, and Special and Organizational Meetings December 19, 2018

B. Approve and/or Ratify Human Resources Items A Through G

C. Approve Increase of Hourly Rates for Classified Substitute Child Nutrition Services (I, II, III), Clerks, and Noon Duty Supervisors Effective January 1, 2019

D. Adopt Resolution Declaring February 1, 2019, as *National Wear Red Day*® in the Chula Vista Elementary School District

E. Ratify Memorandum of Agreement with the San Diego County Office of Education to Implement the San Diego Regional Consortium's After-School Education and Safety Program for the 2018-19 School Year

F. Ratify Agreement with the University of California, San Diego, for the Teacher Gifted and Talented Education Certification Program for the Period of November 1, 2018, Through June 30, 2019

G. Ratify Nonpublic, Nonsectarian School Master Contract with San Diego Center for Children Academy for Special Education and Related Services for Individuals with Exceptional Needs for the 2018-19 School Year

H. Ratify Nonpublic, Nonsectarian Individual Services Agreements with:

(1) The Institute for Effective Education for Student No. 305522 for the Period of November 5, 2018, Through June 30, 2019;

(2) The Institute for Effective Education for Student No. 582230 for the Period of November 13, 2018, Through June 30, 2019; and

(3) San Diego Center for Children Academy for Student No. 493094 for the Period of November 27, 2018, Through June 30, 2019

I. Approve Agreement with University of California, San Francisco, School of Pharmacy for Chula Vista Community Collaborative Poison Exposure Awareness Services for the Period of February 1 Through August 15, 2019

J. Approve Memorandums of Understanding with National University, Sanford College of Education, to Conduct Research Studies at Thurgood Marshall and Valle Lindo Elementary Schools on the *Harmony* and *Inspire* Social-Emotional Learning Platforms for the Period of January 24 Through June 7, 2019

K. Authorize the Assistant Superintendent of Innovation and Instruction to Execute Interdistrict Attendance Agreements with School Districts for the Period of January 24, 2019, Through June 30, 2022

L. Review and Accept Quarterly Report to the San Diego County Office of Education on *Williams* Complaints for the Period of October Through December 2018

M. Approve Agreement with Ruhnau Clarke for Architectural and Engineering Services for Elementary School 47 Located in Otay Ranch Village 3

N. (1) Approve Retention Release for All Prime Contractors for the Summer 2018 Modernization/Renovation of Harborside, Karl H. Kellogg, and John J. Montgomery Elementary Schools (2018 Modernization Schools);

(2) Approve Change Orders for Multiple Prime Contractors for the 2018 Modernization Schools for a Decrease in the Amount of <$22,953.56> on Bid Package Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, and 14; and

(3) Approve Notices of Completion for the 2018 Modernization Schools for Bid Package Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, and 14

O. Adopt Resolution Approving Amendment No. 2 to Agreement with Silver Creek Industries, Inc., to Provide Division of the State Architect-Approved Portable Buildings and Stating Intent Regarding Piggybacking by Public School Districts and Community College Districts for the Period of February 25, 2019, Through February 25, 2020

P. Approve Award of Bid No. 18/19-1 to AAA Network Solutions, Inc., for the Purchase of Network Hardware Equipment for the Period of April 1, 2019, Through March 31, 2020

Q. Approve Award of Contract for Request for Proposal 18/19-2 for Internet Services to AT&T Corp. for the Period of July 1, 2019, Through June 30, 2022

R. Approve Award of Contract for Request for Proposal 18/19-3 for WAN Ethernet Services to AT&T Corp. for the Period of July 1, 2019, Through June 30, 2022

S. Award Bid No. 18/19-4 to GEM Industrial Electric, Inc., in the Amount of $149,860 for Site Work and Preparation for One 36'x40' Relocatable Classroom Building for the Mi Escuelita Therapeutic Preschool at Lillian J. Rice Elementary for the Period of January 24, 2019, Through Completion of Project

T. Accept Donations

U. Ratify Purchase Orders, Warrants, and Checks Written/Issued Through December 31, 2018

V. Approve and/or Ratify Inservice/Travel Requests

W. Approve and/or Ratify Requests for Use of District Facilities

## 7. PUBLIC HEARINGS

*Public Hearings*

None

## 8. ADMINISTRATIVE ACTION ITEMS

*Administrative Action Items*

A. Approve the Community Facilities District No. 18 Implementation Agreement for Residential Projects

*Motion:_____, Second:_____, Vote:_____*

B. Adopt Resolution of the Board of Education of the Chula Vista Elementary School District Certifying All Proceedings in the November 6, 2018, General Obligation Bond Election for Measure VV

*Motion:_____, Second:_____, Vote:_____*

C. Adopt Resolution Adding Independent Citizens Oversight of Measure VV to the Scope of the Duties of the Existing Independent Citizens Oversight Committee for General Obligation Bond Proceeds Authorized by Proposition E

*Motion:_____, Second:_____, Vote:_____*

D. Accept Chula Vista Elementary School District 2017-18 Annual Audit Report

*Motion:_____, Second:_____, Vote:_____*

E. Approve Comprehensive School Safety Plans for the 2018-19 School Year

*Motion:_____, Second:_____, Vote:_____*

**9. FIRST AND SECOND READINGS, BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS** *First and Second Readings*

None.

**10. GENERAL INFORMATION ITEMS/REPORTS** *Information Items/Reports*

A. Report Calendar to Board of Education

B. Report on Governor's 2019-20 State Budget Proposal

**11. BOARD COMMUNICATIONS** *Board Communications*

**12. SUPERINTENDENT'S COMMUNICATION** *Superintendent's Communication*

**13. ADJOURN TO CLOSED SESSION** *Closed Session*

Government Code Sections 3549.1(d) and 54957.6: Collective Bargaining/Employee Negotiations; Agency Negotiators: Fagen Friedman & Fulfrost, LLP and Adams Silva & McNally LLP; Employee Organizations: Chula Vista Classified Employees Organization (CVCEO); Chula Vista Educators (CVE); Nonrepresented Employees

Government Code Section 54957: Public Employee Discipline/ Dismissal/Release

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings, Case No. 2018100997 for Student No. 272261

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings, Case No. 2018080774 for Student No. 155013

**14. RECONVENE TO OPEN SESSION** *Open Session*

**15. ADJOURNMENT** *Adjournment*

THE NEXT REGULAR MEETING OF THE BOARD OF EDUCATION OF THE CHULA VISTA ELEMENTARY SCHOOL DISTRICT IS SCHEDULED ON WEDNESDAY, FEBRUARY 13, 2019, AT 6 P.M.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

**ITEM TITLE:**

Pledge of Allegiance Led by Students from Greg Rogers, Rosebank, Salt Creek, and Sunnyside Elementary Schools

**_____Action** **___X___Information**

**BACKGROUND INFORMATION:**

The following students will lead the Pledge of Allegiance at the January 23, 2019, Board of Education meeting.

- Adelina Johnson – Sunnyside
- Aubrey Perez – Rogers
- Madden Poderick – Rosebank
- Stacey Valentin – Salt Creek

School administrators will accompany the students to the meeting.

**ADDITIONAL DATA:**

None.

**FISCAL IMPACT/FUNDING SOURCE:**

None.

**STAFF RECOMMENDATION:**

This is an information item.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

**ITEM TITLE:**

Presentation of Toshiba America Foundation Grant Checks to Mae L. Feaster Charter School and to Resource Teacher Karen Quirós

**_____Action ____X____Information**

**BACKGROUND INFORMATION:**

The Toshiba America Foundation (TAF) was established in 1990 with support from Toshiba Corporation and the Toshiba America Group Companies. TAF is a nonprofit organization dedicated to helping classroom teachers make Science, Technology, Engineering, and Mathematics (STEM) learning exciting, impactful, and collaborative for U.S. students in Kindergarten through Grade 12. TAF provides grants to support STEM efforts in public and nonprofit private schools throughout the United States.

At the end of last year, two applications for TAF funding, one from Mae L. Feaster Charter and one from District Resource Teacher Karen Quirós were selected to receive grant funds of $1,000 each.

**ADDITIONAL DATA:**

Feaster Charter will use the grant monies for construction of an onsite weather station in the school's newly renovated garden area known as Feaster Farm. The construction will include development of a chicken coop and tilapia farm, which will be used for academic purposes as well as to assist with lessons on healthy eating and nutrition.

Mrs. Quirós will use grant funds for purchasing a Ken-a-Vision Flex Camera and 20 binoculars. These devices will be of great assistance when Mrs. Quirós leads Coastal Education Program lessons, which are based at The Living Coast Discovery Center. Since opening in 1987, Living Coast and the District have partnered to provide standards-based, hands-on science classes to District students in Transitional Kindergarten through Grade 8.

Tonight, Toshiba Business Solutions Vice President and General Manager Charlie Sinnen will acknowledge STEM efforts by Feaster Charter and by Mrs. Quirós and will present them with TAF grant checks.

**FISCAL IMPACT/FUNDING SOURCE:**

None.

**STAFF RECOMMENDATION:**

On behalf of the Board of Education, the President will present a Certificate of Appreciation to Mr. Sinnen.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

**ITEM TITLE:**

Report on District Cohort Schools: Chula Vista Hills, Greg Rogers, Fred H. Rohr, Rosebank, Salt Creek, Silver Wing, and Sunnyside Elementary for the 2017-18 School Year

**_____Action** **___X___Information**

**BACKGROUND INFORMATION:**

The District views the cohort school support model as an opportunity for research and development of innovative educational practices. The District's expectation is communication and collaboration amongst school sites will support leadership practices, teacher development, and student achievement. The District cohort model is guided by "Principal Leads" who support cohorts of five to six schools. In collaboration with Executive Directors, Principal Leads nurture, support, and sustain the interdependence that defines our District.

**ADDITIONAL DATA:**

Tonight, Principal Lead Lalaine Perez, Principals Robert Cochran, Theresa Corona, Vanessa Lerma, Neil MacGaffey, Janette Ridgels, and Erin Williamson will provide an oral overview of how their cohort works interdependently with school site staffs, community members, and District staff to support Local Control and Accountability Plan (LCAP) goals. They will share the cohort work towards two priority areas within the LCAP:

- Pupil Achievement.
- Student Social-Emotional Wellness.

A copy of the report is attached as Exhibit A.

**FISCAL IMPACT/FUNDING SOURCE:**

None.

**STAFF RECOMMENDATION:**

This is an information item.

Chula Vista Hills,
Greg Rogers, Fred H. Rohr,
Rosebank, Salt Creek,
Silver Wing, and Sunnyside Elementary
Schools

Presentation to the Board of Education
January 23, 2019

Plan Dream Achieve
Chula Vista Hills
CHEETAHS

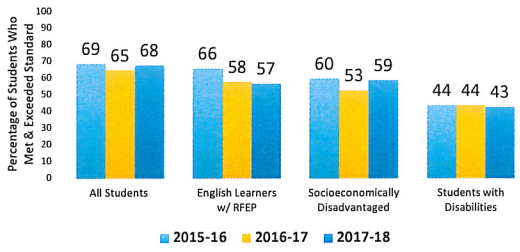
## Chula Vista Hills Elementary
## English Language Arts

| LEVEL | Declined Significantly by more than 15 points | Declined by 3 to 15 points | Maintained Declined by less than 3 points or increased by less than 3 points | Increased by 3 to less than 15 points | Increased Significantly by 15 points or more |
|---|---|---|---|---|---|
| Very High 45 or more points above | | | | | |
| High 10 points above to less than 45 points above | | | ALL | | |
| Medium 5 points below to less than 10 points above | | EL w/ RFEP | | SWD | |
| Low More than 5 points below to 70 points below | | | | | |
| Very Low More than 70 points below | | | | | |

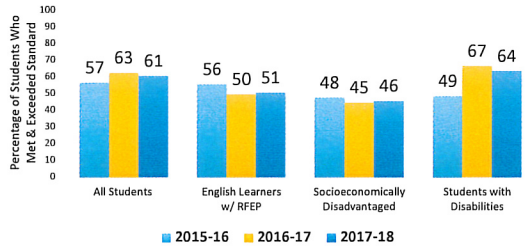
## Chula Vista Hills Elementary
## Mathematics

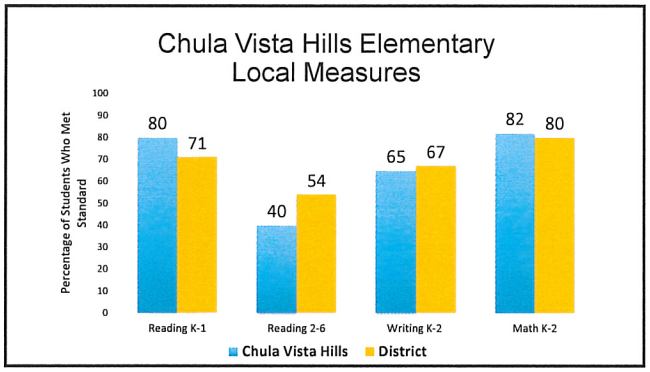
| LEVELS | Declined Significantly by more than 15 points | Declined by 3 to 15 points | Maintained Declined by less than 3 points or increased by less than 3 points | Increased by 3 to less than 15 points | Increased Significantly by 15 points or more |
|---|---|---|---|---|---|
| Very High 35 or more points above | | | | | |
| High zero points to less than 35 points above | | | ALL | SWD | |
| Medium 25 points below to zero | | EL w/ RFEP | | | |
| Low More than 25 points below to 95 points below | | | | | |
| Very Low More than 95 points below | | | | | |

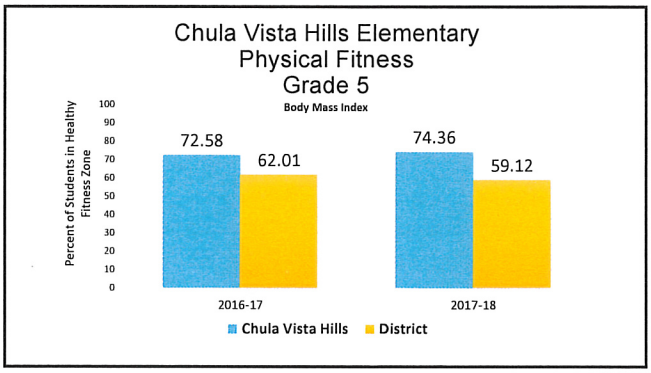
## Chula Vista Hills Elementary
## CAASPP ELA Year-To-Year Comparison



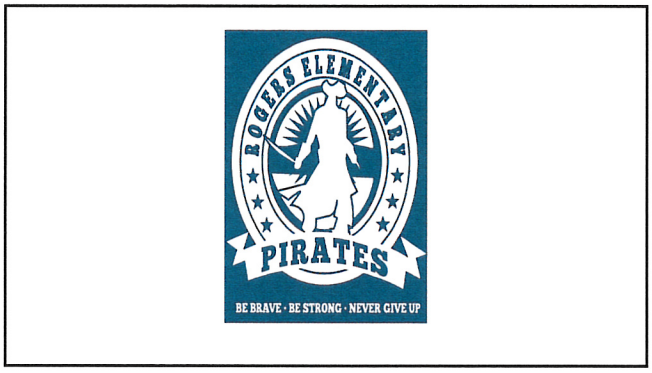

## Chula Vista Hills Elementary
## CAASPP Math Year-To-Year Comparison

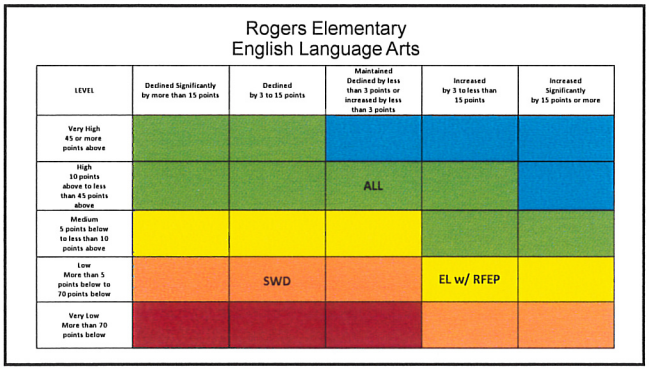


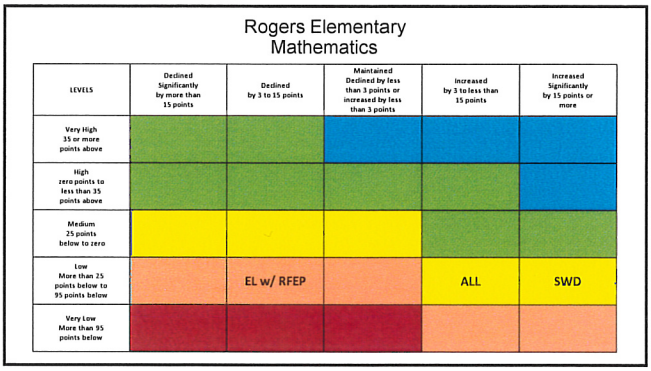

Chula Vista Hills Elementary
Local Measures
Percentage of Students Who Met Standard
100
90
80
70
60
50
40
30
20
10
0
80
71
40
54
65
67
82
80
Reading K-1
Reading 2-6
Writing K-2
Math K-2
Chula Vista Hills
District


Chula Vista Hills Elementary
Physical Fitness
Grade 5
Body Mass Index
Percent of Students in Healthy Fitness Zone
100
90
80
70
60
50
40
30
20
10
0
72.58
62.01
74.36
59.12
2016-17
2017-18
Chula Vista Hills
District

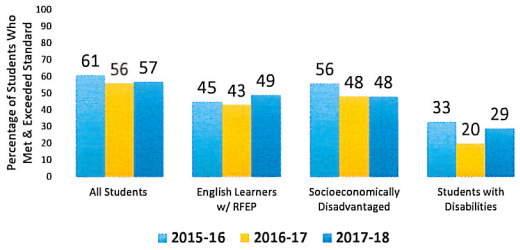

S.E.L.
Chula Vista Hills Elementary
Cheetah SPRINT
Sanford Harmony
Meet Up/Buddy Up
Daily Gratitude and Mindfulness
Sprinkle Happiness
Peace Patrol
CHEETAH
SPRINT
SAFE
POSITIVE
RESPECTFUL
INNOVATIVE
NURTURING
THINKERS
Sprinkle HAPPINESS
LOVE Yourself
Dream Plan Persist
Chula Vista Hills
CHEETAHS


ROGERS ELEMENTARY
PIRATES
BE BRAVE · BE STRONG · NEVER GIVE UP

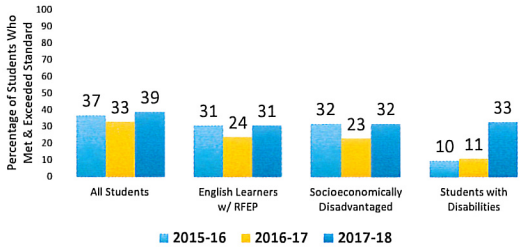

Rogers Elementary
English Language Arts
LEVEL
Declined Significantly by more than 15 points
Declined by 3 to 15 points
Maintained Declined by less than 3 points or increased by less than 3 points
Increased by 3 to less than 15 points
Increased Significantly by 15 points or more
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Very Low More than 70 points below
ALL
SWD
EL w/ RFEP


Rogers Elementary
Mathematics
LEVELS
Declined Significantly by more than 15 points
Declined by 3 to 15 points
Maintained Declined by less than 3 points or increased by less than 3 points
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Very High 35 or more points above
High zero points to less than 35 points above
Medium 25 points below to zero
Low More than 25 points below to 95 points below
Very Low More than 95 points below
EL w/ RFEP
ALL
SWD

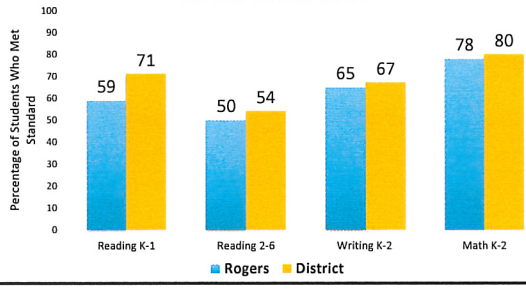
## Rogers Elementary
## CAASPP ELA Year-To-Year Comparison



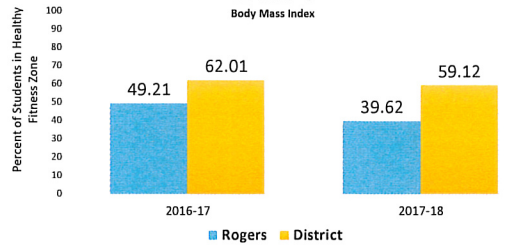

## Rogers Elementary
## CAASPP Math Year-To-Year Comparison




## Rogers Elementary
## Local Measures




## Rogers Elementary
## Physical Fitness
## Grade 5




## S.E.L

*Rogers Elementary*

- **PBIS Year 2**
- Restorative practices training
- Community Circles
- **Families**
- Treasure Slips- school wide positive behavior support
- Parent "Circles" PBIS training at Coffee Chats and ELAC Meetings







ROGERS ELEMENTARY PIRATES

BE BRAVE - BE STRONG - NEVER GIVE UP

Practice Procedures, Be Respective, Be Inclusive, Be Respectful, Aim For Excellence

Rohr Elementary School

A GREAT PLACE TO LEARN!

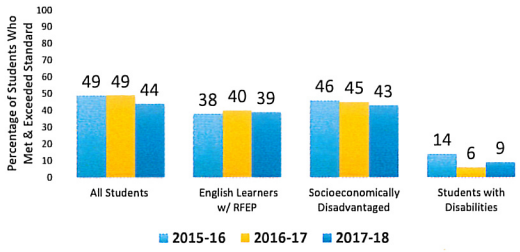
## Rohr Elementary
## English Language Arts

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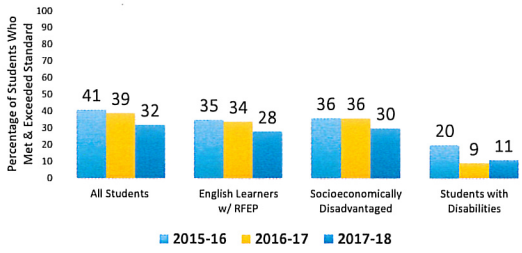
## Rohr Elementary
## Mathematics

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| Medium 25 points below to zero | | | | | |
| Low More than 25 points below to 95 points below | EL w/ RFEP | ALL | | | |
| Very Low More than 95 points below | | SWD | | | |

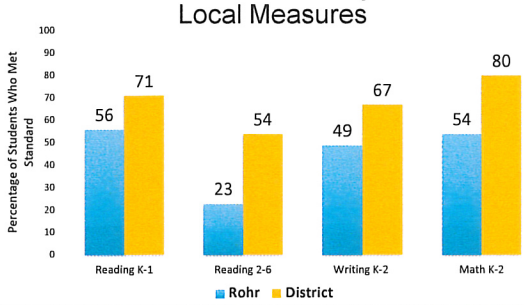
## Rohr Elementary
## CAASPP ELA Year-To-Year Comparison



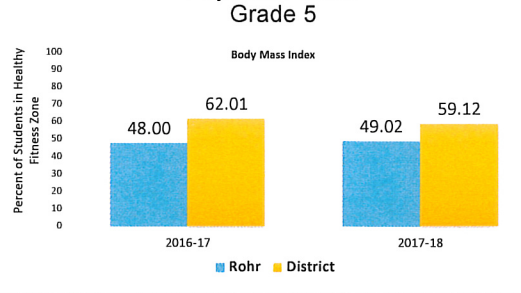

## Rohr Elementary
## CAASPP Math Year-To-Year Comparison




## Rohr Elementary
## Local Measures




## Rohr Elementary
## Physical Fitness
## Grade 5



## S.E.L. *Fred H. Rohr Elementary*

- **ROARing Lions**
- Monthly Roaring Rally to Highlight Behavior of the Month
- Positive Office Referrals
- Participation of all staff in PBIS vision
- **Sanford Harmony**
- Meet Up/Buddy Up





ROHR ELEMENTARY SCHOOL

★ROSEBANK★

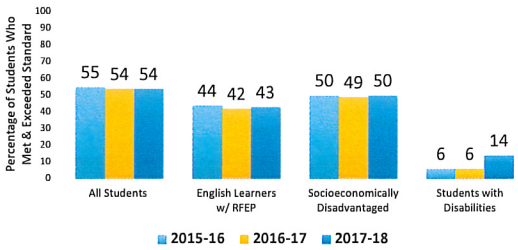
## Rosebank Elementary
## English Language Arts

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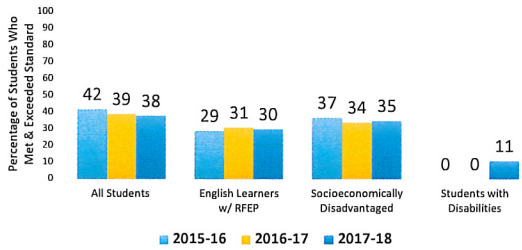
## Rosebank Elementary
## Mathematics

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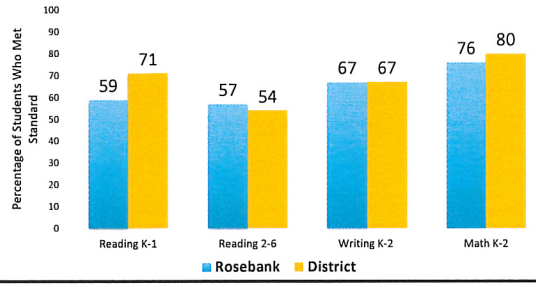
## Rosebank Elementary
## CAASPP ELA Year-To-Year Comparison



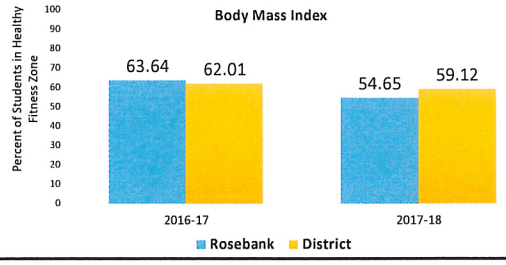

## Rosebank Elementary
## CAASPP Math Year-To-Year Comparison



## Rosebank Elementary
## Local Measures




## Rosebank Elementary
## Physical Fitness
## Grade 5




## S.E.L.

*Rosebank Elementary*

- Sanford Harmony & Meet Up/Buddy Up
- Core Values / Common Courtesies
- **Panther Pride Tickets and monthly lunch with the principal**
- PBIS Team
- **Attendance focus and incentives**







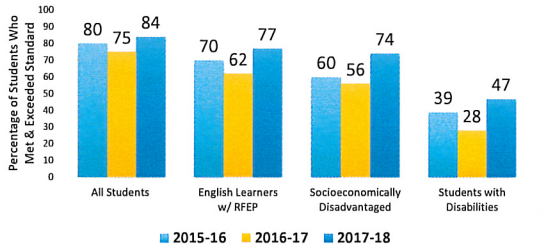

## Salt Creek Elementary
## English Language Arts

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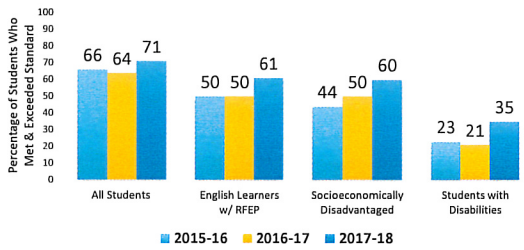
## Salt Creek Elementary
## Mathematics

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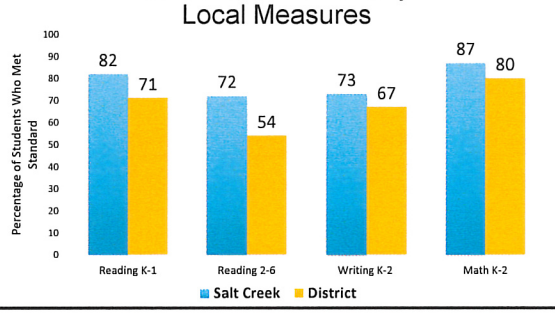
## Salt Creek Elementary
## CAASPP ELA Year-To-Year Comparison



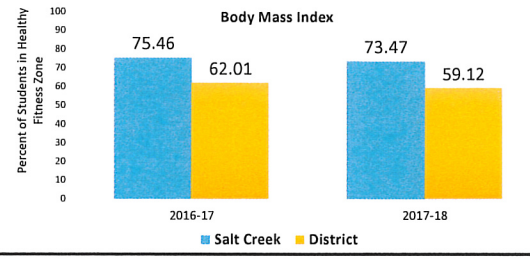

## Salt Creek Elementary
## CAASPP Math Year-To-Year Comparison




## Salt Creek Elementary
## Local Measures




## Salt Creek Elementary
## Physical Fitness
## Grade 5




**S.E.L** *Salt Creek Elementary*

- Sanford Harmony
- Meet Up/Buddy Up
- Community Circles
- **Team Fridays**
- **Military Support Team**
- KIDCO
- Parent "Buddy Ups" at Coffee Chats and ELAC Meetings





SALT CREEK ELEMENTARY
MOUNTAIN LIONS



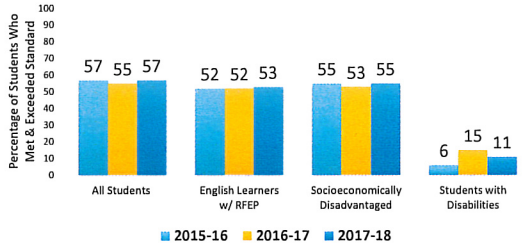
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## English Language Arts

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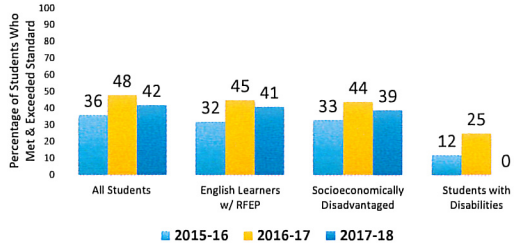
## Silver Wing Elementary
## Mathematics

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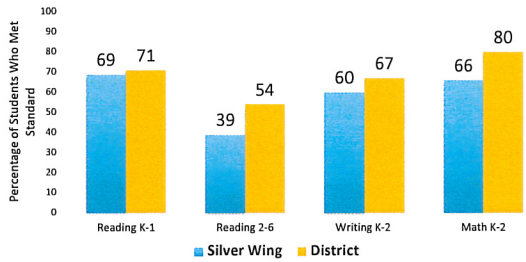
## Silver Wing Elementary
## CAASPP ELA Year-To-Year Comparison



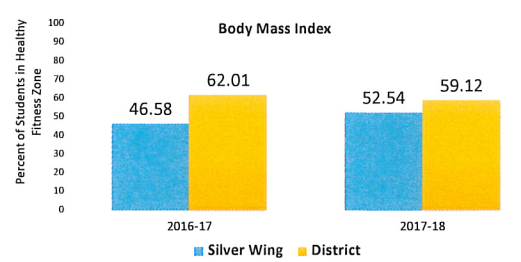

## Silver Wing Elementary
## CAASPP Math Year-To-Year Comparison




## Silver Wing Elementary
## Local Measures




## Silver Wing Elementary
## Physical Fitness
## Grade 5



## S.E.L *Silver Wing Elementary*

- Choice Fridays
- **Year 2 PBIS implementation**
- **Tier 2 Student Support Aide for Social Skills instruction**
- Falcon Rally to support the Behavior of the Week
- Sanford Harmony
- Sharing of the PBIS vision and SEL curriculum at Coffees with the Principal
- Kindness Week





Bright Futures Begin at Sunnyside
SUNNYSIDE ELEMENTARY SCHOOL

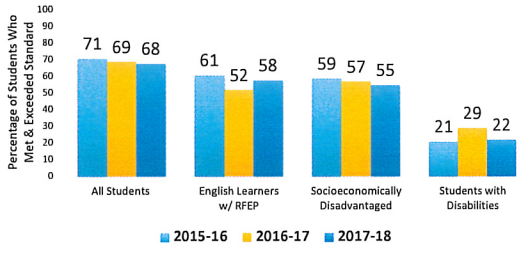
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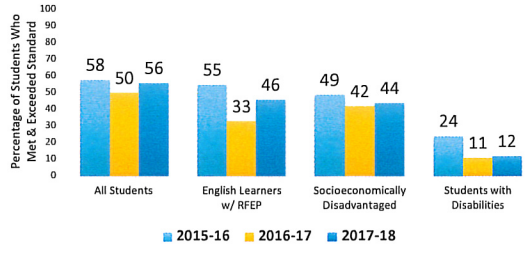
## Sunnyside Elementary Mathematics

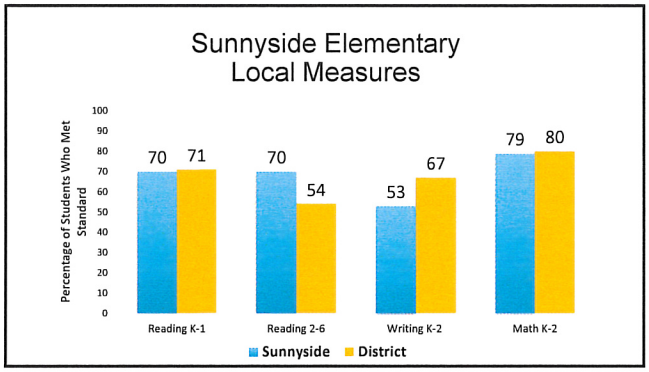
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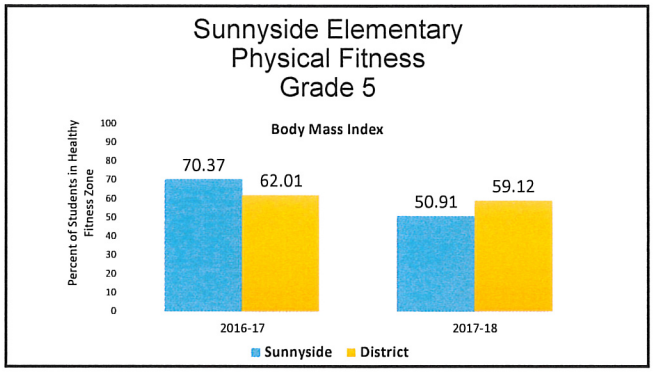
## Sunnyside Elementary CAASPP ELA Year-To-Year Comparison

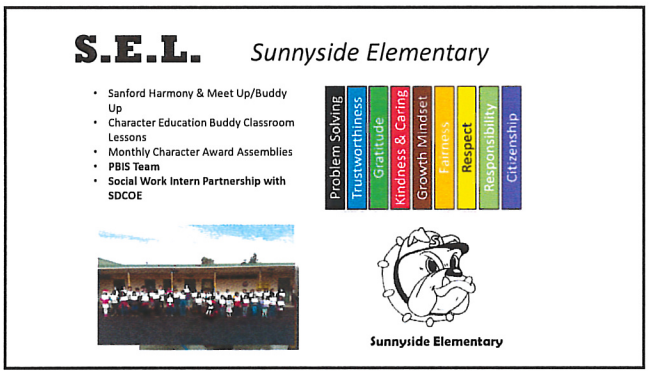



## Sunnyside Elementary CAASPP Math Year-To-Year Comparison




Sunnyside Elementary
Local Measures
Percentage of Students Who Met Standard
100
90
80
70
60
50
40
30
20
10
0
70
71
70
54
53
67
79
80
Reading K-1
Reading 2-6
Writing K-2
Math K-2
Sunnyside
District


Sunnyside Elementary
Physical Fitness
Grade 5
Percent of Students in Healthy Fitness Zone
Body Mass Index
100
90
80
70
60
50
40
30
20
10
0
70.37
62.01
50.91
59.12
2016-17
2017-18
Sunnyside
District


S.E.L.
Sunnyside Elementary
Sanford Harmony & Meet Up/Buddy Up
Character Education Buddy Classroom Lessons
Monthly Character Award Assemblies
PBIS Team
Social Work Intern Partnership with SDCOE
Problem Solving
Trustworthiness
Gratitude
Kindness & Caring
Growth Mindset
Fairness
Respect
Responsibility
Citizenship
Sunnyside Elementary

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

**ITEM TITLE:**

Midyear Report by District Parent Leaders

**_____Action** **____X____Information**

**BACKGROUND INFORMATION:**

The District recognizes that children achieve better in school when parents/guardians play a positive role in their education. In order to attain the best possible learning environment and the highest degree of quality education for all students, District staff strives to continually expand parent/guardian engagement through various District committees.

For this purpose, numerous meaningful and relevant opportunities for engaging parents/guardians include the District Advisory Council (DAC), District English Learner Advisory Committee (DELAC), and Chula Vista Elementary Council Parent-Teacher Association (Council PTA). Additionally, school sites offer ample opportunities for parents/guardians to take active roles in school activities along with support from our parent engagement liaison.

**ADDITIONAL DATA:**

The DAC has the following responsibilities:

1. Disseminate information relevant to specially funded programs.
2. Serve in an advisory capacity to the Board of Education.
3. Participate in the review of the Local Control Funding Formula (LCFF) and federal Title I funding.
4. Assist in implementing Districtwide school improvement programs such as School Site Council training, School Improvement Process, and State and Federal Program Monitoring.
5. Review the legal requirements of programs specially funded by the state through the Local Control and Accountability Plan (LCAP) to include target groups such as Socioeconomically Disadvantaged, English Learners (ELs), and Foster Youth.
6. Promote communication and support for all School Site Councils, English Learner Advisory Committees, and their members.

7. Report back the information learned at DAC/DELAC to site committees.
8. Enhance the development of leadership roles for parents by encouraging and advocating parent participation/engagement in local, regional, and state conferences that promote and support parents of all language/ethnic groups.

The DELAC has the following responsibilities:

1. Develop or revise the District EL Master Plan, taking into account the Single Plan for Student Achievement.
2. Participate in the review of LCFF and federal Title I and Title III funding.
3. Review the legal requirements of programs specially funded by the state through the LCAP and federal monies through the Consolidated Application and Reporting Services, to include target groups such as Socioeconomically Disadvantaged, ELs, and Foster Youth.
4. Review and comment on District reclassification criteria and procedures.

The Council PTA has the following responsibilities:

1. Review membership enrollment.
2. Report total unit volunteer hours.
3. Share information on PTA activities benefiting children.
4. Review information on programs and school events funded by PTA units.
5. Share information on support/training programs provided by Council PTA.
6. Address other areas of interest pertaining to school sites/District.

Tonight, District parent leaders will present a report on efforts of their respective committees to support positive learning for all children.

Additional information is available for review in the Office of the Executive Director of Curriculum and Instruction Services and Support.

## FISCAL IMPACT/FUNDING SOURCE:

None.

## STAFF RECOMMENDATION:

This is an information item.

# CHULA VISTA ELEMENTARY SCHOOL DISTRICT

84 EAST "J" STREET • CHULA VISTA, CALIFORNIA 91910 • (619) 425-9600
EACH CHILD IS AN INDIVIDUAL OF GREAT WORTH

## MINUTES
## BOARD OF EDUCATION

Regular Meeting
December 5, 2018
6 P.M.
Dr. Lowell J. Billings Board Room
Education Service and Support Center

**ORDER OF BUSINESS**

ADOPTED

### 1. OPENING PROCEDURES

*Opening Procedures*

A. Call to Order

President Bunker called the meeting to order at 6 P.M.

B. Roll Call

Members Present:
Mrs. Leslie Ray Bunker, President
Mrs. Laurie K. Humphrey, Vice President
Mr. Armando Farías, Clerk
Dr. Eduardo Reyes, Member
Mr. Francisco Tamayo, Member

Members Absent:
None.

Others Present:
Dr. Francisco Escobedo, Superintendent
Mr. Oscar Esquivel, Deputy Superintendent
Dr. Jeffrey Thiel, Asst. Supt., Human Resources
Dr. Matthew Tessier, Asst. Supt., Innovation and Instruction
Mr. Anthony Millican, Director, Communications and Community Development
Mrs. Laura Casas, Communications Supervisor
Mrs. María Mayela Couturier, Translator/Interpreter
Mrs. Soreli M. Norton, Asst. to the Supt. and Board of Education
Mrs. Araceli Vargas, Administrative Assistant II

C. Pledge of Allegiance Led by Students from Ella B. Allen Elementary, Joseph Casillas Elementary, Chula Vista Learning Community

Charter, Anne and William Hedenkamp Elementary, Juarez-Lincoln Elementary, and Loma Verde Elementary Schools

Students Ryan Bencomo (Hedenkamp), Samantha Garcia (Loma Verde), Rylan Goddard (Casillas), Elizabeth Hoffman (Allen), Azul Rivera (Chula Vista Learning), Gwendolyn Spurgeon (Juarez-Lincoln) led the Pledge of Allegiance. They also provided highlights about their respective schools.

School administrators accompanied the students to the meeting. The artwork displayed in the Dr. Lowell J. Billings Board Room was prepared by Allen, Casillas, Chula Vista Learning, Hedenkamp, Juarez-Lincoln, and Loma Verde.

President Bunker thanked the students for sharing information and said she liked a common thing that is good to hear—that staff, parents, and students make a community at each of the schools. She presented each with a Certificate of Appreciation and a stylus pen with the District's name.

**2. APPROVE AGENDA** (Action) *Approve Agenda*

*Motion: FARÍAS, Second: TAMAYO, Vote: UNANIMOUS*

**3. SPECIAL RECOGNITION, ORAL PRESENTATIONS, WRITTEN REPORTS, AWARDS, AND HONORS** *Presentations/ Awards*

A. Presentation of Newly Hired and Promoted Employees

There were no introductions.

B. Recognition of Students Who Achieved the Highest Score Possible on the 2018 California Assessment of Student Performance and Progress

Dr. Tessier said this truly is one of his favorite times of the year, when the Board recognizes many District students. He explained that every year, students take the California Assessment of Student Performance and Progress (CAASPP) assessments and that during the 2016-17 school year, 65 students achieved the highest score possible. He announced that for 2017-18, the number of students who achieved the highest score possible in English Language Arts (ELA) and Mathematics (Math) on the CAASPP increased to 83.

Dr. Tessier explained that, because there were so many students to be recognized, he would introduced them in groups and asked the audience to please hold off applause until each group was called.

ADOPTED

First group—Current fourth graders who took the test in third grade: Erik Johanson and Leah Jordan (Arroyo Vista Charter-AVCS); Arnold Aguilar, Jania Angeles, and Allie Reyes (Camarena); Melanie Kohlbeck (Casillas); Andrea Beltran (EastLake); Valentina Granados (Heritage); Michelle Gao (Liberty); Andrew Nicolaus (Salt Creek); and Caius Rubio (Valle Lindo).

Second group—current fifth grade students who took the test in fourth grade: Athena May (AVCS); Pierre Clavillas, Luke Ducich, Madison Goslee, Nalu Raney, and Edgar Sanchez Gonzalez (Camarena); Sophia Balignot and Noah Groonwald (Casillas); Jazmin Heckelman (Chula Vista Hills); Malcom Dadmun (Clear View); Giantonio Ortega (Chula Vista Learning); Dante Zambelli (Discovery Charter); Ryan Lezarda and Erick Rodriguez (Hedenkamp); Joshua Alo and Benjamin Tennant (Heritage); Mikayla Pingol (Liberty); Lea Marshall and Keira Taheri (McMillin); Alec Baun (Olympic View); Hector Lucio and Leanne Pichay (Otay); Michael Ruiz (Parkview); Joshua Lee (Rice); Johanna Graham, Grace Lee, and Kaden Williams (Salt Creek); Citlali Villareal (Silver Wing); and Frida Johnson and Jovel Lacson (Wolf Canyon).

Third group—current sixth graders who took the test in fifth grade: Maximilian Saari (Camarena); Jiaxin Liang (Discovery Charter); Walker Flores and Brisson Graham (Hedenkamp); Callan Lutz (Heritage); Cairo Flores and Elijah Lee (Liberty); Sakura Blanton (Muraoka); Jasiel Arreola, Alexandra Canaris, and Stacey Valentin (Salt Creek); Ethan Chiang (Veterans); and Marinelle Visda (Wolf Canyon).

Last group—current seventh graders who took the test in sixth grade: Liam Clune and Michaela Martinez (AVCS).

Finally, Dr. Tessier announced that one student achieved the highest score possible in both subjects four years in a row—third grade, fourth grade, fifth grade, and sixth grade. He introduced Natalija Ducich, saying what she achieved was no easy feat and commented it was an amazing opportunity to recognize Natalija.

Other students also reached this achievement but could not attend: Russell Reyes (Casillas), Santiago Contreras (Lauderbach), Christopher Scott (Liberty). Eujie Lee (Wolf Canyon), Ty Felberg (Liberty), and Andrew Gainer and Collin Gainer (Wolf Canyon).

President Bunker said parents are a key part, commenting that the District is happy to partner with them. She stated that it is wonderful to witness the success District students are achieving and presented each student with a Certificate of Recognition and a stylus pen engraved with the District name.

APPROVED

C. Recognition of Kaiser Permanente® Thriving Schools 2018 Honor Roll Awardee

Dr. Tessier explained that the Kaiser Permanente® Thriving Schools Honor Roll recognizes individuals who are champions in sustaining healthy school environments and added that the program celebrates successes, recognizes innovations, and elevates best practices so the entire nation can be inspired.

Dr. Tessier announced that this year, Physical Education, Health, and Wellness Coordinator Heather Cruz, was recognized by Kaiser Permanente. He introduced Mrs. Cruz and shared a few of her attributes—she is relentless when it comes to student and staff health, was instrumental in revising Board Policy to meet the needs of the community, and observes Physical Education teachers in order to provide feedback to ensure we educate the whole child.

President Bunker presented Mrs. Cruz with a Certificate of Recognition and congratulated her.

D. Report on District Cohort Schools: Ella B. Allen Elementary, Joseph Casillas Elementary, Chula Vista Learning Community Charter, Anne and William Hedenkamp Elementary, Juarez-Lincoln Elementary, and Loma Verde Elementary for the 2017-18 School Year

Dr. Tessier introduced Principal Lead Chris Vickers (Casillas), who explained the name of the group, "Inlak'ech Cohort," was inspired by a short Mayan poem that embodied the goal of the group: To humbly love and serve the stakeholders at each of their respective sites. He introduced Principals Maria "Sisi" Garcia (Allen), Director Jacob Ruth (Chula Vista Learning), Gina Mazeau (Hedenkamp), Robert Pollack (Juarez-Lincoln), and Bree Watson (Loma Verde); and Associate Principal Ray DeVore (Hedenkamp). The group reported on efforts to support Local Control and Accountability Plan (LCAP) goals, CAASPP results, and cohort work to further students' social-emotional and physical development. They also answered questions from Board Members.

Board Members thanked and commended the presenters and remarked on several parts of the report.

E. Report on English Language Proficiency Assessments for California

Dr. Tessier introduced Language Development and Instruction Executive Director Keith Malcom. Mr. Malcom presented information on English Language Proficiency Assessments for California (ELPAC) results. He provided an overview of the ELPAC, including what is different; how the District prepared teachers and students for the new

APPROVED

test; how the students did on it; and how the District is preparing for the second administration of the test, which will happen in February 2019. Mr. Malcom also touched on the professional learning, compared the ELPAC performance bands with those of the old test, explained the summative report, presented District scores and a comparison with those of surrounding districts, and talked about ongoing support for ELs. He also acknowledged the work done by Language Development and Instruction Department support staff.

Board Members thanked Mr. Malcom for the report and asked questions on various features of the ELPAC, which were answered by Mr. Malcom.

F. Report on District Innovation Efforts

Dr. Tessier introduced Special Projects Resource Teacher Michael Bruder and said Mr. Bruder has been instrumental in ensuring that the family of stations grows. They presented a report on the Innovation Station, Energy Station, and Hydro Station. The presentation included the stations' impact in makerspaces growth in District schools, professional development, the Science, Technology, Engineering, and Mathematics World of Work experience, sustainability of the programs, and next steps. Dr. Tessier acknowledged Innovation Station Resource Teacher Melissa Hughes, who was in the audience.

Board Members thanked presenters, asked questions that were answered by Dr. Tessier and Mr. Bruder, remarked on various parts of the report, and thanked District partners involved in the efforts.

President Bunker called a recess at 8:05 P.M. and reconvened at 8:15 P.M.

## 4. COMMUNICATIONS TO THE BOARD OF EDUCATION

*Communications to the Board*

A. Chula Vista Classified Employees Organization

Chula Vista Classified Employees Organization (CVCEO) President Peter Zeitler congratulated the students who were recognized for their CAASPP scores and acknowledged the parents, who are a driving force. Mr. Zeitler commented on the collaborative effort between the District and CVCEO of organizing school secretaries in cohorts to connect them and provide training; he read a thank you note from one of the secretaries. He thanked Chula Vista Educators (CVE) President Susan Skala for supporting the Bikes for Kids effort. Mr. Zeitler announced the bikes would be put together on Friday, December 7 and distributed on Saturday, December 8 and invited the Board to attend. He also acknowledged Director of Student, Family, and Community Services and Support Nancy Kerwin, who has been

DRAFT ADOPTED

instrumental to the program for many years. Mr. Zeitler acknowledged Instructional Media Center Library Technician Elizabeth Ramos, who is retiring after 30 years. He brought up the topic of supporting schools with Noon Duty Supervisor salaries. He ended by wishing the Board happy holidays.

B. Chula Vista Educators

Ms. Skala said consultation is going well with biliteracy and other projects and that the Teacher of the Year timeline would be discussed the following week. She expressed concerns regarding use by principals of computer platforms other than the one sanctioned by the District. Ms. Skala commented that one principal created email accounts for each teacher without their consent, which may cause a host of problems. She believes this is a big issue that may have a negative effect on the District and requested it be addressed.

**5. ORAL COMMUNICATIONS** *Oral Communications*

Oral Communications provides the public with an opportunity to address the Board on non-agenda items. Speakers are requested to limit their remarks to five minutes. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation depending on the topic and the number of persons wishing to be heard. No Board action can be taken.

None.

**6. APPROVE CONSENT CALENDAR** (Action) *Consent Calendar*

The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

*Motion: HUMPHREY, Second: TAMAYO, Vote: UNANIMOUS*

A. Adopt Board of Education Meeting Minutes: Special and Regular Meetings November 14, 2018

B. Approve and/or Ratify Human Resources Items A Through H **2018-19.044**

C. Approve Amendment No. 1 to Construction Management Services Agreement with Balfour Beatty Construction for Saburo Muraoka Elementary School

ADOPTED

D. Adopt Resolution Authorizing the Procurement Method for Internet Services Utilizing Public Code Section 20118.2 for Request for Proposal No. 18/19-2 **2018-19.045**

E. Adopt Resolution Authorizing the Procurement Method for Wide Area Network Ethernet Services Utilizing Public Code Section 20118.2 for Request for Proposal No. 18/19-3 **2018-19.046**

F. Approve Overnight Study Trips for Fourth Grade Students from Halecrest Elementary School to the Star of India on February 12-13, and February 13-14, 2019

G. Approve Overnight Study Trip for Fifth Grade Students from Sunnyside Elementary School to the Star of India on February 1-2, 2019

H. Ratify Purchase Orders, Warrants, and Checks Written/Issued Through November 30, 2018 **2018-19.047**

I. Approve and/or Ratify Inservice/Travel Requests **2018-19.048**

J. Approve Request for Use of District Facilities **2018-19.049**

## 7. PUBLIC HEARINGS

*Public Hearings*

A. None.

## 8. ADMINISTRATIVE ACTION ITEMS

*Administrative Action Items*

A. Adopt Initial Collective Negotiations Proposal from the Chula Vista Elementary School District to the Chula Vista Classified Employees Organization

Dr. Thiel said that at the November Board meeting, a public hearing was held on the initial collective negotiations proposal from the District to CVCEO. He added the District was requesting the Board adopt the initial proposal and that negotiations will begin in January 2019.

*Motion: TAMAYO, Second: FARÍAS, Vote: UNANIMOUS*

B. Adopt Resolution Approving the Renewal of Leonardo da Vinci Health and Sciences Charter School's Charter for the Period of July 1, 2019, Through June 30, 2024 **2018-19.050**

Dr. Tessier explained that the existing charter for Leonardo da Vinci Health and Sciences Charter School, which serves students in Kindergarten through Grade 6, will expire on June 30, 2019. He said

ADOPTED

the Board received a petition seeking renewal of the charter for a five-year period from July 1, 2019, through June 30, 2024. Dr. Tessier added the Board is convening within 60 days of receipt to consider and take action on renewal of the petition. He said staff recommends renewal of the petition along with a plan for improvement of pupil performance in target subgroups—Students with Disabilities and English Learners—who have not demonstrated growth consistent with other groups at the school, particularly in Mathematics.

*Motion: BUNKER, Second: TAMAYO, Vote: UNANIMOUS*

C. Adopt Resolution Approving the Renewal of Robert L. Mueller Charter School's Charter for the Period of July 1, 2019, Through June 30, 2024, Subject to the Conditions of Approval in Exhibit "A" and Denying the Proposed Material Revision to Governance Based on Findings of Fact in Exhibit "B" **2018-19.051**

Dr. Tessier explained that the existing charter for Robert L Mueller Charter School will expire on June 30, 2019, and that a petition was received in October for renewal for a five-year period from July 2019 to June 2024. He said Mueller is a Transitional Kindergarten (TK) through Grade 12 charter comprising three programs: Mueller Charter (TK-Grade 5), Mueller Charter Leadership Academy (Grades 6-8), and Bayfront Charter High School (Grades 9-12). Dr. Tessier stated that the required public hearing on the charter petition and a presentation from the petitioners took place at the November 14 Board meeting and that the Board was convening within 60 days from receipt to consider and take action on the renewal petition. Dr. Tessier stated it was recommended the Board adopt the resolution approving renewal of the Mueller petition for the five-year period, subject to the conditions of approval in Exhibit A to the resolution and denying the proposed material revision by adopting findings in Exhibit B.

Principal Dr. Maureen DeLuca (Mueller) and Attorney Janelle Ruley spoke in support of approving the charter renewal petition, including the material revision to incorporate Mueller as a 501(c)(3) nonprofit. Both listed the benefits of incorporation.

Board Member Tamayo moved to adopt the resolution approving the renewal of the charter subject to conditions of approval and to deny the material revision to governance based on the findings of fact.

Vice President Humphrey said she would support a material revision to the charter that would provide for independent governance of Bayfront Charter High School while maintaining Mueller Charter School as renewed. She said this would allow additional flexibility and independence for the grade levels added after the conversion and not served by the District or in District facilities.

UNAPPROVED

Since the motion had already passed, Board Member Tamayo said there was nothing to consider at the time. Dr. Escobedo said there is the possibility of considering a material revision for the Bayfront High School program at a future meeting.

*Motion: TAMAYO, Second: FARÍAS, Vote: UNANIMOUS*

D. (1) Approve Revisions to Fiscal Year 2018-19 Budget; **2018-19.052**

Mr. Esquivel provided the 2018-19 first interim budget report, which represents an update to the budget approved in June 2018. Items included in his report were changes to the revised budget, a summary of the General Fund budget, changes in unrestricted revenues as well as expenditures and contributions, first interim and multiyear projection assumptions, retirement cost increases, multiyear projections through 2020-21 and through 2021-22, District attendance numbers, cumulative employer retirement cost increases, and elements the District is watching. Mr. Esquivel also answered questions from Board Members.

Board Members thanked Mr. Esquivel for the presentation. Board Member Tamayo said he is very worried about the District's Reserve for Economic Uncertainties (REU) and stated the need to start looking at other areas for saving money.

(2) Approve First Interim Financial Report at October 31, 2018; and

(3) Certify District's Financial Status for Fiscal Year 2018-19

*Motion: FARÍAS, Second: TAMAYO, Vote: UNANIMOUS*

**9. FIRST AND SECOND READINGS, BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS** *First and Second Readings*

None.

**10. GENERAL INFORMATION ITEMS/REPORTS** *Information Items/Reports*

A. Report Calendar to Board of Education

Vice President Humphrey asked Dr. Escobedo if the Noon Duty Supervisor situation is the same at every school no matter what the enrollment is at each site.

Dr. Escobedo explained there is a formula, which may have flaws. He said Cabinet will review look at schools with exorbitant numbers and will provide findings to the Board.

STAMPED DRAFT

## 11. BOARD COMMUNICATIONS

*Board Communications*

**Mr. Farías:**

- Thanked all District employees for their work. Said that he went to the California School Boards Association (CSBA) in San Francisco and that he felt like a super star because everyone congratulated him and his fellow Board Members. Reiterated his appreciation for all District employees, saying that this would not happen without them, who impact the kids every day in the most beautiful way. Ended by saying "Mil gracias."

**Dr. Reyes:**

- Wished everyone happy holidays.

**Mr. Tamayo:**

- Thanked all who attended the Board meeting.
- Wished everyone happy holidays and said he hoped everyone would take some time to rest.
- Shared that he participated in the CSBA conference and that it was good to see the best practices highlighted are things the District is already doing. Commented that he received many kudos from board members of other districts and that the kudos are really for District employees, who do all the work.

## 12. SUPERINTENDENT'S COMMUNICATION

*Superintendent's Communication*

**Dr. Escobedo:**

- Said it was truly a pleasure attending the CSBA conference with the Board.
- Commented that the holiday season is a great season to be jolly but there are also families in need. Shared that the Board will create a basket for the Education Service and Support Center holiday luncheon, which will benefit needy families and thanked the Board for their gesture.

## 13. ADJOURN TO CLOSED SESSION

*Closed Session*

President Bunker adjourned to closed session at 9:10 P.M. in accordance with the following:

Government Code Sections 3549.1(d) and 54957.6: Collective Bargaining/Employee Negotiations; Agency Negotiators: Fagen Friedman & Fulfrost, LLP and Adams Silva & McNally LLP; Employee Organizations: Chula Vista Classified Employees Organization (CVCEO); Chula Vista Educators (CVE); Nonrepresented Employees

Government Code Section 54957: Public Employee Discipline/ Dismissal/Release

UNADOPTED

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings, Case No. 2018100072 for Student No. 306509

Government Code Section 54957: Public Employee Performance Evaluation – Superintendent

**14. RECONVENE TO OPEN SESSION** *Open Session*

President Bunker reconvened at 10:24 P.M. with three Board Members present: President Bunker, Clerk Farías, and Board Member Tamayo. Board Member Reyes arrived a few seconds later.

Clerk Farías announced that in closed session, the Board:

Approved a settlement agreement in Office of Administrative Hearings, Case No. 2018100072 for Student No. 306509.

*Motion: BUNKER, Second: TAMAYO*
*Vote: Ayes: BUNKER, FARÍAS, HUMPHREY, REYES, TAMAYO*
*Noes: NONE, Abstain: NONE*

**15. ADJOURNMENT** *Adjournment*

President Bunker adjourned the meeting at 10:25 P.M.

Francisco Escobedo, Ed.D., Secretary

Armando Farías, Clerk

THE NEXT MEETING OF THE BOARD OF EDUCATION OF THE CHULA VISTA ELEMENTARY SCHOOL DISTRICT IS SCHEDULED ON WEDNESDAY, DECEMBER 19, 2018, AT 6 P.M.

UNADOPTED

# CHULA VISTA ELEMENTARY SCHOOL DISTRICT

84 EAST "J" STREET • CHULA VISTA, CALIFORNIA 91910 • (619) 425-9600
EACH CHILD IS AN INDIVIDUAL OF GREAT WORTH

## MINUTES
## BOARD OF EDUCATION

Special Meeting
December 19, 2018
5:30 P.M.
Dr. Lowell J. Billings Board Room
Education Service and Support Center

**ORDER OF BUSINESS**

UNADOPTED

**1. OPENING PROCEDURES** *Opening Procedures*

A. Call to Order

President Bunker called the meeting to order at 5:30 P.M.

B. Roll Call

Members Present:
Mrs. Leslie Ray Bunker, President
Mrs. Laurie K. Humphrey, Vice President
Mr. Armando Farías, Clerk
Dr. Eduardo Reyes, Member
Mr. Francisco Tamayo, Member (Arrived at 5:40 P.M.)

Members Absent:
None.

Others Present:
Dr. Francisco Escobedo, Superintendent
Mr. Oscar Esquivel, Deputy Superintendent
Dr. Jeffrey Thiel, Asst. Supt., Human Resources
Dr. Matthew Tessier, Asst. Supt., Innovation and Instruction
Mrs. Soreli M. Norton, Asst. to the Supt. and Board of Education

C. Pledge of Allegiance

Mr. Esquivel led the Pledge of Allegiance.

**2. APPROVE AGENDA** (Action) *Approve Agenda*

*Motion: HUMPHREY, Second: FARÍAS, Vote: UNANIMOUS*

## 3. ORAL COMMUNICATIONS

*Oral Communications*

Oral Communications provides the public with an opportunity to address the Board on non-agenda items. Speakers are requested to limit their remarks to five minutes. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation depending on the topic and the number of persons wishing to be heard. No Board action can be taken.

None.

## 4. CLOSED SESSION

*Closed Session*

President Bunker adjourned to closed session at 5:32 P.M. in accordance with the following:

Government Code Section 54957: Public Employee Performance Evaluation – Superintendent

## 5. RECONVENE TO OPEN SESSION

*Open Session*

President Bunker reconvened to open session at 5:59 P.M. with all Board Members present.

## 6. ADJOURNMENT

*Adjournment*

President Bunker adjourned the meeting at 5:59 P.M.

_____

Francisco Escobedo, Ed.D., Secretary

_____

Armando Farías, Clerk

UNADOPTED

# CHULA VISTA ELEMENTARY SCHOOL DISTRICT

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## MINUTES
## BOARD OF EDUCATION

Organizational Meeting
December 19, 2018
6 P.M.
Dr. Lowell J. Billings Board Room
Education Service and Support Center

**ORDER OF BUSINESS**

UNADOPTED

### 1. OPENING PROCEDURES

*Opening Procedures*

A. Call to Order

President Bunker called the meeting to order at 6 P.M.

B. Administer Oath of Office to Newly-Elected Board Members

Superintendent Dr. Francisco Escobedo administered the Oath of Office to newly-reelected Board Members Leslie Ray Bunker, Dr. Eduardo Reyes, and Francisco Tamayo. Dr. Escobedo also presented each of them with a Certificate of Election from the San Diego County Registrar of Voters.

C. Roll Call

Members Present:
Mrs. Leslie Ray Bunker, President
Mrs. Laurie K. Humphrey, Vice President
Mr. Armando Farías, Clerk
Dr. Eduardo Reyes, Member
Mr. Francisco Tamayo, Member

Members Absent:
None.

Others Present:
Dr. Francisco Escobedo, Superintendent
Mr. Oscar Esquivel, Deputy Superintendent
Dr. Jeffrey Thiel, Asst. Supt., Human Resources
Dr. Matthew Tessier, Asst. Supt., Innovation and Instruction
Mr. Anthony Millican, Director, Communications and Community Development

Mrs. María Mayela Couturier, Translator/Interpreter
Mrs. Soreli M. Norton, Asst. to the Supt. and Board of Education
Mrs. Araceli Vargas, Administrative Assistant II

D. Pledge of Allegiance

Dr. Thiel led the Pledge of Allegiance.

**2. APPROVE AGENDA** (Action) *Approve Agenda*

*Motion: TAMAYO, Second: FARÍAS, Vote: UNANIMOUS*

A. Conduct Annual Organizational Business of the Chula Vista Elementary School District Board of Education to:

(1) Elect Officers;

Board Member Tamayo motioned to nominate Vice President Humphrey as President, Clerk Farías as Vice President, and Board Member Reyes as Clerk.

*Motion: TAMAYO, Second: FARÍAS, Vote: UNANIMOUS*

(2) Appoint Superintendent as Secretary; and

*Motion: FARÍAS, Second: HUMPHREY, Vote: UNANIMOUS*

(3) Adopt Dates, Time, and Place for Regular Board Meetings in 2019

*Motion: REYES, Second: TAMAYO, Vote: UNANIMOUS*

Board Member Bunker passed the gavel to President Humphrey. Dr. Escobedo recognized Board Member Bunker for her leadership as Board President during 2018 and presented her with bouquet of flowers and a Certificate of Recognition with the following quote from Thomas Paine: "The real leader smiles in trouble, gathers strength from distress, and grows brave by reflection."

**3. SPECIAL RECOGNITION, ORAL PRESENTATIONS, WRITTEN REPORTS, AWARDS, AND HONORS** *Presentations/ Awards*

A. Presentation of Newly Hired and Promoted Employees

Dr. Thiel introduced new employee Routing and Planning Specialist Gina Del Razo (Transportation) and Jessica Trautman, who was promoted from Bus Driver to Transportation Specialist (Transportation).

President Humphrey congratulated the employees.

ADOPTED

B. Presentation of District Winners of the Holiday Greeting Card Competition

Dr. Tessier said this is another exciting time when we focus on students and thanked the Board for their leadership and vision in having Visual and Performing Arts (VAPA) in all schools.

Dr. Tessier introduced the winners of the District Holiday Greeting Card Competition: First Place Winner, Grade 1 Student Amsi Gonzalez-Lopez (Finney); Second Place Winner, Grade 6 Student Riley C. Fultz (Chula Vista Hills); and Third Place Winner, Grade 5 Student Lilly Kane (Casillas).

Dr. Tessier thanked contest sponsors Copy Link and California Coast Credit Union. He said Copy Link provided the printing of the greeting cards, which were mailed to stakeholders. Dr. Tessier added that California Coast provided funding for the prizes, as follows: First Place – $100, Second Place – $75, Third Place – $55, and each school winner – $25.

Dr. Tessier said all the entries were displayed in the Board Room and invited everyone to view them.

President Humphrey presented each of the winners with a Certificate of Recognition, a prize check, and a pencil engraved with the District's name. She congratulated the students and told them to keep it up.

## 4. COMMUNICATIONS TO THE BOARD OF EDUCATION

*Communications to the Board*

A. Chula Vista Classified Employees Organization

None.

B. Chula Vista Educators

Chula Vista Educators (CVE) President Susan Skala congratulated newly-Board Members on another term and, on behalf of CVE, said she is happy to have the current Board Members and knows the joint work will continue to provide students with the best learning opportunities and the best working conditions for District educators and employees. Ms. Skala shared a list of accomplishments—Multi-Tiered Systems of Support in place; Job Descriptions for VAPA teachers; a Fall Parent Conference form; contract settlement with amazing language in a variety of areas; three exceptional District educators at the County-level Teacher of the Year with two in the top ten and one in the top five. She also listed areas in which the District

DRAFT ADOPTED

and CVE continue to work, such as the Biliteracy Committee and two new committees—for math assessment and for professional development. Ms. Skala expressed a continued interest in having joint meetings with Board Members, CVE, and Chula Vista Classified Employees Organization and said she was looking forward to meeting with Board Members to develop joint goals. She ended by wishing the Board a Merry Christmas and a Happy New Year and saying she hoped they may they be blessed with family time, time to relax, and many days without having to set the alarm.

**5. ORAL COMMUNICATIONS** *Oral Communications*

Oral Communications provides the public with an opportunity to address the Board on non-agenda items. Speakers are requested to limit their remarks to five minutes. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation depending on the topic and the number of persons wishing to be heard. No Board action can be taken.

None.

**6. APPROVE CONSENT CALENDAR** (Action) *Consent Calendar*

The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

*Motion: BUNKER, Second: TAMAYO, Vote: UNANIMOUS*

A. Approve Superintendent's Evaluation for the 2017-18 School Year

B. Adopt Resolution in Support of EastLake Educational Foundation Fundraising Event

C. Approve and/or Ratify Human Resources Items A Through I

D. Approve Memorandum of Understanding with The Learning Choice Academy for Charter School Oversight and Operations for the Period of July 1, 2018, Through June 30, 2023

**7. PUBLIC HEARINGS** *Public Hearings*

None.

ADOPTED

## 8. ADMINISTRATIVE ACTION ITEMS

*Administrative Action Items*

None.

## 9. FIRST AND SECOND READINGS, BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS

*First and Second Readings*

None.

## 10. GENERAL INFORMATION ITEMS/REPORTS

*Information Items/Reports*

None.

## 11. BOARD COMMUNICATIONS

*Board Communications*

**Mrs. Bunker:**

- Congratulated the new hires, the promoted employees, and the student artists.
- Addressed Ms. Skala by saying that it was great to hear the list of accomplishments.
- Thanked staff members for the work done this year and said the District has done a very good job in keeping students as the focus instead of adult issues.
- Thanked everyone for the support and said she is happy to continue work as a Board Member for another four years.

**Mr. Farías:**

- Offered sincere congratulations to the newly reelected Board Members.
- Congratulated newly elected Board President Humphrey.
- Said that he works in education and that he attends many events, adding that even in his own district, people talk very positively about Chula Vista [Elementary School District] and they see the District as a model to emulate. Remarked that, as he reflects on it, he truly believes it has to do with team support, that the District has positive relationships and even though sometimes there is not full agreement, everyone agrees that everyone works for the benefit of the students. Commended Board President Humphrey because during a visit, she noticed a student had issues and ensures the student was provided the necessary supports. Said that is what leaders do and thanked her.
- Commented that the District is truly a beacon of light that is shining brightly in all of America and that's because of everyone who works here and everyone within the boundaries of our amazing city. Shared that he feels God placed him at the District for a reason and that as a human being, Board Member, and professional, he feels blessed, happy, and proud to be a part of the system. Added that he would continue working and contributing to the work everyone is doing.

UNADOPTED

- Wished everyone a happy Christmas and a blessed New Year surrounded with family, loved ones, and with everything they enjoy. Thanked everyone for caring so much about the District.

**Mrs. Humphrey:**

- Reflected on some of the situations and events that transpired in the District this year, particularly sad events—several deaths (a teacher and children of employees). Said attending those functions and seeing the love and connection of coworkers humbles and brings an appreciation and awareness of those around them. Shared that she believes District employees are beautiful and said she has witnessed that this year time and time again, which humbles her.
- Visited Arroyo Vista Charter and the new principal and it was a great visit that she enjoyed very much. Added that it struck her that teachers are working up until December 21 and they do not give up; the rigor was present, and the students were very engaged.
- Remarked that she was looking forward to the holiday luncheon the next day and that she hoped everyone has a Merry Christmas.

**Dr. Reyes:**

- Said that, as he was listening to Ms. Skala, he was thinking about the achievements she shared and was happy those were mentioned and added he was also thinking about the countless things that take place in schools that cannot be measured—such as when a teacher, instructional assistant, principal, or others at school help a student have a better day or when they provide students with hope, allow students to dream of the future, or help them realize their potential. Commented that he believes the true impact everyone makes is through those intangibles that nevertheless are what impact human life the most. Remarked that what you see at every single school is synergy, not just work between the District and the unions, but work within schools, including parents for a common goal—individual student success. Added he is proud to be part of that effort and to work alongside employees and volunteers. Thanked everyone for making a difference in children's lives.
- Wished everyone happy holidays and the best for the New Year.

**Mr. Tamayo:**

- Thanked everyone who attended the Board meeting.
- Said he is also grateful to be able to continue work [as a Board Member] for another four years and that it has been an honor to serve for the past four years. Added that he hopes everyone can continue working at the same rhythm in support of all students.
- Thanked everyone for the work with CVE to accomplish the achievements listed by Ms. Skala, saying it is joint work that required everyone's efforts.
- Shared that earlier in the week he attended a couple of meetings at the San Diego County Office of Education, where everyone spoke very highly about the District. Said that one of the meetings was on closing the achievement gap and the District was used as a model and identified as

UNAPPROVED

an “outlier” that is doing an excellent job in closing the achievement gap between English Learner and English-Only students. Added presenters said the District is recognized across the nation for its efforts in that area. Remarked that the second meeting, related to technology, featured Microsoft presenting new things districts could be doing; the District was identified as a model for single sign on, and Microsoft representatives told everyone to visit the District to see how it works. Commended Maria Grabowski and Bill Tate, whom Microsoft mentioned as the lead points in that work.

- Reiterated his appreciation to all District employees, saying the work everyone does is very visible to the community and sends a positive message that District schools are strong and have great programs, which is all due to the employees.

**12. SUPERINTENDENT’S COMMUNICATION** *Superintendent’s Communication*

**Dr. Escobedo:**

- Said the end of the year has been great and commented that he is happy with the reelection of the three Board Members, as consistency of leadership is critical at all levels.
- Shared that the next book the Board will receive is Contagious Culture. Commented touches on how the culture is contagious; how it depends on the individual; and how you need to be purposefully present in the now and engaged with passion and energy. Added this is what makes an organization like Chula Vista [Elementary School District] so great and that he looks forward to starting this book club.
- Wished for the Board to be safe, be rested, and have a great time.

**13. ADJOURNMENT** *Adjournment*

President Humphrey adjourned the meeting at 6:34 P.M.

_____

Francisco Escobedo, Ed.D., Secretary

_____

Armando Farías, Clerk

THE NEXT REGULAR MEETING OF THE BOARD OF EDUCATION OF THE CHULA VISTA ELEMENTARY SCHOOL DISTRICT IS SCHEDULED ON WEDNESDAY, JANUARY 23, 2019, AT 6 P.M.

UNADOPTED

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

**ITEM TITLE:**

Approve and/or Ratify Human Resources Items A Through G

**____X____Action** **_____Information**

**BACKGROUND INFORMATION:**

A. NEW EMPLOYMENT

Karen Beas, Instructional Assistant, 3 hours per day, 5 days per week, Range 14, Step 1, $14.31 per hour, effective December 19, 2018

Jason Blake, Plumber, 8 hours per day, 5 days per week, Range 39, Step 6, $33.78 per hour, effective January 2, 2019

Maribel Campos, Bus Attendant, 5.12 hours per day, 5 days per week, Range 16, Step 1, $15.43 per hour, effective January 15, 2019

Ericka Carrillo, Instructional Assistant, 4 hours per day, 4 days per week, Range 14, Step 1, $14.31 per hour plus 2 percent, effective December 17, 2018

Elsa Estrada, School Secretary, 8 hours per day, 5 days per week, Range 30, Step 1, $21.47 per hour, effective January 14, 2019

Cynthia Figueroa, Social Worker, 90 days, Class VI, Step 2, salary $28,376.10, effective January 8, 2019

Mayra Flores Salazar, Instructional Assistant, 4 hours per day, 4 days per week, Range 14, Step 1, $14.73 per hour, effective January 15, 2019

Abigail Gomez, Instructional Assistant-Special Education, 5.8 hours per day, 5 days per week, Range 17, Step 1, $15.89 per hour plus 2 percent, effective January 8, 2019

Aida Gomez, Noon Duty Supervisor, 2 hours per day, 5 days per week, Range 5, Step 1, $12.02 per hour, effective January 15, 2019

Alicia Gonzalez, Custodian I, 2.75 hours per day, 5 days per week, Range 22, Step 1, $17.25 per hour, effective December 14, 2018

Alyssa Hendricks, Resource Specialist, 90 days, Class III, Step 1, salary $24,397.20, effective January 14, 2018

Sarahy Hernandez, Noon Duty Supervisor, 2 hours per day, 5 days per week, Range 5, Step 1, $12.02 per hour, effective January 15, 2019

Michelle Hutchinson Paul, Instructional Assistant-Special Education, 5.8 hours per day, 5 days per week, Range 17, Step 4, $18.29 per hour plus 2 percent, effective January 15, 2019

Rana Jarad, Noon Duty Supervisor, 2.32 hours per day, 5 days per week, Range 5, Step 1, $11.67 per hour, effective December 5, 2018

Wendy Montenegro-Medina, Instructional Assistant, 4 hours per day, 4 days per week, Range 14, Step 1, $14.73 per hour, effective January 15, 2019

Veronica Navarro, Instructional Assistant-Special Education, 5.8 hours per day, 5 days per week, Range 17, Step 1, $15.43 per hour, effective December 18, 2018

Stephen Perry, Custodian I, 3.5 hours per day, 5 days per week, Range 22, Step 1, $17.77 per hour, effective January 15, 2019

Vanessa Preciado, Noon Duty Supervisor, 2 hours per day, 5 days per week, Range 5, Step 1, $11.67 per hour, effective December 5, 2018

Raquel Ramirez-Arcadia, CNS I, 3 hours per day, 5 days per week, Range 12, Step 1, $13.66 per hour, effective December 12, 2018

Kenia Rodriguez, Student Attendant, 6.3 hours per day, 5 days per week, Range 20, Step 1, $16.95 per hour, effective January 15, 2019

Regina Wilson, Occupational Therapist, 8 hours per day, 5 days per week, Range 55, Step 3, $42.94 per hour plus 2 percent, effective January 14, 2019

B. REEMPLOYMENT OF TEMPORARY CERTIFICATED EMPLOYEES PREVIOUSLY EMPLOYED UNDER EDUCATION CODE SECTION 44909, 44911, OR 44920 FOR THE 2018-19 SCHOOL YEAR

Sereena Castillo, Temporary Resource Teacher-VAPA, 90 days, Class VI, Step 2, salary $28,376.10, effective January 14 through June 6, 2019

Rachel Hernandez, Speech-Language Pathologist, 90 days, LSH Class II, Step 3, salary $36,808.20, effective January 14, 2019

C. EMPLOYMENT OF CERTIFICATED EMPLOYEE UNDER TITLE 5 SECTION 80046.1, WAIVER FOR ADAPTED PHYSICAL EDUCATON CREDENTIAL, EFFECTIVE JANUARY 14, 2019

Christian Alcantara

D. LEAVE OF ABSENCE

Brenda Bernachi-Aguilera, Teacher, effective January 14, 2019

David Boston, Special Education Teacher, effective February 11, 2019

Julia Carreon, Teacher, effective March 7, 2019

Jennifer Carroll, Teacher, effective January 16, 2019

Karena Haro-Esparza, Counselor, effective January 14, 2019

Mayra Lewis, Instructional Assistant-Special Education, effective December 20, 2018

Miguel Ortiz, Custodian II, effective December 18, 2018

Amy Rivera, Instructional Assistant-Special Education, effective January 15, 2019

Gwendolyne Rodriguez, Instructional Assistant-Special Education, effective January 15, 2019

Cortiss Smith, Instructional Assistant, effective February 1, 2019

Sandy Tadeo, Student Attendnt, effective January 15, 2019

E. RESIGNATION

Brenda Enriquez, Instructional Assistant-Special Education, effective February 2, 2019

William Schweitzer, Teacher, effective January 26, 2019

Miriam Scott, Noon Duty Supervisor, effective February 1, 2019

John Stencil, Part-Time Program Support Teacher, effective December 22, 2018

Vanessa Valdivia, School Secretary, effective January 17, 2019

F. RETIREMENT

Julie Johnson, Attendance Accounting Technician, effective January 4, 2019

Rebeca Ordaz, Facilities Technician, effective January 10, 2019

Judith Rotter, Adapted Physical Education Teacher, effective February 1, 2019

Lydia Stewart, CNS I, effective December 22, 2018

Elena Wright, Instructional Assistant (Preschool and Child Development Center), effective December 22, 2018

G. CONSULTANTS

All American Inspection, Inc., will provide Division of State Architect (DSA) In-Plant Inspection Services for One 120'x32' Two-Story Modular Building and One 12'x40' Restroom Building at Saburo Muraoka Elementary School. Services start date is to be determined pending DSA approval. The cost, not to exceed $26,800, will be paid from Capital funds.

On January 17, 2018, the Board approved a contact with Atkinson, Andelson, Loya, Rudd & Romo (AALRR) for general legal services, including, but not limited to, general school matters, dispute resolution and litigation, school fees, mitigation agreements, real property acquisition, environmental matters, Community Facilities Districts, construction of school facilities, and construction and contracts. AALRR's hourly rates have increased since 2018, and are listed below.

| | 2019 |
|---|---|
| Senior Partner | $280 |
| Partners | $270 |
| Senior Associate | $260 |
| Associates | $250 |
| Electronic Tech. Litigation Specialist | $225 |
| Non-Legal Consultants | $225 |
| Law Clerks | $150 |
| Paralegals | $125 |

Services will continue to be provided January 1, 2019, through December 31, 2019. Fees will be paid, as applicable, from the General Fund, Community Facilities District funds, and other Capital funds.

On July 11, 2018, the Board approved a contract in the amount of $1,000 with Children's Occupational Therapy Services to provide occupational therapy services and evaluation services. Additional services are required

under this contract. This amendment will increase the contract by $4,000. The amended contract sum not to exceed $5,000 will be paid from Special Education Occupational Therapy Services funds.

Huong Diep, Psy.D. will provide psychoeducational evaluation and consultation services. Services will commence January 24 and continue through June 30, 2019. The sum not to exceed $3,500 will be paid from District Psychological Services funds.

La Mesa Vision Care Center will provide vision evaluations. Services will commence January 24 and continue through June 30, 2019. The sum not to exceed $500 will be paid from Special Education, Special Day Class-Moderate/Severe funds.

Larry Alvarado Training Solutions will provide CPR training to coaches throughout the District. Services will commence January 30 and continue through June 30, 2019. The sum not to exceed $2,500 will be paid from the General Fund.

Literature Comes to Life will provide an assembly at Otay on literature. Services will be provided February 28, 2019. The sum not to exceed $650 will be paid from Local Control Accountability Plan funds.

L.O.V.E. is providing educational workshops to Lauderbach parents. Services commenced January 22 and will continue through March 26, 2019. The sum not to exceed $2,000 will be paid from Title I funds.

Manny Tau, Psy.D. will provide training and technical assistance to District Leadership Team and the District's Threat Assessment and Management Standardization Team on Threat Assessment and Management. Services will be provided February 6, 2019. The sum not to exceed $1,500 will be paid from Title II funds.

Maxim Health Services will provide Licensed Vocational Nurse services. Services will commence January 24 and continue through June 30, 2019. The sum not to exceed $195,505 will be paid from District Health/Nursing funds.

Maxim Health Services will provide Registered Nurse services. Services will commence January 24 and continue through June 30, 2019. The sum not to exceed $160,680 will be paid from District Health/Nursing funds.

Storm Educational Enterprises, Inc., dba Wilda's Writing Workshop will provide professional development with Write Up A Storm!® Strategies (Argumentative Reading and Writing) for Sunnyside teachers. Services will be provided January 25, 2019. The sum not to exceed $1,700 will be paid from Local Control Accountability Plan and Title I funds.

The Ed Ladder will provide tutoring services to Title I identified students at Berean Bible Baptist School. Services will commence January 24 and will continue through June 5, 2019. The sum not to exceed $1,532 will be paid from Title I funds.

The Ed Ladder will provide tutoring services to Title I identified students at St. Charles Catholic School. Services will commence January 24 and will continue through June 5, 2019. The sum not to exceed $4,086 will be paid from Title I funds.

The Ed Ladder is providing tutoring services to Title I identified students at St. Pius X Catholic School. Services commenced January 16 and will continue through June 5, 2019. The sum not to exceed $3,576 will be paid from Title I funds.

The Ed Ladder is providing tutoring services to Title III identified students at St. Pius X Catholic School. Services commenced January 16 and will continue through June 5, 2019. The sum not to exceed $1,090 will be paid from Title III funds.

The Ed Ladder is providing tutoring services to Title I identified students at St. Rose of Lima Catholic School. Services commenced January 16 and will continue through June 5, 2019. The sum not to exceed $1,022 will be paid from Title I funds.

The Ed Ladder is providing tutoring services to Title III identified students at St. Rose of Lima Catholic School. Services commenced January 16 and will continue through June 5, 2019. The sum not to exceed $1,882 will be paid from Title III funds.

Wilkinson Hadley King & Co. LLP will conduct the two-phase audit required by the State Facility Grant for Enrique Camarena Elementary School. Services will commence January 24, 2018, and continue until completion of the audit. The cost not to exceed $5,100 will be paid from the General Fund.

**ADDITIONAL DATA:**

Additional information is available for review in the Office of the Assistant Superintendent for Human Resources Services and Support.

**STAFF RECOMMENDATION:**

Recommend approval and/or ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Human Resources
Services and Support

**ITEM TITLE:**

Approve Increase of Hourly Rates for Classified Substitute Child Nutrition Services (I, II, III), Clerks, and Noon Duty Supervisors Effective January 1, 2019

**____X____Action** **_____Information**

**BACKGROUND INFORMATION:**

Due to an increase in the minimum wage in the state of California to $12.00 per hour beginning January 1, 2019, the District wishes to increase the classified substitute pay for Child Nutrition Services (I, II, III), Clerks, and Noon Duty Supervisors at all District schools. Pay for all other substitute and classified employees are at or above the minimum $12.00 per hour. Increases would be retroactive to January 1, 2019.

**ADDITIONAL DATA:**

Additional information is available in the Office of the Assistant Superintendent for Human Resources Services and Support.

**FISCAL IMPACT/FUNDING SOURCE:**

Proposed hourly rate increases are as follows.

| Position | Current Rate | New Rate |
|---|---|---|
| • Child Nutrition Services (I, II, III) | $11.50 | $12.00 |
| • Clerk | $11.50 | $12.00 |
| • Noon Duty Supervisor | $11.50 | $12.00 |

The total cost to the District would be approximately $5,300 per year.

**STAFF RECOMMENDATION:**

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

**ITEM TITLE:**

Adopt Resolution Declaring February 1, 2019, as *National Wear Red Day*® in the Chula Vista Elementary School District

**___X___ Action** **_____ Information**

**BACKGROUND INFORMATION:**

In 2004, the American Heart Association (AHA) launched Go Red For Women™ due to the fact that close to 500,000 women per year were dying of cardiovascular disease. While great strides have been made, cardiovascular disease continues to kill more women than the next four causes of death combined, including all forms of cancer. Many women are still unaware of this fact, and few believe that heart disease is their greatest health threat. Therefore, to raise awareness of this critical issue, the AHA encourages everyone in the nation to "go red" on February 1, 2019, for *National Wear Red Day*® and, if possible, continue with awareness activities throughout the month.

*National Wear Red Day*® is a registered trademark of the U.S. Department of Health and Human Services and the AHA.

**ADDITIONAL DATA:**

Additional information is available for review in the Office of the Assistant Superintendent of Innovation and Instruction Services and Support.

**FISCAL IMPACT/FUNDING SOURCE:**

None.

**STAFF RECOMMENDATION:**

Recommend adoption.

**CHULA VISTA ELEMENTARY SCHOOL DISTRICT**

**RESOLUTION NO. _____**

Resolution Declaring February 1, 2019, )
as *National Wear Red Day*® in the )
Chula Vista Elementary School District )

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, an estimated 48 million women in the United States are affected by cardiovascular disease, yet only 54 percent of American women believes that cardiovascular disease is their number 1 killer; and

WHEREAS, only 13 percent of African-American women and 15 percent of Hispanic women and 15 percent of Asian women consider heart disease or stroke to be the greatest health problem facing Americans today, compared with 18 percent of Caucasian women; and

WHEREAS, only 17 percent of women identified cardiovascular disease as the greatest health problem facing Americans today; and

WHEREAS, more than one in three women is living with some form of cardiovascular disease, and

WHEREAS, about 60 percent of stroke deaths occur in females compared to 40 percent in males; and

WHEREAS, cardiovascular diseases kill about one woman every 80 seconds and about 80 percent of cardiovascular diseases may be preventable; and

WHEREAS, heart disease is the No. 1 killer of women, taking more lives than all forms of cancer combined; and

WHEREAS, in women, heart disease is too often a silent killer—less than one-third of women in a recent survey reported any early warning signs such as chest pain or discomfort before a heart attack; and

WHEREAS, common symptoms for women included pain of the jaw, arm, or back, but most reported a delay in seeking treatments after the symptoms began of anywhere from 15 minutes to two weeks; and

WHEREAS, compared to older women, younger women were more likely report not discussing heart disease risk with their doctors; and

WHEREAS, Go Red For Women™ is the American Heart Association's national call to increase awareness about cardiovascular disease—the leading cause of death for women—and to inspire women to take charge of their cardiovascular health; and

WHEREAS, all women should learn their own personal risk for cardiovascular disease, by talking to their healthcare provider and using tools such as the American Heart Association's My Life Check™, Go Red For Women™ Heart CheckUp, and Go Red For Women™ Better U; and

WHEREAS, making the right choices relating to proper nutrition, physical activity, and other healthy lifestyle choices are essential to living a heart healthy life; and

WHEREAS, the American Heart Association believes that our lives are in our hands. We can stop our number one killer together by sharing the truth. We can be the difference between life and death.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Chula Vista Elementary School District declares February 1, 2019, as *National Wear Red Day*® in the Chula Vista Elementary School District and urges all citizens to show their support for women and the fight against cardiovascular disease by commemorating this day by wearing the color red. By increasing awareness, speaking up about heart disease, and empowering women to reduce their risk for cardiovascular disease, thousands of lives may be saved each year.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 23rd day of January 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

- - - - - - - - - - - - - - -

STATE OF CALIFORNIA )
) ss
COUNTY OF SAN DIEGO)

I, Francisco Escobedo, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at its organizational meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

**ITEM TITLE:**

Ratify Memorandum of Agreement with the San Diego County Office of Education to Implement the San Diego Regional Consortium's After-School Education and Safety Program for the 2018-19 School Year

**____X____Action** **_____Information**

**BACKGROUND INFORMATION:**

The District, as a member of the San Diego Regional Consortium's After-School Education and Safety (ASES) Program, is committed to providing safe and nurturing extended-day programs for children that support academic achievement, offer opportunities for cultural and artistic enrichment, and provide organized recreational opportunities. After-school programs funded through this partnership have been established at 20 District Title I schools.

School districts are strongly encouraged to implement the ASES Program through collaborative agreements with community-based organizations. The District contracts with South Bay Family YMCA for before- and after-school programs.

**ADDITIONAL INFORMATION:**

The funding provides programs at the following sites:

- Castle Park
- Chula Vista Learning Community Charter
- Hazel Goes Cook
- Mae L. Feaster Charter
- Myrtle S. Finney
- Harborside
- Hilltop Drive
- Juarez-Lincoln
- J. Calvin Lauderbach
- Loma Verde
- Los Altos
- John J. Montgomery
- Robert L. Mueller Charter
- Otay
- Palomar
- Lilian J. Rice
- Fred H. Rohr
- Silver Wing
- Valle Lindo
- Vista Square

Programs consist of two components:

- An educational and literacy component to provide tutoring and/or homework assistance.
- An educational enrichment component that may include, but not be limited to, fine arts, recreation, health awareness, physical fitness, and prevention activities.

Such activities are based on students' needs and interests.

Additional information is available for review in the Office of the Executive Director of Student, Family, Community, and Instruction Services and Support.

## FISCAL IMPACT/FUNDING SOURCE:

The District will receive up to $3,206,758 to operate these before- and after-school programs.

## STAFF RECOMMENDATION:

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

**ITEM TITLE:**

Ratify Agreement with the University of California, San Diego, for the Teacher Gifted and Talented Education Certification Program for the Period of November 1, 2018, Through June 30, 2019

**___X___ Action** **_____ Information**

**BACKGROUND INFORMATION:**

The University of California, San Diego, will provide teacher participants 12 quarter units of coursework resulting in a Specialized Certificate in Gifted and Talented Education. Through this coursework, teachers will examine best practices and resources to support the academic and emotional needs of Gifted and Talented students. Teachers will also learn strategies for differentiating instruction throughout the content areas. Participants will have a choice of face-to-face or online sessions, or a combination of both.

**ADDITIONAL DATA:**

A copy of the agreement is available for review in the Office of the Executive Director of Student, Family, Community, and Instruction Services and Support.

**FISCAL IMPACT/FUNDING SOURCE:**

The cost of the certification will be $247.50 per person based on an estimate of 75 participants. The amount, not to exceed $18,562, will be paid from Local Control and Accountability Plan funds. The cost for charter school participants will be paid by the respective charter schools.

**STAFF RECOMMENDATION:**

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

**ITEM TITLE:**

Ratify Nonpublic, Nonsectarian School Master Contract with San Diego Center for Children Academy for Special Education and Related Services for Individuals with Exceptional Needs for the 2018-19 School Year

**____X____Action** **_____Information**

**BACKGROUND INFORMATION:**

Contracting for the provision of Special Education and related services for children with exceptional needs in a California nonpublic school (NPS) is made under three basic provisions of the law:

1. An eligible pupil is one for whom an Individualized Education Program (IEP) Team determines that there are no other appropriate public school programs available that meet the pupil's needs as specified by the IEP, or a student moves into Chula Vista Elementary School District from another school district with an existing IEP.

2. Each placement is made through a contract between the placing local education agency and the appropriate NPS.

3. The NPS must be certified by the California Department of Education.

The Department of Special Education and Instruction Services and Support complies with the provisions listed above and has established a Master Contract with San Diego Center for Children Academy for the 2018-19 School Year.

**ADDITIONAL DATA:**

Additional information is available for review in the Office of the Executive Director of Special Education and Instruction Services and Support.

**FISCAL IMPACT/FUNDING SOURCE:**

The daily rate for San Diego Center for Children Academy is $211.96. Costs will be covered by Special Education monies and the General Fund.

**STAFF RECOMMENDATION:**

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

**ITEM TITLE:**

Ratify Nonpublic, Nonsectarian Individual Services Agreements with:

(1) The Institute for Effective Education for Student No. 305522 for the Period of November 5, 2018, Through June 30, 2019;

(2) The Institute for Effective Education for Student No. 582230 for the Period of November 13, 2018, Through June 30, 2019; and

(3) San Diego Center for Children Academy for Student No. 493094 for the Period of November 27, 2018, Through June 30, 2019

**____X____Action** **_____Information**

**BACKGROUND INFORMATION:**

Contracting for the provision of Special Education and/or related services for a child with exceptional needs in a California nonpublic school (NPS) is made under three basic provisions of the law:

1. An eligible pupil is one for whom an Individualized Education Program (IEP) Team determines that there are no other appropriate public school programs available that meet the pupil's needs as specified by the IEP, or a student moves into Chula Vista Elementary School District from another school district with an existing IEP.

2. Each placement is made through a contract between the placing local education agency and the appropriate NPS/agency.

3. The NPS must be certified by the California Department of Education.

The Department of Special Education and Instruction Services and Support has complied with the provisions listed above and has contracted with The Institute for Effective Education for Student No. 305522 for the period of November 5, 2018, through June 30, 2019 and Student No. 582230 for the period of November 13, 2018, through June 30, 2019; and with San Diego Center for Children Academy for Student No. 493094 for the period of November 27, 2018, through June 30, 2019.

**ADDITIONAL DATA:**

Additional information is available for review in the Office of the Executive Director of Special Education and Instruction Services and Support.

**FISCAL IMPACT/FUNDING SOURCE:**

Costs for the above-mentioned students is provided below.

| School | Student ID Number | Number of Days in Contract | Daily Rate | Comments |
|---|---|---|---|---|
| The Institute for Effective Education | 305522 | 146 | $304.70 | Intensive individual Services at $127 per day |
| | 582230 | 141 | | |
| San Diego Center for Children Academy | 493094 | 131 | $211.96 | Intensive individual Services at $20.50 per hour |

| | |
|---|---|
| Special Education Funding (Assembly Bill 602) $ | $ 10,792.71 |
| Special Education Average Daily Attendance Local Control Funding Formula | 27,408.00 |
| Other General Fund Revenues | 129,576.95 |
| **Estimated Total Revenues** | **$167,777.66** |

Summary:

Total cost for three students attending is:

| | |
|---|---|
| The Institute for Effective Education | $123,897.90 |
| San Diego Center for Children Academy | 43,879.76 |
| **Estimated Total Expenditures** | **$167,777.66** |

**STAFF RECOMMENDATION:**

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

**ITEM TITLE:**

Approve Agreement with University of California, San Francisco, School of Pharmacy for Chula Vista Community Collaborative Poison Exposure Awareness Services for the Period of February 1 Through August 15, 2019

**____X____Action** **_____Information**

**BACKGROUND INFORMATION:**

The Chula Vista Community Collaborative (CVCC) has a network of *Promotoras* who support community wellness activities and build the capacity of community residents through outreach and education. The University of California, San Francisco (UCSF), School of Pharmacy, through its Poison Control System program, is seeking to increase community awareness of poison exposure. Poison exposure is a leading cause of injury death of children under the age of five. CVCC and the UCSF School of Pharmacy have collaborated for eight years to increase awareness of poison exposure in Chula Vista and South Bay. *Promotoras* will conduct outreach in the community providing presentations and education.

**ADDITIONAL DATA:**

Additional information is available for review in the Office of the Executive Director of Student, Family, Community, and Instruction Services and Support.

**FISCAL IMPACT/FUNDING SOURCE:**

The District, as the fiscal agent for CVCC, will receive funds up to $6,600 for use by the CVCC.

**STAFF RECOMMENDATION:**

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

**ITEM TITLE:**

Approve Memorandums of Understanding with National University, Sanford College of Education, to Conduct Research Studies at Thurgood Marshall and Valle Lindo Elementary Schools on the *Harmony* and *Inspire* Social-Emotional Learning Platforms for the Period of January 24 Through June 7, 2019

**__X__ Action** **_____ Information**

**BACKGROUND INFORMATION:**

Sanford College of Education programs, *Harmony* and *Inspire*, are social-emotional learning platforms designed to build healthy relationships and strong schoolwide learning communities among Grades TK-6 students. These two free programs have been implemented at most District sites.

*Harmony* strategies promote connection, communication, collaboration, and problem solving. The goal is to build awareness of commonalities and to celebrate differences among diverse students. The positive and meaningful relationships between students, teachers, and parents are at the heart of the educational experience. *Harmony* is structured to be incorporated into lesson plans and is aligned with Common Core State Standards.

*Inspire* philosophy and approach link academic achievement to an effective integration of social-emotional and cognitive strategies. The result is to inspire students' academic pursuits while ensuring they thrive personally. Every learner should be continually surrounded, supported, and sustained by an educational community that is dedicated to inspiring teaching and learning.

**ADDITIONAL DATA:**

Last year, a research study on *Harmony* and *Inspire* was conducted at Marshall Elementary. The study, conducted by Johns Hopkins University on behalf of Sanford College, was designed to identify exemplary curricular and pedagogical practices that can be integrated at school sites throughout the District. A Memorandum of Understanding (MOU) for the study was approved by the Board in April 2018.

This year, Sanford College has requested to continue the research study for a second year at Marshall Elementary and to also expand it to a second District school, Valle Lindo Elementary. MOUs were prepared for the two studies, which would take place January 24 through June 7, 2019.

Additional information is available for review in the Office of the Assistant Superintendent of Innovation and Instruction Services and Support.

## FISCAL IMPACT/FUNDING SOURCE:

The study includes the following at no cost to the schools:

- Initial professional development sessions provided by certified *Harmony* trainers.
- Teacher toolkits (valued at $150 per kit).
- Access to resources that support Sanford Education Programs.
- Access to digital resources/mobile app (valued at $35 per student).

National University, Sanford College of Education has committed to providing the District a total of $35,000. The funds would be used to support the research studies—$10,000 at Marshall Elementary and $25,000 at Valle Lindo Elementary.

## STAFF RECOMMENDATION:

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

**ITEM TITLE:**

Authorize the Assistant Superintendent of Innovation and Instruction to Execute Interdistrict Attendance Agreements with School Districts for the Period of January 24, 2019, Through June 30, 2022

**____X____ Action** **_____ Information**

**BACKGROUND INFORMATION:**

Attendance agreements with other school districts provide for the interdistrict exchange of Transitional Kindergarten through Grade 6 pupils throughout the school year.

Interdistrict transfer applications are approved in accordance with current legislation requirements and agreements with neighboring districts as long as terms and conditions are maintained. An expectation of continuing space availability, which is assessed annually, is a requirement for accepting interdistrict transfer students.

**ADDITIONAL DATA:**

Copies of interdistrict attendance agreements are available for review in the Office of the Assistant Superintendent of Innovation and Instruction Services and Support.

**FISCAL IMPACT/FUNDING SOURCE:**

Fiscal impact will depend on each student's unduplicated count status (English Learner, Low Income, or Foster Youth). The total estimated 2019-20 Local Control Funding Formula entitlement per average daily attendance as of the First Interim Budget is approximately $9,443.

**STAFF RECOMMENDATION:**

Recommend authorization.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Instructional Services and Support

**ITEM TITLE:**

Review and Accept Quarterly Report to the San Diego County Office of Education on *Williams* Complaints for the Period of October Through December 2018

**_____Action** **___X___Information**

**BACKGROUND INFORMATION:**

In May 2000, a lawsuit was filed against the State of California claiming that low-performing schools throughout the state were housed in facilities that were dirty, unsafe, and inadequate with further allegations that these schools were additionally burdened with unqualified teachers and insufficient instructional materials. A settlement in *Williams vs. California* was reached in August 2004 and subsequently enacted into law through Senate Bills 6 and 550 and Assembly Bills 1550, 2727, and 3001 (chaptered September 29, 2004).

The intent of the *Williams* settlement is to ensure that all students have equal access to:

- Instructional materials.
- Qualified teachers.
- Safe, clean, and adequate facilities.

**ADDITIONAL DATA:**

A stipulation of the settlement is that all school districts must update Uniform Complaint Procedures to include:

- Instructional materials.
- Teacher vacancies and misassignments.
- Emergency or urgent facilities issues.

Notices are posted in each classroom in every District school informing parents/guardians that all classes in all California public schools must have sufficient instructional materials and that the facilities must be clean, safe, and in

"good repair." The notices also provide information on how and where to file a complaint.

A quarterly summary report of complaints must be presented to the Board and to the San Diego County Office of Education. For the period of October through December 2018, no *Williams* complaints were filed in the District.

## FISCAL IMPACT/FUNDING SOURCE:

None.

## STAFF RECOMMENDATION:

Recommend review and acceptance.

*Chula Vista Elementary School District*

**QUARTERLY UNIFORM COMPLAINT REPORT SUMMARY**

**For submission to the Chula Vista Elementary School District Board of Education**

**and**

**San Diego County Office of Education**

District Name: Chula Vista Elementary School District

Quarter covered by this report: October – December 2018

| | Number of complaints received in quarter | Number of complaints resolved | Number of complaints unresolved |
|---|---|---|---|
| **Instructional Materials** | **0** | **0** | **0** |
| **Facilities** | **0** | **0** | **0** |
| **Teacher Vacancy and Misassignment** | **0** | **0** | **0** |
| **Totals:** | **0** | **0** | **0** |

*Submitted by: Gloria Ciriza*

*Title: Executive Director of Curriculum and Instruction Services and Support*

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

**ITEM TITLE:**

Approve Agreement with Ruhnau Clarke for Architectural and Engineering Services for Elementary School 47 Located in Otay Ranch Village 3

**___X___ Action** **_____ Information**

**BACKGROUND INFORMATION:**

On June 30, 2016, the Chula Vista Elementary School District (District) conducted Request for Qualifications (RFQ) for As Needed Architectural and Engineering services for renovations/modernizations, classroom additions, site work preparation of modular buildings, and new construction, including but not limited to new elementary construction. Three firms, PJHM Architects, Ruhnau Clarke (Ruhnau) Architects, and Westberg White, were recommended to provide those services.

The Otay Ranch development area continues to grow. Otay Ranch Village 3 (Escaya) opened in June 2018 a 1,597 unit development which is the proposed site of the District's next school, School No. 47. On March 8, 2017, the Board adopted a resolution approving real property acquisition by the District for purposes of building School No. 47 in Otay Ranch Village 3 (Escaya), and authorizing related actions. The District is in the process of conducting its due diligence in order to purchase the property.

The District now proposes to enter into an agreement with Ruhnau for architectural and engineering services for proposed School No. 47. The services are divided into phases, and Ruhnau will be required to obtain authorization from the District to implement each phase. The District is currently in the due diligence phase of implementing the purchase agreement. Should the District be unable to obtain all of the required authorizations, and therefore decide not to fully implement the purchase agreement, the District would not be obligated to pay the remaining balance due to Ruhnau representing services not rendered.

**ADDITIONAL DATA:**

A copy of the agreement is available for review in the Office of the Deputy Superintendent.

**FISCAL IMPACT/FUNDING SOURCE:**

The sum not to exceed $1,412,500, or 5.7% of the construction cost, will be paid from Capital funds.

**STAFF RECOMMENDATION:**

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

**ITEM TITLE:**

1) Approve Retention Release for All Prime Contractors for the Summer 2018 Modernization/Renovation of Harborside, Karl H. Kellogg, and John J. Montgomery Elementary Schools (2018 Modernization Schools);

2) Approve Change Orders for Multiple Prime Contractors for the 2018 Modernization Schools for a Decrease in the Amount of <$22,953.56> on Bid Package Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, and 14; and

3) Approve Notices of Completion for the 2018 Modernization Schools for Bid Package Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, and 14

**__X__ Action** **_____ Information**

**BACKGROUND INFORMATION:**

On November 2012, local voters in School Facilities Improvement District (SFID) No. 1 approved Proposition E, a $90 million general obligation bond, to provide funds to renovate and modernize facilities and improve technology at the oldest schools in the Chula Vista Elementary School District (District), which are located mostly in the western portion of the District. Modernization priority was placed on the following school sites: Ella B. Allen (Allen), Castle Park, Mae L. Feaster Charter, Harborside, Hilltop Drive, Karl H. Kellogg (Kellogg), John J. Montgomery (Montgomery), Lillian J. Rice (Rice), Rosebank, Sunnyside, and Vista Square Elementary Schools. Castle Park, Rice, and Rosebank were modernized in Summer 2014. Allen, Hilltop Drive, and Vista Square were modernized in Summer 2015.

On February 14, 2018, the Board approved the award of Prime Bid Package Nos. 1, 2, 4, 6 through 8, and 10 through 14, and on March 7, 2018, Prime Bid Package Nos. 3, 5, and 9, to various contractors for the Summer 2018 modernization/renovation of Harborside, Kellogg, and Montgomery projects.

Work commenced on June 4, 2018, and was substantially complete on August 25, 2018. On September 4, 2018, students returned to school. All prime contractors have satisfactorily completed their work sufficient to release the 5% retention held on their progress payments.

Per the direction of the Architect and District staff, modifications of the scope occured during the course of the work requiring adjustments to the prime bid package contracts. The change order amounts for Prime Bid Package Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 ,13 and 14 on the chart represents the final reconciliation of the contractor allowances built in to their contracts for unforeseen conditions. Examples of the scope modifications include additional tree removal, structural remediation due to termite damage, additional concrete replacement for ADA compliance, and additional Heating, Ventilation and Air Conditioning upgrades.

Change order amounts are provided in the following chart.

| Bid Pkg. No. | Contractor | Original Contract Amount | Change Order Amount |
|---|---|---|---|
| 1 | Miller Environmental, Inc. | $ 2,250,000.00 | $5,197.70 |
| 2 | RAP Engineering, Inc. | $ 1,223,647.41 | ($322,195.58) |
| 3 | Moreno Valley Construction | $ 3,390,000.00 | $90,621.00 |
| 4 | Marina Landscape, Inc. | $ 644,000.00 | $72,369.00 |
| 5 | EC Constructors, Inc. | $ 1,806,502.00 | ($62,900.00) |
| 6 | Stolo Cabinets, Inc. | $ 159,865.00 | (1,290.00) |
| 7 | Sylvester Roofing | $ 598,000.00 | (186,567.00) |
| 8 | McKernan Inc. | $ 765,100.00 | $6,627.00 |
| 9 | Queen City Glass | $ 913,525.00 | (20,472.00) |
| 10 & 11 | Brady Company | $ 6,099,950.00 | $230,169.00 |
| 12 | Jackson & Blanc | $ 1,633,000.00 | $15,581.00 |
| 13 | Strelic Plumbing, Inc. dba Advance Plumbing Co. | $ 2,547,000.00 | $16,355.32 |
| 14 | Southland Electric, Inc. | $ 5,420,880.00 | $133,551.00 |
| | **Total Change Orders** | **$ 27,451,469.41** | **($22,953.56)** |
| | **Percentage Change** | | **(0.08%)** |

The District's Director of Maintenance and Operations has inspected the work and found it to be complete and satisfactory. The final payments of funds owed will be paid no later than 60 days after the Acceptances of Work and Notices of Completion have been filed.

**ADDITIONAL DATA:**

Copies of change orders are available for review in the Office of the Deputy Superintendent. Copies of the Acceptances of Work and Notices of Completion are attached as Exhibits “A” through “M.”

**FISCAL IMPACT/FUNDING SOURCE:**

These change orders result in an decrease of ($22,953.56) to the total contract amount. The total contract sum will be adjusted from $27,451,469.41 to $27,428,515.85. Funding will be provided by Proposition E General Obligation Bond funds, Proposition 39 Clean Energy Jobs Act grants, and other Capital funds.

**STAFF RECOMMENDATION:**

Recommend approval.

| **Recording Requested By and When Recorded Mail to**: | **"EXHIBIT A"** |
|---|---|
| Chula Vista Elementary<br>School District<br>Attention: Facilities Department<br>84 East "J" Street<br>Chula Vista, CA 91910 | |

Space above for Recorder's use only.
Exempt from recording fee pursuant to Government Code § 6103.

## NOTICE OF COMPLETION OF PUBLIC WORK

**Project Owner:**
Chula Vista Elementary School District,
84 East "J" Street, Chula Vista, CA 91910

**Project Site(s):**

**Harboside Elementary School**
681 Naples St. Chula Vista CA 91910
**John J Montgomery Elementary School**
1601 4th Ave, Chula Vista CA 91911
**Karl H Kellogg Elementary School**
229 E Naples St. Chula Vista CA 91911

**Project Owner Interest in Project Site(s):** Fee Simple Ownership

**Description of Public Work:**

| | |
|---|---|
| Name/Bid Package(s): | Bid Package #1 Demolition & Hazardous Abatement |
| Direct Contractor: | Miller Environmental, Inc. |
| Date of Contract: | 2/16/2018 |
| Name of Surety: | Berkley Insurance Company |
| Nature of Work: | BP #1 Demolition & Hazardous Abatment for modernization of schools |

**Acceptance/Completion Date:** The Project Owner's Board of Education accepted the above-described public work as being complete on January 23, 2019.

**Verification:** The undersigned hereby declares subject to penalty for perjury that I am an officer of the Project Owner (i.e., Secretary to the Board of Education of the Chula Vista Elementary School District), I am authorized to make this verification on behalf of the Project Owner, I have read this notice and understand its contents, and I am informed and believe that the matters set forth herein are true and correct.

Executed in Chula Vista, California, on January 23, 2019.

Francisco Escobedo, Ed.D., Secretary

| **Recording Requested By and When Recorded Mail to**: | **"EXHIBIT B"** |
|---|---|
| Chula Vista Elementary<br>School District<br>Attention: Facilities Department<br>84 East "J" Street<br>Chula Vista, CA 91910 | |

Space above for Recorder's use only.
Exempt from recording fee pursuant to Government Code § 6103.

## NOTICE OF COMPLETION OF PUBLIC WORK

**Project Owner:**
Chula Vista Elementary School District,
84 East "J" Street, Chula Vista, CA 91910

**Project Site(s):**

**Harboside Elementary School**
681 Naples St. Chula Vista CA 91910
**John J Montgomery Elementary School**
1601 4th Ave, Chula Vista CA 91911
**Karl H Kellogg Elementary School**
229 E Naples St. Chula Vista CA 91911

**Project Owner Interest in Project Site(s):** Fee Simple Ownership

**Description of Public Work:**

| | |
|---|---|
| Name/Bid Package(s): | Bid Package #2 Asphalt, Paving & Striping |
| Direct Contractor: | RAP Engineering, Inc. |
| Date of Contract: | 2/16/2018 |
| Name of Surety: | Western Surety Company |
| Nature of Work: | BP #2 Asphalt, Paving & Striping for modernization of schools |

**Acceptance/Completion Date:** The Project Owner's Board of Education accepted the above-described public work as being complete on January 23, 2019.

**Verification:** The undersigned hereby declares subject to penalty for perjury that I am an officer of the Project Owner (i.e., Secretary to the Board of Education of the Chula Vista Elementary School District), I am authorized to make this verification on behalf of the Project Owner, I have read this notice and understand its contents, and I am informed and believe that the matters set forth herein are true and correct.

Executed in Chula Vista, California, on January 23, 2019.

Francisco Escobedo, Ed.D., Secretary

| | |
|---|---|
| **Recording Requested By and When Recorded Mail to**:<br><br>Chula Vista Elementary<br>School District<br>Attention: Facilities Department<br>84 East "J" Street<br>Chula Vista, CA 91910 | **"EXHIBIT C"** |

Space above for Recorder's use only.
Exempt from recording fee pursuant to Government Code § 6103.

## NOTICE OF COMPLETION OF PUBLIC WORK

**Project Owner:**
Chula Vista Elementary School District,
84 East "J" Street, Chula Vista, CA 91910

**Project Site(s):**

**Harboside Elementary School**
681 Naples St. Chula Vista CA 91910
**John J Montgomery Elementary School**
1601 4th Ave, Chula Vista CA 91911
**Karl H Kellogg Elementary School**
229 E Naples St. Chula Vista CA 91911

**Project Owner Interest in Project Site(s):** Fee Simple Ownership

**Description of Public Work:**

| | |
|---|---|
| Name/Bid Package(s): | Bid Package #3 Concrete, Grading, CMU, Site Furnishings, Structural Steel, Miscellaneous Metals & Fencing |
| Direct Contractor: | M.V.C. Enterprises, Inc. |
| Date of Contract: | 3/8/2018 |
| Name of Surety: | Merchants Bonding Company (Mutual) |
| Nature of Work: | BP #3 Concrete, Grading, CMU, Site Furnishings, Structural Steel, Miscellaneous Metals & Fencing for modernization of schools |

**Acceptance/Completion Date:** The Project Owner's Board of Education accepted the above-described public work as being complete on January 23, 2019.

**Verification:** The undersigned hereby declares subject to penalty for perjury that I am an officer of the Project Owner (i.e., Secretary to the Board of Education of the Chula Vista Elementary School District), I am authorized to make this verification on behalf of the Project Owner, I have read this notice and understand its contents, and I am informed and believe that the matters set forth herein are true and correct.

Executed in Chula Vista, California, on January 23, 2019.

Francisco Escobedo, Ed.D., Secretary

| | |
|---|---|
| **Recording Requested By and When Recorded Mail to**:<br><br>Chula Vista Elementary<br>School District<br>Attention: Facilities Department<br>84 East "J" Street<br>Chula Vista, CA 91910 | **"EXHIBIT D"** |

Space above for Recorder's use only.
Exempt from recording fee pursuant to Government Code § 6103.

## NOTICE OF COMPLETION OF PUBLIC WORK

**Project Owner:**
Chula Vista Elementary School District,
84 East "J" Street, Chula Vista, CA 91910

**Project Site(s):**

**Harboside Elementary School**
681 Naples St. Chula Vista CA 91910
**John J Montgomery Elementary School**
1601 4th Ave, Chula Vista CA 91911
**Karl H Kellogg Elementary School**
229 E Naples St. Chula Vista CA 91911

**Project Owner Interest in Project Site(s):** Fee Simple Ownership

**Description of Public Work:**

| | |
|---|---|
| Name/Bid Package(s): | Bid Package #4 Landscape & Irrigation |
| Direct Contractor: | Marina Landscape, Inc. |
| Date of Contract: | 2/16/2018 |
| Name of Surety: | Berkley Insurance Company |
| Nature of Work: | BP #4 Landscape & Irrigation for modernization of schools |

**Acceptance/Completion Date:** The Project Owner's Board of Education accepted the above-described public work as being complete on January 23, 2019.

**Verification:** The undersigned hereby declares subject to penalty for perjury that I am an officer of the Project Owner (i.e., Secretary to the Board of Education of the Chula Vista Elementary School District), I am authorized to make this verification on behalf of the Project Owner, I have read this notice and understand its contents, and I am informed and believe that the matters set forth herein are true and correct.

Executed in Chula Vista, California, on January 23, 2019.

Francisco Escobedo, Ed.D., Secretary

| **Recording Requested By and When Recorded Mail to**: | **"EXHIBIT E"** |
|---|---|
| Chula Vista Elementary<br>School District<br>Attention: Facilities Department<br>84 East "J" Street<br>Chula Vista, CA 91910 | |

Space above for Recorder's use only.
Exempt from recording fee pursuant to Government Code § 6103.

## NOTICE OF COMPLETION OF PUBLIC WORK

**Project Owner:**
Chula Vista Elementary School District,
84 East "J" Street, Chula Vista, CA 91910

**Project Site(s):**

**Harboside Elementary School**
681 Naples St. Chula Vista CA 91910
**John J Montgomery Elementary School**
1601 4th Ave, Chula Vista CA 91911
**Karl H Kellogg Elementary School**
229 E Naples St. Chula Vista CA 91911

**Project Owner Interest in Project Site(s):** Fee Simple Ownership

**Description of Public Work:**

| | |
|---|---|
| Name/Bid Package(s): | Bid Package #5 Rough Carpentry |
| Direct Contractor: | EC Constructors, Inc. |
| Date of Contract: | 3/8/2018 |
| Name of Surety: | Hartford Fire Insurance Company |
| Nature of Work: | BP #5 Rough Carpentry for modernization of schools |

**Acceptance/Completion Date:** The Project Owner's Board of Education accepted the above-described public work as being complete on January 23, 2019.

**Verification:** The undersigned hereby declares subject to penalty for perjury that I am an officer of the Project Owner (i.e., Secretary to the Board of Education of the Chula Vista Elementary School District), I am authorized to make this verification on behalf of the Project Owner, I have read this notice and understand its contents, and I am informed and believe that the matters set forth herein are true and correct.

Executed in Chula Vista, California, on January 23, 2019.

Francisco Escobedo, Ed.D., Secretary

| | |
|---|---|
| **Recording Requested By and When Recorded Mail to**:<br><br>Chula Vista Elementary<br>School District<br>Attention: Facilities Department<br>84 East "J" Street<br>Chula Vista, CA 91910 | **"EXHIBIT F"** |

Space above for Recorder's use only.
Exempt from recording fee pursuant to Government Code § 6103.

## NOTICE OF COMPLETION OF PUBLIC WORK

**Project Owner:**
Chula Vista Elementary School District,
84 East "J" Street, Chula Vista, CA 91910

**Project Site(s):**

**Harboside Elementary School**
681 Naples St. Chula Vista CA 91910
**John J Montgomery Elementary School**
1601 4th Ave, Chula Vista CA 91911
**Karl H Kellogg Elementary School**
229 E Naples St. Chula Vista CA 91911

**Project Owner Interest in Project Site(s):** Fee Simple Ownership

**Description of Public Work:**

| | |
|---|---|
| Name/Bid Package(s): | Bid Package #6 Finish Carpentry |
| Direct Contractor: | Stolo Cabinets, Inc. |
| Date of Contract: | 2/16/2018 |
| Name of Surety: | Western Surety Company |
| Nature of Work: | BP #6 Finish Carpentry for modernization of schools |

**Acceptance/Completion Date:** The Project Owner's Board of Education accepted the above-described public work as being complete on January 23, 2019.

**Verification:** The undersigned hereby declares subject to penalty for perjury that I am an officer of the Project Owner (i.e., Secretary to the Board of Education of the Chula Vista Elementary School District), I am authorized to make this verification on behalf of the Project Owner, I have read this notice and understand its contents, and I am informed and believe that the matters set forth herein are true and correct.

Executed in Chula Vista, California, on January 23, 2019.

Francisco Escobedo, Ed.D., Secretary

| | |
|---|---|
| **Recording Requested By and When Recorded Mail to**:<br><br>Chula Vista Elementary<br>School District<br>Attention: Facilities Department<br>84 East "J" Street<br>Chula Vista, CA 91910 | **"EXHIBIT G"** |

Space above for Recorder's use only.
Exempt from recording fee pursuant to Government Code § 6103.

## NOTICE OF COMPLETION OF PUBLIC WORK

**Project Owner:**
Chula Vista Elementary School District,
84 East "J" Street, Chula Vista, CA 91910

**Project Site(s):**

**Harboside Elementary School**
681 Naples St. Chula Vista CA 91910
**John J Montgomery Elementary School**
1601 4th Ave, Chula Vista CA 91911
**Karl H Kellogg Elementary School**
229 E Naples St. Chula Vista CA 91911

**Project Owner Interest in Project Site(s):** Fee Simple Ownership

**Description of Public Work:**

| | |
|---|---|
| Name/Bid Package(s): | Bid Package #7 Sheet Metal & Roofing |
| Direct Contractor: | Sylvester Roofing Company, Inc. |
| Date of Contract: | 2/16/2018 |
| Name of Surety: | Developers Surety and Indemnity Company |
| Nature of Work: | BP #7 Sheet Metal & Roofing for modernization of schools |

**Acceptance/Completion Date:** The Project Owner's Board of Education accepted the above-described public work as being complete on January 23, 2019.

**Verification:** The undersigned hereby declares subject to penalty for perjury that I am an officer of the Project Owner (i.e., Secretary to the Board of Education of the Chula Vista Elementary School District), I am authorized to make this verification on behalf of the Project Owner, I have read this notice and understand its contents, and I am informed and believe that the matters set forth herein are true and correct.

Executed in Chula Vista, California, on January 23, 2019.

Francisco Escobedo, Ed.D., Secretary

| | |
|---|---|
| **Recording Requested By and When Recorded Mail to**:<br><br>Chula Vista Elementary<br>School District<br>Attention: Facilities Department<br>84 East "J" Street<br>Chula Vista, CA 91910 | **"EXHIBIT H"** |

Space above for Recorder's use only.
Exempt from recording fee pursuant to Government Code § 6103.

## NOTICE OF COMPLETION OF PUBLIC WORK

**Project Owner:**
Chula Vista Elementary School District,
84 East "J" Street, Chula Vista, CA 91910

**Project Site(s):**

**Harboside Elementary School**
681 Naples St. Chula Vista CA 91910
**John J Montgomery Elementary School**
1601 4th Ave, Chula Vista CA 91911
**Karl H Kellogg Elementary School**
229 E Naples St. Chula Vista CA 91911

**Project Owner Interest in Project Site(s):** Fee Simple Ownership

**Description of Public Work:**

| | |
|---|---|
| Name/Bid Package(s): | Bid Package #8 Doors, Frames & Hardware |
| Direct Contractor: | McKernan Inc. |
| Date of Contract: | 2/16/2018 |
| Name of Surety: | Developers Surety and Indemnity Company |
| Nature of Work: | BP #8 Doors, Frames & Hardware for modernization of schools |

**Acceptance/Completion Date:** The Project Owner's Board of Education accepted the above-described public work as being complete on January 23, 2019.

**Verification:** The undersigned hereby declares subject to penalty for perjury that I am an officer of the Project Owner (i.e., Secretary to the Board of Education of the Chula Vista Elementary School District), I am authorized to make this verification on behalf of the Project Owner, I have read this notice and understand its contents, and I am informed and believe that the matters set forth herein are true and correct.

Executed in Chula Vista, California, on January 23, 2019.

Francisco Escobedo, Ed.D., Secretary

| **Recording Requested By and When Recorded Mail to**: | **"EXHIBIT I"** |
|---|---|
| Chula Vista Elementary<br>School District<br>Attention: Facilities Department<br>84 East "J" Street<br>Chula Vista, CA 91910 | |

Space above for Recorder's use only.
Exempt from recording fee pursuant to Government Code § 6103.

## NOTICE OF COMPLETION OF PUBLIC WORK

**Project Owner:**
Chula Vista Elementary School District,
84 East "J" Street, Chula Vista, CA 91910

**Project Site(s):**

**Harboside Elementary School**
681 Naples St. Chula Vista CA 91910
**John J Montgomery Elementary School**
1601 4th Ave, Chula Vista CA 91911
**Karl H Kellogg Elementary School**
229 E Naples St. Chula Vista CA 91911

**Project Owner Interest in Project Site(s):** Fee Simple Ownership

**Description of Public Work:**

| | |
|---|---|
| Name/Bid Package(s): | Bid Package #9 Glazing, Windows & Storefront |
| Direct Contractor: | Queen City Glass Co. |
| Date of Contract: | 3/8/2018 |
| Name of Surety: | The Guarantee Company of North America USA |
| Nature of Work: | BP #9 Glazing, Windows & Storefront for modernization of schools |

**Acceptance/Completion Date:** The Project Owner's Board of Education accepted the above-described public work as being complete on January 23, 2019.

**Verification:** The undersigned hereby declares subject to penalty for perjury that I am an officer of the Project Owner (i.e., Secretary to the Board of Education of the Chula Vista Elementary School District), I am authorized to make this verification on behalf of the Project Owner, I have read this notice and understand its contents, and I am informed and believe that the matters set forth herein are true and correct.

Executed in Chula Vista, California, on January 23, 2019.

Francisco Escobedo, Ed.D., Secretary

| | |
|---|---|
| **Recording Requested By and When Recorded Mail to**:<br><br>Chula Vista Elementary<br>School District<br>Attention: Facilities Department<br>84 East "J" Street<br>Chula Vista, CA 91910 | **"EXHIBIT J"** |

Space above for Recorder's use only.
Exempt from recording fee pursuant to Government Code § 6103.

## NOTICE OF COMPLETION OF PUBLIC WORK

**Project Owner:**
Chula Vista Elementary School District,
84 East "J" Street, Chula Vista, CA 91910

**Project Site(s):**

**Harboside Elementary School**
681 Naples St. Chula Vista CA 91910
**John J Montgomery Elementary School**
1601 4th Ave, Chula Vista CA 91911
**Karl H Kellogg Elementary School**
229 E Naples St. Chula Vista CA 91911

**Project Owner Interest in Project Site(s):** Fee Simple Ownership

**Description of Public Work:**

| | |
|---|---|
| Name/Bid Package(s): | Bid Package #10 Finishes and Bid Package # 11 Specialties |
| Direct Contractor: | Brady SoCal Incorporated |
| Date of Contract: | 2/16/2018 |
| Name of Surety: | Federal Insurance Company |
| Nature of Work: | BP #10 Finishes & BP #11 Specialties for modernization of schools |

**Acceptance/Completion Date:** The Project Owner's Board of Education accepted the above-described public work as being complete on January 23, 2019.

**Verification:** The undersigned hereby declares subject to penalty for perjury that I am an officer of the Project Owner (i.e., Secretary to the Board of Education of the Chula Vista Elementary School District), I am authorized to make this verification on behalf of the Project Owner, I have read this notice and understand its contents, and I am informed and believe that the matters set forth herein are true and correct.

Executed in Chula Vista, California, on January 23, 2019.

Francisco Escobedo, Ed.D., Secretary

| | |
|---|---|
| **Recording Requested By and When Recorded Mail to**:<br><br>Chula Vista Elementary<br>School District<br>Attention: Facilities Department<br>84 East "J" Street<br>Chula Vista, CA 91910 | **"EXHIBIT K"** |

Space above for Recorder's use only.
Exempt from recording fee pursuant to Government Code § 6103.

## NOTICE OF COMPLETION OF PUBLIC WORK

**Project Owner:**
Chula Vista Elementary School District,
84 East "J" Street, Chula Vista, CA 91910

**Project Site(s):**

**Harboside Elementary School**
681 Naples St. Chula Vista CA 91910
**John J Montgomery Elementary School**
1601 4th Ave, Chula Vista CA 91911
**Karl H Kellogg Elementary School**
229 E Naples St. Chula Vista CA 91911

**Project Owner Interest in Project Site(s):** Fee Simple Ownership

**Description of Public Work:**

| | |
|---|---|
| Name/Bid Package(s): | Bid Package #12 HVAC & Controls |
| Direct Contractor: | Jackson & Blanc |
| Date of Contract: | 2/16/2018 |
| Name of Surety: | Western Surety Company |
| Nature of Work: | BP #12 HVAC & Controls for modernization of schools |

**Acceptance/Completion Date:** The Project Owner's Board of Education accepted the above-described public work as being complete on January 23, 2019.

**Verification:** The undersigned hereby declares subject to penalty for perjury that I am an officer of the Project Owner (i.e., Secretary to the Board of Education of the Chula Vista Elementary School District), I am authorized to make this verification on behalf of the Project Owner, I have read this notice and understand its contents, and I am informed and believe that the matters set forth herein are true and correct.

Executed in Chula Vista, California, on January 23, 2019.

Francisco Escobedo, Ed.D., Secretary

| | |
|---|---|
| **Recording Requested By and When Recorded Mail to**:<br><br>Chula Vista Elementary<br>School District<br>Attention: Facilities Department<br>84 East "J" Street<br>Chula Vista, CA 91910 | **"EXHIBIT L"** |

Space above for Recorder's use only.
Exempt from recording fee pursuant to Government Code § 6103.

## NOTICE OF COMPLETION OF PUBLIC WORK

**Project Owner:**
Chula Vista Elementary School District,
84 East "J" Street, Chula Vista, CA 91910

**Project Site(s):**

**Harboside Elementary School**
681 Naples St. Chula Vista CA 91910
**John J Montgomery Elementary School**
1601 4th Ave, Chula Vista CA 91911
**Karl H Kellogg Elementary School**
229 E Naples St. Chula Vista CA 91911

**Project Owner Interest in Project Site(s):** Fee Simple Ownership

**Description of Public Work:**

| | |
|---|---|
| Name/Bid Package(s): | Bid Package #13 Plumbing & Underground Utilities |
| Direct Contractor: | Strelic Plumbing Inc dba Advance Plumbing |
| Date of Contract: | 2/16/2018 |
| Name of Surety: | U.S. Specialty Insurance Company |
| Nature of Work: | BP #13 Plumbing & Underground Utilities for modernization of schools |

**Acceptance/Completion Date:** The Project Owner's Board of Education accepted the above-described public work as being complete on January 23, 2019.

**Verification:** The undersigned hereby declares subject to penalty for perjury that I am an officer of the Project Owner (i.e., Secretary to the Board of Education of the Chula Vista Elementary School District), I am authorized to make this verification on behalf of the Project Owner, I have read this notice and understand its contents, and I am informed and believe that the matters set forth herein are true and correct.

Executed in Chula Vista, California, on January 23, 2019.

Francisco Escobedo, Ed.D., Secretary

| **Recording Requested By and When Recorded Mail to**: | **"EXHIBIT M"** |
|---|---|
| Chula Vista Elementary<br>School District<br>Attention: Facilities Department<br>84 East "J" Street<br>Chula Vista, CA 91910 | |

Space above for Recorder's use only.
Exempt from recording fee pursuant to Government Code § 6103.

## NOTICE OF COMPLETION OF PUBLIC WORK

**Project Owner:**
Chula Vista Elementary School District,
84 East "J" Street, Chula Vista, CA 91910

**Project Site(s):**

**Harboside Elementary School**
681 Naples St. Chula Vista CA 91910
**John J Montgomery Elementary School**
1601 4th Ave, Chula Vista CA 91911
**Karl H Kellogg Elementary School**
229 E Naples St. Chula Vista CA 91911

**Project Owner Interest in Project Site(s):** Fee Simple Ownership

**Description of Public Work:**

| | |
|---|---|
| Name/Bid Package(s): | Bid Package #14 Electrical & Low Voltage |
| Direct Contractor: | Southland Electric Inc. |
| Date of Contract: | 2/16/2018 |
| Name of Surety: | United States Fire Insurance Company |
| Nature of Work: | BP #14 Electrical & Low Voltage for modernization of schools |

**Acceptance/Completion Date:** The Project Owner's Board of Education accepted the above-described public work as being complete on January 23, 2019.

**Verification:** The undersigned hereby declares subject to penalty for perjury that I am an officer of the Project Owner (i.e., Secretary to the Board of Education of the Chula Vista Elementary School District), I am authorized to make this verification on behalf of the Project Owner, I have read this notice and understand its contents, and I am informed and believe that the matters set forth herein are true and correct.

Executed in Chula Vista, California, on January 23, 2019.

Francisco Escobedo, Ed.D., Secretary

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

**ITEM TITLE:**

Adopt Resolution Approving Amendment No. 2 to Agreement with Silver Creek Industries, Inc., to Provide DSA-Approved Portable Buildings and Stating Intent Regarding Piggybacking by Public School Districts and Community College Districts for the Period of February 27, 2019, Through February 25, 2020

**___X___ Action** **_____ Information**

**BACKGROUND INFORMATION:**

In order to accommodate student enrollment and/or replace outdated classrooms, the District has a need to add or replace portable buildings. On January 14, 2015, the Chula Vista Elementary School District (District) held a bid opening for Bid No. 14/15-3, which sought bids from contractors that could provide and install California Department of General Services, Division of State Architect (DSA) approved portable buildings. On February 26, 2015, the Board of Education awarded the contract for Bid No. 14/15-3 (DSA Portables Agreement) to Silver Creek Industries, Inc. (Silver Creek) for the period of February 27, 2015, through February 27, 2017.

The DSA Portables Agreement provides that, in accordance with Public Contract Code Sections 20118 and 20652, other California public school districts and community college districts are permitted to "piggyback" on the DSA Portables Agreement in order to lease and/or purchase portable buildings and associated incidental services on the same terms and conditions as set forth in the DSA Portables Agreement. In order to accommodate such piggybacking, the DSA Portables Agreement specifies that it shall have a two-year term, commencing on the date the District awarded the DSA Portables Agreement to Silver Creek. The DSA Portables Agreement further specifies that the District and Silver Creek may agree to an extension of the term of the DSA Portables Agreement. Pursuant to Education Code Section 17596, continuing contracts for work to be done may not exceed five years total. Accordingly, Amendment No. 2 will be for one year, and is the third and last extension of the DSA Agreement.

On February 15, 2017, the Board of Education adopted Resolution 2016-17.88 approving Amendment No. 1 to the agreement with Silver Creek Industries, Inc., to provide DSA-approved portable buildings and stating intent regarding

piggybacking by public school districts and community college districts for the period of February 27, 2017, through February 27, 2019.

Amendment No. 1 to the DSA Portables Agreement will expire on February 27, 2019. However, the District and Silver Creek desire to extend the term of the DSA Portables Agreement for a one-year period, to February 25, 2020. The District and Silver Creek have also agreed to adjust the pricing and add additional items to the list of additive alternatives in order to accommodate changes in the applicable building codes and increases in costs for raw materials.

The District and Silver Creek have set forth the terms and conditions for such extension and cost adjustments in that certain "Amendment No. 2 to Agreement to Provide DSA-Approved Portable Buildings" (Amendment No. 2). The attached resolution sets forth the Board of Education's approval of Amendment No. 2 as well as the Board of Education's intent that other school districts and community college districts may piggyback on the DSA Portables Agreement.

**ADDITIONAL DATA:**

Copies of Amendment No. 2 to Agreement to Provide Division of State Architect-Approved Portable Buildings and additional information are available for review in the Office of the Deputy Superintendent.

**FISCAL IMPACT/FUNDING SOURCE:**

The District will use Capital funds for purchase of portable buildings.

**STAFF RECOMMENDATION:**

Recommend adoption.

**CHULA VISTA ELEMENTARY SCHOOL DISTRICT**

**RESOLUTION NO. _____**

Resolution Approving Amendment No. 2 )
to Agreement with Silver Creek Industries, Inc., )
to Provide DSA-Approved Portable )
Buildings and Stating Intent Regarding )
Piggybacking by Public School Districts and )
Community College Districts for the Period of )
February 27, 2019, Through February 25, 2020 )

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, On February 26, 2015, the Board of Education awarded a contract for Bid No. 14/15-3 to Silver Creek Industries, Inc. (Silver Creek) to provide and install California Department of General Services, Division of State Architect (DSA) approved portable buildings (DSA Portables Agreement); and

WHEREAS, The DSA Portables Agreement provides that, in accordance with Public Contract Code Sections 20118 and 20652, other California public school districts and community college districts are permitted to "piggyback" on the DSA Portables Agreement in order to lease and/or purchase portable buildings and associated incidental services on the same terms and conditions as set forth in the DSA Portables Agreement; and

WHEREAS, On February 15, 2017, the Board adopted Resolution 2016-17.88 approving Amendment No. 1 to the DSA Portables Agreement and stating intent regarding piggybacking by public school districts and community college districts for the period of February 27, 2017, through February 27, 2019; and

WHEREAS, Amendment No. 1 to the DSA Portables Agreement will expire on February 27, 2019, and, in order to accommodate further contracting pursuant to the DSA Portables Agreement, the District and Silver Creek have agreed to extend the term of the DSA Portables Agreement for another one-year period; and

WHEREAS, the District and Silver Creek have also agreed to adjust the pricing and include additional additive alternates to the DSA Portables Agreement to accommodate requirements of the newly-applicable 2018 California Building Code and to accommodate increases in costs of raw materials; and

WHEREAS, the District and Silver Creek set forth their mutual understanding in regard to the proposed modifications to the DSA Portables Agreement in that certain "Amendment No. 2 to Agreement to Provide DSA-Approved Portable Buildings" (Amendment No. 2), a copy of which has been provided to the Board of Education for its review; and

WHEREAS, the District desires that the Board of Education approve Amendment No. 2 and, in addition, declare its intent that other California public school districts and community college districts, in accordance with Public Contract Code Sections 20118 and 20652, may piggyback on the DSA Portables Agreement;

NOW, THEREFORE, BE IT DETERMINED AND RESOLVED as follows.

Section 1. The foregoing recitals are true and correct.

Section 2. The Board of Education hereby approves "Amendment No. 2 to Agreement to Provide DSA-Approved Portable Buildings". The District's Deputy Superintendent (Deputy Superintendent) or his designee, after consultation with District legal counsel, may approve such non-substantive revisions to such agreement as the Deputy Superintendent deems necessary or appropriate.

Section 3. The Board of Education hereby declares its intent that California public school districts and community college districts, to the extent provided in Public Contract Code Sections 20118 and 20652, respectively, may lease and/or purchase portable classrooms and incidental services on the same terms and conditions as set forth in the amended DSA Portables Agreement.

Section 4. This resolution shall take effect immediately upon approval and adoption by the Board of Education.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District this 23rd day of January, 2019, by the following vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

- - - - - - - - - - - - - - -

STATE OF CALIFORNIA )
) ss
COUNTY OF SAN DIEGO)

I, Francisco Escobedo, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at its regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

**ITEM TITLE:**

Approve Award of Bid No. 18/19-1 to AAA Network Solutions, Inc., for the Purchase of Network Hardware Equipment for the Period of April 1, 2019, Through March 31, 2020

**____X____ Action** **_____ Information**

**BACKGROUND INFORMATION:**

Bid No. 18/19-1 for Network Hardware was advertised and distributed to fifteen vendors. Bids were received from seven vendors at the bid opening held on November 27, 2018. One bid was rejected due to late submission.

The purpose of this bid is to provide a source for the Chula Vista Elementary School District ("District") to purchase ethernet switches, routers, and wireless access points at Chula Vista Learning Community, Mae L. Feaster, and Robert L. Mueller Charter Schools, and Lauderbach and Sunnyside Elementary Schools where equipment has reached end of life, and/or, are eligible for E-Rate funding. The bid will allow the District to apply for E-Rate funding through the Universal Service Administrative Company, Schools and Libraries Division. If funded, the District will be able to upgrade the equipment at the designated sites. This bid may also be used to obtain equipment for other projects that may arise throughout the District during the term of the contract.

**ADDITIONAL DATA:**

In 2001, the District established its network using Cisco Local Area Network and Wide Area Network equipment and has continued to use Cisco equipment as the basis for its projects and upgrade installations.

Copies of the bid documents are available for review in the Office of the Deputy Superintendent.

**FISCAL IMPACT/FUNDING SOURCE:**

The lowest responsive, responsible bidder meeting all requirements is AAA Network Solutions, Inc. Results of the bid are provided in the following chart.

| VENDOR | TOTAL BID AMOUNT |
|---|---|
| **AAA Network Solutions, Inc.** | **$458,048.00** |
| AMS.net | $468,935.50 |
| Presidio Network Solutions | $471,230.10 |
| NetXperts | $503,197.30 |
| Gigakom | $505,595.54 |
| CDWG | $518,820.19 |
| Connections | $570,346.70 |

Funding will be as follows:

- Sites applied for through E-Rate will receive an approximate 80% discount, if approved; remaining costs will be paid by the General Fund.
- Other Projects – Various sources.

**STAFF RECOMMENDATION:**

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

**ITEM TITLE:**

Approve Award of Contract for Request for Proposal 18/19-2 for Internet Services to AT&T Corp. for the Period of July 1, 2019, Through June 30, 2022

**___X___ Action** **_____ Information**

**BACKGROUND INFORMATION:**

The District released Request for Proposal (RFP) No. 18/19-2 for Internet Services, which was advertised locally and nationally through the Universal Service Administrative Company, Schools and Libraries Division, E-Rate Program. Proposals were distributed to four vendors, and three proposals were received at the bid opening held on December 11, 2018.

The three proposals were evaluated based on specific criteria approved by the Board of Education on December 5, 2018, with cost being the most heavily weighted element. AT&T Corp. (AT&T) received the higher ranking. The District currently receives services through a 2 Gigabit(GB) per second port, but will increase to a 10 GB per second port under the new contract. The internet services will provide all school sites, the corporate yard, and the Education Service and Support Center with physical access to the internet. The contract also allows for service upgrades, if the need arises. Internet access is used for educational programs and resources, online services, and email.

**ADDITIONAL DATA:**

Copies of bid documents are available for review in the Office of the Deputy Superintendent.

**FISCAL IMPACT/FUNDING SOURCE:**

The District's estimated monthly cost for service is $4,545.45. The District will apply for E-Rate discounts in conjunction with AT&T. If approved for E-Rate funding, the District will receive an estimated 80 percent discount on eligible services. Additionally, these services qualify for discounts through the California

Teleconnect Fund (CTF). An additional 50 percent discount is applied to the remaining costs (after E-Rate discounts have been applied) through CTF.

**STAFF RECOMMENDATION:**

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

**ITEM TITLE:**

Approve Award of Contract for Request for Proposal 18/19-3 for WAN Ethernet Services to AT&T Corp. for the Period of July 1, 2019, Through June 30, 2022

**____X____ Action** **_____ Information**

**BACKGROUND INFORMATION:**

The District released Request for Proposal (RFP) No. 18/19-3 for Wide Area Network (WAN) Ethernet service provider, which was advertised locally and nationally through the Universal Service Administrative Company, Schools and Libraries Division, E-Rate Program. Proposals were distributed to three vendors, and two proposals were received at the opening held on December 11, 2018.

The two proposals were evaluated based on specific criteria approved by the Board at its December 5, 2018, meeting, with cost being the most heavily weighted element. AT&T Corp. (AT&T) received the higher ranking. High-speed Ethernet services support data, voice, and video communications between all school sites, the corporate yard, and the Education Service and Support Center. AT&T will provide the District with appropriate levels of service in a cost-effective way that will provide room for growth during the contract term, should the need arise.

**ADDITIONAL DATA:**

Copies of bid documents are available for review in the Office of the Deputy Superintendent.

**FISCAL IMPACT/FUNDING SOURCE:**

The District's estimated monthly cost for service is $17,665.01. The District will apply for E-Rate discounts in conjunction with AT&T. If approved for E-Rate funding, the District will receive an estimated 80 percent discount on eligible services. Additionally, these services qualify for discounts through the California Teleconnect Fund (CTF). An additional 50 percent discount is applied to the remaining costs (after E-Rate discounts have been applied) through CTF.

**STAFF RECOMMENDATION:**

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

**ITEM TITLE:**

Award Bid No. 18/19-4 to GEM Industrial Electric, Inc., in the Amount of $149,860 for Site Work and Preparation for One 36'x40' Relocatable Classroom Building for the Mi Escuelita Therapeutic Preschool at Lillian J. Rice Elementary for the Period of January 24, 2019, Through Completion of Project

**BACKGROUND INFORMATION:**

The Department of Corrections recently completed a Level II Facility at Donovan Correctional Facility on the East Mesa in San Diego. Pursuant to Penal Code 7005/7005.5, they provided Community Mitigation funding in the amount of $316,800 to the San Diego County Office of Education (SDCOE) and funds were divided equally between Sweetwater Union High School District (SUHSD) and Chula Vista Elementary School District (CVESD). CVESD will use its share of the funds for the expansion of Mi Escuelita Therapeutic Preschool (Mi Escuelita) at Lilian J. Rice Elementary School.

On September 12, 2018, the Board awarded Bid No. 14/15-3 for the purchase of one portable building from Silver Creek Industries, Inc. Bid No. 18/19-4 was prepared by the District at the request of Lilian J. Rice Elementary School for site preparation and utilities for the new Mi Escuelita portable building. The addition of the 36'x40' relocatable building will provide the additional work space required at the school site for the Mi Escuelita expansion.

The bid package was advertised December 7, 2018, and December 14, 2018, in The Star News, a newspaper of local and general circulation. Notice inviting formal bids was e-mailed to contractors identified on the District's contractors list for the category of work bid and to Construction Trade Journals. A total of 13 bid documents were requested by prospective bidders, 4 contractors attended the pre-bid site walk on December 17, 2018, and 2 contractors submitted bids at the bid opening held on January 9, 2019.

The lowest responsive, responsible bidder meeting all requirements is GEM Industrial Electric, Inc. Results of the bid are provided in the following chart.

| Name of Contractor | Bid Amount |
|---|---|
| **GEM Industrial Electric, Inc.** | **$ 149,860** |
| General Consolidated Constructors, Inc. | $ 397,700 |

**ADDITIONAL DATA:**

Copies of bid documents are available for review in the Office of the Deputy Superintendent.

**FISCAL IMPACT/FUNDING SOURCE:**

The cost of the site work preparation and all other costs associated with the relocatable classrooms will be paid by the Department of Corrections Community Mitigation funding and South Bay Community Services.

**STAFF RECOMMENDATION:**

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

**ITEM TITLE:**

Accept Donations

**____X____Action** **_____Information**

**BACKGROUND INFORMATION:**

1. On December 13, 2018, J. Calvin Lauderbach Elementary was presented with a donation of $1,000 at Sycuan's Annual Holiday Gift Giving Ceremony at the Sycuan Casino and Resort. The donation will be used to support Lauderbach's Visual and Performing Arts Program.

2. In October 2018, Anne and William Hedenkamp Elementary received a donation of $5,000 from the San Diego Scottish Rite Community Foundation. The donation will be used to benefit both the GATE and School for Technology programs at Hedenkamp.

**ADDITIONAL DATA:**

District staff will write letters of appreciation for the above donations.

**FISCAL IMPACT/FUNDING SOURCE:**

None.

**STAFF RECOMMENDATION:**

Recommend acceptance.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

**ITEM TITLE:**

Ratify Purchase Orders, Warrants, and Checks Written/Issued Through December 31, 2018

**____X____ Action** **_____ Information**

**BACKGROUND INFORMATION AND FISCAL IMPACT:**

The following purchase orders, warrants, and checks were written/issued through December 31, 2018.

| | | |
|---|---|---|
| i. | Purchase Orders: 19004748-19005431 | $ 1,959,821.23 |
| ii. | Alternative Revolving Cash: 1245-1269 | $ 1,290.00 |
| iii. | Commercial Warrants: 442929-443772 | $ 3,974,688.17 |
| | Cafeteria Warrants: 00003860-00003963 | $ 1,049,243.69 |
| iv. | Payroll Warrants: Series 10 13204537-13205714, N1519152-1523282 | $17,783,558.80 |
| v. | Revolving Cash Checks: 006393-006448 | $ 6,226.45 |

**ADDITIONAL DATA:**

Additional information is available for review in the Office of the Deputy Superintendent in accordance with Board Policies 3310, 3314, and 3314.2.

**STAFF RECOMMENDATION:**

Recommend ratification.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

**ITEM TITLE:**

Approve and/or Ratify Inservice/Travel Requests

**____X____Action** **_____Information**

**BACKGROUND INFORMATION:**

See attached listing.

**ADDITIONAL DATA:**

Inservice/travel requests are available for review in the Office of the Deputy Superintendent in accordance with Board Policies 4133, 4233, and 4333.

**FISCAL IMPACT/FUNDING SOURCE:**

See attached listing.

**STAFF RECOMMENDATION:**

Recommend approval and/or ratification.

Chula Vista Elementary School District

Agenda Item 6.V.
January 23, 2019
Exhibit A

## INSERVICE/TRAVEL REQUESTS

| Individual | Event | Destination | From | To | Est'd Cost | Funding | CVESD Location |
|---|---|---|---|---|---|---|---|
| Karinen, L | Coaching for Education Leaders, 3-Day Event | San Diego | 01/16/19 | 02/07/19 | $250 | District Admin | Allen |
| Esquivel, O | Budget Perspective Wrkshp - 2019-20 Governor's Budget | San Diego | 01/17/19 | 01/17/19 | $0 | None | Business Services |
| Heredia, J | Annual Conference on School Facilities | Sacramento | 02/25/19 | 02/27/19 | $1,721 | Maintenance | Business Services |
| Scholl, C | Application of Hazus-MH for Disaster Operations Course | Emmtsburg, MD | 03/17/19 | 03/22/19 | $125 | District Admin | Business Services |
| Stone, S | FBI Threat Assessment Regional Evaluation Team Mtg | La Verne | 01/14/19 | 01/14/19 | $44 | District Admin | Business Services |
| Stone, S | Joyful Child Foundation Meeting | Mission Viejo | 01/16/19 | 01/16/19 | $51 | District Admin | Business Services |
| Stone, S | Advnced Crime Prvntion Through Envrnmntal Dsgn Training | Las Vegas, NV | 04/07/19 | 04/11/19 | $887 | District Admin | Business Services |
| Villanueva, T | Budget Perspective Wrkshp - 2019-20 Governor's Budget | San Diego | 01/17/19 | 01/17/19 | $0 | None | Business Services |
| Barrett, G | 2019 Dual Language and English Learner Conference | San Diego | 01/17/19 | 01/18/19 | $322 | LCAP | Camarena |
| De la Garza, A | 2019 Dual Language and English Learner Conference | San Diego | 01/17/19 | 01/18/19 | $322 | LCAP | Camarena |
| Flores, G | 2019 Dual Language and English Learner Conference | San Diego | 01/17/19 | 01/18/19 | $322 | LCAP | Camarena |
| Talamante, N | Threat Assessment Training | San Diego | 01/18/19 | 01/18/19 | $79 | District Admin | Camarena |
| Moreno,A | 2019 Nat'l Conf for Creating Trauma-Sensitive Schools | Wshngtn, DC | 02/16/19 | 02/19/19 | $1,823 | Title I PD | Castle Park |
| Corpuz, R | Int'l Baccalaureate Conf - Making the PYP Happen | Seattle, WA | 03/15/19 | 03/18/19 | $2,003 | Title I PD | Cook |
| De Jesus, J | Int'l Baccalaureate Conf - Making the PYP Happen | Seattle, WA | 03/15/19 | 03/18/19 | $1,991 | Title I PD | Cook |
| Hunt, A | Int'l Baccalaureate Workshop - Your Exhibition | Wshngtn, DC | 03/28/19 | 03/28/19 | $1,560 | Title I PD | Cook |
| Llamas, G | Int'l Baccalaureate Conf - Making the PYP Happen | Seattle, WA | 03/15/19 | 03/18/19 | $1,905 | Title I PD | Cook |
| Trailer, D | Int'l Baccalaureate Workshop - Your Exhibition | Wshngtn, DC | 03/28/19 | 03/28/19 | $1,560 | Title I PD | Cook |
| Aldrete, C | 2019 Nat'l Conf for Creating Trauma-Sensitive Schools | Wshngtn, DC | 02/15/19 | 02/20/19 | $2,161 | LCAP | Harborside |
| Callado, K | 2019 Nat'l Conf for Creating Trauma-Sensitive Schools | Wshngtn, DC | 02/15/19 | 02/20/19 | $1,917 | LCAP | Harborside |
| Callado, K | Facilitating Restorative Justice Conferences | San Diego | 02/26/19 | 02/27/19 | $125 | LCAP | Harborside |
| Falconer, A | 2019 Nat'l Conf for Creating Trauma-Sensitive Schools | Wshngtn, DC | 02/15/19 | 02/20/19 | $2,161 | LCAP | Harborside |
| Forehand, L | 2019 Nat'l Conf for Creating Trauma-Sensitive Schools | Wshngtn, DC | 02/15/19 | 02/20/19 | $1,905 | LCAP | Harborside |
| Lemke, R | 2019 Nat'l Conf for Creating Trauma-Sensitive Schools | Wshngtn, DC | 02/15/19 | 02/20/19 | $2,161 | LCAP | Harborside |
| Linares, P | 2019 Nat'l Conf for Creating Trauma-Sensitive Schools | Wshngtn, DC | 02/15/19 | 02/20/19 | $1,917 | LCAP | Harborside |
| Lopez, D | 2019 Nat'l Conf for Creating Trauma-Sensitive Schools | Wshngtn, DC | 02/15/19 | 02/20/19 | $1,917 | LCAP | Harborside |
| Lopez, D | Facilitating Restorative Justice Conferences | San Diego | 02/26/19 | 02/27/19 | $125 | LCAP | Harborside |
| Ortega, S | 2019 Nat'l Conf for Creating Trauma-Sensitive Schools | Wshngtn, DC | 02/15/19 | 02/20/19 | $2,161 | LCAP | Harborside |
| Reed, D | 2019 Nat'l Conf for Creating Trauma-Sensitive Schools | Wshngtn, DC | 02/15/19 | 02/20/19 | $2,161 | LCAP | Harborside |
| Tamayo, C | 2019 Nat'l Conf for Creating Trauma-Sensitive Schools | Wshngtn, DC | 02/15/19 | 02/20/19 | $2,161 | LCAP | Harborside |

NOTE: Actual Inservice/Travel costs may differ from estimated costs as shown above.

## INSERVICE/TRAVEL REQUESTS

| Individual | Event | Destination | From | To | Est'd Cost | Funding | CVESD Location |
|---|---|---|---|---|---|---|---|
| Lopez, A | 2019 Dual Language and English Learner Conference | San Diego | 01/17/19 | 01/17/19 | $222 | LCAP | Hedenkamp |
| Mazeau, G | 2019 Dual Language and English Learner Conference | San Diego | 01/17/19 | 01/17/19 | $100 | LCAP | Hedenkamp |
| Mikulanis, M | Coaching for Education Leaders, 3-Day Event | San Diego | 01/16/19 | 02/07/19 | $250 | District Admin | Hedenkamp |
| Orozco, V | 2019 Dual Language and English Learner Conference | San Diego | 01/17/19 | 01/17/19 | $222 | LCAP | Hedenkamp |
| Lemos, L | Threat Assessment Training | San Diego | 01/18/19 | 01/18/19 | $79 | District Admin | Heritage |
| Carlton, A | Public Agency Risk Mgmt Assoc Annual Conf and Expo | Anaheim | 02/10/19 | 02/13/19 | $1,181 | District Admin | Human Resources |
| Hunt, W | Public Agency Risk Mgmt Assoc Annual Conf and Expo | Anaheim | 02/10/19 | 02/13/19 | $1,623 | District Admin | Human Resources |
| Snyder, I | Public Agency Risk Mgmt Assoc Annual Conf and Expo | Anaheim | 02/10/19 | 02/13/19 | $1,623 | District Admin | Human Resources |
| Boerbaitz, D | Threat Assessment Training | San Diego | 01/18/19 | 01/18/19 | $79 | District Admin | Instructional Services |
| Casey, S | ACSA 2019 Every Child Counts Symposium | Anaheim | 02/13/19 | 02/15/19 | $1,051 | SELPA | Instructional Services |
| Collard, K | 2019 Alternative Dispute Resolution Conference | Riverside | 03/06/19 | 03/08/19 | $755 | SELPA | Instructional Services |
| Fabre, A | Threat Assessment Training | San Diego | 01/18/19 | 01/18/19 | $79 | District Admin | Instructional Services |
| Finney, D | 2019 Nat'l Council of Suprvsrs of Mathematics Conf | San Diego | 04/01/19 | 04/03/19 | $440 | Gates | Instructional Services |
| Finney, D | Nat'l Council of Tchrs of Mathematics Annual Mtg and Expo | San Diego | 04/03/19 | 04/06/19 | $355 | Gates | Instructional Services |
| Fogaren, E | Positive Environments, Network of Trainers Forum | San Bernardino | 02/20/19 | 02/21/19 | $628 | SELPA | Instructional Services |
| Godoy, S | Threat Assessment Training | San Diego | 01/18/19 | 01/18/19 | $79 | District Admin | Instructional Services |
| Malcom, K | 2019 Dual Language and English Learner Conference | San Diego | 01/16/19 | 01/18/19 | $200 | Title III | Instructional Services |
| Millican, A | Crisis Communications and Media Response Training | Seal Beach | 12/11/18 | 12/12/18 | $336 | District Admin | Instructional Services |
| Minas, M | Crisis Communications and Media Response Training | Seal Beach | 12/11/18 | 12/12/18 | $336 | District Admin | Instructional Services |
| Pimentel, P | 2019 Dual Language and English Learner Conference | San Diego | 01/16/19 | 01/18/19 | $200 | Title III | Instructional Services |
| Rodriguez, L | Threat Assessment Training | San Diego | 01/18/19 | 01/18/19 | $79 | District Admin | Instructional Services |
| Rojas, N | 2019 Dual Language and English Learner Conference | San Diego | 01/16/19 | 01/18/19 | $200 | Title III | Instructional Services |
| Shelton, L | 2019 National Association of Music Merchants Show | Anaheim | 01/23/19 | 01/26/19 | $1,202 | Title IV | Instructional Services |
| Shelton, L | Kennedy Center Partners in Education 2019 Annual Mtg | Wshngtn, DC | 02/05/19 | 02/09/19 | $1,765 | District Admin | Instructional Services |
| Villanueva, E | 2019 National Association of Music Merchants Show | Anaheim | 01/23/19 | 01/26/19 | $1,262 | Title IV | Instructional Services |
| Zavalza, O | Threat Assessment Training | San Diego | 01/18/19 | 01/18/19 | $79 | District Admin | Instructional Services |
| Bremer, E | 2019 Dual Language and English Learner Conference | San Diego | 01/16/19 | 01/18/19 | $200 | Title III | Jn Diego Mater Dei Acad |
| Gutierrez, M | 2019 Dual Language and English Learner Conference | San Diego | 01/16/19 | 01/18/19 | $200 | Title III | Jn Diego Mater Dei Acad |
| Jalel, K | 2019 Dual Language and English Learner Conference | San Diego | 01/16/19 | 01/18/19 | $200 | Title III | Jn Diego Mater Dei Acad |
| Lee, L | 2019 Dual Language and English Learner Conference | San Diego | 01/16/19 | 01/18/19 | $200 | Title III | Jn Diego Mater Dei Acad |

NOTE: Actual Inservice/Travel costs may differ from estimated costs as shown above.

## INSERVICE/TRAVEL REQUESTS

| Individual | Event | Destination | From | To | Est'd Cost | Funding | CVESD Location |
|---|---|---|---|---|---|---|---|
| Loya, N | 2019 Dual Language and English Learner Conference | San Diego | 01/16/19 | 01/18/19 | $200 | Title III | Jn Diego Mater Dei Acad |
| Massa, T | 2019 Dual Language and English Learner Conference | San Diego | 01/16/19 | 01/18/19 | $200 | Title III | Jn Diego Mater Dei Acad |
| Moncayo, K | 2019 Dual Language and English Learner Conference | San Diego | 01/16/19 | 01/18/19 | $200 | Title III | Jn Diego Mater Dei Acad |
| Oseguera, L | 2019 Dual Language and English Learner Conference | San Diego | 01/16/19 | 01/18/19 | $200 | Title III | Jn Diego Mater Dei Acad |
| Poqui, C | 2019 Dual Language and English Learner Conference | San Diego | 01/16/19 | 01/18/19 | $200 | Title III | Jn Diego Mater Dei Acad |
| Ruiz, M | 2019 Dual Language and English Learner Conference | San Diego | 01/16/19 | 01/18/19 | $200 | Title III | Jn Diego Mater Dei Acad |
| Salter, F | 2019 Dual Language and English Learner Conference | San Diego | 01/16/19 | 01/18/19 | $200 | Title III | Jn Diego Mater Dei Acad |
| Torres, C | 2019 Dual Language and English Learner Conference | San Diego | 01/16/19 | 01/18/19 | $200 | Title III | Jn Diego Mater Dei Acad |
| Valdez, J | 2019 Dual Language and English Learner Conference | San Diego | 01/16/19 | 01/18/19 | $200 | Title III | Jn Diego Mater Dei Acad |
| Varela, M | 2019 Dual Language and English Learner Conference | San Diego | 01/16/19 | 01/18/19 | $200 | Title III | Jn Diego Mater Dei Acad |
| Belcher, M | 2019 Dual Language and English Learner Conference | San Diego | 01/18/19 | 01/18/19 | $100 | LCAP | Lauderbach |
| Belcher, M | Anxiety in Young People Workshop | San Diego | 03/15/19 | 03/15/19 | $25 | CalWell Grant | Lauderbach |
| Correa, L | Assessing Suicidal Students Workshop | San Diego | 03/08/19 | 03/08/19 | $45 | CalWell Grant | Lauderbach |
| Correa, L | Anxiety in Young People Workshop | San Diego | 03/15/19 | 03/15/19 | $25 | CalWell Grant | Lauderbach |
| Franco, L | Assessing Suicidal Students Workshop | San Diego | 03/08/19 | 03/08/19 | $45 | CalWell Grant | Lauderbach |
| Franco, L | Anxiety in Young People Workshop | San Diego | 03/15/19 | 03/15/19 | $25 | CalWell Grant | Lauderbach |
| Reyes, M | 2019 Dual Language and English Learner Conference | San Diego | 01/16/19 | 01/16/19 | $100 | LCAP | Lauderbach |
| Reyes, M | Threat Assessment Training | San Diego | 01/18/19 | 01/18/19 | $79 | District Admin | Lauderbach |
| Reyes, M | Assessing Suicidal Students Workshop | San Diego | 03/08/19 | 03/08/19 | $45 | CalWell Grant | Lauderbach |
| Reyes, M | Anxiety in Young People Workshop | San Diego | 03/15/19 | 03/15/19 | $25 | CalWell Grant | Lauderbach |
| Dallet, M | 2019 Dual Language and English Learner Conference | San Diego | 01/17/19 | 01/17/19 | $100 | Site Control | Liberty |
| Grisier, C | San Diego Arts Network Field Trip | San Diego | 01/18/19 | 01/18/19 | $0 | None | Liberty |
| Loera, L | 2019 Dual Language and English Learner Conference | San Diego | 01/17/19 | 01/17/19 | $100 | Site Control | Liberty |
| Mora, V | San Diego Arts Network Field Trip | San Diego | 01/18/19 | 01/18/19 | $0 | None | Liberty |
| Marez, P | Coaching for Education Leaders, 3-Day Event | San Diego | 01/16/19 | 02/07/19 | $250 | District Admin | Marshall |
| Sutton, C | Threat Assessment Training | San Diego | 01/18/19 | 01/18/19 | $79 | District Admin | McMillin |
| Alcantara, K | Coaching for Education Leaders, 3-Day Event | San Diego | 01/16/19 | 02/07/19 | $250 | District Admin | Olympic View |
| Perezchica, T | Coaching for Education Leaders, 3-Day Event | San Diego | 01/16/19 | 02/07/19 | $250 | District Admin | Rogers |
| Stencil, A | Coaching for Education Leaders, 3-Day Event | San Diego | 01/16/19 | 02/07/19 | $250 | District Admin | Sunnyside |
| Escobedo, F | CCEE Advisory Council Meeting | Sacramento | 02/05/19 | 02/06/19 | $384 | District Admin | Superintendent |

NOTE: Actual Inservice/Travel costs may differ from estimated costs as shown above.

## INSERVICE/TRAVEL REQUESTS

| Individual | Event | Destination | From | To | Est'd Cost | Funding | CVESD Location |
|---|---|---|---|---|---|---|---|
| Escobedo, F | National Conference on Education | Los Angeles | 02/14/19 | 02/16/19 | $950 | District Admin | Superintendent |
| Escobedo, F | Speaking Request by Learning Policy Institute | Sacramento | 02/21/19 | 02/21/19 | $280 | District Admin | Superintendent |
| Escobedo, F | CV Chamber of Commerce Annual Installation Dinner | Chula Vista | 02/22/19 | 02/22/19 | $125 | District Admin | Superintendent |
| Humphrey, L | A Taste of Eastlake Benefit Event | Chula Vista | 01/25/19 | 01/25/19 | $57 | District Admin | Supt/Board Member |
| Humphrey, L | CSBA 2019 Board Presidents Workshop | Rcho Cucamnga | 01/31/19 | 02/01/19 | $597 | District Admin | Supt/Board Member |
| Reyes, E | A Taste of Eastlake Benefit Event | Chula Vista | 01/25/19 | 01/25/19 | $62 | District Admin | Supt/Board Member |
| Faddis, T | ACSA Negotiators' Symposium | San Diego | 01/23/19 | 01/23/19 | $249 | Wallace Fndtn | Supt/Special Assgnmnt |
| Carranza, V | Coaching for Education Leaders, 3-Day Event | San Diego | 01/16/19 | 02/07/19 | $250 | District Admin | Veterans |
| Flores, A | Threat Assessment Training | San Diego | 01/18/19 | 01/18/19 | $79 | District Admin | Veterans |
| Shea, J | Coaching for Education Leaders, 3-Day Event | San Diego | 01/16/19 | 02/07/19 | $250 | District Admin | Veterans |
| Allan, M | Illuminate California User Conference | San Diego | 01/31/19 | 02/01/19 | $525 | Title I PD | Vista Square |
| Allan, M | Anxiety Disorders in Children and Adolescents Workshop | Irvine | 02/18/19 | 02/19/19 | $852 | LCAP | Vista Square |
| Allan, M | Facilitating Restorative Justice Conferences | San Diego | 02/26/19 | 02/27/19 | $125 | Title I PD | Vista Square |
| Estrada, C | Anxiety Disorders in Children and Adolescents Workshop | Irvine | 02/18/19 | 02/19/19 | $472 | LCAP | Vista Square |
| Roman, A | Facilitating Restorative Justice Conferences | San Diego | 02/26/19 | 02/27/19 | $125 | Title I PD | Vista Square |

NOTE: Actual Inservice/Travel costs may differ from estimated costs as shown above.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

**ITEM TITLE:**

Approve and/or Ratify Requests for Use of District Facilities

**____X____ Action** **_____ Information**

**BACKGROUND INFORMATION:**

| Site | Requested by | Facility/Time/Date/Purpose | Fees |
|---|---|---|---|
| Clear View | Core Club | Classroom<br>Tuesday-Thursday, 3:15-4:15 pm<br>January 22 – May 30, 2019<br>After School Tutoring Classes | $9 per hour |
| Liberty | RoboThink Robotics | Classroom<br>Wednesdays, 5-6:15 pm<br>January 30 – March 27, 2019<br>Robotics Classes | $9 per hour |
| Olympic View and Tiffany | Yoga Rascals | Multi-purpose Room<br>Tuesdays, 2:30-3:30 pm<br>January 28 – May 20, 2019<br>After School Yoga Classes | $37 per hour |
| Palomar | Self Discovery, Inc. | Multi-purpose Room<br>Friday, 6:00 – 8:00 pm<br>December 21, 2018<br>Christmas Event | $37 per hour |

**ADDITIONAL DATA:**

Additional information is available for review in the Office of the Deputy Superintendent.

**FISCAL IMPACT/FUNDING SOURCE:**

Facilities use permit fees are deposited into the District's General Fund.

**STAFF RECOMMENDATION:**

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

**ITEM TITLE:**

Approve the Community Facilities District No. 18 Implementation Agreement for Residential Projects

**____X____ Action** **_____ Information**

**BACKGROUND INFORMATION:**

The Board of Education previously formed Community Facilities District No. 18 of the Chula Vista Elementary School District ("CFD No. 18") for the "Millenia" project. The rate and method of apportionment of special taxes ("RMA") for CFD No. 18 provides that the special taxes may be prepaid "at the time of issuance" of a building permit for residential construction. Because it is not possible to make the prepayment to the District at the same time the developer or merchant builder obtains a building permit, the District is paid in advance, based on an estimate provided by the District's special tax consultant. In some cases, the square footage used to estimate the prepayment amount varies from the square footage that is shown on the building permit, once the permit has been issued. In such event, the payment to the District must be adjusted to accommodate the difference, and either a refund is made or an additional amount is collected by the District.

To eliminate the need for any adjustment in prepayment amounts moving forward, the District and the developer of the Millenia project have discussed and agreed upon a procedure that would permit the developer or merchant builder to prepay the special taxes at any time within five days following issuance of the building permit. That procedure is set forth in, and will be implemented through approval of, the proposed "Community Facilities District No. 18 Implementation Agreement for Residential Projects."

**ADDITIONAL DATA:**

A copy of the agreement is available for review in the Office of the Deputy Superintendent.

**FISCAL IMPACT/FUNDING SOURCE:**

There will be no change in the amounts of the prepayments, but the District will achieve processing efficiencies by avoiding the need, when applicable, to review for possible adjustments and to issue a partial refund or collect additional amounts.

**STAFF RECOMMENDATION:**

District staff recommends that the Board of Education, acting both for itself and as the Legislative Body of CFD No. 18, approve the "Community Facilities District No. 18 Implementation Agreement for Residential Projects."

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

**ITEM TITLE:**

Adopt Resolution of the Board of Education of the Chula Vista Elementary School District Certifying All Proceedings in the November 6, 2018, General Obligation Bond Election for Measure VV

**BACKGROUND INFORMATION:**

In November 2018, local voters approved Measure VV with a 67.75% yes vote, a $150 million general obligation bond that will provide funds to renovate and modernize facilities, upgrade security and safety infrastructure, implement energy saving measures and improve technology access within the Chula Vista Elementary School District's (District's) 46 schools, Education Services and Support Center, and Transportation Yard. Improvements and enhancements at District facilities will provide equitable resources for all students and staff.

The San Diego County Registrar of Voters has provided a "Certification of County Clerk/Registrar of Voters of the Results of the Canvass of the November 6, 2018, General Election." After receipt of this certification, the Board is required to adopt a resolution certifying the election results. As stated in Education Code Section 15124, the election results will be included in the Board's official meeting minutes, and the Board will certify these proceedings to the San Diego County Superintendent of Schools and the Clerk of the Board of Supervisors of San Diego County.

**ADDITIONAL DATA:**

A copy of the certification from the San Diego County Registrar of Voters is included as Exhibit "A" of the attached resolution.

Additional information is available for review in the Office of the Deputy Superintendent.

**FISCAL IMPACT/FUNDING SOURCE:**

Proceeds from the sale of bonds authorized by Measure VV will be used only for the construction, reconstruction, rehabilitation, or replacement of school facilities,

including the furnishing and equipping of school facilities or the acquisition or lease of real property for school facilities as further described in the full text ballot proposition submitted to voters. Proceeds of the bonds will be deposited into a General Obligation Bond Building Fund to be held by the San Diego County Treasurer. No money will be used for administrator or teacher salaries or other school operating expenses.

**STAFF RECOMMENDATION:**

Recommend adoption.

**CHULA VISTA ELEMENTARY SCHOOL DISTRICT**

**RESOLUTION NO. _____**

Resolution of the Board of Education of )
the Chula Vista Elementary School District )
Certifying All Proceedings in the )
November 6, 2018, General Obligation )
Bond Election for Measure VV )

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, on June 20, 2018, the Board of Education of the Chula Vista Elementary School District (the "District") adopted Resolution No. 2017-18.118 requesting the San Diego County Registrar of Voters (the "Registrar") to call an election within the boundaries of the Chula Vista Elementary School District (the "District") to be held on November 6, 2018 (the "Bond Election"), to authorize the issuance of general obligation bonds for the District (the "Bonds"); and

WHEREAS, said resolution was duly delivered to the Registrar; and

WHEREAS, notice of the Bond Election was duly given; and

WHEREAS, on November 6, 2018, the Bond Election was duly held and conducted for the purpose of voting on a measure, known as Measure VV, to authorize the issuance of the Bonds in the amount of one hundred fifty million dollars ($150,000,000) (the "Bond Measure"); and

WHEREAS, the Board of Education of the District has received from the Registrar a certificate of the results of the canvass of the Bond Election, a copy of which is attached hereto as Exhibit A (the "Canvass"); and

WHEREAS, as set forth in the Canvass, more than fifty-five percent (55%) of the votes cast on the Bond Measure were in favor of issuing the Bonds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Chula Vista Elementary School District as follows:

Section 1. That entry be made upon the minutes of this meeting that the Bond Measure has been approved by more than fifty-five percent (55%) of the votes cast at the Bond Election.

Section 2. That all proceedings of the District in connection with the Bond Election have been accomplished according to law.

Section 3. That the Clerk of the Board of Education shall deliver a copy of this resolution with the Canvass to the San Diego County Superintendent of Schools and the Clerk of the Board of Supervisors of San Diego County.

Section 4. That this resolution shall take effect from and after its date of adoption.

ADOPTED, SIGNED, AND APPROVED this 23rd day of January 2018.

_____
Laurie K. Humphrey President
Board of Education
Chula Vista Elementary School District

ATTEST:

_____
Francisco Escobedo, Secretary
Board of Education
Chula Vista Elementary School District

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 23rd day of January 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

- - - - - - - - - - - - - - -

STATE OF CALIFORNIA )
) ss
COUNTY OF SAN DIEGO)

I, Francisco Escobedo, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

**EXHIBIT "A"**
**to Chula Vista Elementary School District**
**Resolution No. _____**

## CANVASS AND STATEMENT OF RESULTS

CERTIFICATION OF
**COUNTY CLERK/REGISTRAR OF VOTERS**
**OF THE RESULTS OF THE CANVASS**
**OF THE November 6, 2018,**
**GENERAL ELECTION**

STATE OF CALIFORNIA
COUNTY OF SAN DIEGO ss.

I, Michael Vu, County Clerk/Registrar of Voters of said county, do hereby certify that, in pursuance to the provisions of Elections Code Section 15300, et seq., I did canvass the results of the votes cast in the General Election held in said County on November 6, 2018, for measures and contests that were submitted to the vote of the voters, and that the Statement of Votes Cast, to which this certificate is attached is full, true, and correct.

I hereby set my hand and official seal this 6TH day of November 2018 at the County of San Diego.

Registrar of Voters

County of San Diego
State of California

Certification of Elections Official (11/2018)

County of San Diego
Gubernatorial General Election
November 6, 2018
Official Results - (San Diego County Portion Only)

Date:12/06/18
Time:12:43:54
Page:23 of 24

Registered Voters 1767300 — Num. Report Precinct 2136 - Num. Reporting 2136 — 100.00%

| MEASURE JJ- MTN EMPIRE UN SCHL $15M BONDS (REQ 55%) | Total | |
|---|---|---|
| Number of Precincts | 17 | |
| Precincts Reporting | 17 | 100.0 % |
| Vote For | 1 | |
| Times Counted | 4553/7079 | 64.3 % |
| Total Votes | 4210 | |
| YES | 2332 | 55.39% |
| NO | 1878 | 44.61% |

| MEASURE NN- SOUTH BAY UN SCHL $18M BONDS (REQ 55%) | Total | |
|---|---|---|
| Number of Precincts | 37 | |
| Precincts Reporting | 37 | 100.0 % |
| Vote For | 1 | |
| Times Counted | 19927/39434 | 50.5 % |
| Total Votes | 18274 | |
| YES | 12464 | 68.21% |
| NO | 5810 | 31.79% |

| MEASURE H- SD UN SCHL DIST TERM LIMITS | Total | |
|---|---|---|
| Number of Precincts | 612 | |
| Precincts Reporting | 612 | 100.0 % |
| Vote For | 1 | |
| Times Counted | 383466/585998 | 65.4 % |
| Total Votes | 333005 | |
| YES | 260232 | 78.15% |
| NO | 72773 | 21.85% |

| MEASURE VV- CHULA VISTA ELEM $150M BONDS (REQ 55%) | Total | |
|---|---|---|
| Number of Precincts | 162 | |
| Precincts Reporting | 162 | 100.0 % |
| Vote For | 1 | |
| Times Counted | 94036/163480 | 57.5 % |
| Total Votes | 87434 | |
| YES | 59235 | 67.75% |
| NO | 28199 | 32.25% |

| MEASURE YY- SD UN SCHL DIST $3.5B BONDS (REQ 55%) | Total | |
|---|---|---|
| Number of Precincts | 612 | |
| Precincts Reporting | 612 | 100.0 % |
| Vote For | 1 | |
| Times Counted | 383466/585998 | 65.4 % |
| Total Votes | 344573 | |
| YES | 224262 | 65.08% |
| NO | 120311 | 34.92% |

| MEASURE S- SANTEE SCHL DIST $15.37M BONDS (REQ 55%) | Total | |
|---|---|---|
| Number of Precincts | 51 | |
| Precincts Reporting | 51 | 100.0 % |
| Vote For | 1 | |
| Times Counted | 25058/36240 | 69.1 % |
| Total Votes | 22713 | |
| YES | 13778 | 60.66% |
| NO | 8935 | 39.34% |

| MEASURE LL- VISTA UN SCHL $247M BONDS (REQ 55%) | Total | |
|---|---|---|
| Number of Precincts | 108 | |
| Precincts Reporting | 108 | 100.0 % |
| Vote For | 1 | |
| Times Counted | 54990/80164 | 68.6 % |
| Total Votes | 50864 | |
| YES | 32661 | 64.21% |
| NO | 18203 | 35.79% |

| MEASURE O- OTAY MESA EIFD BOND ISSUANCE (REQ 55%) | Total | |
|---|---|---|
| Number of Precincts | 10 | |
| Precincts Reporting | 10 | 100.0 % |
| Vote For | 1 | |
| Times Counted | 4552/8930 | 51.0 % |
| Total Votes | 4206 | |
| YES | 3164 | 75.23% |
| NO | 1042 | 24.77% |

| MEASURE MM- DEL MAR UN SCHL $186M BONDS (REQ 55%) | Total | |
|---|---|---|
| Number of Precincts | 31 | |
| Precincts Reporting | 31 | 100.0 % |
| Vote For | 1 | |
| Times Counted | 21294/28373 | 75.1 % |
| Total Votes | 19252 | |
| YES | 11771 | 61.14% |
| NO | 7481 | 38.86% |

| MEASURE PP- BORREGO SPR FIRE SPECIAL PARCEL TAX (REQ 2/3) | Total | |
|---|---|---|
| Number of Precincts | 2 | |
| Precincts Reporting | 2 | 100.0 % |
| Vote For | 1 | |
| Times Counted | 1235/1602 | 77.1 % |
| Total Votes | 1183 | |
| YES | 668 | 56.47% |
| NO | 515 | 43.53% |

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

**ITEM TITLE:**

Adopt Resolution Adding Independent Citizens Oversight of Measure VV to the Scope of the Duties of the Existing Independent Citizens Oversight Committee for General Obligation Bond Proceeds Authorized by Proposition E

**____X____ Action** **_____ Information**

**BACKGROUND INFORMATION:**

In November 2018, local voters approved Measure VV, a $150 million general obligation bond that will provide funds to renovate and modernize facilities, upgrade security and safety infrastructure, implement energy saving measures and improve technology access within the the Chula Vista Elementary School District's (District's) 46 schools, Education Services and Support Center, and Transportation Yard. Improvements and enhancements at District facilities will provide equitable resources for all students and staff.

A key element in bond measure programs is the creation of an Independent Citizens Oversight Committee (ICOC). The ICOC is charged with regular ongoing review of District general obligation bond sales and expenditures.

On April 17, 2013, in accordance with Administrative Regulation 7214 (New Construction, General Obligation Bonds) and Education Code Section 15282, the Proposition E Independent Oversight Committee (Prop E ICOC) was formed and members duly appointed by the Board. In September, 2017, membership changed, and new members were appointed to the Committee by the Board for a two-year term. Committee members can serve up to three consecutive two-year terms. Given that a lawful ICOC is currently already operating at the District, District staff recommends adding oversight of Measure VV to the scope of the duties of the already existing Prop E ICOC. If approved, the Prop E ICOC would be renamed the Chula Vista Elementary School District Independent Citizens Oversight Committee (CVESD ICOC) and the original bylaws would be replaced by the Amended Bylaws attached to the resolution.

**ADDITIONAL DATA:**

Additional information is available for review in the Office of the Deputy Superintendent.

**FISCAL IMPACT/FUNDING SOURCE:**

Proceeds from the sale of bonds authorized by Measure VV will be used only for the construction, reconstruction, rehabilitation, or replacement of school and/or District facilities, including the furnishing and equipping of school or other District facilities, or the acquisition or lease of real property for school facilities. Proceeds of the bonds will be deposited into a General Obligation Bond Building Fund to be held by the San Diego County Treasurer. No money will be used for administrator or teacher salaries or other school operating expenses.

The purpose of the CVESD ICOC is to inform the Board of Education and the public about the expenditure of bond proceeds. The goal of the CVESD ICOC is to verify to the Board of Education and the public that all school general obligation bond proceeds are expended as per the facility improvement plans proposed to voters.

**STAFF RECOMMENDATION:**

Recommend approval.

**CHULA VISTA ELEMENTARY SCHOOL DISTRICT**

**RESOLUTION NO. _____**

Resolution Adding Independent )
Citizens Oversight of )
Measure VV to the Scope of the )
Duties of the Existing Independent )
Citizens Oversight Committee for )
General Obligation Bond Proceeds )
Authorized by Proposition E )

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, on June 20, 2018, the Board of Education of the Chula Vista Elementary School District (the "District") adopted Resolution No. 2017-18.118 requesting the San Diego County Registrar of Voters (the "Registrar") to call an election within the boundaries of the Chula Vista Elementary School District (the "District") to be held on November 6, 2018 (the "Bond Election"), to authorize the issuance of general obligation bonds for the District (the "Bonds"); and

WHEREAS, on November 6, 2018, the Bond Election was duly held and conducted for the purpose of voting on a measure, known as Measure VV, to authorize the issuance of the Bonds in the amount of one hundred fifty million dollars ($150,000,000) (the "Bond Measure"); and

WHEREAS, the Board of Education of the District has received from the Registrar a certificate of the results of the canvass of the Bond Election (the "Canvass"); and

WHEREAS, as set forth in the Canvass, more than fifty-five percent (55%) of the votes cast on the Bond Measure were in favor of issuing the Bonds; and

WHEREAS, the results of the Bond Election have been entered on the minutes of the District on January 23, 2018;

WHEREAS, Sections 15278 et seq. of the California Education Code (the "Act") requires the establishment of an independent citizens' oversight committee within 60 days of the date that the results of the Bond Election are entered on the minutes of the District, the purpose of which shall be to inform the public concerning the expenditure of proceeds of the Bonds to be received under the Bond Measure; and

WHEREAS, the District has previously adopted Resolution No. 2012-13.94 which established an independent citizens oversight committee pursuant to the Act to monitor the expenditure of bond proceeds received by the District pursuant to Proposition E (the "Prop E ICOC") which was approved by the voters within Improvement District No. 1 of the Chula Vista Elementary School District at the election held on November 6, 2012; and

WHEREAS, the Board desires to expand the purposes of the Prop E ICOC to include the oversight of the expenditure of proceeds of the Bonds as required by subdivision (b) of Section 1 of Article XIIIA of the California Constitution, subdivision (b) of Section 18 of Article XVI of the California Constitution and the Act (together, "Proposition 39");

WHEREAS, to expand the purposes of the Prop E ICOC, the Board intends to adopt this resolution and to amend the bylaws of the Prop E ICOC that were approved by Resolution No. 2012-13.94.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Chula Vista Elementary School District as follows:

Section 1. The Proposition E Independent Citizens Oversight Committee established by Resolution No. 2012-13.94, is hereby renamed as the "Chula Vista Elementary School District Independent Citizens Oversight Committee" (the "CVESD ICOC") and adopted bylaws for the committee (the "Original Bylaws") have been amended accordingly.

Section 2. The CVESD ICOC is hereby established as the independent citizens oversight committee for the Bond Measure in accordance with Proposition 39 for the general purpose of informing the public concerning the expenditure of proceeds of the Bonds.

Section 3. The Original Bylaws are hereby amended and replaced by the Amended Bylaws attached hereto as Exhibit "A". The CVESD ICOC shall have the specific purposes and be operated in the manner required by the Bylaws, as such Bylaws may be amended from time to time in accordance with their terms.

Section 4. That this resolution shall take effect from and after its date of adoption.

PASSED AND ADOPTED by the Board of Education of the Chula Vista Elementary School District, County of San Diego, State of California, this 23rd day of January 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

- - - - - - - - - - - - - - -

STATE OF CALIFORNIA )
) ss
COUNTY OF SAN DIEGO)

I, Francisco Escobedo, Secretary to the Board of Education of the Chula Vista Elementary School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the Office of said Board.

Secretary to the Board of Education

# EXHIBIT A

# CHULA VISTA ELEMENTARY SCHOOL DISTRICT
# INDEPENDENT CITIZENS OVERSIGHT COMMITTEE
# (Proposition E and Measure VV)

# AMENDED BYLAWS

**Section 1. Committee Established.**

The Chula Vista Elementary School District (the "District") caused an election to be conducted on November 6, 2012 (the "2012 Election"), within School Facilities Improvement District No. 1 of the Chula Vista Elementary School District (the "Improvement District") on Proposition E to authorize the District to issue up to $90,000,000 aggregate principal amount of general obligation bonds on behalf of the Improvement District ("Proposition E").

On November 6, 2018, the District caused another election to be conducted within the boundaries of the District (together with the 2012 Election, the "Elections") to issue up to $150,000,000 aggregate principal amount of general obligation bonds on behalf of the District ("Measure VV").

The Elections were conducted in accordance with subdivision (b) of Section 1 of Article XIIIA of the California Constitution and subdivision (b) of Section 18 of Article XVI of the California Constitution and the Strict Accountability in Local School Construction Bonds Act of 2000, Section 15264, et seq., of the Education Code of the State (together, "Proposition 39"). In order to satisfy the accountability requirements of Proposition 39 and Section 15278 of the Education Code, the District is required to establish and maintain a committee to carry out certain oversight duties related to Proposition E and Measure VV.

The Board of Education of the Chula Vista Elementary School District (the "Board") established the Proposition E Independent Citizens Oversight Committee on April 17, 2013 through its adoption of Resolution No. 2012-13 and adopted bylaws for the committee (the "Original Bylaws"). In accordance with Section 10 of the Original Bylaws, the Board is authorized to amend the Original Bylaws from time to time. The Board now desires to amend and restate the Original Bylaws as set forth herein for the purpose of expanding the responsibilities of the committee to act as the oversight committee for Measure VV for purposes of Proposition 39. The committee is hereby renamed and shall be known as the "Chula Vista Elementary School District Independent Citizens Oversight Committee." The Committee shall have oversight responsibilities for all Proposition E and Measure VV general obligation bond proceeds and shall have the duties and rights set forth in these Amended Bylaws. The Committee does not have legal capacity independent from the District.

**Section 2. Purposes**.

The purposes of the Committee are set forth in Proposition 39, and these Amended Bylaws are specifically made subject to the applicable provisions of Proposition 39 as to the purposes, duties, and rights of the Committee. Minutes of the proceedings of the Committee and all documents received and reports issued shall be a matter of public record and be made available on an Internet website maintained by the Board.

The proceeds of general obligation bonds issued pursuant to the Elections are hereinafter referred to as "bond proceeds." The Committee shall confine itself specifically to monitoring the expenditure of bond proceeds generated under Proposition E and Measure VV. Regular and deferred maintenance projects and all monies generated under other sources shall fall outside the scope of the Committee's review.

**Section 3. Duties.**

To carry out its stated purposes, the Committee shall perform the duties set forth in Sections 3.1, 3.2, and 3.3 below and shall observe the limitations set forth in Sections 3.4 and 3.5 below.

3.1. Inform the Public.

The Committee shall inform the public concerning the District's expenditure of bond proceeds. In fulfilling this duty, all official communications to either the Board or the public shall come from the Chair acting on behalf of the Committee. The Chair shall only release information that reflects the consensus view of the Committee.

3.2 Review Expenditures.

The Committee shall review expenditure reports produced by the District to ensure that: (a) bond proceeds were expended only for the purposes set forth in the Proposition E and Measure VV, as applicable; and (b) no bond proceeds were used for any teacher or administrative salaries or other operating expenses.

3.3 Annual Report.

The Committee shall present to the Board, in public session, an annual written report that shall include the following:

(a) A statement indicating whether the District is in compliance with the requirements of Article XIIIA, Section 1(b)(3) of the California Constitution; and

(b) A summary of the Committee's proceedings and activities for the preceding year.

The Annual Report shall contain separate sections for Proposition E and Measure VV so that it is clear to the public how the bond proceeds from each of the Elections has been spent.

3.4 Duties of the Board and/or Superintendent.

Either the Board or the Superintendent, as the Board shall determine, shall have the following powers reserved to it; and the Committee shall have no jurisdiction over the following types of activities:

(a) Approval of contracts;
(b) Approval of change orders;
(c) Expenditure of bond funds;
(d) Handling of all legal matters;
(e) Approval of project plans and schedules;
(f) Approval of all deferred maintenance plans; and
(g) Approval of the sale of bonds.

3.5 Proposition E and Measure VV Projects Only.

In recognition of the fact that the Committee is charged with overseeing the expenditure of bond proceeds, the Board has not charged the Committee with responsibility for:

(a) Projects financed through the State of California, developer fees, redevelopment tax increments, certificates of participation, lease/revenue bonds, the general fund, or the sale of surplus property without bond proceeds, which shall be outside the authority of the Committee.

(b) The establishment of priorities and order of construction for the bond projects, which shall be made by the Board in its sole discretion.

(c) The selection of architects, engineers, soils engineers, construction managers, project managers, California Environmental Quality Act consultants, and such other professional service firms as are required to complete the bond projects based on District criteria established by the Board, which selection shall be made by the Board in its sole discretion.

(d) The approval of the design for each project including exterior materials, paint color, interior finishes, site plans, and construction methods (modular vs. permanent), which shall be determined by the Board in its sole discretion.

(e) The selection of independent audit firm(s), performance audit consultants, and such other consultants as are necessary to support the activities of the Committee.

(f) The approval of an annual budget for the Committee that is sufficient to carry out its activities.

(g) The appointment or reappointment of qualified applicants to serve on the Committee, subject to legal limitations, and based on criteria adopted in the Board's sole discretion as part of carrying out its function under Proposition 39.

**Section 4. Authorized Activities.**

4.1 In order to perform the duties set forth in Sections 3.1, 3.2, and 3.3 above, the Committee may engage in the following authorized activities:

(a) Receive and review copies of the District's annual independent performance audit and annual independent financial audit as required by Article XIIIA of the California Constitution.

(b) Inspect school facilities and grounds, in accordance with any access procedure established by the District's Superintendent, for which bond proceeds have been or will be expended.

(c) Review copies of any deferred maintenance proposals or plans for facilities financed with bond proceeds.

(d) Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures as set forth in Section 15278(c)(5) of the Education Code.

**Section 5. Membership.**

5.1 Number.

The Committee shall consist of at least seven (7) members based on criteria established by Proposition 39, which provides that:

- One (1) member shall be active in a business organization representing the business community located in the District.
- One (1) member shall be active in a senior citizens organization.
- One (1) member shall be active in a bona fide taxpayers association.
- One (1) member shall be both a parent or guardian of a child enrolled in the District, and active in a parent-teacher organization, such as the PTA or a school site council.
- One (1) member shall be a parent or guardian of a child enrolled in the District.
- Two (2) members shall be from the community at-large.

5.2 Qualification Standards.

(a) All Committee members must be at least 18 years of age.

(b) The Committee may not include any employee; official of the District; or any vendor, contractor, or consultant of the District.

5.3 Ethics: Conflicts of Interest.

By accepting appointment to the Committee, each member agrees to comply with Articles 4 (commencing with Section 1090) and 4.7 (commencing with Section 1125) of Division 4 of Title 1 of the Government Code. Additionally, each member shall comply with the Committee Ethics Policy attached as Attachment "A" to these Bylaws.

5.4 Term.

Each member shall serve a term of two (2) years, commencing on the date of the first meeting of the Committee for such member. No member may serve more than three (3) consecutive terms.

5.5 Appointment.

The members of the Committee shall be appointed by the Board based on recommendations made by the Superintendent, or the Board may delegate to the Superintendent the selection of individuals to serve on the Committee. In the event that the Superintendent appoints members of the Committee, the Superintendent shall report to the Board the names of the individuals selected and which of the above criteria are being fulfilled by each member.

5.6 Removal; Vacancy.

The Board may remove any Committee member for any reason, including failure to attend two consecutive Committee meetings without reasonable excuse or for failure to comply with the Committee Ethics Policy. Upon a member's removal, his or her seat shall be declared vacant. Vacancies shall be filled within 90 days from the initial date of each such vacancy in accordance with Section 5.5 above. A member appointed to fill a vacancy shall serve for the remainder of the term of the Committee member being replaced.

5.7. Compensation.

The Committee members shall not be compensated for their services.

5.8 Authority of Members.

(a) Committee members shall not have the authority to direct staff of the District.

(b) Individual members of the Committee retain the right to address the Board, either on behalf of the Committee or as an individual.

(c) The Committee may only request copies of reports and documents that have been previously presented to the Board and which are a public record.

**Section 6. Meetings of the Committee.**

6.1. Regular Meetings.

The Committee shall meet at a minimum once every three months (a minimum of four times each fiscal year) and review current bond sales and public construction bids in accordance with identified facility needs and to otherwise fulfill its duties under Proposition 39 and these Amended Bylaws.

6.2. Location.

All meetings shall be held within the boundaries of the District.

6.3. Procedures.

All meetings shall be open to the public in accordance with the *Ralph M. Brown Act*, Government Code Section 54950, et seq. Meetings shall be conducted according to such additional procedural rules as the Committee may adopt. A majority of the number of Committee members shall constitute a quorum for the transaction of any business of the Committee. Minutes of the Committee's proceedings and all documents received and reports issued shall be a matter of public record and be made available on an internet website maintained by the Board of the District.

**Section 7. District Support.**

7.1. The District shall provide to the Committee necessary technical and administrative assistance consistent with the Committee's purposes as set forth in Proposition 39, as follows:

(a) preparation of and posting of public notices as required by the *Brown Act*, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the District Board;

(b) provision of a meeting room, including any necessary audio/visual equipment;

(c) preparation, translation, and copies of any documentary meeting materials such as agendas and reports; and

(d) retention of all Committee records and providing public access to such records on an Internet website maintained by the District.

7.2 District staff and/or District consultants shall attend Committee proceedings in order to report on the status of projects and the expenditure of bond proceeds.

7.3 No bond proceeds shall be used to provide District support to the Committee.

**Section 8. Reports.**

In addition to the Annual Report required in Section 3.3, the Committee may report to the Board from time to time in order to advise the Board on the activities of the Committee. The Annual Report shall be in writing and shall summarize the proceedings and activities conducted by the Committee.

**Section 9. Officers.**

The Committee shall be chaired by a Committee member nominated and elected by open vote at its first organizational meeting. The Committee shall also elect a Vice Chair who shall act as Chair only when the Chair is absent.

**Section 10. Amendment of Amended Bylaws.**

Any amendment to these Amended Bylaws shall be approved by a majority vote of the Board.

**Section 11. Termination.**

The Committee shall automatically terminate and disband immediately following presentation to the Board of the first Annual Report described in Section 3.3 above that is filed after all Proposition E and Measure VV bond proceeds are spent.

**ATTACHMENT "A"**

**AMENDED BYLAWS FOR THE**
**CHULA VISTA ELEMENTARY SCHOOL DISTRICT**
**INDEPENDENT CITIZENS OVERSIGHT COMMITTEE**

## ETHICS POLICY STATEMENT

This Ethics Policy Statement provides general guidelines for Committee members in carrying out their responsibilities. Not all ethical issues that Committee members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies, and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

## POLICY

- CONFLICT OF INTEREST. A Committee member shall not make or influence a District decision related to: (1) any contract funded by bond proceeds; or (2) any construction project that will benefit the Committee member's outside employment, business, or a personal finance or benefit an immediate family member such as a spouse, child, or parent.

- OUTSIDE EMPLOYMENT. A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds; or (2) any construction project. A Committee member shall not make or influence a District decision related to any construction project involving the interest of a person with whom the member has an agreement concerning current or future employment or remuneration of any kind. For a period of two (2) years after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the District that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of two (2) years after leaving the Committee, a former Committee member and the companies and businesses for which the member works shall be prohibited from contracting with the District with respect to: (1) bidding on projects funded by the bond proceeds; and
  (2) any construction project.

- COMMITMENT TO UPHOLD LAW. A Committee member shall uphold the federal and California Constitutions; the laws and regulations of the United States and the State of California (particularly the Education Code); all other applicable government entities; and the policies, procedures, rules, and regulations of the District.

- COMMITMENT TO DISTRICT. A Committee member shall place the interests of the District above any personal or business interest of the member.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

**ITEM TITLE:**

Accept Chula Vista Elementary School District 2017-18 Annual Audit Report

**____X____ Action** **_____ Information**

**BACKGROUND INFORMATION:**

All funds of the District were examined as of June 30, 2018. The comprehensive Annual Audit Report (Audit) includes analyses of revenues, expenditures, changes in fund balances, notes to the financial statements, and many other schedules. The report prepared by Wilkinson Hadley King & Co. LLP states:

> In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Chula Vista Elementary School District as of June 30, 2018, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**ADDITIONAL DATA:**

There are no financial statement changes based on the Audit. However, there is one compliance finding with no fiscal impact that is included in the attached "Schedule of Findings and Questioned Costs" (pages 110, 111, 112, and 114 of the Audit). Ms. Aubrey Mann of Wilkinson Hadley King & Co. LLP will be present at the Board meeting to respond to questions.

A copy of the entire Audit is available for review in the Office of the Deputy Superintendent.

**FISCAL IMPACT/FUNDING SOURCE:**

A fee of $16,900 for the 2017-18 Audit is included as a budgeted expense.

**STAFF RECOMMENDATION:**

Recommend acceptance.

## CHULA VISTA ELEMENTARY SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2018

### A. Summary of Auditor's Results

1. Financial Statements

| | | |
|---|---|---|
| Type of auditor's report issued: | Unmodified | |
| Internal control over financial reporting: | | |
| One or more material weaknesses identified? | ____ Yes | X No |
| One or more significant deficiencies identified that are not considered to be material weaknesses? | ____ Yes | X None Reported |
| Noncompliance material to financial statements noted? | ____ Yes | X No |

2. Federal Awards

| | | |
|---|---|---|
| Internal control over major programs: | | |
| One or more material weaknesses identified? | ____ Yes | X No |
| One or more significant deficiencies identified that are not considered to be material weaknesses? | ____ Yes | X None Reported |
| Type of auditor's report issued on compliance for major programs: | Unmodified | |
| Any audit findings disclosed that are required to be reported in accordance with Title 2 U.S. Code of Federal Regulations (CFR) Part 200? | ____ Yes | X No |

Identification of major programs:

| CFDA Number(s) | Name of Federal Program or Cluster |
|---|---|
| 84.027, 84.173 | Special Education Cluster |
| 84.041 | Impact Aid |
| 93.778 | Medi-Cal |

| | | |
|---|---|---|
| Dollar threshold used to distinguish between type A and type B programs: | $750,000 | |
| Auditee qualified as low-risk auditee? | X Yes | ____ No |

3. State Awards

| | | |
|---|---|---|
| Any audit findings disclosed that are required to be reported in accordance with the state's Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting? | ____ Yes | X No |
| Type of auditor's report issued on compliance for state programs: | Unmodified | |

## CHULA VISTA ELEMENTARY SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2018

### B. Financial Statement Findings

None

### C. Federal Award Findings and Questioned Costs

None

### D. State Award Findings and Questioned Costs

| | |
|---|---|
| Finding Number: | 2018-001 |
| Repeat Finding: | Yes |
| Program Name: | Attendance Reporting |
| Questioned Costs: | None |
| Type of Finding: | State Compliance - Attendance (10000) |

Criteria or Specific Requirement
Determine that class attendance rosters are being signed, dated, and retained in a timely manner as proper verification of pupil attendance based on the guidelines and provisions under Education Code Sections 46000 and 46303.

Condition
In review of the class rosters at Harborside Elementary School, teacher verification rosters were printed five weeks after the attendance period. In addition, teachers backdated signatures to the attendance period. As a result, it cannot be determined when the verification occured but it is known that it was at least five weeks after the attendance period.

The District has established procedures that the teachers enter attendance on a daily basis and although the verification of class rosters was not completed within state guidelines, the attendance was entered timely by individuals with first hand knowledge. Based upon our review, we determined there are no questioned costs or loss of attendance to be identified or justified as all class rosters had a valid teacher signature and were subsequently approved prior to the end of the fiscal year.

Cause
School site personnel were not consistently following District established procedures. Sites did not fully understand the requirements.

Effect
One school site was out of compliance with approved attendance procedures, which require that attendance reports be printed and verified by teachers within one week of the attendance week.

Context
We tested attendance at twelve school sites, inclusive of district schools and charter schools, with no exceptions noted at eleven out of twelve school sites tested. At Harborside Elementary School the exceptions were noted for twenty out of twenty reports reviewed.

Recommendation
Implement procedures to ensure class rosters are printed timely and are being signed, dated, and verified by the teachers within one week after the end of each attendance period. Retain all original rosters printed and verified by the teachers even if changes or corrections have been made as proper support that weekly attendance is being validated on a timely basis. Provide training to all school sites to District established policies and procedures surrounding documentation of attendance. Implement monitoring procedures at school sites to ensure procedures are being followed.

Views of Responsible Officials
See Corrective Action Plan

## CHULA VISTA ELEMENTARY SCHOOL DISTRICT

CORRECTIVE ACTION PLAN
FOR THE YEAR ENDED JUNE 30, 2018

**Findings and Questioned Costs Related to State Awards**

| | |
|---|---|
| Finding Number: | 2018-001 |
| Program Name: | Attendance Reporting |
| Contact Person: | Theresa Villanueva |
| Anticipated Completion Date: | Ongoing |
| Planned Corrective Action: | The District will continue to train and monitor that proper procedures are implemented and followed to ensure class rosters are printed timely and are being signed, dated, and verified by teachers within a week after the end of each attendance period. The District attendance department is working with all school sites including Harborside Elementary to ensure that the End of Day Teacher Status report is printed at the end of each attendance week and is given to each teacher to verify, sign and date the information within one week in accordance with the state requirements. Once the End of Day Teacher Status reports are all signed and dated, they are filed in the school attendance office by week. |

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

**ITEM TITLE:**

Approve Comprehensive School Safety Plans for the 2018-19 School Year

**____X____Action** **_____Information**

**BACKGROUND INFORMATION:**

California Education Code Section 32286 requires each school district to be responsible for the overall development of comprehensive school safety plans for every school site in the district. Each school site is required by law to review and update its Comprehensive School Safety Plan annually in cooperation with local law enforcement agencies, fire agencies, community leaders, parents, staff, students, administrators, and others interested in school site safety.

The sections of the Chula Vista Elementary School District's (District) Comprehensive School Safety Plan with site specific components are:

- Assessment of Current Status of School Crime
- Appropriate Programs and Strategies that Provide School Safety
- School-Wide Dress Code
- Safe Ingress and Egress Procedures
- Ensuring a Safe and Orderly Environment Conducive to Learning. (This section contains the school site's goals and objectives for the year, which will improve the safety, security and preparedness of people, programs, physical assets, and the school environment.)
- Disaster Procedures:
  - Emergency Response Team Personnel
  - Hazard and Vulnerability Assessment Summary
  - Emergency Facilities and Supplies
  - Evacuation and Emergency Maps

The District-wide components of the Comprehensive School Site Safety Plan are:

- Child Abuse Reporting Procedures
- Disaster Procedures:
  - General Response Procedures

    - Emergency Response Procedures, including procedures for conducting tactical responses to criminal incidents and procedures related to individuals with guns on school campuses.
- Policies for Suspension and Expulsion
- Procedures to Notify Teachers of Dangerous Students
- Discrimination and Harassment Policy
- Rules and Procedures of School Discipline
- Special Needs Planning Annex
- Site Reunification Plan Annex
- Fire Safety & Prevention Annex

**ADDITIONAL DATA:**

Per California Education Code, certain elements of the Comprehensive School Safety Plan are confidential and not subject to public review.

Each Comprehensive School Safety Plan, as written and updated by the School Principal, with input from the School Site Council and/or School Safety Planning Committee, a law enforcement officer, fire department personnel, and the District Emergency Preparedness and Security Manager, requires annual Board of Education approval by administrative action in open session at a public Board meeting. Copies of the public portion of each school site's Comprehensive School Safety Plan are available for review at each site, and in the Office of the District Emergency Preparedness and Security Manager.

Complete copies of each Comprehensive School Safety Plan, including confidential sections, are available for review by the Board and approved District officials in the Office of the District Emergency Preparedness and Security Manager.

**FISCAL IMPACT/FUNDING SOURCE:**

None.

**STAFF RECOMMENDATION:**

Recommend approval.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Superintendent's Office

**ITEM TITLE:**

Report Calendar to Board of Education

**_____Action** **____X____Information**

**BACKGROUND INFORMATION:**

| TOPIC | REPORT BY | TENTATIVE DATE |
|---|---|---|
| Report on District Cohort Schools: Arroyo Vista Charter, Hazel Goes Cook Elementary, Discovery Charter, John J. Montgomery Elementary, Robert L. Mueller Charter, Burton C. Tiffany Elementary, and Wolf Canyon Elementary for the 2017-18 School Year | Instructional Services and Support | February 2019 |
| Report on Multi-Tiered Systems of Support | Instructional Services and Support | February 2019 |
| Report on District Cohort Schools: Enrique S. Camarena, Castle Park, Myrtle S. Finney, Lilian J. Rice, Valle Lindo, and Valley Vista Elementary and Daly Academy for the 2017-18 School Year | Instructional Services and Support | March 2019 |
| Report on District Social Workers | Instructional Services and Support | March 2019 |
| Report on District Cohort Schools: Clear View, EastLake, Halecrest, Harborside, Thurgood Marshall, Corky McMillin, and Olympic View Elementary for the 2017-18 School Year | Instructional Services and Support | April 2019 |

| TOPIC | REPORT BY | TENTATIVE DATE |
|---|---|---|
| Report on District Cohort Schools: Heritage, Hilltop Drive, Los Altos, Otay, Parkview, Veterans; and Vista Square Elementary | Instructional Services and Support | May 2019 |
| Review of the Governor's May Revise and Forecast of District Economic Standing | Business Services and Support | May 2017 |
| Conduct Public hearing on the District's Local Control and Accountability Plan | Instructional Services and Support | May 2017 |
| Report by and Recognition of District Parent Leaders | Instructional Services and Support | June 2017 |
| Conduct Public Hearing and Adopt 2019-20 Proposed Budget | Business Services and Support | June 2017 |

**ADDITIONAL DATA:**

None.

**FISCAL IMPACT/FUNDING SOURCE:**

None.

**STAFF RECOMMENDATION:**

This is an information item.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT

GOVERNING BOARD AGENDA ITEM

Prepared by: Business Services and Support

**ITEM TITLE:**

Report on the Governor's 2019-20 State Budget Proposal

**_____Action** **____X____Information**

**BACKGROUND INFORMATION:**

On January 10, 2019, Governor Newsom released his 2019-20 State Budget Proposal.

**ADDITIONAL DATA:**

Tonight, staff will report on the Governor's State Budget Proposal and its impact on the District for 2019-20.

**FISCAL IMPACT/FUNDING SOURCE:**

Changes in the State budget will have a direct impact on District revenue.

**STAFF RECOMMENDATION:**

This is an information item.