

FEASTER CHARTER SCHOOL BOARD MEETING

July 26, 2023

4:30 p.m.

Meeting Location:
Feaster Charter School RM 401
670 Flower Street
Chula Vista, CA 91910
And
Virtually (Zoom)
Meeting ID: 861 2160 5550
Passcode: 425429

1. OPENING PROCEDURES

- a. Call to Order @ 4:35 pm
- b. Roll Call

Name	Present
Rosangela Gutierrez	X
Claudia Palacio	X
Jessica Brown	X
Maria Mann	X
Sarah Motsinger	(Zoom)
Irazu Noguez	X
Jeannie Ruiz	X

2. APPROVE AGENDA

Motion:

Second:

Vote:

Agenda to be approved at our next board meeting scheduled on
Wednesday, September 06, 2023

3. SPECIAL RECOGNITION, ORAL PRESENTATIONS, WRITTEN REPORTS, AWARDS AND HONORS

- a. Focus on the Mission: Feaster' Vision and Mission;
 - a. Mrs. Ramirez reviews Feaster Vision and Mission
 - b. Feaster STEAM Academy exists to meet the needs and foster the whole child
 - c. Mrs. Ramirez reviews the Mission
 - Mr. Villareal asks for questions/comments from the Board;
 - Jeannie Ruiz shares gratitude toward vision and mission
 - Dr. Maria Mann appreciates the need to foster the whole child
 - Dr. Sarah Motsinger shares appreciation for update

4. COMMUNICATIONS

Oral communications provide the public with an opportunity to address the Board on non-agenda items. Speakers are requested to limit their remarks to three minutes. The Board shall limit the total time for public input to each agenda item to five minutes. With Board consent, the Chair may increase or decrease the time allowed for public presentation depending on the topic and the number of people wishing to be heard. No Board action can be taken.

a. Oral Communications: Community

b. Admin Report

a. Admin Update;

- Mr. Villareal shares a 1-year extension for the charter renewal
- Good news about the extension which will allow a period of 1 year to gather data
- Data will be shared during next board meeting
- Mr. Gordillo and Mr. Mislán share information about our summer camps
- Mr. Gordillo shares information about week one
- Mr. Gordillo talks about Back to School Night
- Mindlabs clubs and electives will begin

b. Rosangela Gutierrez mentions she is proud that the Kinder Camp program was offered to families

c. Mr. Villareal asks for questions from board members;

- Jeannie Ruiz mentions that she was able to see the students during Kinder Camp
- Ms. Palacio shares that Kinder camp made the first days of school easy
- Dr. Mann suggests that Feaster continue this great program in the future

b. Budget Report;

- Mr. Villareal mentions that the budget will be shared at next board meeting

c. Board Communications

a. Introduce new Board Members

b. Nomination and Appointment of Board Chair for 23-24-

- Jeannie Ruiz declines nomination
- Dr. Sarah Motsinger accepts nomination

Second: Jeannie Ruiz

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio	X		
Jessica Brown	X		
Maria Mann	X		
Sarah Motsinger	X		
Irazu Noguez	X		
Jeannie Ruiz	X		

Dr. Sarah Motsinger is voted to be the board chair

c. Nomination and Appointment of Board Vice Chair for 23-24-

- Dr. Maria Mann nominates Jeannie Ruiz as vice chair

- Jeannie Ruiz accepts nomination

d. Board Training- Brown Act, Conflict of Interest, and Best Practices

e. Review of PowerPoint presentation;

- Independent vs dependent charter schools
- Board is responsible for long term viability and success of the schools
- Executive Director in charge of day-to-day operations
- Duties of Directors (Board Members)
- Brown Act;
 - Boards take action at meetings
 - Brown act types of meetings;
 - Regular-72 hours posting notice
 - Special-24-hour notice
 - Teleconferencing-notice in agenda
 - Holding meetings-Brown act limits meeting to posted agenda
 - Committees must follow Brown Act
 - SB 126 Rules regarding meeting locations
 - Brown act limits "closed" sessions
 - John Lemmo reviews rights of public
 - Teleconferencing rules- standard and "just cause" teleconferencing
 - Conflicts of interest;
 - Charter officials subject to political reform act
 - Gov. Code section 1090
 - Duty of care;
 - The board makes policy

- Be informed, stay informed and be proactive
- Board member exposure to personal liability;
 - Acting outside course and scope of duties
 - Breaching fiduciary duties
- Duty of financial oversight;
 - Charter school finances
 - Board must adhere to fiscal policies and sound financial management
 - Charter school finances-audits;
 - Required annually
 - John Lemmo reviews “duty of loyalty”;
 - Conflicts of interest must be avoided
 - Nonprofit Directors “self-dealing” transactions;
 - Majority of Board must affirm “fairness”
- No questions asked by Board members

5. APPROVE CONSENT CALENDAR

The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from Consent Calendar.

Motion: Jeannie Ruiz Second: Dr. Maria Mann

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio	X		
Jessica Brown	X		
Maria Mann	X		
Sarah Motsinger	X		
Irazu Noguez	X		
Jeannie Ruiz	X		

- a. Adopt Board Minutes: 5.31.23
- b. HR (Human Resources) Business Consent

6. **ACTION ITEMS**

- a. Approval of: Board Chair for the 23-24 term; [OBJ]

- i. Staff report
- ii. Community Comment
- iii. Board Discussion,
 - Board Chair nominations

Staff Recommendation to approve: Dr. Sarah Motsinger as 23/24 Board Chair

Motion: Dr. Maria Mann Second: Jeannie Ruiz

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio	X		
Jessica Brown	X		
Maria Mann	X		
Sarah Motsinger	X		
Irazu Noguez	X		
Jeannie Ruiz	X		

- b. Approval of: Board Vice Chair for the 23-24 term
 - i. Staff report;
 - ii. Community Comment
 - iii. Board Discussion;
 - Jeannie Ruiz Accepts nomination

Staff Recommendation to approve:

Motion: Irazu Noguez Second: Dr. Maria Mann

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio	X		
Jessica Brown	X		
Maria Mann	X		
Sarah Motsinger	X		
Irazu Noguez	X		
Jeannie Ruiz	X		

- c. Approval of: Meeting Board Meeting dates for the 23-24 school year
 - i. ~~OBJ~~ Staff report; ~~OBJ~~
 - N/A Staff report
 - Proposed dates:

- Jul. 26
- Sept. 6
- Oct. 18
- Nov. 8
- Dec. 6
- Jan. 17
- Feb. 7
- Mar. 6
- April 17
- May 22

ii. Community Comment

- N/A

iii. Board Discussion

- Ms. Gutierrez asks if there will be a board meeting in August
- Mr. Villareal clarifies that there will be no need for a board meeting in August

Staff Recommendation to approve:

Motion: Jeannie Ruiz Second: Roseangela Gutierrez

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio	X		
Jessica Brown	X		
Maria Mann	X		
Sarah Motsinger	X		
Irazu Noguez	X		
Jeannie Ruiz	X		

d. Approval of: NCUST Certificate program for teachers up to \$160,000

i. Staff report

- Mr. Villareal reviews the NCUST award and upcoming certificate program

ii. Community Comment

- N/A

iii. Board Discussion

- Dr. Maria Mann asks what happens if a participant chooses not to continue in the program
- Mr. Villareal he will inquire about a refund
- Mr. Villareal mentions that this opportunity allows for staff development
- Mr. Villareal mentions that this program is only being offered to Feaster staff

- Ms. Palacio

iv. Staff Recommendation to approve:

Motion: Jeannie Ruiz

Second: Irazu Noguez

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio			X: Participant of Program
Jessica Brown	X		
Maria Mann	X		
Sarah Motsinger	X		
Irazu Noguez	X		
Jeannie Ruiz	X		

e. Approval of: SDSU/US Prep/Feaster Teacher Residency program for up to \$150,000

i. Staff report

- Mr. Villareal reviews SDSU/US Prep/Feaster Teacher Residency program
- Currently 4 DI Resident Teachers
- This program recruits, sustains and provides classroom support for our teachers
- Mr. Gordillo shares details about Feaster Resident Teacher funding

ii. Community Comment

iii. Board Discussion

- Dr. Mann Asks if this is the second year of the program
- Mr. Villareal clarifies that this is the first year
- Mrs. Ramirez shares that this option is a benefit to Feaster by offering the additional support

iv. Staff Recommendation to approve:

Motion: Jeannie Ruiz

Second: Rosangela Gutierrez

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio	X		
Jessica Brown	X		
Maria Mann	X		
Sarah Motsinger	X		
Irazu Noguez	X		
Jeannie Ruiz	X		

f. Approval of: Revisions to ELOP and CCSPP Coordinator Job Descriptions

i. Staff report

- Mr. Villareal clarifies the Feaster Coordinator Salary schedule

ii. Community Comment;

- N/A

iii. Board Discussion;

- N/A

iv. Staff Recommendation to approve:

Motion: Dr. Maria Mann

Second: Jeannie Ruiz

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio	X		
Jessica Brown	X		
Maria Mann	X		
Sarah Motsinger	X		
Irazu Noguez	X		
Jeannie Ruiz	X		

g. Approval of 2023-24 Coordinator Salary Schedules

i. Staff report

- Mr. Villareal mentions that we are adopting the Coordinator Salary Schedule

ii. Community Comment

iii. Board Discussion

- N/A

iv. Staff Recommendation to approve:

Motion: Irazu Nogues

Second: Jeannie Ruiz

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio	X		
Jessica Brown	X		
Maria Mann	X		
Sarah Motsinger	X		
Irazu Noguez	X		
Jeannie Ruiz	X		

h. Approval of: Instructional Assistant-MTSS Job Description

i. Staff report

- Mr. Villareal shares the MTSS IA job description

ii. Community Comment

iii. Board Discussion

- Rosangela Asks if this is a fulltime position

iv. Staff Recommendation to approve:

Motion: Irazu Nogues

Second: Rosangela Gutierrez

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio	X		
Jessica Brown	X		
Maria Mann	X		
Sarah Motsinger	X		
Irazu Noguez	X		
Jeannie Ruiz	X		

i. Approval of: Interim Associate Principal Position

i. Staff report

- Mr. Villareal clarifies that Dr. Sleiman is out on maternity leave therefore creating a need for an interim Principal

ii. Community Comment

iii. Board Discussion

iv. Staff Recommendation to approve:

Motion: Claudia Palacio

Second: Dr. Maria Mann

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	X		
Claudia Palacio	X		
Jessica Brown	X		
Maria Mann	X		
Sarah Motsinger	X		
Irazu Noguez	X		
Jeannie Ruiz	X		

7. ITEMS SCHEDULED FOR INFORMATION

- a. None
 - i. Staff report
 - ii. Community Comment
 - iii. Board Discussion

8. ADJOURNMENT @ 6:28 pm

Motion: Rosangela Gutierrez

Second: Jeannie Ruiz

Vote:

Board Member	Yay	Nay	Abstain (Reason)
Rosangela Gutierrez	x		
Claudia Palacio	x		
Jessica Brown	x		
Maria Mann	x		
Sarah Motsinger	x		
Irazu Noguez	x		
Jeannie Ruiz	x		

***Public Oral Communications-Members of the public wishing to provide the board public testimony on items not listed on today's agenda must either call the Feaster Office, Board Secretary at 619-422-8397 by 4:00 PM, the day of the board meeting or submit a "Public Testimony Request Form" to the Board Secretary prior to the beginning of "Public Testimony." Hearings are limited to a maximum of fifteen minutes per subject with a maximum of three minutes per speaker. No deferral time is allowed.**