

Category:	Procedure:	
<b>Instructional Goals and Objectives</b>	<b>Public Charter Schools</b>	
Descriptor Code:	Issued Date:	Revised Date:
<b>AP-I-450</b>	<b>October 2023</b>	

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When there are breaches in charter contracts or violations of State and Federal laws, Knox County Schools must ensure that schools correct deficiencies. Charters are granted autonomy for methods used to achieve the goals outlined in the Charter; however, Knox County Schools must ensure that charter schools are held to the same laws as district-run schools. The table following summarizes charter school standing and possible actions to address the standing. Charter schools that do not correct deficiencies will not be renewed or may have their contract revoked.

*Note: While the Charter School will be assigned a status following the annual monitoring process, Knox County Schools reserves the right to put schools at any status at any time if more immediate actions are warranted. Offenses of serious or dangerous nature could lead to immediate revocation of the Charter School.		
Status*	Possible actions in response to status	Explanation of Notices and Letters
<b><u>Good Standing:</u></b> The Charter School is functioning as agreed upon in the Charter Agreement. Some minor infractions may occur, but when notified of concerns, the Charter School promptly comes into compliance.	<ul style="list-style-type: none"> <li>Standard timeline and procedures followed by KCS and Charter School</li> <li>Phone call made to discuss and rectify any minor infractions (if needed)</li> <li><i>Notice of Concern</i> sent to Charter School detailing area of concern with the process for the administrative review and possible corrective plan request with timeline for rectifying the concern(s)</li> </ul>	A charter school may receive a <i>Notice of Concern</i> if KCS has been made aware of or notices any signs of weak performance identified through routine monitoring, through implementation, compliance, or performance review, or by any other means. Corrective action steps with a timeline will be requested to address each area of concern.
<b><u>Deficient:</u></b> The Charter School has functioned inadequately in an identified area(s). When notified, the Charter School creates a Performance Improvement Plan to address the area of deficiency.	<ul style="list-style-type: none"> <li><i>Notice of Deficiency</i> sent to Charter School Director and CEO with a requirement that a Performance Improvement Plan is developed with improvements, objectives, timelines, and measures (The Performance Improvement Plan must be approved by KCS.)</li> <li>The Charter School will have ten days to submit a Performance Improvement Plan with improvements, objectives, timelines, and measures.</li> </ul>	A charter school may receive a <i>Notice of Deficiency</i> for failure to <ul style="list-style-type: none"> <li>Meet multiple performance targets.</li> <li>Comply with applicable state laws and/or district policies.</li> <li>Comply with terms of the charter.</li> <li>Rectify any infractions or concerns.</li> </ul>
<b><u>Probation:</u></b> The Charter School is demonstrating weak performance and is working with the KCS to follow a given Corrective Plan.	<ul style="list-style-type: none"> <li><i>Notice of Probation</i> sent to the Charter School Director, Charter School CEO, and Charter Governing Board to serve as notification of probationary status and outlining terms of probation. KCS will create a Corrective Plan of Action with the Charter School that addresses</li> </ul>	A charter school may receive a <i>Notice of Probation</i> if there is <ul style="list-style-type: none"> <li>Continued failure to meet performance targets.</li> <li>Failure to meet objectives set forth in the Performance Improvement Plan.</li> <li>Continued failure to comply with state laws and/or district policies.</li> </ul>

	the deficits and has measurable outcomes, a timeline, and improvement expectations.	Continued failure to comply with conditions of the Original Charter.
<p><b><u>Revocation Review:</u></b> The Charter School is underperforming. A KCS committee will conduct a review to determine if the school should continue to serve students or if the Charter Agreement should be revoked.</p>	<ul style="list-style-type: none"> <li>● <i>Revocation Review Letter</i> sent to the Charter School Director, Charter School CEO, and Charter Governing Board to serve as notice of potential school closure.</li> <li>● KCS recommendation sent to the KCS Board of Education to review the Charter School status and consider revocation.</li> <li>● Decision by the KCS Board of Education to revoke or not revoke the charter or impose lesser sanctions.</li> <li>● Charter School can elect to self-revoke the Charter Agreement.</li> </ul>	<p>A charter school may receive a <i>Revocation Review Letter</i> if there is</p> <ul style="list-style-type: none"> <li>● Failure to successfully address the terms of a previous probation.</li> <li>● Flagrant disregard of the charter agreement such as fraud.</li> <li>● Misappropriation of funds.</li> <li>● Extended patterns of failure to comply with applicable law.</li> <li>● Extended pattern of failure to comply with the terms of the charter including fiscal management and academic performance.</li> </ul> <p>A copy of this letter will be sent to the KCS Board of Education, the governing body of the charter school and the parents and staff of the charter school.</p>
<p><b><u>Revocation:</u></b> The Charter School has failed to meet Performance Standards and will no longer remain open. The Closure Plan will begin upon notification by KCS.</p>	<ul style="list-style-type: none"> <li>● <i>Revocation Letter</i> sent to the Charter School Director, Charter School CEO, and Charter Governing Board.</li> <li>● Charter School to submit closure action plan to KCS.</li> <li>● Follow TDOE Charter School Closure Guidance.</li> </ul>	<p>A Charter School will receive a <i>Revocation Letter</i> if</p> <ul style="list-style-type: none"> <li>● The school is included on the Tennessee Department of Education’s State Priority list (See law 49-13-122).</li> <li>● The Revocation Review results in a recommendation to revoke.</li> <li>● The Charter School has done any of the following: committed a material violation of any conditions, standards or procedures set forth in the charter agreement and/or in the original charter goals, achievement of the state’s accountability system.</li> <li>● failed to meet generally accepted standards of fiscal management.</li> </ul> <p>A copy of this letter will be sent to the KCS Board of Education, the governing body of the charter school and the parents and staff of the charter school.</p>