Rye Neck Schools

RYE NECK UNION FREE SCHOOL DISTRICT
300 HORNIDGE ROAD
MAMARONECK, NEW YORK 10543
AUDIT COMMITTEE OF THE BOARD OF EDUCATION
MARCH 26, 2025

Present: Trustee Jason Carmel
Trustee Gloria Golle
Dr. Eric Lutinski, Superintendent of Schools
Carolyn Mahar, CPA, Assistant Superintendent for Business
Maria Gigi, Business Manager
Jocelyn Donat, Community Representative
Dimitris Bantileskas, Partner, NawrockiSmith
Mary Lanza, Director of Technology and Communications
Mary Ellen Chiera, District Clerk

I. Opening of Meeting

The meeting was called to order at 8:03 a.m.

II. Selection of Audit Committee Chairperson

Truste Carmel was nominated and accepted the role of the Audit Committee Chair. Trustee Golle and Mrs. Donat agreed with the selection.

III. Approval of Minutes

Upon motion duly made by Truste Golle, it was

RESOLVED, that the minutes of the Audit Committee Meeting of February 6, 2025 be approved.

AYES: **All Present (no other Trustee from the February 6, 2025 meeting were present)**
NAYES: **None**

IV. Executive Session

Upon Motion duly made by Trustee Golle and seconded by Trustee Carmel, it was

RESOLVED, that the Audit Committee hereby agrees to move into executive session to discuss proposals received for internal auditing services.

AYES: **All Present**
NAYES: **None**

V. Adjournment of Executive Session and Reopening of Public Meeting

Upon motion duly made by Trustee Carmel and seconded by Trustee Golle, it was

RESOLVED, that the executive session be adjourned and the Public Meeting be reopened.

AYES: All Present
NAYES: None

VI. Discussion

Presentation by NawrockiSmith Re: Proposal to Assess the District's Compliance with the Education Law Part 2-D and the National Institute of Standards and Technology (NIST) Cybersecurity Framework

Mr. Bantileskas began by reviewing with the Committee his firm's experience in and their approach to cybersecurity auditing. He stated that they start with planning, gather records and documents, interview key personnel, perform analytical procedures and then provide a report to the District. He then reviewed the 18 cybersecurity processes that are covered in the NIST Gap Analysis and the compliance planning process.

Discussion was had regarding their proposed timeline and which personnel will need to be interviewed.

Following discussion, the Committee approved going forward with the audit.

The next meeting was scheduled for Thursday, May 22, 2025 at 8 a.m.

VII. Adjournment

Upon motion duly made by Trustee Golle and seconded by Trustee Carmel, it was

RESOLVED, that there being no further business before the Committee, that the Audit Committee Meeting of March 26, 2025 be adjourned.

AYES: All Present
NAYES: None

Chairman Carmel adjourned the meeting at 8:40 a.m.

Respectfully submitted,

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Mary Ellen Chiera
District Clerk